

BOARD OF EDUCATION

Cherry Hill, New Jersey

POLICY 9311

FORMULATION, ADOPTION, AMENDMENT OF POLICIES

The governance of the district through policies directed toward providing a thorough and efficient education for its pupils is one of the most important functions of the Board of Education. Therefore, the Board of Education shall establish a careful process to ensure:

- A. Development of clear, workable, legal policies which reflect mature consideration of the will and needs of the community, and
- B. Timely, accurate evaluation of the effectiveness of the policies in the achievement of district objectives and progress toward goals.

In order to ensure that the total policy process is implemented effectively, the Board of Education appoints the superintendent as policy coordinator. In cooperation with the Board of Education, he/she shall establish procedures to implement this which shall include an action plan for the rational development of policies and their regular review, appropriate policy goal-setting; a process for evaluation of district and school progress toward or achievement of policy goal; and appropriate standards of measurement and criteria for judging such progress.

The procedures shall conform in all respects to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board of Education's consideration.

The policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading at a subsequent (but not necessarily sequential) advertised monthly action meeting by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached. Policies may be abolished on first reading. NOTE: FIRST READING MEANS THE FIRST TIME THE POLICY IS PRESENTED, NOT THE FIRST TIME A POLICY IS APPROVED IN ITS FINAL FORM.

In the interest of efficient administration, the superintendent shall have the power to decide all matters of detail that may arise for which no specific provision is made in the policies adopted by the Board of Education, but no emergency action shall constitute official Board of Education policy. The superintendent shall present the matter at the next Board of Education meeting, so the Board of Education can consider policy to deal with that situation in the future.

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The Board of Education reserves to itself the right to final determination of what shall be official policy of the school district.

Legal References:

<u>N.J.S.A. 10:4-6 et seq.</u>	<i>Open Public Meetings Act</i>
<u>N.J.S.A. 18A:10-6</u>	<i>Board meetings, public; frequency; hours of commencement; adjournment, etc., for lack of quorum</i>
<u>N.J.S.A. 18A:11-1</u>	<i>General mandatory powers and duties</i>
<u>N.J.S.A. 18A:17-20</u>	<i>Superintendent; general powers and duties</i>
<u>N.J.A.C. 18A:54-20</u>	<i>Powers of board (county vocational schools)</i>

New Jersey State Department of Education, School District Records Retention

Matawan Teachers Assn v Board of Education, 223 NJ Super 504 (App Div. 1988)

Adopted:8/21/95

Revised 1/31/00