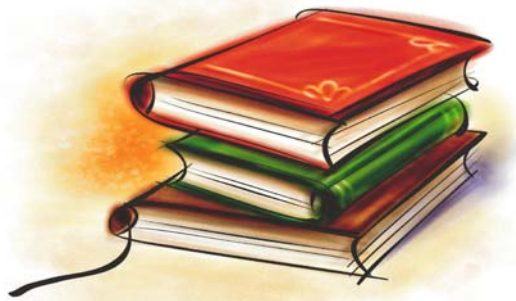


CHERRY HILL PUBLIC SCHOOLS

HIGH SCHOOL COURSE SELECTION BOOKLET 2012 - 2013



LEARNING OPPORTUNITIES AT CHERRY HILL HIGH SCHOOL EAST AND CHERRY HILL HIGH SCHOOL WEST

This 2012-2013 Course Selection Booklet will be available on the District Web Site (www.chclc.org) as well as in the school libraries, and the offices of school counselors, principals, and assistant principals.

Cherry Hill High School East

1750 Kresson Road
Cherry Hill, NJ 08003
Phone: (856) 424-2222

Cherry Hill High School West

2101 Chapel Avenue
Cherry Hill, NJ 08002
Phone: (856) 663-8006

January 2012

Dear Student:

Within the next few weeks we will begin the process of scheduling courses for the 2012-2013 school year. Course selection booklets provide all students and parents with the necessary information to make informed decisions about their study. Additionally, please be reminded that in September 2012, a new high school schedule will be in place. It will provide each high school student with the opportunity to take an eighth class. In addition to lunch and a break period, students, for the first time in the history of the district, will be able to select an eighth course, should they wish, as well as have time in the day for lunch.

For students and staff at High School West and High School East, this shift to a new schedule opens up an opportunity for all of us to refine our instruction and enhance our study at both high schools. In selecting your courses for next year, please keep in mind your interests and your goals, and challenge yourself to selecting courses which will enhance your education in the arts, in the sciences, and in the performance areas such as music and drama. As with all good course selection booklets, the goal is to provide you with the information necessary to determine what kind of education you want. High school is a time to challenge yourself and to be challenged. Cherry Hill East and Cherry Hill West are two of the top performance high schools in South Jersey: East and West are places of privilege and opportunity. We ask that all students recognize what an extraordinary offering the Cherry Hill high schools provide.

In the months ahead we will build a master schedule of classes; the schedule will be built based upon the courses students select. It is our hope that students select carefully and seek counsel from their parents, their teachers, and their counselors.

Sincerely,

Dr. John O'Breza, Principal
Cherry Hill High School East

Dr. Joseph Meloche, Principal
Cherry Hill High School West

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ALPHABETICAL LISTING OF COURSES BY DEPARTMENT

HERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

Cherry Hill High School East

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Phone: (856) 424-2222
Dr. John O'Breza, Principal

Cherry Hill High School West

2101 Chapel Avenue
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Dr. Joseph Meloche, Principal

PLEASE READ CAREFULLY

The courses described in this booklet are tentative listings and are subject to cancellation since the Course Selection Booklet must be published prior to the final draft of the School District Budget. Although we will try to offer every course listed, it is possible that budgetary considerations and enrollments may necessitate revision.

Course Offerings

[1] Common Core Courses

Core courses have the same course outline, textbooks and other primary instructional materials at both high schools. All core courses with fifteen or more students registered on July 15th will run. If a core course runs at one school, it will run at the other school. Core courses with sequences such as upper level World Language and second year Science courses may run at one high school and not the other if sufficient enrollment exists.

[2] Common Core Electives

Common core electives have the same course outline, textbooks and other primary instructional materials.

[3] Unique Electives

These are courses unique at East or West.

The master schedule is developed based upon the course selections made by students in February and March. Any changes in course selections after that time will decrease the effectiveness of the master schedule. For this reason, changes in course selection will not be permitted after June 2012. After this date, the only changes permitted will be those that involve a change in the level of instruction. The same thing holds true for September since any changes at that time will affect the enrollment balance established in all classes.

CHERRY HILL HIGH SCHOOLS
COURSE SELECTION BOOKLET 2012-2013

Dr. Maureen Reusche, Superintendent of Schools

CHHS WEST STAFF

Dr. Joseph Meloche, Principal

Mr. Chuck Coligan, Assistant Principal, Grade 11, Business/Social Studies/Nurses

Dr. Ira Kosloff, Assistant Principal, Grade 10, PE/Health/Fine/Related Arts

Ms. Rebecca Metzger, Assistant Principal, Grade 12, Special Ed./Performing Arts

Mr. Lou Papa, Assistant Principal, Grade 9, Athletics/Science/World Language/ROTC

Ms. Allison Staffin, Assistant Principal, English/Math/Community Service

WEST GUIDANCE STAFF

Mr. Jim Riordan, Director of Guidance

Ms. Diane Benfield

Ms. Michelle Pryor

Ms. Lisa Saffici

Mr. Nick Caputi

Ms. Barbara Rakoczy

Ms. Cynthia Snowden

Ms. Laurie Grossman

(SAC)

Mr. Cigus Vanni

Ms. Maggie Janes

CHHS EAST STAFF

Dr. John O'Breza, Principal

Dr. John Burns, Assistant Principal, Athletics/Math/Budget

Mr. Robert Hulme, Assistant Principal, Grade 12, Business/Fine/Related Arts/Social Studies

Mrs. Betsi McLeester, Assistant Principal, Grades 11/9, Drama/Music/World Language

Mr. Bernie O'Connor, Assistant Principal, Grade 10, PE/Special Education/ Physical
Science/Facilities

Mrs. Marsha Pecker, Assistant Principal, English/Health/Biologic Science

Mr. CJ Davis, Director of Student Activities

EAST GUIDANCE STAFF

Mr. Jim Riordan, Director of Guidance

Ms. Jennifer DiStefano
(SAC)

Mr. Robert Figueroa

Ms. Margaret Regan

Ms. Carly Friedman

Ms. Tish Schuman

Ms. Linda Elwell

Mr. Darren Gamel

Ms. Tracye Walsh

Ms. Cathleen Enderle

Dr. Eileen Lynch

Mr. George Zografos

CHERRY HILL BOARD OF EDUCATION

2012-2013

Mr. Seth Klukoff, President

Ms. Kathy Judge, Vice President

Ms. Sherrie Cohen

Mr. Steve Robbins

Mr. Eric Goodwin

Mr. Elliot Roth

Dr. Colleen Horiates

Mr. Wayne Tarken

Ms. Carol Matlack

ATTENTION ALL STUDENTS!

For some time, Cherry Hill administrators, staff, parents, and students have been investigating ways to make the senior year one that is sacred and meaningful for all students. In September 2002, the New Jersey Commissioner of Education joined our conversation, speaking with the Board of Education and the community and endorsing the district's initiative to offer a variety of program choices. The district has compiled a number of options for seniors and underclassmen to consider in addition to the traditional curriculum listed in this guide.

In addition to the course offerings in this guide, the options are as follows:

1. High School Plus Course Camden County College

The following is a list of courses you can receive credit for at Camden County College while enrolled in courses in High School. The application process begins in November and runs through December. There is a \$101 fee for each course you register in to receive college credit. Camden County College does not guarantee the transferability of its credits to other institutions. Below is a list of courses you can receive credit in from Camden County and the course you must be enrolled in at East or West. Any questions please see your counselor.

College Course #	Course Title	HS Course presently enrolled
FRE 101	Elementary French I	French 3
FRE 102	Elementary French II	French 4
ITA 101	Elementary Italian I	Italian 3 (West Only)
ITA 102	Elementary Italian II	Italian 4 (West Only)
LAT 101	Elementary Latin I	Latin 3
LAT 102	Elementary Latin II	Latin 4
GER 101	Elementary German I	German 3 (East Only)
GER 102	Elementary German II	German 4 (East Only)
SPA 101	Elementary Spanish I	Spanish 3
SPA 102	Elementary Spanish II	Spanish 4
HIS 101	World Civ I	World History AP
HIS 112	World Civ II	European History AP
HIS 122	US History	US History II AP
PSY 101	Basic Psychology	Psychology AP
POL 103	American Federal Gov.	US Government AP
CHM 111	General Chemistry	Chemistry H

2. College courses taken on the CCC Campus

CCC will offer their courses at the Cherry Hill and Blackwood campuses. Classes will be offered in the afternoon from 12:00 PM – 5:00 PM. The cost for students per credit is \$120. Three college credits will be earned per course.

3. Articulated Tech Program

This program allows high school students who are pursuing a technical career to earn CCC credit. The cost per course for students is approximately \$100.00. (Unlike other forms of college credit, Tech Prep credits may be used only at CCC.)

4. Rutgers High School Scholars Program (Senior's Only)

This program is available by application for students interested in taking courses at Rutgers University. The program provides an advantage for students who are applying to Rutgers for college.

5. CCC/Rutgers Articulated/Matriculated Degree Program

Students who have applied to Rutgers as seniors and were not admitted can enroll in CCC classes and begin to earn an associates degree. If they obtain a 3.0 average upon graduation, they are guaranteed admission to a campus of Rutgers (not their choice). On rare occasions, students beginning to earn an associates degree in high school, may matriculate to Rutgers possibly before their junior year and earn a bachelors degree in less than four years.

6. Internships, Independent Studies, and Community Service

- a. **Internships:** Opportunity for seniors to participate in an internship in their area of interest. Students will need to complete 72 hours in order to earn high school credit. Must be pre-approved by counselor.
- b. **Community Service Projects:** Opportunity for seniors to participate in a community service program in their area of interest. Students must complete 72 hours in order to receive high school credit. Must be pre-approved by counselor.
- c. **Independent Studies:** Opportunity for students to participate in an independent study in their area of interest. Students must complete 72 hours in order to receive high school credit. Must be pre-approved by counselor, building principal, & Director of Guidance.

7. On-line Courses

Students may opt to take an on-line course through an accredited college/university and receive college credits. The approximate cost for students per class is approximately \$600.00. The District will also accept on-line credit from an accredited High School or University on-line program. Any course taken outside of Cherry Hill will not be reflected in weighted GPA.

Guidance Services

Most parents & students require assistance in deciding if and how to take advantage of these options. Our guidance counselors are knowledgeable about these options and will be happy to review them with you and/or answer your questions about them.

CHOOSING A HIGH SCHOOL PROGRAM OF STUDIES

I. INTRODUCTION

- A. Primarily, the Course Selection Booklet is a planning guide for use in selecting subjects for high school next year. It consists of graduation requirements, scheduling guidelines, and a catalog of all subjects offered.
- B. Before the scheduling process takes place, each student has a conference with his/her counselor in order to discuss a proposed program of study for the following year. The counselor recommendations during this conference are based upon the student's expressed interest in the various disciplines and a career interest or vocation. Recommendations concerning sequential courses are based upon the student's ability and past achievement.
- C. To graduate, all students entering Grade 9 must complete four years of English, one year of World Civilizations, two years of U.S. History, three years of Math, three years of Science (two of which are a lab science), four years of Physical Education and Health, one year of Visual/Performing Arts, one year of Career Ed/Consumer/Family or Life Skills, one year of World Language, and a half year of Financial Literacy. Cross-content workplace readiness may be satisfied through infusion into existing courses, course equivalents, or career and education courses.

II. SECONDARY SCHOOL OPEN ENROLLMENT -- BOARD POLICY 5117.1

- A. The Cherry Hill Board of Education recognizes the importance of providing the best possible education to all students at all schools. The Board also recognizes the importance of partnerships with the parents of our students. To those ends the Cherry Hill Board of Education supports open enrollment; therefore, open enrollment was instituted for the two high schools beginning with the 2000-2001 school year.
- B. Unless students apply to attend high school under open enrollment and are accepted, they will be assigned to East and West based on the boundary guidelines in Policy 5117.1.
- C. Beginning in the year 2000, unrestricted open enrollment will be available only to students entering in 9th grade and to any new student to the district.
- D. When students accept admittance under the Open Enrollment Policy, they are making a commitment for the complete number of grade levels at that school.
- E. Any request for a change of schools after a commitment to open enrollment must be made by application to the Board for a waiver of this Policy. Students returning to their home school will return with all their grades and reports.
- F. Transportation will be provided for students based on district guidelines.
- G. There shall be no recruitment of students. Informational presentations shall be designed to attract students from all ability levels and from regular and special education classes.
- H. The open enrollment period for school year 2012-2013 shall end on March 4, 2012.

III. APPLICATION PROCEDURES

1. Families wishing open enrollment must submit the “District Application for Open Enrollment” to the Central Attendance Office by 4:00PM on the last day during the open enrollment period. The applications are available in the Guidance Offices of all middle and high schools.
2. All applicant families will be notified of the status of their application by the third Wednesday in March.
3. Applicants must return the “Open Enrollment Commitment Form” to the Central Attendance Office accepting or declining placement in their school choice by 4:00PM on the last school day in March. Failure to return the “Open Enrollment Commitment Form” by the deadline shall constitute a declination of open enrollment.
4. Falsification of the “District Application for Open Enrollment” or incorrect information may invalidate the request.

IV. PLANNING YOUR PROGRAM

- A. Students who are planning to continue their education at the college level should consider the following, for colleges use these criteria in determining the admissibility of applicants:
 1. High School Record -- this includes an evaluation of the number of academic units, which a student has completed, the levels of the academic units, and the grades earned. All of this is combined to determine each student's grade point average and class rank.
 2. Testing Information -- this includes the SAT-I: Reasoning Tests; SAT-II: and/or the American College Testing (ACT) program and possibly the Advanced Placement Examinations.
 3. Recommendations -- recommendations submitted by the student's counselor and, when requested, classroom teachers.
 4. Non-Academic Activities -- this includes the number of activities, the level of involvement, and the projected contribution to the college in non-academic areas.
- B. In the academic areas, there are many variations which a student may select. Many colleges expect students to have completed at least 16 academic units in high school. Students should refer to requirements of their particular college and work closely with their counselors on this matter. One academic unit is equivalent to any full-year course in English, Social Studies, Mathematics, Biological and Physical Sciences, and World Languages.
- C. The program of studies which a student selects will determine how well a student is prepared for college entrance and for obtaining and holding a job. A student's program will contribute to personal growth and happiness.
 1. Establish personal goals: Even though they may be revised, you should have some specific educational, occupational, and personal objectives toward which you are working.
 2. Develop a strong working relationship with your school counselor. With your counselor, honestly evaluate your personal strengths, interests, aptitudes, and needs.

3. Learn the requirements for entrance to the school of your choice or the kind of work you plan to do after graduation.
4. Visit the colleges or vocational centers in which you are interested during the eleventh grade.
5. Consult your parents, talk with your teachers and confer with your school counselor in order to benefit from their experience and the information that they can make available to you. Talk with citizens of the community who are currently working in the profession or vocation of your choice.
6. Select the subjects which are to be included in your program of studies. Choose those which will contribute most toward helping you achieve the goals that you have established.

V. **DUAL CREDIT AND TECH PREP PROGRAMS**

This option is also available to underclassman. Please see your guidance counselor for details.

A. **Dual Credit**

Upon satisfactory completion of course requirements, any student enrolled in this program will be able to apply this credit at those colleges/universities which accept it. Students will be required to pay a course registration fee to Camden County College.

B. **Tech Prep [2 + 2]**

Tech Prep [2 + 2] is designed for students planning to earn an Associate's Degree and to work in a technological career, including allied health careers. Tech Prep integrates academic and occupational subjects, so that academic subjects are taught in light of their real-life applications. After graduation, students continue their education at Camden County College and may enter the following career programs: Medical Laboratory Technology, Nursing, Office Systems Technology, Marketing, Automotive Technology, Computer Integrated Manufacturing (CIM), Computer Aided Drafting and Design, Computer Systems Technology, Electrical and Mechanical Engineering Technologies, Graphic Arts Technology and Laser/Electro Fiber Optic Technology. Students interested in pursuing any of the Tech Prep programs should see their counselor.

VI. **STUDENTS WILL BE ALLOWED TO AUDIT CLASSES WITH THE FOLLOWING PROVISIONS:**

1. Approval of teacher, administrator and counselor.
2. Complete all assignments, take all tests, follow all classroom rules, do make-up work as requested by the teacher, and adhere to the attendance policy of the school. If these provisions are not followed, students will be dropped and assigned to Study Hall.
3. Student's record will show course and "Audit." No grade will be recorded.
4. Must be carrying at least 31 credits, in addition to the audited course.
5. Must be arranged and approved by October 1.
6. Audit will be on a space-available basis. A student who is auditing a class may be removed to create room for a regular credit status student.

FOUR-YEAR ACADEMIC PLANNING GUIDE

The purpose of this guide is to help the student plan a four-year academic program. It should be used after carefully reviewing graduation requirements and course descriptions, and consulting with his/her assigned counselor. Starting in 2012, all students will have lunch and an opportunity to take 8 courses.

9TH GRADE		10TH GRADE	
Courses	Credits	Courses	Credits
1. English Language Arts	5	1. English Language Arts	5
2. Physical Ed/Health	5	2. Physical Ed/Health	5
3.		3.	
4.		4.	
5.		5.	
6.		6.	
7.		7.	
8.		8.	

11TH GRADE		12TH GRADE	
Courses	Credits	Courses	Credits
1. English Language Arts	5	1. English Language Arts	5
2. Physical Ed/Health	5	2. Physical Ed/Health	5
3.		3.	
4.		4.	
5.		5.	
6.		6.	
7.		7.	
8.		8.	

GENERAL INFORMATION

I. GRADUATION REQUIREMENTS

- A. Basic Requirements [from Board of Education Policy 6146]
1. A minimum of 120 credits is required for graduation.
 2. Each student shall complete the following prerequisites to earn a diploma:
 - a. Two (2) years of United States History as required by New Jersey State Statute NJSA 18A: 35-1;
 - b. One (1) year of World Civilizations;
 - c. A yearly course in physical education and health as required by New Jersey State Statute NJSA 18A:35-7;
 - d. Four (4) years of English;
 - e. Three (3) years of natural or physical science, two of which must be a lab science; biology must be one of the three courses.
 - f. Three (3) years of mathematics; Algebra I is required for everyone in the Class of 2013. Algebra I and Geometry for the Class of 2014.
 - g. Five (5) credits in visual and performing arts;
 - h. Five (5) credits in 21st century life and career skills;
 - i. Five (5) credits in world languages;
 - j. 2.5 credits in Financial Literacy.
 - k. Evidence of cross-content workplace readiness per NJSA 6A: 8-5.1.
 3. A minimum of fifteen (15) credits per semester and a minimum of thirty (30) credits per year.
 4. The principal alone may, for good reason, waive the minimum of thirty (30) credits per year with the understanding that the student needs 120 credits for graduation.
 5. High school level courses taken prior to Grade 9 may be used to meet prerequisites for advancement in a particular subject area and satisfy the Algebra requirement. A listing of these courses appears as a separate category on the high school transcript. However, because graduation credit requirements may only be met by courses taken in Grades 9-12, courses taken prior to Grade 9 are not included in GPA or class rank nor do they count toward graduation requirements, except Algebra, which can satisfy the content requirement, but not the credit requirement.
 6. High school level courses taken in approved high school evening and review programs, and through distance learning, are not included in GPA or class rank.
 7. The 120-credit requirement may be met in whole or in part through program completion as follows:
 - a. District boards of education may determine and establish a set number of curricular activities or programs aimed at achieving the Core Curriculum Content Standards for promotion and graduation purposes.
 - b. Curricular activities and programs may be organized around an interdisciplinary model based on themes involving the Core Curriculum Content Standards.

- B. Proficiency Standards
 - 1. All graduating students must meet the State requirements on the Grade 11 High School Proficiency Assessment.
 - 2. Special education student exceptions are listed in N.J.A.C. 6:28-3.6 (e).
 - 3. Students must pass the end of course Biology assessment (Class of 2014).
- C. High School Credit for College Courses -- College courses may be taken for high school credit under the following conditions:
 - 1. Two three-credit college semester courses, or the equivalent, would be equal to a full year high school course.
 - 2. Prior approval to substitute college courses for high school courses must be received from the Director of Guidance and the Principal. The college course must meet the requirements of the high school course for which it is substituted.
 - 3. College courses taken in this manner will count toward graduation requirements, but will not be counted in class rank or GPA.

II. EARLY ADMISSION TO COLLEGE

- A. Upon successful completion of all requirements for high school graduation as prescribed by the State of New Jersey and the Cherry Hill Board of Education, a student shall be awarded a high school diploma.
- B. A student shall accumulate a minimum of one hundred and fifteen (115) credits in high school including at least three (3) years of English and one (1) year of American History.
- C. A full year of United States History study in college may be used to substitute for five (5) credits of high school United States History. A full year of English study in college may be substituted for five (5) credits of high school English.
- D. A maximum of fifteen (15) credits will be accepted for transfer credit from college or university study. A full year of college study shall be considered as equal to five (5) high school credits for each course.
- E. Any United States History course taken at an approved college or university, for which credit is to be applied toward meeting school graduation requirements, shall meet the requirements set forth in Title 18A:35-1 and 18A:35-2 of the New Jersey Statutes and meet the approval of the Superintendent.

III. PROMOTION AND RETENTION

- A. Students at the high school level are expected to meet the requirements of Board of Education Policy 6146: Graduation Requirements.

In Grades 9-12, parents should be notified each year if a student:

- 1. Has not met the minimum standard testing requirements outlined in the Proficiency Standards of the Board of Education Policy 6146: Graduation Requirements.
- 2. Has not met the other course requirements outlined in Board of Education Policy IHF: Graduation Requirements.

Recommendations for placement in grade level:

- 1. A student will be allowed to move to the next grade level with his/her class until the eleventh grade regardless of the number of credits

accumulated.

2. In order to be promoted to the twelfth grade, a student must have sufficient credits to complete high school graduation requirements by the end of summer school following the senior year.

IV. ATHLETIC AND CO-CURRICULAR ELIGIBILITY

A. Athletics

1. High School

- a. All interscholastic athletic activities are governed by the bylaws of the New Jersey State Interscholastic Athletic Association (NJSIAA). The following are the minimum eligibility requirements as stipulated by the NJSIAA by-laws.

	GRADE 9	GRADE 10	GRADE 11	GRADE 12
September 1 [or beginning of 1 st semester]	-----	30 credits of 9 th grade courses	30 credits of 10 th grade courses	27.5 credits of 11 th grade courses
January 31 [or beginning of 2 nd semester]	15 credits of first semester in 9 th grade	15 credits of first semester in 10 th grade	15 credits of first semester in 11 th grade	13.75 credits of first semester in 12 th grade

- b. Students participating in fall or winter activities must meet the September 1 requirements. Students participating in spring activities must meet the January 31 requirements.

2. College

For student athletes entering collegiate institutions in Division I and II, after August 1, 1996, Bylaw 14.3 ["Prop 48"] requires that student athletes meet the following requirements:

a. Division I Requirements

- (1) Graduate from high school;
- (2) Successfully complete a core curriculum of at least 16 academic courses: This core curriculum includes at least four years of English; three of Math (Algebra I or higher); two courses in Social Science; two courses in natural or physical Science; four additional academic courses which may be taken from the already-mentioned categories, as well as World Language and Philosophy.
- (3) have a minimum grade point average of 2.0 (2.3 for the class of 2015 and beyond) based on a 4.0 scale and a score of 1010 (verbal and math only) on the SAT I verbal and math sections or a composite score of 86 on the ACT.

b. Division II Requirements

- (1) Graduate from high school;
- (2) Have a GPA of 2.0 (based on a maximum of 4.0) in a successfully completed core curriculum of at least 13

academic courses. This core curriculum includes three years of English; two of Math; two of Social Science; two in natural or physical Science (including at least one laboratory course); two additional courses in English, Math, natural or physical Sciences; and two additional academic courses which may be taken from the already-mentioned categories, as well as World Language, and Philosophy.

- (3) Have a combined score of 820 on the SAT I verbal and math sections or a 68 composite score on the ACT.

c. NCAA Clearinghouse

- (1) If a student-athlete is planning to enroll in college as a freshman and wishes to participate in Division I or Division II athletics, a senior must be certified by the NCAA Initial-Eligibility Clearinghouse. The Clearinghouse was established as a separate organization by the NCAA member institutions in January 1993. The Clearinghouse ensures consistent interpretation of NCAA initial-eligibility requirements for all prospective student-athletes at all member institutions.
- (2) Student-athletes who want to start the Clearinghouse process should complete the necessary forms during their senior year. These forms are available in the Guidance Center.
- (3) You can go to www.ncaa.org for approved courses. For East High School use the 6-digit login code 310-223; for West, use 311-377.

B. Co-Curricular Activities

1. In 2010, the Board of Education instituted a policy (3453.1) on student Fees. A list of co-curricular activities is published each year identifying which activities fall under the policy.
2. The minimum eligibility requirements for students to participate in co-curricular activities are the same as those established for athletics.
3. All co-curricular activities are year-round activities; therefore, students will be determined to be eligible for these activities based on the September 1 eligibility requirements. Students not eligible on September 1, however, may participate in the co-curricular activity during the second semester, if they meet the January 31 eligibility requirements.

V. STUDENT PLACEMENT -- BASIC SKILLS IMPROVEMENT PROGRAM

- A. In accordance with State requirements, all students whose proficiency in basic communication and computational skills is below the established State-wide standards shall receive diagnostic and support activities designed to meet each student's identified needs.
- B. Every effort shall be made to communicate with parents and students the importance of acquiring basic communication and computation skills. Parents will be informed of supplemental work required of their student.
- C. In those instances when a parent is dissatisfied with the student's program plan, the parent shall have an opportunity to request a change in his/her student's instructional program.
- D. The determination as to which program is appropriate shall be made by the school's teaching and administrative staff members.
- E. Parents may appeal the program plan that has been established for the individual student. Such appeals shall be made to the Building Principal, Superintendent of Schools, and Board of Education, in that order.

VI. GROUPING

- A. Many courses are offered on three ability levels: Advanced Placement/Honors (AP/H); Accelerated (A) and Regular (R).
 - 1. Advanced Placement (AP)/Honors (H)
 - a. Advanced Placement courses are offered in all of the academic disciplines. Students who are interested in enrolling in any of these courses should be aware that they are extremely demanding since they are taught at a level similar to a college course. Students who complete an AP course are strongly encouraged to take the AP examination in May. About 1,200 colleges award college credit and/or advanced standing depending upon the score earned in an AP examination. Usually such credit is awarded upon a student's admission, although some colleges or universities award advanced standing after satisfactory college work.
 - b. Honors -- Honors courses are similar to Advanced Placement courses and they are comparably demanding.
 - 2. Accelerated (A) -- These are courses which require a good command of the basic skills and the ability to perform in a rigorous program at a rapid pace. They are offered at the college prep level.
 - 3. Regular (R) -- These courses are moderately paced and designed to meet the needs of students who have command of the basic skills. They are offered at the college prep level.

B. Chart of Weighting Equivalents

GRADE	AP/H	A	R
A [90 - 100]	7	6	5
B [80 - 90]	6	5	4
C [70 - 79]	5	4	3
D [60 - 69]	4	3	2

C. Grade Point Average/Class Rank

1. Weighted Grade Point Average: To compute the weighted average using the charts on the previous page, identify the difficulty level at which a course is offered (AP/H, A, R, M {M level courses will not appear on the transcripts for the class of 2010}) and multiply the difficulty factor by the number of credits a course is worth. The sum of all quality points earned is then divided by the number of credits attempted. Because grades are weighted for each ability level, the weighted grade point average recognizes the level of difficulty of the courses selected.
2. Non-Weighted Grade Point Average: Beginning with the class of 2000, a non-weighted grade point average will be computed in addition to the weighted grade point average. All subjects in the curriculum, except the HSPA Review courses, will be included. The final grade factor (A=4, B=3, OC=2, D=1, E=0) is multiplied by the number of credits assigned to each course. The sum of all points earned is then divided by the total credits attempted by each student.
3. Ranks are calculated using weighted GPA at the end of 11th grade (6th semester), at the end of the first semester of 12th grade (7th semester), and at the end of the 12th grade (8th semester). The valedictorian is determined by the rank at the end of the 8th semester.
4. Starting with the class of 2010, seniors will have the option to either report or not report their rank on their transcripts sent to colleges. Please see your counselor for further information and procedures as well as guidance in making this decision.

VII. MARKING SYSTEM

- A. The following letter grades are used to indicate student progress:

MARK	NUMERICAL EQUIVALENT
A	90 - 100
B	80 - 89
C	70 - 79
D	60 - 69 [Lowest passing grade]
E	Below 60
I	Incomplete
G	No grade given

- B. An "Incomplete" is given when a student has yet to complete the work for a particular marking period. All incomplete work must be completed by the interim of the following marking period.
- C. In certain situations, a "G" is given when a student is not required to complete any additional work for a given marking period.

VIII. WITHDRAWAL FROM COURSES

- A. A student who is carrying the minimum required number of credits may not withdraw from a course at any time unless permission to carry a reduced load is secured from the principal.
- B. A student who is carrying more than the minimum required number of credits may withdraw from the additional course(s). If the withdrawal is made in the first six weeks for a semester course and November 30 for a full-year course, no record of this withdrawal will be made on the student's record. After this six-week period for semester courses and November 30 for full-year courses, WP (withdrew passing) or WF (withdrew failing) will be entered on the records.
- C. A student who wishes to withdraw from a course must consult his/her counselor. Additionally, the student must have permission from his/her parents to withdraw.

IX. SCHEDULE CHANGES

- A. **ANY REQUEST FOR A SCHEDULE CHANGE FROM ONE SUBJECT TO ANOTHER MUST BE MADE BY JULY 15TH.** After July 15th, the only schedule changes which will be permitted are those which involve a change in the designated level of instruction. Requests for schedule changes must be approved by the student's parents. Since much emphasis is placed on the importance of individual counseling for educational planning, there should be little need to change a schedule after the initial selection of courses by a student and approval by the parents. The only notable exception to this would be a

change necessitated by the completion of courses in summer school or failure to complete designated prerequisites.

- B. Great care is given to the matter of proper course selection when schedules are developed each year. The master schedule will be constructed based upon those selections. For that reason, few, if any, requests for changes should be made in the Fall. Only when there is sufficient documentation to indicate the necessity for a change will schedules be altered. There is always the possibility that a certain class will close early due to heavy demand. A class may be discontinued when an insufficient number of students elect a subject.
- C. **LEVEL CHANGES:** A change in the level (AP/Honors, Accelerated, Regular) of a specific subject may be made only after a conference is held with the counselor and department supervisor. The level change is approved by the parent/guardian and has departmental approval. Level-change requests initiated by parents or students cannot be made until interim reports are distributed. All level change requests must be made either at the mid-point of the first marking period or no later than ten [10] school days after report cards are distributed for the first marking period..

X. CLASSROOM WORK

It is the policy of the high school to grade students primarily on the work done in the classroom except in the case of special reports, notebook work, long essays and the like. Parents should understand that students who do not participate either because they are unprepared or because they are unwilling, cannot hope for satisfactory grades. Students are expected not only to participate regularly, but also to do satisfactory written work (including examinations) in the classroom when called upon to do so. It is the aim of all departments to develop accurate thinking and ability in oral and written expression in all students.

XI. SUMMER SCHOOL

Students who fail a required course should make the course up in summer school. Students who receive a grade of D are encouraged, but not required, to review the course in summer school; this is true especially in sequential courses where prior knowledge is essential for future learning. Grades are not averaged together. Since the Cherry Hill Public Schools do not offer a summer school, a list of area high schools and their summer course offerings is available in the Guidance Center.

XII. AFFIRMATIVE ACTION

- A. As required by Title IX of the Education Amendments of 1972 and New Jersey Administrative Code 6:41-1.1 et seq., it is the policy of the Cherry Hill School District not to discriminate on the basis of sex, race, color, creed, religion, ancestry, national origin, social or economic status, parenthood, marital status or handicap in its educational programs or activities and employment policies.
- B. Each Cherry Hill Public School has a copy of the "District Affirmative Action Plan" which describes in considerable detail the district's commitment to equal educational and employment opportunities.
- C. A grievance procedure for alleged violation(s) of Federal/State anti-discrimination legislation has also been established.

- D. For 2012-2013, James Riordan, Director of Guidance, is the Affirmative Action Officer and Marta Audino, Special Education Supervisor, is the District 504 Officer. They can be contacted at Cherry Hill Public Schools, 45 Ranoldo Terrace, Cherry Hill, New Jersey, 08034, 856-429-5600.

XIII. STUDENT RECORDS

According to NJSA 18A:36-19.1, educational, occupational and military recruiters have access to student information directories. To prevent your name from appearing in student directories released to the above, the parent/guardian or adult student must request such, in writing, to the principal.

XIV. SELECTION OF SUBJECTS

- A. Following this section is a list of the subjects included in our program of studies.
- B. Success in sequential subjects usually depends on the achievement in the prerequisite course. Therefore, if a student plans to continue a subject and present achievement is poor, it is suggested that students consult the school counselor and/or the subject matter teacher.
- C. It should be understood that limited facilities may necessitate curtailment of some elective subjects.

XV. DESCRIPTION OF SUBJECTS

The following catalog of subjects was drafted to assist students in making informed course selections. Students and parents are encouraged to read the catalog; should additional information be required, students should seek assistance from their counselor.

XVI. ADVANCED PLACEMENT EXAMINATIONS

Many AP courses have a two-year sequence. In World Language, the first year focuses on Literature and the second Language. For next year, we have re-aligned our English 3 and 4 curricula to prepare students for both the Literature and Language AP exams over a two year sequence. Other AP areas also have multiple exams such as Physics, Economics, and Politics and Government. Our curriculum is aligned to focus on one of the exams since our AP Economics, AP Physics and AP Government courses are one-year courses. If a student wishes to prepare for an AP exam that is not covered by one of our courses, they should contact their guidance counselor for further information. There are many on-line courses that are available to students at their own cost that can fulfill this need. We encourage students to take the AP Exam if they are enrolled in an AP course.

- XVII.** All courses listed in this book fulfill state requirements. This is not true for NCAA requirements. Go to www.ncaa.org for more information. You may also see your coach, counselor, or the athletic director if you have a question.