

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND/OR SPECIAL MEETING MINUTES

October 9, 2012

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on October 9, 2012.

The meeting was called to order by Mr. Klukoff at 6:40 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON October 4, 2012.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON October 4, 2012.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON October 4, 2012.

A roll call recorded the following Board Members as present:

| | |
|-----------------------|-----------------------|
| Mrs. Sherrie L. Cohen | Mrs. Carol A. Matlack |
| Mr. Eric Goodwin | Mr. Steven Robbins |
| Mrs. Colleen Horiates | Mr. Elliott Roth |
| Mrs. Kathy Judge | Mr. Wayne Tarken |
| | Mr. Seth Klukoff |

Student Representatives:

Rebecca Fisher, H. S. East
Melissa Malik , H.S. West Alternate

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Dr. L. Chapman, Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, Mr. P. Todd, Ms. L. Weathington, and Mr. S. Levine.

Board of Education Work Session and/or Special Meeting Minutes
October 9, 2012

Mr. Klukoff read the following notice in accordance with the Open Public Meetings Act at 6:40 P.M.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Robbins made and Mrs. Judge seconded a motion to adjourn to the Board Work Session/Special Action meeting.

Mr. Klukoff called the Board of Education Work Session and Special meeting to order in public session from the Executive Session at 7:00 P.M.

Mr. Klukoff led the Pledge of Allegiance.

Presentations:

1. Dr. Reusche recognized staff members who have been in the district for 25-30 years. It is a testament to those individuals, their long standing history, the success that all has experienced and the significant contributions that their presence makes in the district.

Public Discussion:

There being no public discussion, Mr. Klukoff called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 10 which follow.

SPECIAL ACTION AGENDA

October 9, 2012

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

ITEM 1. APPROVAL OF FAMILY FRIENDLY PROPOSAL (RENEWAL)

It is recommended that the Family Friendly Proposal (renewal packet) and acceptance of funding from the State of New Jersey be approved as submitted.

Resolution #105-10’12

ITEM 2. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 7104088, on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

Resolution #106-10’12

Motion Mrs. Cohen Second Mr. Goodwin Vote Ayes - 9 No - 0

SPECIAL ACTION AGENDA

October 9, 2012

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- “Provide a clean, healthy, safe, and secure physical environment for all students and staff.”
- “Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Approval of the Student Teaching Agreement for the Affiliation with Eastern University for the 2012-2013 School Year
3. Resolution for the Approval of Fellows from the Children’s Hospital of Philadelphia Placements Agreement for the 2012-2013 School Year
4. Resolution to Approve Application to Gerber Life Insurance Company for Excess Loss Insurance

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS
APPROVAL OF BILL LIST

ITEM 2. RESOLUTION FOR THE APPROVAL OF THE STUDENT TEACHING AGREEMENT FOR AFFILIATION WITH EASTERN UNIVERSITY FOR THE 2012-2013 SCHOOL YEAR

ITEM 3. RESOLUTION FOR THE APPROVAL OF FELLOWS FROM THE CHILDREN’S HOSPITAL OF PHILADELPHIA PLACEMENTS AGREEMENT FOR THE 2012-2013 SCHOOL YEAR

ITEM 4. RESOLUTION TO APPROVE APPLICATION TO GERBER LIFE INSURANCE COMPANY FOR EXCESS LOSS INSURANCE

SPECIAL ACTION AGENDA

October 9, 2012

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated October 9, 2012 in the amount of \$1,854,722.04 be approved as submitted.

ITEM 2. RESOLUTION FOR THE APPROVAL OF THE STUDENT TEACHING AGREEMENT FOR AFFILIATION WITH EASTERN UNIVERSITY FOR THE 2012-2013 SCHOOL YEAR

It is recommended that Eastern University enter into a student teaching agreement with the District for the 2012-2013 academic year.

Resolution #107-10'12

ITEM 3. RESOLUTION FOR THE APPROVAL OF FELLOWS FROM THE CHILDREN'S HOSPITAL OF PHILADELPHIA PLACEMENTS AGREEMENT FOR THE 2012-2013 SCHOOL YEAR

It is recommended that the Children's Hospital of Philadelphia Fellows Placements agreement with the District be approved for the 2012-2013 academic year.

Resolution #108-10'12

ITEM 4. RESOLUTION TO APPROVE APPLICATION TO GERBER LIFE INSURANCE COMPANY FOR EXCESS LOSS INSURANCE

Resolved, that the Cherry Hill Board of Education approve the renewal of the prescription plan reinsurance policy with Gerber Life Insurance Company for the 2012-13 year upon the terms set forth in the proposal from Connor Strong and Rx Reins on file in the office of the Assistant Superintendent-Business, and authorizes the Assistant Superintendent-Business to execute any documents necessary to effectuate the terms of this Resolution.

PO #13-00213

Resolution #109-10'12

Motion: Mr. Roth Second: Mr. Tarken Vote: Ayes - 9 No - 0

EXCEPTION:

Item #1(a) Approval of Bill List (NJ American Water Co.)

Motion: Mr. Roth Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

SPECIAL ACTION AGENDA

October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Appointments—Certificated
2. Appointments—Non-Certificated
3. Assignment/Salary Change—Non-Certificated

ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|--------------------------|--|--|---|
| Steve Levine | District-Interim, Director of Curriculum (budget #11-000-221-104-71- 0100) | 9/27/12-6/30/13 (revised for dates) | \$550 per diem |
| Patricia Sheehan | Beck-Language Arts (Long term substitute for M. Wyckoff on leave of absence-budget #11-130- 100-101-40-0100) | 8/29/12-1/03/13 (revised for dates) | *\$48,566 prorated (Bachelors+30-step 1) |
| Desiree Pena Endreson | Stockton-Special Education (Long term substitute for E. Wolf on leave of absence-budget #11-213-100-101-33- 0100) | 11/05/12-3/04/13 | *\$46,277 prorated (Bachelors-step 1) |
| Mary Johnson | Johnson-.4 Title I (newly created position- budget #20-231-100-101- 12-0100) | On or about 10/15/12-6/30/13 | *\$27,911 prorated (.4-Masters+30-step 13) |

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

SPECIAL ACTION AGENDA

October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED – continued

(b) Nursing Experience

RECOMMENDATION:

It is recommended that the persons listed, who are nursing students at Our Lady of Lourdes School of Nursing be approved for a nursing experience in accord with the data presented.

| <u>Name</u> | <u>Effective Date</u> | <u>Cooperating Nurse/ School</u> |
|----------------------|-----------------------|--|
| Kristina Marie Bowen | 9/11/12 | Barbara Kase-Avner/Beck |
| Danielle Casciano | 9/11/12 | Lynn Richter/Woodcrest |
| Sharon Doss | 9/11/12 | Marie Smith/Kilmer |
| Melissa Sue Keaveney | 9/11/12 | Susan Merrill/Paine |
| Joseph Lynch | 9/11/12 | Robin Olin/Cooper |
| Annalisa Mannino | 9/11/12 | Joy Atkins/Cheryl Osnayo- CHHS East |
| Sheila Wong | 9/11/12 | Amy Hawthorne/Knight |
| Gary Cantervos | 10/16/12 | Therese DiMedio/Harte |
| Grace Juyeon Cho | 10/16/12 | Eileen Reilly/Stockton |
| Kimberly Mason | 10/16/12 | Lillian Barna/Barton |
| Keri Robinson | 10/16/12 | Marci Shapiro-Goldman/Sharp |
| Chad Warren | 10/16/12 | Cheryl Osnayo/Joy Atkins- CHHS East |
| Kimberly Dougherty | 10/23/12 | Sandy Kowal/Rene Bond- CHHS West |
| Maria Amatuzio | 11/20/12 | Michelle Taylor-Carusi |
| Mary Ann Carney | 11/20/12 | Marci Shapiro-Goldman/Sharp |
| Jessa Lyn Magid | 11/20/12 | Lee-Anne Keesal/Johnson |
| Lauren Rohe | 11/20/12 | Therese DiMedio/Harte |
| Dina Chritsman | 11/27/12 | Angela Mooney/Rosa |
| Caitlin Hagan | 11/27/12 | Susan Merrill/Paine |
| Jennifer Loos | 11/27/12 | Amy Hawthorne/Knight |

SPECIAL ACTION AGENDA

October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED – continued

(c) Substitute Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers for the 2012-13 school year effective 10/10/12-6/30/13. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|---------------|------------------|-----------------|--------------------|
| Rachel Crowe | Lauren Desiderio | Amanda Sura | Ricky Santiago |
| Mallory Chase | Diane Caldwell | Rochelle Katz | Juliana Pellegrino |
| David Quinn | Sierra Valentina | Lauren Albanese | Ross Lambersky |
| Sarina Davis | Melissa Hellwig | | |

ITEM 2. APPOINTMENTS—NON-CERTIFICATED

(a) Summer Employment-Copy Machine Operator

RECOMMENDATION:

It is recommended that the copy machine operator listed be approved for summer employment in accord with the data presented.

| <u>Name</u> | <u>School</u> | <u>Effective Dates</u> | <u>Hourly Rate*</u> |
|----------------|----------------------------------|------------------------|---------------------|
| Hansa Kanzaria | CHHS West-Copy | 6/19/12-6/30/12 | \$23.74 |
| | Machine Operator | 7/01/12-8/28/12 | \$23.74* |
| | (budget #11-401-100-100-55-0101) | (total of 20 days) | |

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

SPECIAL ACTION AGENDA

October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the person listed be reassigned for the 2012-13 school year at the same salary previously approved for the 2012-13 school year in accord with the data presented.

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> |
|-------------|--|--|-----------------------|
| David Shade | District- Maintenance Person (budget #11-000-261-100- 03/06/60-0100) | Barclay-Head Custodian (Retirement of E. Veza-budget #11- 000-262-100-61- 0100) | 10/10/12-6/30/13 |

Motion Mrs. Horiates Second Mrs. Matlack Vote Ayes - 9 No - 0

SPECIAL ACTION AGENDA

October 9, 2012

D. POLICY & LEGISLATION COMMITTEE

Long Range Plan Goals:

- *“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

NO ITEMS

Board of Education Work Session and/or Special Meeting Minutes
October 9, 2012

Mr. Klukoff called the Board Work Session to order from the Special Action meeting.

Mr. Klukoff announced that the November General Election and the annual school board election will be held on Tuesday, November 6, 2012. The Cherry Hill voters will elect three school board members to three-year terms. The candidates are in ballot order, Kathryn Judge, Colleen Horiates, J. Barry Dickinson, and Wayne Tarken.

The proposed Action Agenda for October 30, 2012 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Mrs. Cohen made and Mr. Robbins seconded a motion to adjourn at 7:40 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: October 3, 2012

To: Members, Board of Education

From: Dr. Maureen Reusche, Superintendent

AGENDA

EXECUTIVE SESSION 6:40 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

October 9, 2012 Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Sherrie Cohen

Administrative Liaison: Lawyer Chapman

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Kathy Judge, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates

Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

BOARD WORK SESSION

October 9, 2012

PRESENTATIONS

- **Student Recognition – H.S. East student – United Nations-Sponsored Art Contest**
- **Recognition of Employees.....Susan Bastnagel**

BOARD WORK SESSION

- **First Public Discussion (Agenda Items -up to three minutes per person)**

NEW BUSINESS

- **Second Public Discussion (up to three minutes per person)**

BOARD WORK SESSION

October 9, 2012

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Mt Misery Mileage for 2012-2013 – Beck
3. Approval of Agreements for 2012-2013
4. Approval of Out of District Tuition Contracts
5. Approval of Science Curriculum K-5

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|-------------------------------|--|--------------------------------|--|
| A | Dr. Maureen Reusche - Central | Novice Superintendent Academy 2012-2013 Sessions, Trenton, NJ | 10/11/12 1/24/13 3/14/13 | \$411.38 Registration/Mileage District Funds |
| B | Edward Klitz - Cooper | NJ SACC Annual Conference, Princeton, NJ | 11/16/12 | \$166.60 Registration/Mileage District Funds |
| C | Rebecca Metzger – CH West | DVMSAC Can We Talk? Phila., PA | 12/17/12 | \$31.64 Mileage/Tolls/Parking District Funds |
| D | Rebecca Metzger – CH West | DVMSAC Reversing Underachievement & Underrepresentation - Phila., PA | 2/04/13 | \$31.64 Mileage/Tolls/Parking District Funds |
| E | George Guy - Knight | DVMSAC Opening the Common Core – Phila., PA | 11/15/12 | \$27.56 Mileage/Tolls/Parking District Funds |

BOARD WORK SESSION

October 9, 2012

A. CURRICULUM & INSTRUCTION

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS -
continued**

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|------------------------------|---|----------|--|
| F | Susan Weinman – Paine | DVMSAC Sharing of Promising District Programs & Practices Symposium – Phila., PA | 12/06/12 | \$32.69 Mileage/Tolls/Parking District Funds |
| G | Susan Weinman – Paine | DVMSAC Diverse Learner & School Culture – Phila., PA | 1/16/13 | \$32.69 Mileage/Tolls/Parking District Funds |
| H | Susan Weinman – Paine | DVMSAC Diverse Learner Instructional Practices Workshop – Phila., PA | 3/19/13 | \$32.69 Mileage/Tolls/Parking District Funds |
| I | Linda Weiss – Paine | DVMSAC Sharing of Promising District Programs & Practices Symposium – Phila., PA | 12/06/12 | \$32.69 Mileage/Tolls/Parking District Funds |
| J | Sara Gilgore – Paine | DVMSAC Diverse Learner & School Culture – Phila., PA | 1/16/13 | \$32.69 Mileage/Tolls/Parking District Funds |
| K | Shirley Davis – Paine | DVMSAC Total Participation Techniques in the Lang. Rich Classroom – Phila., PA | 1/24/13 | \$32.69 Mileage/Tolls/Parking District Funds |
| L | Nicole Santana – Paine | DVMSAC Diverse Learner Instructional Practices Workshop – Phila., PA | 3/19/13 | \$32.69 Mileage/Tolls/Parking District Funds |
| M | George Guy – Knight | DVMSAC Sharing of Promising District Programs & Practices Symposium – Phila., PA | 12/06/12 | \$27.56 Mileage/Tolls/Parking District Funds |
| N | Beth Anne Kob – Woodcrest | DVMSAC Diverse Learner & School Culture Workshop – Phila., PA | 11/01/12 | \$30.20 Mileage/Tolls/Parking District Funds |
| O | Karen Rockhill – Johnson | DVMSAC Diverse Learner & School Culture Workshop – Phila., PA | 11/01/12 | \$32.54 Mileage/Tolls/Parking District Funds |

BOARD WORK SESSION

October 9, 2012

A. CURRICULUM & INSTRUCTION

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS -
continued**

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|------------------------------------|--|----------|--|
| P | Donean Chinn Parker - Carusi | DVMSAC – Opening the Common Core – Phila., PA | 11/15/12 | \$32.42 Mileage/Tolls/Parking District Funds |
| Q | Donean Chinn Parker - Carusi | DVMSAC – Addressing Underachievement of our Students of Color – Phila., PA | 2/04/13 | \$32.42 Mileage/Tolls/Parking District Funds |
| R | Kirk Rickansrud Carusi | DVMSAC – Total Participation Techniques in the Lang. Rich Classroom | 1/24/13 | \$32.42 Mileage/Tolls/Parking District Funds |
| S | Kirk Rickansrud Carusi | DVMSAC – Diverse Learner & School Culture Workshop – Phila., PA | 11/01/12 | \$32.42 Mileage/Tolls/Parking District Funds |
| T | Ric Miscioscia – Carusi | DVMSAC – Opening the Common Core | 11/15/12 | \$32.42 Mileage/Tolls/Parking District Funds |
| U | Ric Miscioscia – Carusi | DVMSAC – Diverse Learner Instructional Practices Workshop – Phila., PA | 3/19/13 | \$32.42 Mileage/Tolls/Parking District Funds |
| V | Ruth Herrero – Paine | Effective Second Language Acquisition – Newark, NJ | 11/01/12 | \$229.00 Registration District Funds |
| W | Lisa Seward - Kilmer | Effective Second Language Acquisition – Newark, NJ | 11/01/12 | \$229.00 Registration District Funds |
| X | Rae Savett – Barton | Effective Second Language Acquisition – Newark, NJ | 11/01/12 | \$229.00 Registration District Funds |
| Y | Robert Metzger – Alternative HS | (Re) Defining Asia – West Chester, PA | 11/02/12 | \$15.00 Registration District Funds |
| Z | Judith Tait – Alternative HS | (Re) Defining Asia – West Chester, PA | 11/02/12 | \$15.00 Registration District Funds |

BOARD WORK SESSION

October 9, 2012

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS - continued

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|----|--|---|-------------|--|
| AA | Jodi Rosenfeld – SACC | NJSACC Expanded Learning & Afterschool Opportunities for Student Success – Princeton, NJ | 11/16/12 | \$167.16 Registration/Mileage District Funds |
| BB | Nicole Gilbert – SACC | NJSACC Expanded Learning & Afterschool Opportunities for Student Success – Princeton, NJ | 11/16/12 | \$167.16 Registration/Mileage District Funds |
| CC | Kathleen Mueller – SACC | NJSACC Expanded Learning & Afterschool Opportunities for Student Success – Princeton, NJ | 11/16/12 | \$167.16 Registration/Mileage District Funds |
| DD | Jennifer Fasbinder SACC | NJSACC Expanded Learning & Afterschool Opportunities for Student Success – Princeton, NJ | 11/16/12 | \$167.16 Registration/Mileage District Funds |
| EE | Patricia Murphy- Resurrection Catholic | Best Strategies for Challenging & Motivating Gifted Students – Cherry Hill, NJ | 11/27/12 | \$225.00 Registration District Funds |
| FF | Steve Robbins Board Member | NJASBO/NJSBA – 2013 Workshop and Exhibition, Atlantic City, NJ Approved to attend workshop on 7/24/12 | 10/23-25/12 | \$75.00 Registration for additional workshop District Funds |

ITEM 2. APPROVAL OF MILEAGE FOR MT. MISERY FOR 2012-2013 - BECK

It is requested that the following staff members be approved for mileage reimbursement to and from Mt. Misery during the weeks of October 9-12, October 16-19 and October 23-26 for the 2012-2013 school year. The cost is \$.31 per mile for a round trip of 48 miles at a cost of \$14.88 per trip. The cost is budgeted to account #11-190-100-580-66-0002:

Ryan Staiger – Educational Assistant
Melissa Stoffer – Teacher

BOARD WORK SESSION

October 9, 2012

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF AGREEMENTS FOR 2012-2013 SCHOOL YEAR

- a. It is recommended that the Board approve the agreement for the 2012-2013 school year as listed below:

Barbara Moore Williams
Provide consulting services in the area of Cultural Competence
October 2012- June 2013
Amount not to exceed (\$10,000)
Account: 11-000-223-320-66-0001 (\$10,000)
P.O. #13-04164

- b. Camden County Educational Services Commission – Educational services for Non-Public Pupils, Chapters 192 and 193

RESOLVED, that the Cherry Hill Board of Education approves a revision to the contract with the Camden County Educational Services Commission for provision of Educational Services for Non-Public Pupils, Chapters 192 and 193 for the period September 1, 2012 through June 30, 2013 in the revised total amount of \$900,793, on file in the office of the Superintendent, and authorizes its Assistant Superintendent-Business to execute this and future additional funding revisions on behalf of the Board when received from NJDOE.

Revised Total \$900,793 = \$892,981 plus additional funding of \$7,812
P.O. #13-03956

ITEM 4. APPROVAL OF OUT OF DISTRICT TUITION CONTRACTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2012-13 school year during the October 2012 cycle. There are 14 submissions; one has added services to the original contract.

| VENDOR | ID | TERM | TUITION | ESY | ESY AIDE | OUT OF COUNTY FEE | AMOUNT |
|----------------|---------|-----------------|----------|---------|----------|-------------------|-----------------|
| Durand (new) | 3013637 | 9/10/12-6/20/13 | \$47,265 | | | | \$47,265 |
| Gloucester Co. | 3010659 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 2020956 | 9/6/12-6/30/13 | \$32,310 | | | \$3,000 | \$35,310 |
| Gloucester Co. | 3003930 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 3007797 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 3003851 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 7103884 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 3003114 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 3000872 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 2031468 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 2021634 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 7103839 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 3006105 | 9/6/12-6/30/13 | \$33,930 | | | \$3,000 | \$36,930 |
| Gloucester Co. | 2010831 | 7/9/12-6/30/13 | \$33,930 | \$3,825 | | \$3,000 | \$40,755 |

| | | | | | | | |
|-----------------|---------|----------------|--|--|---------|--|----------------|
| St. John of God | 3012278 | 7/5/12-8/15/12 | | | \$3,750 | | \$3,750 |
|-----------------|---------|----------------|--|--|---------|--|----------------|

Was previously approved on 7/24/12 for \$5,550 (ESY) program - however the 1:1 services was not included

BOARD WORK SESSION

October 9, 2012

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF SCIENCE CURRICULUM K-5

It is recommended that the Board approve the updated science curriculum K-5 that has been revised to align with the 2009 New Jersey Core Curriculum Standards.

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Resolution for the Award of Change Orders
5. Approval of License Agreement for the Liacouras Center – Graduation H.S. East, June 18, 2013
6. Approval of License Agreement for the Liacouras Center – Graduation H. S. West, June 18, 2013

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR AUGUST 2012
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF AUGUST 2012
- c) FOOD SERVICE OPERATING STATEMENT FOR AUGUST 2012
- d) SACC FINANCIAL REPORT FOR JULY 2012
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) FALL PLAY EXPENSE – HIGH SCHOOL EAST
- c) FALL PLAY EXPENSE – HIGH SCHOOL WEST
- d) RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT
- e) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED U. S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #QS-DA-A – DURAND ACADEMY, WOODBURY, NJ – 1:1 AIDE
- b) ROUTE #QKG-2 – KINGSTON ELEMENTARY SCHOOL

ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) BID #ROSEU-060112 – ELECTRIC DISTRIBUTION SYSTEM UPGRADES AT ROSA INTERNATIONAL MIDDLE SCHOOL (6-1-12)
- b) BID #ROSEU-060112 – ELECTRIC DISTRIBUTION SYSTEM UPGRADES AT ROSA INTERNATIONAL MIDDLE SCHOOL (6-1-12)

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

**ITEM 5. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS
CENTER - GRADUATION H.S. EAST, JUNE 18, 2013**

**ITEM 6. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS
CENTER - GRADUATION H.S. WEST, JUNE 18, 2013**

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR AUGUST 2012**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of August 31, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of August 31, 2012 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF AUGUST 2012**

It is recommended that the 2012/2013 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

c) FOOD SERVICE OPERATING STATEMENT FOR AUGUST 2012

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending August, 2012 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR JULY 2012

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of July 2012 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

| <u>FUND</u> | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|----------------|---------------|--|
| Payroll & FICA | \$ | Payroll Dates: thru |
| Food Service | \$ | |
| SACC | \$ | |
| Grand Total | <u>\$</u> | |

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated _____, 2012 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

| <u>Contract Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>New Jersey State Contract Expiration Date</u> | <u>Amount Not to Exceed</u> |
|------------------------|---|---|--|-----------------------------|
| WSCA 73979 | Cisco Systems, Inc. ePlus Technology CDW-g Promedia RFP Solutions | Cisco Data Communications and Networking | 10-31-12 | \$600,000 |

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) FALL PLAY EXPENSE – HIGH SCHOOL EAST

In anticipation of revenue in the amount of \$15,100.00, it is recommended that High School East be given permission to procure the following items for the Fall Play “THE SKIN OF OUR TEETH” without exceeding the stated amounts.

| | |
|------------------|-----------------|
| Royalties | \$1,500.00 |
| Costumes | 3,000.00 |
| Lighting | 500.00 |
| Printing | 600.00 |
| Set Construction | 2,400.00 |
| Sound | 1,000.00 |
| Miscellaneous | <u>1,600.00</u> |
| | \$10,600.00 |

Anticipated Profit – \$4,500.00

c) FALL PLAY EXPENSE – HIGH SCHOOL WEST

In anticipation of revenue in the amount of \$3,650.00, it is recommended that High School West be given permission to procure the following items for the Fall Play “TREASURE ISLAND” without exceeding the stated amounts.

| | |
|------------------|------------|
| Royalties | -0- |
| Costumes | \$2,450.00 |
| Lighting | 50.00 |
| Printing | -0- |
| Set Construction | 1,150.00 |
| Sound | -0- |
| Miscellaneous | <u>-0-</u> |
| | \$3,650.00 |

Anticipated Profit – 0 -

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

d) **RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, *N.J.S.A. 40A:11-11(5) et seq, N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c)* and per Local Finance Notice No. LFN 2011-35 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, U. S. Communities Government Purchasing Alliance National Coop has offered voluntary participation in a Cooperative Pricing System through Cobb County Board of Commissioners as the Lead Agency for the purchase of goods and services;

WHEREAS, on October 23, 2012 the governing body of the Cherry Hill Public School District, County of Camden, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Cherry Hill Public School District

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, , *N.J.S.A. 18A:18A et seq* and *N.J.A.C. 5:34-7.29(c)* and per Local Finance Notice No. LFN 2011-35 the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (*N.J.S.A. 40A:11-1 et seq.*) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

e) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED U. S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the U. S. Communities Government Purchasing Alliance National Coop for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the U. S. Communities Government Purchasing Alliance National Coop; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced U. S. Communities Government Purchasing Alliance National Coop vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current U. S. Communities Government Purchasing Alliance National Coop which expires November 2014.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved U. S. Communities Government Purchasing Alliance National Coop Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced U. S. Communities Government Purchasing Alliance National Coop Vendors not to exceed the amounts stated shall be as follows:

| <u>Agreement Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>Amount Not to Exceed</u> |
|-------------------------|-------------------|-----------------------------|-----------------------------|
| 09-5408 | Garland/DBS, Inc. | Roof repair and replacement | \$250,000 |

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #QS-DA-A – DURAND ACADEMY, WOODBURY, NJ – 1:1 AIDE

It is recommended that prior administrative approval be ratified for Safety Bus Service, Inc., to transport (1) one classified student with a 1:1 aide to and from school as listed below.

Route: QS-DA-A/ Aide
School: Durand Academy, Woodbury, NJ
Company: Safety Bus Service, Inc.
Original Route: QS-DA
Original Bid: # Quote
Date(s): 8/7/12 to 8/22/12
Cost per diem aide: \$32.39
Total # of days: (12) twelve
Total Cost: \$388.68

P.O. #13-04290
Account Code: 11-000-270-514-83-0001

b) ROUTE #QKG-2 – KINGSTON ELEMENTARY SCHOOL

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman Bus Service, Inc. It is recommended that approval be granted to Hillman Bus Service, Inc. to transport fifty-four (54) regular education students to/from Kingston Elementary School.

Route: QKG-2 / Quote
School: Kingston Elementary School
Company: Hillman Bus Service, Inc.
Date(s): 9/4/12 to 1/29/13
Cost per diem: \$63.00
Cost per diem aide: N/A
Total # of days: (90) ninety
Total Cost: \$5670.00

P.O. # 13-04291
Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) BID #WOPBL-060112 – BUS LOOP RECONSTRUCTION AT WOODCREST ELEMENTARY SCHOOL AND #HSEBL-060112 – BUS LOOP RECONSTRUCTION AT CHERRY HILL HIGH SCHOOL EAST (6-1-12)

INFORMATION:

Board approval is requested for Change Order 001 to be issued to Asphalt Paving Systems, Inc., Hammonton, NJ to provide additional concrete sidewalk, concrete curb, additional retaining block wall, full depth reconstruction by inlets and monitoring wells, and additional trench drains and grates at Woodcrest Elementary School (\$35,000.00).

RECOMMENDATION:

It is recommended that Change Order 001 to provide additional concrete sidewalk, concrete curb, additional retaining block wall, full depth reconstruction by inlets and monitoring wells, and additional trench drains and grates (\$35,000.00 no change to original contract amount) be issued to Asphalt Paving Systems, Inc., Hammonton, NJ.

Original PO #12-08528
12 000 400 450 90 8055

- b) BID #WOPBL-060112 – BUS LOOP RECONSTRUCTION AT WOODCREST ELEMENTARY SCHOOL AND #HSEBL-060112 – BUS LOOP RECONSTRUCTION AT CHERRY HILL HIGH SCHOOL EAST (6-1-12)

INFORMATION:

Board approval is requested for Change Order 002 to be issued to Asphalt Paving Systems, Inc., Hammonton, NJ to provide additional pavement and reconstruction of parking area at HS East (\$25,349.00).

RECOMMENDATION:

It is recommended that Change Order 002 to provide additional pavement and reconstruction of parking area at HS East (\$25,349.00 – no change to original contract amount) be issued to Asphalt Paving Systems, Inc., Hammonton, NJ.

Original PO #12-08528
12 000 400 450 90 8055

BOARD WORK SESSION

October 9, 2012

B. BUSINESS AND FACILITIES

ITEM 5. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. EAST, JUNE 18, 2013

It is recommended that the "Agreement" between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter "Licensor"), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter "Licensee") be approved as submitted for H.S. East graduation on Tuesday, June 18, 2013 at 11:00 a.m.in the amount of \$16,600.00 for Rental, Parking and other Fees. PO #13-00294.

Account Code: 11 000 240 590 50 0001

ITEM 6. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. WEST, JUNE 18, 2013

It is recommended that the "Agreement" between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter "Licensor"), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter "Licensee") be approved as submitted for H.S. West graduation on Tuesday, June 18, 2012 at **4:00** p.m.in the amount of \$16,600.00 for Rental, Parking and other Fees. PO #13-02559.

Account Code: 11 000 240 590 55 0001

BOARD WORK SESSION

October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Assignment/Salary Change—Non-Certificated
7. Other Compensation—Certificated
8. Approval of Job Descriptions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-----------------|--|-----------------------|---------------|
| Kimberly Baxter | Johnson-Special Education (\$58,790) | 1/01/13 | Personal |
| Carla Smith | Johnson/Mann/Paine/Woodcrest-.8 Music (\$40,622) | On or about 11/21/12 | Personal |

BOARD WORK SESSION

October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignation be accepted on the date listed for the reason indicated.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|----------------|--|-----------------------|---------------|
| Anila Pranvoku | District-Substitute Program Aide, SACC (this position only) | 9/20/12 | Personal |

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

| <u>Name</u> | <u>Protégé</u> | <u>School</u> | <u>Amount</u> | <u>Effective Dates</u> |
|----------------|------------------|---------------|----------------|------------------------|
| Carol Pletcher | Lora Shinault | Knight | \$550 prorated | 8/29/12-11/02/12 |
| Denise Horton | Lufti Sariahmed | Knight | \$550 | 8/29/12-6/30/13 |
| Linda Ascola | Melissa Stoffers | Beck | \$550 | 8/29/12-6/30/13 |
| Bonnie Witt | Jacob Loew | Beck | \$550 | 8/29/12-6/30/13 |

BOARD WORK SESSION
October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(b) Field Placement

RECOMMENDATION:

It is recommended that the persons listed be approved for a field placement in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher/School</u> |
|-----------------|---------------------------|------------------------|---|
| Erinn Chavis | Camden County | 9/13/12-12/14/12 | Carole Roskoph/CHHS West |
| Gabrielle Clark | Camden County | 9/13/12-12/14/12 | Amanda Costanzo/Kilmer- Kingston |
| Melissa Simon | Camden County | 9/13/12-12/14/12 | Linda Dilger-Elizabeth Walsh/Woodcrest |
| Kirsti Paolini | Camden County | 9/13/12-12/14/12 | Wendy Wong/Mann |
| Sarah Kolbe | Camden County | 9/13/12-12/14/12 | Kristina Murphy/Mann |
| Michael Ball | Rowan | 10/04/12-10/11/12 | Chai Chuenmark/Rosa |
| Ryan Boland | Rowan | 10/04/12-10/11/12 | Chai Chuenmark/Rosa |
| James Brennan | Rowan | 10/04/12-10/11/12 | Chai Chuenmark/Rosa |
| Ryan Brydzinski | Rowan | 10/04/12-10/11/12 | Chai Chuenmark/Rosa |
| Craig Flannery | Rowan | 10/04/12-10/11/12 | Chai Chuenmark/Rosa |
| Joshua Fogel | Rosa | 10/04/12-10/11/12 | Christopher Convery/Rosa |
| Gregory Gormly | Rosa | 10/04/12-10/11/12 | Christopher Convery/Rosa |
| Brandi Kinmonth | Rosa | 10/04/12-10/11/12 | Christopher Convery/Rosa |
| Ryan Kmiec | Rosa | 10/04/12-10/11/12 | Christopher Convery/Rosa |
| Kyle Kohr | Rosa | 10/04/12-10/11/12 | Christopher Convery/Rosa |

(c) Mentoring Internship

RECOMMENDATION:

It is recommended that Rebecca Rodriguez, student at Seton Hall University be approved for a mentoring internship to obtain her master's degree in Education, Leadership, Managing and Policy at Knight Elementary School with George Guy as her cooperating principal.

BOARD WORK SESSION

October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(d) Monitoring Staff Training

RECOMMENDATION:

It is recommended that the persons listed be approved to provide progress monitoring staff training effective 9/15/12-6/30/13 at the rate of *\$53.56/hr (total of 12 hrs-not to exceed \$3300). Monies budgeted from account #11-213-100-101-71-0101.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|----------------|--|-----------------|--------------|
| Sandra Sparber | Heather Brooks | Elizabeth Lanza | Jada Thurman |
| Mollie Gross | Marie O'Neil (total of 6 hrs/not to exceed \$325) | | |

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(e) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be approved for the co-curricular positions listed in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend*</u> |
|--------------------|---|--|---------------------------------|
| Ashley Giles | CHHS West-Assistant Coach, Cheerleading (budget #11-402- 100-100-55-0101) | 9/12/12-6/30/13 (revised for dates) | \$1242 (revised for stipend) |
| John Wade | Beck-Head Coach, Girls Soccer (budget #11-402-100-100- 40-0101) | 9/05/12-6/30/13 | \$5429 |
| Nancy Paley | Barton-Co-Advisor, Safety Patrol (budget #11-190-100-106- 03-0101) | 9/12/12-6/30/13 (revised for dates) | \$ 948 |
| Lynne Kizpolski | Barton-Advisor, Safety Patrol (budget #11-190-100-106-03-0101) | 9/01/12-9/11/12 (revised for dates) | \$ 74 |
| Lynne Kizpolski | Barton-Co-Advisor, Safety Patrol (budget #11-190-100-106- 03-0101) | 9/12/12-6/30/13 | \$948 |

*Rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

BOARD WORK SESSION

October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|-------------------|---|-----------------------|--------------------|
| Brett Rosen | CHHS East-Office Clerk (budget #11-000- 218-104-50-0101) | 9/01/12-6/30/13 | \$7.25 |
| Kimberly Phillips | District-Substitute Teacher II, SACC (budget #60-990-320-101- 58-0001) | 10/01/12-6/30/13 | \$11.00 |
| Diane Greenberg | District-Substitute Program Aide, SACC (budget #60-990-320-106- 58-0001) | 10/01/12-6/30/13 | \$ 8.50 |
| Michelle King | Sharp-Teacher, SACC (budget #60-990-320-101- 58-0001) | 11/01/12-6/30/13 | \$12.65 |

(b) Substitute Educational Assistant/Secretary

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute educational assistants/secretary for the 2012-13 school year effective 10/31/12-6/30/13 (unless otherwise noted). Monies budgeted from account #11-190-100-106-98-0101/11-000-240-105-98-0150.

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|---|------------------|---------------|
| Christine Kempf (secretary/ed assistant) | Thomas King, Jr. | Cherie Watson |

BOARD WORK SESSION
October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-----------------|------------------------------|---|
| Jill Davila | Kilmer/Kingston-Kindergarten | Leave with pay 10/29/12-1/04/13; without pay 1/07/13-6/30/13 |
| Shelby Smith | CHHS West-Health & P.E. | Leave with pay 10/04/12-10/10/12 |
| Portia Fudala | CHHS West-Science | Leave with pay 9/05/12-9/18/12 |
| Leslie Sacharow | Barclay-Special Education | Leave without pay 10/01/12-10/05/12 |
| Diane Bruce | District-Social Worker | Leave without pay 10/01/12-11/30/12 |

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned to the positions indicated for the 2012-13 school year in accord with the data presented.

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Salary/Hourly Rate*</u> |
|--------------------|--|---|-----------------------|----------------------------|
| Lauren Rothenstein | District-Substitute Teacher, SACC (budget #60-990-320-101-58-0001) | Harte-Teacher, SACC (budget #60-990-320-101-58-0001) | 10/01/12-6/30/13 | \$12.65 |
| Tamara Hurwitz | Kilmer-Teacher II, SACC (budget #60-990-320-101-58-0001) | District-Substitute Teacher II, SACC (budget #60-990-320-101-58-0001) | 9/01/12-6/30/13 | \$11.00 |
| Shiritta McBryde | Knight-Teacher II, SACC (budget #60-990-320-101-58-0001) | District-Substitute Teacher II, SACC (budget #60-990-320-101-58-0001) | 10/01/12-6/30/13 | \$11.00 |

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and EACH

BOARD WORK SESSION

October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Teachers with Split Kindergarten

RECOMMENDATION:

It is recommended that the teacher listed, with split kindergarten, be approved for payment at the rate indicated for days actually worked from 8/29/12-6/30/13.

| <u>Name</u> | <u>Assignment</u> | <u>20 Minutes Per Day Sept-June</u> | <u>Rate</u> |
|-----------------|--------------------|---|-------------|
| Annmarie Cermak | Stockton/Woodcrest | Monday thru Friday | \$14.27 |

(b) Tuition Reimbursement—CHASA

RECOMMENDATION:

It is recommended that the person listed be reimbursed for successful completion of graduate credits in accord with the current agreement between the Board of Education and the Cherry Hill Association of School Administrators. Monies budgeted from account #11-000-291-290-98-0002.

| <u>Name</u> | <u>Amount</u> |
|----------------|---------------|
| William Marble | \$1602 |

(c) Payment for Additional Class

RECOMMENDATION:

It is recommended that the person listed be approved for teaching an additional class in accord with the data presented.

| <u>Name</u> | <u>Assignment/School</u> | <u>Effective</u> | <u>Additional Class*</u> |
|----------------|--|------------------|--------------------------------|
| Andrea Tierney | Art/CHHS West (revised for leave of absence from 8/29/12-11/06/12) | 11/06/12-6/30/13 | \$6948 (revised for salary) |

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

BOARD WORK SESSION

October 9, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION—CERTIFICATED – continued

(d) Payment to Presenters

RECOMMENDATION:

It is recommended that the persons listed be approved to present after school workshops from 10/01/12-5/30/13 at the rate of *\$53.56/hr for the first 6 hours each and *\$71.42 for each additional hour (not to exceed 7 hrs for a total of \$6373.92). Monies budgeted from account #20-271-200-101-99-0101.

Name

Timothy Locke
Lee-Ann Halbert
Joyce Wohlrab
Sarina Hoell
Melissa Bergstrom
Edward DePalma
Lauren Curry

Name

George Zografos
Eileen Steidle
Sara Gilgore
Susan Cappuccio
Dana Hoffman
Timothy Keleher
Thomas DiPatri

Name

Jennifer Foltz
Kerry Floyd
Lisa Novelli
Donna Morocco
Linda Petz
Rosaria Norkus
Kathleen Madden

*Rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

ITEM 8. APPROVAL OF JOB DESCRIPTIONS

RECOMMENDATION:

It is recommended that the job descriptions listed be approved as presented effective 10/31/12.

- HVAC Lead
- Electrical Lead

BOARD WORK SESSION

October 9, 2012

D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. Second Reading of Policy
2. Approval of Harassment/Intimidation/bullying Investigation Decisions

ITEM 1. SECOND READING OF POLICY

- Draft Policy 5131.4: Gang Awareness

It is recommended that the draft policy listed above be approved for second reading and adoption as presented.

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

| <u>Incident Report No.</u> | <u>Board Determination</u> | | <u>Incident Report No.</u> | <u>Board Determination</u> |
|----------------------------|----------------------------|--|----------------------------|----------------------------|
| 12-13:1 | | | 12-13:5 | |
| 12-13:2 | | | 12-13:6 | |
| 12-13:3 | | | 12-13:7 | |
| 12-13:4 | | | 12-13:8 | |

BOARD WORK SESSION

October 9, 2012

E. STRATEGIC PLANNING

NO ITEMS