

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND/OR SPECIAL MEETING MINUTES

September 11, 2012

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on 2012.

The meeting was called to order by Mr. Klukoff at 6:45 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON September 6, 2012.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON September 6, 2012.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON September 6, 2012.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Carol A. Matlack
Mr. Eric Goodwin	Mr. Steven Robbins
Mrs. Colleen Horiates	Mr. Elliott Roth
Mrs. Kathy Judge	Mr. Wayne Tarken
	Mr. Seth Klukoff

Mr. Wayne Tarken – excused for executive session.

Student Representatives:

Rebecca Fisher, H. S. East
Christopher Blandy, H. S. West

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Dr. L. Chapman, Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, Mr. P. Todd, and Ms. LaCoyya Weathington.

Mr. Klukoff led the Pledge of Allegiance.

Board of Education Work Session and/or Special Meeting Minutes
September 11, 2012

Mr. Klukoff read the following notice in accordance with the Open Public Meetings Act at 6:45 P.M.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO NEGOTIATIONS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Klukoff called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

Mr. Klukoff asked everyone to stand and bow their heads for a moment of silence for the men, women, and children who lost their lives on September 11th.

Dr. Reusche, Members of the Board of Education, and Administration welcomed the new teachers to the Cherry Hill School District.

Board Reports:

Student representatives Rebecca Fisher and Christopher Blandy shared feedback on the new high school schedule.

There being no public discussion, Mr. Klukoff called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 13 which follow.

SPECIAL ACTION AGENDA

September 11, 2012

B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Appointment – Indoor Air Quality Program Certifier

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES – TIME AND MATERIALS MAINTENANCE BIDS

ITEM 3 APPOINTMENT – INDOOR AIR QUALITY PROGRAM CERTIFIER

- a) APPROVAL OF APPOINTMENT

SPECIAL ACTION AGENDA

September 11, 2012

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) APPROVAL OF BILL LIST

It is recommended that the Bill List dated September 11, 2012 in the amount of \$2,082,586.60 be approved as submitted.

ITEM 2. RESOLUTIONS

a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES – TIME AND MATERIALS MAINTENANCE BIDS

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT FURTHER RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the Educational Data Services, not to exceed the amount stated, said bid expires on March 31, 2013.

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #4</u>	Additional amount not to exceed	<u>BOILER INSPECTION CLEANING & REPAIR (ANNUAL)</u>
<i>Primary</i> Mack Industries	\$100,000	

SPECIAL ACTION AGENDA

September 11, 2012

B. BUSINESS AND FACILITIES

ITEM 3 APPOINTMENT – Indoor Air Quality Program Certifier

It is recommended that Marco Fernandez-Obregon, Director of Facilities, be appointed as the Designated Person to review and certify the Indoor Air Quality Program for this Board of Education for a term commencing September 1, 2012 through June 30, 2013.

Motion Mr. Robbins Second Mr. Tarken Vote Ayes - 9 No - 0

EXCEPTIONS:

Item #1(a) Approval of Bill List (NJ American Water Co.)

Motion Mr. Robbins Second Mr. Tarken Vote Ayes - 8 No - 0 - 1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1(a) Approval of Bill List (Youth Consultation Services)

Motion Mr. Robbins Second Mr. Tarken Vote Ayes - 8 No - 0 - 1*

*Mr. Roth abstained due to a conflict of interest with Youth Consultation Services.

Item #1(a) Cooper Health System

Motion Mr. Robbins Second Mr. Tarken Vote Ayes - 8 No - 0 - 1*

*Mrs. Judge abstained due to a conflict of interest with Cooper Health System

SPECIAL ACTION AGENDA

September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Assignment/Salary Change—Non-Certificated
5. Other Compensation—Certificated
6. Other Compensation—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Patricia Stonaker	Cooper-Educational Assistant (\$11,640)	9/17/12	Personal
Steven Chojnacki	Cooper-Teacher II, SACC	9/04/12	Personal
Donna Whalan	Beck-Educational Assistant (\$9.07/hr)	9/01/12	Declined position
Clarence Gable	Harte/Mann/Woodcrest-Maintenance (\$39,477)	1/01/13	Retirement

SPECIAL ACTION AGENDA
September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Lakisha Taylor	CHHS West-Special Education (Long term substitute-budget #11-213-100-101-55-0100)	On or about 9/10/12-1/04/13	*\$46,277 prorated (Bachelors-step 1)
Laurie Anne Powell	Barton-Title I (newly recreated position-budget #20-231-100-101-03-0100)	9/10/12-6/30/13	*\$46,277 prorated (Bachelors-**step 1)
Canice Bonner	Barton-.5 Title I/Support (newly recreated position-budget #20-231-100-101-03-0100)	9/11/12-6/30/13	*\$24,303 prorated (.5 of Bachelors+15- **step 5)
Craig Dickert	Sharp .6/Woodcrest .4-Music (Long term substitute for T. Britton on leave of absence-budget # 11-120-100-101-30/36-0100)	9/27/12-1/08/13	*\$46,277 prorated (Bachelors-step 1)
Dennis Stein	Alternative High School-Biology/Special Education (Replacing T. Longmore-budget #11-209-100-101-60-0100)	On or about 9/24/12-6/30/13	\$55,470 prorated (Bachelors+30-step 11)
Cathryn Coratolo	Rosa- Art (Long term substitute for M. McNab-budget # 11-130-100-101-48-0100)	8/29/12-1/26/13	\$46,277 prorated (Bachelors-step 1)
Lora Shinault	Knight-Grade 1 (Long term substitute for E. Sharpe on leave of absence-budget #11-120-100-101-21-0100)	8/29/12-11/02/12	\$46,277 prorated (Bachelors-step 1)

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**Salary/Step to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

SPECIAL ACTION AGENDA

September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(b) Substitute Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers for the 2012-13 school year effective 9/12/12-6/30/13. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Nina Warnick	Chelsea Palazzo	Hugh Robertson
Michelle Dixon	Amanda Schott	Meredith Morgan
Jennifer Levine	Daniel Blackman	Erin Riley
Norma Carter	Matthew Davis	Allison Saillard
Nancy Napoli		

(c) Intervention & Referral Services

RECOMMENDATION:

It is recommended that the persons listed be approved for attending an intervention and referral services meeting on 8/15/12 and 8/17/12 at Harte Elementary School at the rate of *\$35.71/hr. (not to exceed 5 hrs/each) Monies budgeted from account #11-120-100-101-09-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Sara Kellerman	Kelly Toscano	Elizabeth Lanza

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

SPECIAL ACTION AGENDA
September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate*</u>
Lauren Routhenstein	Harte-Educational Assistant (Replacing J. Tavarez-30 hrs/wk-budget #11-209-100-106-09- 0100)	On or about 9/07/12-6/30/13	\$ 9.07
Lauren Routhenstein	Harte-Substitute Teacher, SACC (budget #60-990-320-101- 58-0001)	On or about 9/07/12-6/30/13	\$12.65
Deborah Motylinski	Rosa-Educational Assistant (new position- 32.5 hrs/wk-budget #11- 214-100-106-48-0100)	9/01/12-6/30/13	\$ 9.07
Shane Manuel	Beck-Exceptional Educational Assistant (Reassignment of K. Notaro-32.5 hrs/wk- budget #11-000-217-106- 40-0100)	9/10/12-6/30/13	\$10.65
Shahidah Lowe	Cooper-Exceptional Educational Assistant (Reassignment of E. Trunfio-35 hrs/wk-budget #11-000-217-106-06- 0100)	9/12/12-6/30/13	\$10.65
Anthony Cianciaralo	Kingston-Educational Assistant (Reassignment of J. Tyira-32.5 hrs/wk- budget #11-213-100-106- 18-0100)	9/11/12-6/30/13	\$ 9.07

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and EACH

SPECIAL ACTION AGENDA

September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED – continued

(b) Substitute Educational Assistant

RECOMMENDATION:

It is recommended that the person listed be approved as a substitute educational assistant for the 2012-13 school year effective 9/12/12-6/30/13 (unless otherwise noted). Monies budgeted from account #11-190-100-106-98-0101.

Name

Janice Borelle

(c) ESY Summer Program

RECOMMENDATION:

It is recommended that Karen Hicks, educational assistant be approved for the ESY summer program effective 7/02/12-7/05/12 at the rate of *\$9.07/hr (not to exceed 16 hrs-\$146). Monies budgeted from account #11-204-100-106-71-0101.

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and EACH

SPECIAL ACTION AGENDA
September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. ASSIGNMENT/SALARY CHANGE-NON-CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

It is recommended that the salary Donna Kane, Secretary at CHHS West be adjusted to \$44,800* prorated effective 9/04/12-6/30/13 for verification of previous experience.

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(b) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2012-13 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Hourly Rate*</u>
Erica Trunfio	Cooper-Exceptional Educational Assistant (35 hrs/wk-\$11.19-budget #11-000-217-106-06-0100)	Cooper-Educational Assistant (32.5 hrs/wk-budget #11-204-100-106-06-0100)	\$ 9.84
Jennifer Tyira	Kingston-Educational Assistant (31.25 hrs/wk-\$9.17-budget #11-213-100-106-18-0100)	Kingston-Exceptional Educational Assistant (31.25 hrs/wk-budget #11-000-217-106-18-0100)	\$11.19

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and EACH

SPECIAL ACTION AGENDA
September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

It is recommended that the person listed be approved for an additional class at CHHS East effective 8/29/12-11/20/12 in accord with the data presented.

<u>Name</u>	<u>Salary</u>
Cathleen Enderle	\$2535

(b) Payment for Additional Class

RECOMMENDATION:

It is recommended that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment/School</u>	<u>Effective</u>	<u>Additional Class*</u>
Jane Choi	Art/CHHS West (replacing A. Tierney on leave of absence)	8/29/12-11/05/12	\$1774
Andrea Tierney	Art/CHHS West (revised for leave of absence from 8/29/12-11/06/12)	11/06/12-6/30/13	\$2394

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(c) Payment to Presenter

RECOMMENDATION:

It is recommended that Jennifer DiStefano be approved as a presenter for the all staff training with the SACC program on 8/28/12 at the rate of *\$53.56/hr for a total of 2.5 hrs. Monies budgeted from account #60-990-320-101-58-0001.

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

SPECIAL ACTION AGENDA

September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. OTHER COMPENSATION—NON-CERTIFICATED

(a) Service Bonus—CHSSA

RECOMMENDATION:

In accord with the current agreement the Board of Education and the Cherry Hill Supportive Staff Association, it is recommended that the persons listed be paid a bonus of \$100 (lump sum) for execution of an employment contract for the completion of 10 years of employment.

Name

Julius Cinelli
Edward Hart
Angel Martinez
Geromino Afanador
Edward Perrino
Otis Batchelor
Julio Montanez
Edward Vezza

Name

Thomas Fazio
Joseph Jensen
Lester Jones
Clarence Gable
Ira Nicholson
Richard Pierce
Albert Powell

It is further recommended that the persons listed receive an additional bonus of \$100 (lump sum) for execution of an employment contract for the completion of 15 years of employment.

Name

Lester Jones

Name

Julio Montanez

Motion Mrs. Cohen Second Mr. Robbins Vote Ayes - 9 No - 0

Board of Education Work Session and/or Special Meeting Minutes
September 11, 2012

Mr. Klukoff called the Board Work Session to order from the Special Action meeting.

Mr. Klukoff led a discussion on Board Goals. Dr. Reusche and Mr. Klukoff will be giving a video message about the 2012-2013 District Goals on this week's District e-News.

The proposed Action Agenda for September 24, 2012 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Mr. Klukoff called the meeting to order for the second public discussion.

Public Discussion:

A speaker thanked the Board of Education for the Resolution to Educate for Sustainability on the Policy and Legislation agenda.

Mrs. Cohen made and Mr. Tarken seconded a motion to adjourn.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: September 6, 2012

To: Members, Board of Education

From: Dr. Maureen Reusche, Superintendent

AGENDA

EXECUTIVE SESSION 6:45 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action
September 11, 2012 – All Purpose Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Lawyer Chapman

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

Business & Facilities Committee Members (blue)

Chairperson: Steven Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Steve Robbins, Wayne Tarken

BOARD WORK SESSION

September 11, 2012

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of FY 2013 IDEA and NCLB Grant Applications
3. Approval of Health Services Policy & Procedures Manual
4. Approval of Out of District Placements

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Ed Klitz	Family Friendly Statewide Meeting – Mercer County Library, NJ	2/20/13	\$23.90 Mileage General Funds
B	Mary Kline	DVMSAC Creating School Culture that Nurture Diverse Learners - Phila., PA	11/01/12	\$20.00 Tolls/Parking General Funds

BOARD WORK SESSION

September 11, 2012

A. CURRICULUM & INSTRUCTION

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS -
continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
C	Mary Kline	DVMSAC Unlocking Student Enthusiasm for Learning – Phila., PA	3/19/13	\$20.00 Tolls/Parking General Funds
D	Paul Todd	Ask the Attorneys Mt. Laurel, NJ	12/10/12	\$50.00 Registration General Funds
E	Neil Burti	DVMSAC Opening the Common Core – Phila., PA	11/15/12	\$32.56 Mileage/Tolls/Parking General Funds
F	Neil Burti	DVMSAC Moving Mountains with our Underachieving Students - Phila., PA	10/10/12	\$32.56 Mileage/Tolls/Parking General Funds
G	Kwame Morton	DVMSAC Creating School Cultures that Nurture – Phila., PA	11/01/12	\$32.27 Mileage/Tolls/Parking General Funds
H	Kwame Morton	DVMSAC Unlocking Our Students' Enthusiasm – Phila., PA	3/19/13	\$32.27 Mileage/Tolls/Parking General Funds
I	Marsha Pecker	Rowan University Literacy Consortium – Glassboro, NJ	9/21/12, 10/5/12, 12/14/12, 1/18/13, 2/22/13, 3/15/13, 4/26/13	\$101.25 Mileage General Funds (Previously approved on 8/28/12 in the amount of \$14.46)
J	Debra Shumaker	Working with High Achievers – Mullica Hill, NJ	10/05/12	\$75.00 Registration Title Funds
K	LaCoyya Weathington	Best Practices for the Practical Implementation of the Anti- Bullying Bill of Rights – Trenton, NJ	9/24/12	\$39.06 Mileage General Funds

BOARD WORK SESSION

September 11, 2012

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF FY 2013 IDEA and NCLB GRANT APPLICATIONS

Listed below are the allocated funds from the State of New Jersey for 2013 IDEA and NCLB. Board of Education approval is requested for the following:

IDEA FUNDING	2012-2013
Basic	\$2,476,698
.....Non Public	\$ 209,983
.....Public	\$2,266,715
Preschool	\$ 114,189
.....Non Public	\$ 5,075
.....Public	\$ 109,114

NCLB FUNDING	2012-2013 Public and Non-Public*
Title I – Academic Assistance	\$1,104,709
Title IIA – Professional Development	\$188,716
Title III – Services for English Language Learners	\$50,665

*Allocations are finalized throughout the month of September

ITEM 3. APPROVAL OF HEALTH SERVICES POLICY & PROCEDURE MANUAL

It is recommended that the Board approve Cherry Hill Public Schools 2012-2013 updates to the Health Services Policy and Procedure Manual as discussed August 27, 2012 C&I Committee Meeting.

BOARD WORK SESSION
September 11, 2012

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2012-2013 school year during the September, 2012 cycle. There are 11 students (one of which is a new student placement)

VENDOR	ID	TERM	TUITIO N	AIDE	ESY	ESY AIDE	EXTR A	AMOUN T
Durand	2021639	7/2/12-6/20/13	\$48,066	\$33,300	\$9,347	\$6,475	\$46,135	\$143,323
Gloucester Co	3010659	7/9/12-8/9/12			\$3,825			\$3,825
Gloucester Co	2020956	7/9/12-8/9/12			\$3,825			\$3,825
Gloucester Co	3003851	7/9/12-8/9/12			\$3,825			\$3,825
Gloucester Co	7103884	7/9/12-8/9/12			\$3,825	\$3,060		\$6,885
Gloucester Co	2031468	7/9/12-8/9/12			\$1,913			\$1,913
Gloucester Co	2021634	7/9/12-8/9/12			\$3,825	\$3,060		\$6,885
Gloucester Co	7103839	7/9/12-8/9/12			\$3,825			\$3,825
Gloucester Co	3000872	7/9/12-8/9/12			\$1,530		\$3,348	\$4,878
Hampton	3002169	9/6/12-6/28/13	\$47,729	\$31,950				\$79,679
YALE SE	3004006	9/10/12-6/20/13	\$45,848					\$45,848

BOARD WORK SESSION

September 11, 2012

B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Change Orders
4. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JULY 2012
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2012
- c) FOOD SERVICE OPERATING STATEMENT FOR JULY 2012
- d) DISBURSEMENT OF FUNDS
- e) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) RESOLUTION AUTHORIZING SOUTHERN NEW JERSEY PERINATAL COOPERATIVE AS PROVIDER OF SCHOOL HEALTH SERVICES TO NON-PUBLIC SCHOOLS FOR THE 2012-2013 SCHOOL YEAR
- c) RESOLUTION TO AMEND PREVIOUS MOTION
- d) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM
- e) RESOLUTION TO DISPOSE OF DISTRICT ASSETS NO LONGER OF VALUE THROUGH AN ONLINE AUCTION UNDER NEW JERSEY STATE CONTRACT

ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #BRHRR-72710 – ROOFTOP HVAC EQUIPMENT REPLACEMENT AND ROOF RESTORATION AT BECK MIDDLE SCHOOL (7-27-10)

ITEM 4. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

September 11, 2012

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR JULY 2012**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of July 31, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of July 31, 2012 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2012**

It is recommended that the 2012/2013 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

BOARD WORK SESSION

September 11, 2012

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

c) FOOD SERVICE OPERATING STATEMENT FOR JULY 2012

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending July, 2012 be accepted as submitted.

d) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: &
Food Service	\$	
SACC	\$	thru
Grand Total	\$ <hr/>	

e) APPROVAL OF BILL LIST

It is recommended that the Bill List dated _____, 2012 in the amount of \$ _____ and the Bill List dated _____, 2012 in the amount of \$ _____ and the Bill List dated _____, 2012 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

September 11, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
WSCA 73979	Cisco Systems, Inc. ePlus Technology CDW-g Promedia RFP Solutions	Cisco Data Communications and Networking	9-30-12	\$600,000
A70967	GovDeals Inc.	Auctioneering services: internet auctions to sell surplus property	1-28-13	25,000

BOARD WORK SESSION

September 11, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS** continued

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
*Bellia Furniture-Authorized Dealer for State Contract Vendors listed below and noted by an asterisk for Sale of Furniture – office and lounge				
A81713	*Global Distributors, Inc.	Furniture: office, lounge	7-31-17	\$50,000

b) **RESOLUTION AUTHORIZING SOUTHERN NEW JERSEY PERINATAL COOPERATIVE AS PROVIDER OF SCHOOL HEALTH SERVICES TO NON-PUBLIC SCHOOLS FOR THE 2012-2013 SCHOOL YEAR**

It is recommended that the Cherry Hill Township School District retain Southern New Jersey Perinatal Cooperative as provider of school health services to the non-public schools in the District with Entitlement Funding according to N.J.A.C. 6:29-8 for the 2012-2013

c) **RESOLUTION TO CORRECT PREVIOUS MOTION**

To amend previous motion made on July 24, 2012 for extended school year transportation for special education students, route #QS-J5 – Johnson Elementary School, where as the vendor should have been listed as T & L Transportation. Original P.O. #13-02143

BOARD WORK SESSION

September 11, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

d) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS
THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors that have been awarded Bid #A-33 through the Camden County Cooperative Pricing System, said bid expires February 28, 2013.

**COPY, COMPUTER PAPER & ENVELOPES –
BID #A-33**

Office Basics, Boothwyn, PA

Paper Mart, East Hanover, NJ

BOARD WORK SESSION

September 11, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- e) RESOLUTION TO DISPOSE OF DISTRICT ASSETS NO LONGER OF VALUE THROUGH AN ONLINE AUCTION UNDER NEW JERSEY STATE CONTRACT

WHEREAS, the Board of Education has the need to dispose of district assets that are no longer of value to the district and other equipment deemed no longer usable;

WHEREAS, the district wishes to sell these assets through New Jersey State Contract vendor GovDeals, Inc., a New Jersey state approved on-line auction house for public agencies.

NOW, THEREFORE BE IT RESOLVED, the Board of Education authorizes the use of New Jersey State contract vendor GovDeals, Inc. (contract A70967) for the purpose of disposing of surplus assets and other equipment deemed no longer usable, at a cost to the district of 7.5% of total sell price for the 2012/2013 school year.

ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #BRHRR-72710 – ROOFTOP HVAC EQUIPMENT REPLACEMENT AND ROOF RESTORATION AT BECK MIDDLE SCHOOL (7-27-10)

INFORMATION:

Board approval is requested for Change Order 002 to be issued to Winchester Roofing Corporation, Turnersville, NJ to deduct for owner's expense to purchase and install five (5) total utility curbs that were not installed properly per contract documents (deduct \$7,500.00).

RECOMMENDATION:

It is recommended that Change Order 002 to deduct for owner's expense to purchase and install five (5) total utility curbs that were not installed properly per contract documents be issued to Winchester Roofing Corporation, Turnersville, NJ resulting in a deduction of \$7,500.00.

Original PO #11-02979

Account Code: 30 000 450 450 40 8011

BOARD WORK SESSION

September 11, 2012

B. BUSINESS AND FACILITIES

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
West HS	Monetary - to purchase equipment for weight room	Cherry Hill West Booster Club	\$15,000

BOARD WORK SESSION

September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Appointments—Certificated
2. Leaves of Absence—Certificated
3. Leaves of Absence—Non-Certificated
4. Other Compensation—Certificated
5. Approval of Job Description

ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Student Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Alan Wilkins	University of the Arts	10/24/12-12/17/12	Gia Walton/CHHS East
Ryan Macken	University of the Arts	10/24/12-12/17/12	Alexis Henderson/Johnson

BOARD WORK SESSION

September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED - continued

(b) Counseling Internship

RECOMMENDATION:

It is recommended that the persons listed be approved for a counseling internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Pamela Freeman	University of Pennsylvania	9/10/12-6/30/13 (1 day/wk)	Toby Snider/Paine
Carrie Siegel	Monmouth	9/10/12-12/20/12	Margaret Regan/CHHS East

(c) Field Experience

RECOMMENDATION:

It is recommended that Donna Gerber, student at Rutgers University be approved for field work as a Library Media Specialist at Sharp Elementary School effective 9/10/12-12/20/12 with Kimberly Laskey as the cooperating media specialist.

(d) Field Placement

RECOMMENDATION:

It is recommended that the persons listed, who are students at Temple University, be approved for a field placement effective 9/13/12-12/14/12 at Barclay School.

<u>Name</u>	<u>Cooperating Teacher</u>
Gracianna Coscia	Kelli Prisk
Crystal Fasanya	Kelli Prisk
Whitney Weinstein	Susan Donaldson
Sarena Kabakoff	Susan Donaldson
Danielle Schindledsecker	Tanya Myers
Kristin McDovin	Lori Miller

BOARD WORK SESSION
September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED - continued

(e) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Susan Pettijohn	Heather Ackerman	Johnson	\$550 prorated	On or before 10/15/12-6/30/13
Jayne Schaffer	Christina Giannopoulos	Barclay	\$550	8/29/12-6/30/13
Nicholas Wright	Erica DeMichele	CHHS East	\$550 prorated	8/29/12-11/20/12

ITEM 2. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Vanessa Brittin	Barclay-Special Education	Leave with pay 9/06/12-10/22/12; without pay 10/23/12-12/14/12
Lauren Miscioscia	Beck-Humanities	Leave without pay 8/29/12-6/30/13 (revised for dates)
Cheryl DeLuca Estelle Sharpe	Woodcrest-Speech/Language Knight-Grade 1	Leave with pay 8/29/12-9/13/12 Leave without pay 8/29/12-until a determination is made regarding a return to work date
Nicole Procacci	Paine-Grade 5	Leave with pay 10/15/12-11/01/12; without pay 11/02/12-2/01/13
Melissa McNab	Rosa-Art	Leave with pay 9/04/12-10/24/12; without pay 10/25/12-1/23/13
Linda Ferri	Paine-Grade 2	Leave without pay 1/02/13-1/21/13

BOARD WORK SESSION

September 11, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the person listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
John Jordan	CHHS East-Maintenance	Leave with pay 8/27/12-9/03/12

ITEM 4. OTHER COMPENSATION—CERTIFICATED

(a) Payment to Presenters

RECOMMENDATION:

It is recommended that the persons listed be approved to present an after school workshop to new teachers from 9/11/12-5/23/13 at the rate of *\$71.42/hr (not to exceed 4 hrs/each) for a total of \$1428.40. Monies budgeted from account #11-000-223-110-72-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Christopher Bova	Jennifer McCarron	Debra Orrio
Patricia Mililli	Jennifer DiStefano	

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

ITEM 5. APPROVAL OF JOB DESCRIPTION

RECOMMENDATION:

It is recommended that the job description listed be approved as presented effective 9/25/12.

- Human Resource Recruiter

BOARD WORK SESSION

September 11, 2012

D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. First Reading of Policy
2. Resolution to Educate for Sustainability

ITEM 1. FIRST READING OF POLICY

- Draft Policy 5131.4: Gang Violence

It is recommended that the draft policy listed above be approved for first reading as presented.

ITEM 2. RESOLUTION TO EDUCATE FOR SUSTAINABILITY

WHEREAS, a sustainable community seeks to balance and integrate its economic, social and ecological objectives to improve quality of life for its residents; and

WHEREAS, we all have to *learn* how to live well in our places without undermining their ability to sustain us over time, and we recognize that the foundations of our knowledge, skills, and habits of mind are cultivated in our schools; and

WHEREAS, we understand that the children, the young people and the teachers of the Cherry Hill Public Schools are vital members of the community and integral to creating a healthy and sustainable future for themselves and future generations; and

WHEREAS, we accept our responsibility to contribute to the individual and collective potential of our children and young people, and communities, and to that of the living systems upon which our lives depend; and

WHEREAS, we commit to honoring our children, our young people and our teachers, our staff and our leaders with teaching and learning experiences that prepare them to participate in, and to lead with us the shift toward a sustainable future; and

BOARD WORK SESSION

September 11, 2012

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. RESOLUTION TO EDUCATE FOR SUSTAINABILITY - continued

WHEREAS, there are programs that support school and community connections related to educating for sustainability. These programs include New Jersey League of Municipalities' municipal certification program known as Sustainable Jersey and the Cloud Institute for Sustainability Education program known as New Jersey Learns, Educational Information Resource Center program known as The Sustainable Schools Project, the grassroots community group known as Sustainable Cherry Hill; and future opportunities that support educating for sustainability.

BE IT RESOLVED that in order to educate for a sustainable future Cherry Hill Public Schools will join with Cherry Hill Township and the local Green Team to provide the following:

1. Actions that support student participation in authentic service, project based, and academic learning experiences dedicated to educating for sustainability, including those that are part of the Sustainable Jersey program;
2. The development of curricular, instructional and organizational learning practices necessary for students to meet the standards and performance indicators of Education for Sustainability, especially those opportunities presented by New Jersey Learns;
3. Professional Development opportunities that will prepare teachers and administrators to educate for sustainability, especially those presented by New Jersey Learns;
4. Benchmarks and sustainable practices related to school buildings and grounds, procurement, operations and maintenance procedures.

We do hereby recognize Cherry Hill Public Schools as an agent to carry out of commitment to building sustainable communities through Education for Sustainability in the state of New Jersey.

Date of Adoption: _____

Board Chair _____
Mr. Seth Klukoff

Superintendent: _____
Dr. Maureen Reusche

Mayor of Cherry Hill Township: _____
Mr. Chuck Cahn

Chair and Founder of
Sustainable Cherry Hill: _____ - _____
Ms. Lori Braunstein

BOARD WORK SESSION
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E. STRATEGIC PLANNING

No Items