

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL MEETING MINUTES

September 10, 2013

A Board of Education Work Session and Special Action Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on September 10, 2013.

The meeting was called to order by Mrs. Judge at 7:00 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON September 4, 2013.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON September 4, 2013.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON September 4, 2013.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Carol A. Matlack
Dr. J. Barry Dickinson	Mr. Steven Robbins
Mr. Eric Goodwin	Mr. Elliott Roth
Mr. Seth Klukoff	Mrs. Kathy Judge

Mrs. Colleen Horiates – absent

Student Representatives:

Lydia George-Koku, H. S. East
Ryan Gallagher, H. S. West

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Mr. P. Todd, Ms. L. Weathington, and Dr. J. Meloche.

Mrs. Judge led the Pledge of Allegiance.

Board of Education Work Session and Special Meeting Minutes
September 10, 2013

Mrs. Judge announced that the School Board Election will be held on November 5, 2013 along with the General Election. Three incumbents running for reelection are Mrs. Sherrie Cohen, Mr. Steven Robbins, and Mr. Elliott Roth.

There being no public discussion, Mrs. Judge called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 15 which follow.

SPECIAL ACTION AGENDA

September 10, 2013

A. CURRICULUM & INSTRUCTION

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Non Public Textbooks for 2013-2014 school year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A-C	NJASBO Subscription Plan covers those listed A-C	SDA Forms, Bid Specs for Capital Projects, Ethics in Business Law & Purchasing, Fund 20 Audit & Board Secretary's Report & Purchasing	Sept. 19, 2013 to March 31, 2014	\$400.00 General Funds
A	Tom Carter Central	SDA Forms, Bid Specs for Capital Projects, Ethics in Business Law & Purchasing	9/20/13 11/12/13 12/12/13 3/2014	Covered by NJASBO Subscription Plan

SPECIAL ACTION AGENDA

September 10, 2013

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Paul Todd Central	SDA Forms, Bid Specs for Capital Projects, Ethics in Business Law & Purchasing	9/20/13 11/12/13 12/12/13	Covered by NJASBO Subscription Plan
C	James Devereaux Central	Fund 20 Audit & Board Secretary's Report & Purchasing	10/01/13 3/2014	Covered by NJASBO Subscription Plan

ITEM 2. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS FOR 2013-2014 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non Public Schools for the 2013-2014 school year.

Camden Catholic

Subject - Textbook Name	Publisher	ISBN#
Keystone 2013 TRB Lvl B	Pearson	9780328732890
Keystone 2013 ASMNT Lvl B	Pearson	9780328733019
Keystone 2013 Aud CD Lev B	Pearson	9780328733200
Keystone 2013 SE Lvl B	Pearson	9781428434912
Keystone 2013 TE Lvl B	Pearson	9781428434981
Video DVD Keystone B	Pearson	9780136136309
Keystone 2013 WKBK Lvl B	Pearson	9781428435056
Keystone 2013 TRB Lvl A	Pearson	9780328733132
Keystone 2013 ASMNT Lvl A	Pearson	9780328733156
Keystone 2013 AudCD Lev A	Pearson	9780328733187
Keystone 2013 SE Lvl A	Pearson	9781428434905
Keystone 2013 TE Lvl A	Pearson	9781428434974
Video DVD Keystone A	Pearson	9780132411820
Keystone 2013 WKBK Lvl A	Pearson	9781428435049
World Geog & Cultures SE	Pearson	9780785463832
World Geog & Cultures Digital SE	Pearson	9780785463887
World Geog & Cult Grt Review Game	Pearson	9780785465706
World Geog & Cultures Skltrck Class Set	Pearson	9780785465355
World Geog & Cultures Audio Playaway	Pearson	9780785463894
Hole's Anatomy & Physiology	McGraw Hill	9780076629435
Holt McDougal Biology	Holt McDougal	9780547586663
HMD Bio - TE	Holt McDougal	9780547636337

Motion Mrs. Cohen Second Mr. Goodwin Vote Ayes - 8 No - 0
Mrs. Horiates - absent

SPECIAL ACTION AGENDA

September 10, 2013

B. BUSINESS AND FACILITIES

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

The Superintendent recommends the following:

1. Approval of Bill List

ITEM 1. FINANCIAL REPORTS

APPROVAL OF BILL LIST

It is recommended that the 1st Bill List dated September 10, 2013 in the amount of \$209,589.35; the 2nd Bill List dated September 10, 2013 in the amount of \$5,000.00 and the 3rd Bill List dated September 10, 2013 in the amount of \$609,134.42 be approved as submitted.

Motion: Mr. Roth Second: Mr. Klukoff Vote: Ayes - 8 No - 0
Mrs. Horiates – absent

EXCEPTION:

Item #1 - Approval of Bill List (NJ American Water Co.)

Motion: Mr. Roth Second: Mr. Klukoff Vote: Ayes - 7 No - 0 - 1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Mrs. Horiates – absent

SPECIAL ACTION AGENDA

September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Termination of Employment – Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Edward Canzanese	Rosa-Principal (\$158,863)	1/01/14	Retirement
Grace Smith	Beck- Math (\$97,169)	10/01/13	Retirement
Marilyn Harris	District-Psychologist (\$111,166)	1/01/14	Retirement
Robin Dolan	District-LDT-C (\$108,900)	12/01/13	Retirement

SPECIAL ACTION AGENDA

September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Dawn Read	Barton/Woodcrest- Teacher II, SACC	8/28/13	Personal
Kimberly Phillips	Stockton-Teacher II, SACC (this position only)	8/27/13	Personal
Kimberly Fox	CHHS West-Exceptional Educational Assistant (\$12,729)	9/01/13	Personal
Sima Patel	Paine-Educational Assistant (\$10,658)	7/01/13	Job Abandonment
Harry Kyriacou	District- Groundskeeper (\$37,821)	10/01/13	Retirement

SPECIAL ACTION AGENDA

September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Gretchen Seibert	Carusi-Title I, Language Arts (budget # revised #20-232-100-101-45-0100)	8/29/13-6/30/14	\$71,877 (Masters+30-step 13)
Laura Flood	Mann-.5 Resource Room (new position-budget # 11-213-100-101-24-0100)	On or about 9/09/13-6/30/14	\$26,449 prorated (.5 of \$52,898- Masters-step 3)
Diana Ragasa Tavares	Barton-.5 Title I (budget # 20-232-100-101-03-0100)	8/29/13-6/30/14	\$27,165* (Masters+15-step 1)
Lauren Wasco	Kingston-Special Education (Replacement substitute for M. Perrin on leave of absence-budget #11-214-100-101-18-0100)	On or about 9/09/13-6/30/14	\$48,377 prorated (Bachelors-step 1)
Lauren Routhenstein	Harte-Kindergarten (Replacement substitute for S. Weber on leave of absence-budget #11-110-100-101-09-0100)	8/29/13-12/03/13 (revised for dates)	\$48,377 prorated (Bachelors-step 1)
Jennifer Cyr	Johnson-Grade 4 (Reassignment of A. Hunt-budget #11-120-100-101-12-0100)	8/29/13-6/30/14	\$52,878 (Bachelors-step 9)
Kimyen Le	Kilmer/Kingston-ESL (.5 reassignment of G. Kim/.5 new position-budget #11-240-100-101-15/18-0100)	On or about 9/09/13-6/30/14	\$54,329 prorated (Masters+15-step 1)
Julie Schneider	Cooper/Mann/Paine/Stockton-Spanish (Reassignment of N. Zucker-budget #11-120-100-101-06/24/27/33-0100)	On or about 9/18/13-6/30/14	\$54,368 prorated (Masters-step 6)

*salary revised for verification of credits earned

SPECIAL ACTION AGENDA

September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(b) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be approved for co-curricular positions listed in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Maria Soto*	CHHS West-Assistant Coach, Field Hockey (budget #11-402-100-100-55-0101)	9/01/13- 6/30/14	\$3452
Frank Wilczynski*	CHHS West-Assistant Coach, Football (budget #11-402-100-100-55-0101)	On or about 9/11/13- 6/30/14	\$3880 prorated
David Green*	CHHS West-Assistant Coach, Football (budget #11-402-100-100-55-0101)	9/01/13- 6/30/14	\$4638
Patrick Thompson*	CHHS West-Assistant Coach, Football (budget #11-402-100-100-55-0101)	9/01/13- 6/30/14	\$5396
Tyree Jackson*	CHHS West-Assistant Coach, Football (budget #11-402-100-100-55-0101)	9/01/13- 6/30/14	\$6431
Vincent Doto*	CHHS West-Co-Assistant Coach, Football (budget #11-402-100-100-55-0101)	9/01/13- 6/30/14	\$2319
Tyler Duda*	CHHS West-Co-Assistant Coach, Football (budget #11-402-100-100-55-0101)	9/01/13- 6/30/14	\$2319
Bernadette Jablonoski*	CHHS West-Assistant Coach, Girls Hockey (budget #11-402-100-100-55-0101)	9/01/13- 6/30/14	\$4128
Brandon Bond*	CHHS West-Assistant Coach, Boys Soccer (budget #11-402-100-100-55-0101)	9/01/13- 6/30/14	\$4804

SPECIAL ACTION AGENDA

September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(b) Co-Curricular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Sarah Cullen	CHHS East-Fall Cheerleading Volunteer	9/01/13-6/30/14	-----
Sandra Makofsky*	CHHS East-Assistant Director, Light & Sound (Fall Show-budget #11-401-100-100-50-0101)	9/01/13-6/30/14	\$1538
Lucinda Litchfield*	CHHS East-Assistant Director, Choreographer (Fall Show-budget #11-401-100-100-50-0101)	9/01/13-6/30/14	\$2133
Frank Wilczynski*	CHHS West-Assistant Coach, Football (budget #11-402-100-100-55-0101)	9/11/13-6/30/14 (revised for dates)	\$3755 (revised for stipend)

*Outside district employee

(c) Substitute Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers for the 2013-14 school year effective 9/11/13-6/30/14. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Robert Serio	Brenna Gallo	Samuel Gorelick	Sharon DiCenzo
Barbara Sharofsky	Margaret Daggan	Edena DiMeola	

(d) Affirmative Action Officer

RECOMMENDATION:

It is recommended that LaCoyya Weathington be appointed as Affirmative Action officer effective 9/01/13-6/30/14.

SPECIAL ACTION AGENDA

September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(e) Title IX/Chief Equity Compliance Officer

RECOMMENDATION:

It is recommended that Lawyer Chapman be appointed as Title IX/Chief Equity Compliance Officer effective 9/01/13-6/30/14.

(f) Picture Exchange System/Verbal Behavior

RECOMMENDATION:

It is recommended that Dana Hoffman and Marci Weiner be approved for 4 days each of training of Picture Exchange System/Verbal Behavior effective 7/01/13-8/30/13 at the rate of \$104.50/day (not to exceed \$840). Monies budgeted from account #11-213-100-101-71-0101.

(g) Connection to the Common Core

RECOMMENDATION:

It is recommended that the persons listed be approved to attend Connection to the Common Core for 4th grade at Barton Elementary School at the rate of \$104.50/day (not to exceed \$3135) effective 6/25/13. Monies budgeted from account #11-000-223-110-03-0101.

Name

Jennifer Taylor
Anna Beans

Name

Wendy Sullivan
Hilary Daniels

Name

Nancy Paley
Carrie Buscher

SPECIAL ACTION AGENDA

September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Megan Arbuthnot	Beck-Educational Assistant (Replacing C. Palazzo-32.5 hrs/wk-budget #11-204-100-106-40-0100)	9/01/13-6/30/14	\$ 9.25
Thomas Lynch	Johnson-Educational Assistant (Reassignment of O. Sanchez-30 hrs/wk- budget #11-204-100-106-12-0100)	9/01/13-6/30/14	\$ 9.25
Kathy Hinlicky	Sharp-Educational Assistant (Replacing J. Lohoefer-30 hrs/wk-budget #11-204-100-106-30-0100)	On or about 9/09/13-6/30/14	\$ 9.25
Holly Johnson	Beck-Educational Assistant (Replacing R. Pacheco-32.5 hrs/wk-budget #11-204-100-106-40-0100)	9/01/13-6/30/14	\$ 9.25
Nittaya Klim	Stockton-Educational Assistant (Reassignment of P. Frisby-32.5 hrs/wk- budget #11-204-100-106-33-0100)	On or about 9/01/13-6/30/14	\$ 9.25
Amanda Hudson	District-Substitute Teacher, SACC	9/01/13-6/30/14	\$12.65
Rosemary Sieber	Beck- Educational Assistant (Replacing M. Myers -32.5 hrs/wk-budget #11-204-100-106-40-0100)	9/04/13-6/30/14	\$9.25
Karen Speight	Johnson-Title I, Educational Assistant (new position-30 hrs/wk- budget #20-232-100-101-12-0100)	9/15/13-6/30/14	\$9.25

SPECIAL ACTION AGENDA

September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) Substitute Educational Assistants/Substitute Secretaries

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute educational assistants/substitute secretaries effective 9/11/13-6/30/14. Monies budgeted from account #11-190-100-106-98-0101/#11-120-100-101-98-0101/11-130-100-101-98-0101/11-40-100-101-98-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Fawzia Jacob (educational assistant/secretary)	Jessica Regalbuto (secretary)	Robert Serio

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

RECOMMENDATION:

It is recommended that the person listed be reassigned for the 2013-14 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Susan Murphy	Johnson-Teacher, SACC (budget #60-990-320-101-58-0001)	District-Substitute Teacher, SACC (budget #60-990-320-101-58-0001)	9/01/13-6/30/14	\$12.65

SPECIAL ACTION AGENDA

September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

It is recommended that the person listed be approved to teach an additional class effective 8/29/13-6/30/14 in accord with the data presented.

CHHS West

<u>Name</u>	<u>Assignment</u>	<u>Amount</u>
Maria Rivas-Mintz	Spanish	\$16,847

Motion Mrs. Matlack Second Mr. Roth Vote Ayes - 8 No - 0
Mrs. Horiates - absent

SPECIAL ACTION AGENDA

September 10, 2013

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

NO ITEMS

Board of Education Work Session and Special Meeting Minutes
September 10, 2013.

Mrs. Judge called the Board Work Session to order from the Special Action meeting.

Dr. Reusche introduced Kathy Gendleman to the Board who was appointed at the August 27, 2013 meeting as the Cherry Hill H.S. West, Assistant Principal.

Dr. Reusche and the Board of Education welcomed the new teachers who are joining Cherry Hill School District for the 2013-2014 school year.

Presentation:

Dr. Joseph Meloche, District Director of Curriculum, presented a brief overview to the Board of Education on what rigor means to you and what it means in Cherry Hill.

The proposed Action Agenda for September 24, 2013 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Mrs. Judge called for a second public discussion. There being no public discussion Mrs. Judge called for the meeting to be adjourned.

Mrs. Cohen made and Mr. Roth seconded a motion to adjourn at 8:12 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: September 4, 2013

To: Members, Board of Education

From: Dr. Maureen Reusche, Superintendent

AGENDA

SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action
September 10, 2013 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Sherrie Cohen

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson

Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

BOARD WORK SESSION
September 10, 2013

PRESENTATIONS

Recognition of New Teachers and Staff
Recap of C&I Rigor Discussion

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

September 10, 2013

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of Contracts for 2013-2014 school year
2. Approval of Out of District Placements
3. Approval of Attendance at Conferences and Workshops for the 2013-2014 school year
4. Approval of Family Friendly Proposal (renewal packet) and Acceptance of Funding from State of New Jersey

ITEM 1. APPROVAL OF CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED FOR 2013-2014 SCHOOL YEAR

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2013-2014 academic school year during the September 2013 cycle.

SCHOOL	I.D.	SERVICE LEVEL	COST	DATES
Camden Catholic	3006235	1	\$ 1,750	9/1/2013-6/30/2014
HS West	3000414	1	\$ 1,750	9/1/2013-6/30/2014

\$ 3,500

Purchase Order # 14-00148

Total - \$3,500.00

BOARD WORK SESSION
September 10, 2013

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2013-14 school year during the September, 2013 cycle. There are 41 students.

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
Archbishop Damiano*	3002936	7/8/13-6/30/14			\$30,761		\$5,127		\$35,888
Archway-Atco	3004334	9/5/13-6/12/14	\$35,856		\$25,200				\$61,056
Bancroft	3004105	7/3/13-6/30/14	\$50,139		\$27,720	\$8,914	\$4,928		\$91,701
Bancroft	2000287	9/3/13-6/30/14	\$50,139		\$27,720				\$77,859
Bancroft	3014421	7/1/13-6/30/14	\$50,139	\$200,152	\$27,720	\$8,914	\$4,928		\$291,853
Brookfield Elementary	3006018	7/8/13-6/30/14	\$49,500		\$29,700	\$5,500	\$2,200		\$86,900
Durand Academy	3004693	7/8/13-6/30/14	\$53,414		\$33,300	\$10,386	\$6,475	\$94,600	\$198,175
Durand Academy	3000791	7/8/13-6/30/14	\$53,414		\$33,300	\$10,386	\$6,475	\$12,380	\$115,955
Durand Academy	3001868	7/8/13-6/30/14	\$53,414		\$33,300	\$10,386	\$6,475	\$17,475	\$121,050
Durand Academy	3012981	7/8/13-6/30/14	\$53,414		\$33,300	\$10,386	\$6,475		\$103,575
Durand Academy	3001641	9/9/13-6/30/14	\$53,414		\$33,300			\$34,800	\$121,514
Durand Academy	3002324	7/8/13-6/30/14	\$53,414		\$33,300	\$10,386	\$6,475	\$27,150	\$130,725
Durand Academy	2011471	7/8/13-6/30/14	\$53,414		\$33,300	\$10,386	\$6,475	\$126,960	\$230,535
Durand Academy	2021641	7/8/13-6/30/14	\$53,414		\$33,300	\$10,386	\$6,475	\$71,900	\$175,475
Eden Institute	3000932	7/1/13-6/30/14	\$74,670			\$15,338		\$27,924	\$117,932
Eden Institute	2031414	7/1/13-6/30/14	\$74,670		\$5,369	\$15,338	\$26,135	\$28,492	\$150,004
Hampton Academy	3002169	9/5/13-6/30/14	\$55,831		\$31,950				\$87,781
Kingsway Learning	7103826	7/8/13-6/18/14	\$39,156		\$28,260	\$6,526	\$2,850		\$76,792
Larc School	3002263	7/8/13-6/19/14	\$41,237			\$6,873			\$48,110
Mill Creek School	2030286	9/3/13-6/30/14	\$41,400						\$41,400
Mill Creek School	2010369	9/3/13-6/30/14	\$41,400						\$41,400
Woods Services	2010250	7/1/13-6/30/14	\$55,836	\$152,205	\$32,279	\$8,770	\$5,070		\$254,160

BOARD WORK SESSION
September 10, 2013

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS-continued

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
YALE	2031594	7/8/13-6/30/14	\$46,122			\$7,687			\$53,809
YALE	3005624	7/8/13-6/30/14	\$46,122			\$7,687			\$53,809
YALE	2021519	7/8/13-6/30/14	\$46,122			\$7,687			\$53,809
YALE	3014287	7/8/13-6/30/14	\$46,122			\$7,687			\$53,809
YALE	2000608	9/9/13-6/30/14	\$46,122						\$46,122
YALE	3001049	9/9/13-6/30/14	\$46,122						\$46,122
YALE	7103854	9/9/13-6/30/14	\$46,122						\$46,122
YALE	3002211	7/8/13-6/30/14	\$46,122			\$7,687			\$53,809
YALE	2020640	7/8/13-6/30/14	\$46,122			\$7,687			\$53,809
YALE	2011872	9/9/13-6/30/14	\$46,122						\$46,122
YALE	3002316	7/8/13-6/30/14	\$46,122			\$7,687			\$53,809
YALE	3002317	7/8/13-6/30/14	\$46,122		\$30,429	\$7,687	\$5,072		\$89,310
YALE	9901381	9/9/13-6/30/14	\$46,122						\$46,122
YALE	3003348	9/9/13-6/30/14	\$46,122						\$46,122
YALE	3001505	7/8/13-6/30/14	\$46,122			\$7,687			\$53,809
YALE	7104047	7/8/13-6/30/14	\$46,122			\$7,687			\$53,809
YALE	2031567	7/8/13-6/30/14	\$46,122			\$7,687			\$53,809
YALE SOUTHEAST	3014295	7/1/13-6/30/14	\$57,132			\$9,522			\$66,654
YALE SOUTHEAST	3004464	7/1/13-6/30/14	\$57,132			\$9,522			\$66,654

*previously BOE approved 8/27/13 for ESY & RSY \$47,312 add'l funds represent 1:1 aide service for ESY & RSY-total P.O. will be \$83,200

BOARD WORK SESSION

September 10, 2013

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Dr. Mary Kline – Central	AP English Language and Composition Summer Institute – Blackwood, NJ	8/5-8/13 <i>(Previously BOE approved 5/28/13)</i>	\$250.00 Additional Fee for Registration CHASA Funds
B	Marta Audino Central	ASCD Conference on Educational Leadership, Las Vegas, Nevada	11/1-3, 2013	\$1,761.50 Registration/Air/ Hotel/Meals CHASA Funds

ITEM 4. APPROVAL OF FAMILY FRIENDLY PROPOSAL

It is recommended that the Family Friendly Proposal (renewal packet) and acceptance of funding from the State of New Jersey be approved as submitted for the 2013-2014 school year.

BOARD WORK SESSION

September 10, 2013

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JULY 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR JULY 2013
- d) SACC FINANCIAL REPORT FOR JULY 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM
- b) A RESOLUTION BINDING THE CHERRY HILL PUBLIC SCHOOLS TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS
- c) A RESOLUTION BINDING THE CHERRY HILL PUBLIC SCHOOLS TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-SB – SICKLERVILLE, NJ / HS WEST AND BERLIN, NJ / HS EAST - MCKINNEY VENTO
- b) ROUTE #Q-VM – CHERRY HILL, NJ – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ – MCKINNEY VENTO

BOARD WORK SESSION

September 10, 2013

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JULY 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of July 31, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of July 31, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2013**

It is recommended that the 2013/2014 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR JULY 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending July 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JULY 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of July 2013 be accepted as submitted.

BOARD WORK SESSION
September 10, 2013

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Date:
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated _____, 2013 in the amount of \$ _____ ;
the Bill List dated _____, 2013 in the amount of \$ _____ ; the Bill List dated _____ ,
2013 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

September 10, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors that have been awarded Bid #A27-13 through the Camden County Cooperative Pricing System, said bid expires February 28, 2014.

COPY, COMPUTER PAPER AND ENVELOPES – BID #A27-13

Office Basics, Boothwyn, PA
W. B. Mason

Paper Mart

BOARD WORK SESSION

September 10, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- b) A RESOLUTION BINDING THE CHERRY HILL PUBLIC SCHOOLS TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Cherry Hill Public Schools is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

BOARD WORK SESSION

September 10, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- b) A RESOLUTION BINDING THE CHERRY HILL PUBLIC SCHOOLS TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS continued

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

BOARD WORK SESSION

September 10, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- b) A RESOLUTION BINDING THE CHERRY HILL PUBLIC SCHOOLS TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS continued

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

BOARD WORK SESSION

September 10, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- c) A RESOLUTION BINDING THE CHERRY HILL PUBLIC SCHOOLS TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Cherry Hill Public Schools is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services **for its own** use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

BOARD WORK SESSION

September 10, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- c) A RESOLUTION BINDING THE CHERRY HILL PUBLIC SCHOOLS TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS continued

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

BOARD WORK SESSION

September 10, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- c) A RESOLUTION BINDING THE CHERRY HILL PUBLIC SCHOOLS TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS continued

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

BOARD WORK SESSION

September 10, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-SB – SICKLERVILLE, NJ / HS WEST AND BERLIN, NJ / HS EAST - MCKINNEY VENTO

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. It is recommended that prior administrative approval be ratified to grant First Student, Inc. to transport (2) two McKinney Vento students, one student residing in Sicklerville, NJ to/from Cherry Hill High School West and one student residing in Berlin, NJ to/from Cherry Hill High School East as listed below.

Route: Q-SB
School: Cherry Hill High Schools East & West
Company: First Student, Inc.
Date(s): 9/3/13 to 1/28/14
Cost per diem: \$193.00
Total # of days: (90) Ninety
Total Cost: \$17,370.00

PO#14-02786
Account Code: 11-000-270-511-83-0001

- b) ROUTE #Q-VM – CHERRY HILL, NJ – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ – MCKINNEY VENTO

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillmans Bus Service, Inc. It is recommended that prior administrative approval be ratified to grant Hillmans Bus Service, Inc. to transport (2) two McKinney Vento students residing in Cherry Hill, NJ to/from Voorhees Middle as listed below.

Route: Q-VM
School: Voorhees Middle, Voorhees, NJ
Company: Hillman's Bus Service, Inc.
Date(s): 9/9/13 to 1/31/14
Cost per diem: \$172.50
Total # of days: (90) Ninety
Total Cost: \$15,525.00

PO#14-02727
Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION

September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

The Superintendent recommends the following:

1. Appointments—Certificated
2. Leaves of Absence—Certificated
3. Leaves of Absence—Non-Certificated
4. Assignment/Salary Change—Non-Certificated
5. Other Compensation—Certificated
6. Revised Job Description

ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Neil Harrington	Woodcrest-Guidance (.5 Transfer/.5 New Position-budget #11-000-218-104- 36-0100)	8/29/13-6/30/14	\$58,944* (Masters+30-step 7)

*salary adjusted credits for verification of previous experience

BOARD WORK SESSION
September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED – continued

(b) Student Teaching

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Andrew Korn	Rider	1/27/14-5/08/14	Melinda Hess/Johnson
Sima Patel	Rowan	9/03/13-10/18/13	Dana Hoffman/Paine
Brian Blesi	LaSalle	9/09/13-12/05/13	Peggy Lithgo/Carusi

(c) Field Experience

RECOMMENDATION:

It is recommended that Benjamin Jones, student at Liberty University be approved for an administrative 10 hour field experience at Mann Elementary School with Shilpa Dalal as the cooperative administrator.

(d) Clinical Practicum

RECOMMENDATION:

It is recommended that Christine Hall, graduate student at Stockton College be approved for a clinical practicum effective 9/03/13-12/20/13 at Harte Elementary School with Shirley Graves as the cooperating speech/language therapist.

(e) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Carrie Skey	Diana Ragasa-Tavares	Barton	\$550 prorated	8/29/13-12/03/13

BOARD WORK SESSION
September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Susan Melograna	CHHS East-Math	Leave with pay 8/29/13-9/30/13; without pay 10/01/13-11/29/13
Wanda Cousins	Stockton-Special Education	Leave with pay 8/29/13-10/11/13
Angela Lancos	Cooper-Special Education	Leave with pay 8/29/13-9/20/13; without pay 9/23/13-12/13/13
Kristin Coleman	Beck-Special Education	Leave with pay 8/29/13-8/30/13; without pay 9/02/13-9/09/13

ITEM 3. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Thomas Fazio	District-Grounds Crew Leader	Leave with pay 8/12/13-9/13/13
Patricia McCalla	Carusi-Secretary to Principal	Leave with pay 7/30/13-8/16/13
Susan Gorman	Barclay-Educational Assistant	Leave with pay 9/09/13-11/01/13
John Earl	Knight-Lead Cleaner	Leave with pay 9/09/13-9/24/13; without pay 9/25/13-10/28/13

BOARD WORK SESSION
September 10, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

It is recommended that the salary of the person listed be adjusted for earning a boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Karl Covington	CHHS West-Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	8/16/13-6/30/14
Wanda Toledo	CHHS West-Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	8/21/13-6/30/14

ITEM 5. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Teachers with Split Kindergarten

RECOMMENDATION:

It is recommended that the teachers listed, with split kindergarten, be approved for payment at the rate indicated for days actually worked from 8/29/13-6/30/14.

<u>Name</u>	<u>Assignment</u>	<u>20 Minutes Per Day Sept-June</u>	<u>Rate</u>
Christine Curlett	Sharp/Johnson	Monday thru Friday	\$14.96
Amanda Costanzo	Kilmer/Kingston	Monday thru Friday	\$12.53
Jacquelynn Mulligan	Stockton/Woodcrest	Monday thru Friday	\$19.37
Valerie Furlong	Cooper/Stockton	Monday thru Friday	\$23.53
Leslie Williams	Mann/Knight	Monday thru Friday	\$12.93
Ainsley Karl-Cannon	Kilmer/Kingston	Monday thru Friday	\$11.50

ITEM 6. REVISED JOB DESCRIPTION

RECOMMENDATION:

It is recommended that the job description listed be revised as presented effective 9/25/13.

- Lead School Nurse

BOARD WORK SESSION

September 10, 2013

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of Board Goals 2013-2014
2. First Reading of Policy
3. Second Reading of Policy
4. Waiver of Procedure F-3: Secondary Field Trips
5. Resolution for Week of Respect
6. Resolution for Recognition of School Violence Awareness Week

ITEM 1. APPROVAL OF BOARD GOALS 2013-2014

Cherry Hill Public Schools Mission Statement and Board Goals

The mission of the Cherry Hill Public Schools is to provide a quality education program that insures that all students are proficient in the Common Core State Standards and New Jersey Core Curriculum Content Standards. This program will be delivered in a positive environment preparing our students to be knowledgeable, responsible, caring, and confident citizens in an ever-changing world.

Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.

Within the 2013-2014 academic year the following measurable actions will be achieved:

- Each demographic group, school, and the district will meet the yearly Annual Measurable Objectives as identified by the New Jersey Department of Education
- Each high school demographic group will meet or exceed the State mean scale score on the SAT Critical Reading, Math, and Writing.
- Finalize development of a plan for special education program expansion, at the high school level, in order to meet the needs of identified students and increase the number of special education students who remain in district.
- Conduct an External Review in order to evaluate the district-wide special education program and determine short and long-term goals for program improvement while maintaining program integrity.
- Monitor, evaluate and revise a transition plan at each level to assimilate new students into the district and address achievement gaps that exist upon their arrival.

BOARD WORK SESSION

September 10, 2013

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. APPROVAL OF BOARD GOALS 2013-2014 (continued)

Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.

Within the 2013-2014 academic year the following measureable actions will be achieved:

- Implement recommendations included in the Energy Savings Improvement Plan
- Refine the District Needs Analysis and establish a linkage to the capital budget.
- Develop a plan to address facilities needs in our schools and include a prioritization of capital needs in a cost-conscious manner.
- Implement Phase Two of internet infrastructure improvement to increase connectivity to 1 gb.
- Develop a District Sustainability Plan
- Identify budget saving options to prepare the district for the Affordable Health Care Mandate.

Enhance communication with and outreach to internal and external stakeholders.

Within the 2013-2014 academic year the following measureable actions will be achieved:

- Conduct “Community Conversations” to build upon opportunities for interaction between the district and community.
- Continue to build social media presence.
- Implement a district mobile APP enabling students, parents, and staff to access district information

Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs

Within the 2013-2014 academic year the following measureable actions will be achieved:

- Increase the diversity of staff to more closely reflect the diversity of the student population.
- Expand offerings within the training program for educational assistants, facilities staff and secretaries.
- Develop and implement comprehensive recruitment protocols to be used by Human Resources and administrators for the interview and selection of all teaching positions.
- Implement the Marzano teacher and leader evaluation system for all administrators and certificated staff members.
- Embed elements of Cultural Proficiency into protocols associated with: hiring practices, interviewing, New Teacher Orientation, Mentoring, and the Curriculum Review Process
- Administer climate surveys to identify strengths and concerns that contribute to establishing and maintaining positive climates in schools.

BOARD WORK SESSION

September 10, 2013

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF POLICY

- Draft Policy 3510.1: Integrated Pest Management

RECOMMENDATION:

It is recommended that the policy be approved for first reading as revised.

ITEM 3. SECOND READING OF POLICY

- Draft Policy 6142.12: Acceptable Use of Technology

RECOMMENDATION:

It is recommended that the policy be approved for second reading and adoption as revised.

ITEM 4. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
Cherry Hill HS East	East Choir Trip (12 students)	New York, NY	March 28-31, 2014	2

BOARD WORK SESSION

September 10, 2013

D. POLICIES & LEGISLATION COMMITTEE

ITEM 5. RESOLUTION FOR RECOGNITION OF WEEK OF RESPECT

RECOMMENDATION:

WHEREAS, Public Law 2010, Chapter 122 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 7, 2013 as “Week of Respect” and

WHEREAS, For the 2013-2014 school year, all public school districts and approved charter schools are required to designate the first week in October as “Week of Respect” and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel to recognize the importance of character education; and to provide appropriate instruction focusing on preventing harassment, intimidation or bullying; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 7, 2013 as “Week of Respect” and directs the Superintendent to have all schools participate in activities appropriately designed to promote character education in our schools.

ITEM 6. RESOLUTION FOR RECOGNITION OF SCHOOL VIOLENCE AWARENESS WEEK

RECOMMENDATION:

WHEREAS, Public Law 2001, Chapter 298 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 21, 2013 as “School Violence Awareness Week” and

WHEREAS, For the 2013-2014 school year, all public school districts and approved charter schools are required to designate the third week in October as School Violence Awareness Week; and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel and law enforcement personnel to discuss methods for keeping our schools safe from violence; to create school safety plans; and to recognize those students in need of help; and

WHEREAS, The Cherry Hill Public School district encourages the participation of law enforcement personnel in discussion of methods designed to keep our schools safe from violence and welcomes their participation in safety education for our children; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 21, 2013 as “Annual School Violence Awareness Week” and directs the Superintendent to have all schools participate in activities appropriately designed to prevent violence in our schools.

BOARD WORK SESSION
September 13, 2013

E. STRATEGIC PLANNING

NO ITEMS