

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL MEETING MINUTES

August 13, 2013

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on August 13, 2013.

The meeting was called to order by Mrs. Judge at 7:00 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON August 7, 2013.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON August 7, 2013.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON August 7, 2013.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mr. Seth Klukoff
Dr. J. Barry Dickinson	Mrs. Carol A. Matlack
Mrs. Colleen Horiates	Mr. Elliott Roth
	Mrs. Kathy Judge

Mr. Eric Goodwin - absent
Mr. Steven Robbins – absent

Student Representatives:

Lydia George-Koku, H. S. East
Sagar Desai, H.S. East Alternate

Also in attendance were: Mr. P. Green, Esq., Dr. L. Chapman, Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, Mr. P. Todd, Ms. L. Weathington, and Dr. J. Meloche.

Mrs. Judge led the Pledge of Allegiance.

Board of Education Work Session and Special Meeting Minutes
August 13, 2013

Mrs. Judge called the Board of Education Work Session and Special meeting to order in public session.

Public Discussion:

There being no public discussion, Mrs. Judge called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 6 which follow.

SPECIAL ACTION AGENDA

August 13, 2013

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

NO ITEMS

SPECIAL ACTION AGENDA

August 13, 2013

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. *Approval of Bill List*
2. *Resolutions*
3. *Resolution for the Award of Bids*

ITEM 1. FINANCIAL REPORTS

ITEM 1. APPROVAL OF BILL LIST

It is recommended that the Bill List dated August 13, 2013 in the amount of \$862,002.09 and the second Bill List dated August 13, 2013 in the amount of \$1,143,460.04 be approved as submitted.

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2013/2014 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A83909	Motorola Solutions Inc.	Radio communication equipment and accessories	4-30-18	\$100,000

Resolution #16-8'13

SPECIAL ACTION AGENDA

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #HSATR-071613 – ATHLETIC TRANSPORTATION – 2013-14 SCHOOL YEAR – HIGH SCHOOLS EAST AND WEST (7-16-13)

INFORMATION:

Specifications for the procurement of a vendor to provide one thousand ninety seven (1,097) line items of athletic transportation for High Schools East and West for the 2013/2014 school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
T & L Transportation, Gibbsboro, NJ	33	\$80,615.00
Trans-Ed, Passaic, NJ	377	127,877.00
Hillman's Bus Service	1,097	329,782.00*
First Student, Inc., Berlin, NJ	1,097	465,801.00

*Vendor offers 10% bulk bid discount

RECOMMENDATION:

It is recommended that nine hundred and seven (907) line items from BID #HSATR-071613 – ATHLETIC TRANSPORTATION – 2013-14 SCHOOL YEAR – HIGH SCHOOLS EAST AND WEST be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
Hillman's Bus Service	907	\$248,987.70

PO #'s 14-02404, 14-02405, 14-02406, 14-02407, 14-02408 and 14-02409

Account Code: 11 000 270 512 XX 2500

Resolution #17-8'13

Motion: Mr. Roth Second: Mr. Klukoff Vote: Ayes - 7 No - 0 - 2*

*Mr. Goodwin - absent

*Mr. Robbins - absent

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Certificated
6. Assignment/Salary Change—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Kelly Germscheid	CHHS East-Co-Advisor, Senior Class (this position only)	9/01/13	Personal
Nicole Gaspari	Kilmer-Grade 5 (Replacement substitute for S. Antonelli-\$48,377)	7/01/13	Personal
Regina Dunn	Johnson-Special Education (\$101,060)	1/01/14	Retirement
Sandra Kowal	CHHS West-Nurse (\$99,000)	12/01/13	Retirement

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Walter Kellogg	Carusi-Cleaner (\$28,179)	8/26/13	Personal
Donna Powell	Kingston-Educational Assistant (\$5078)	7/01/13	Personal
Nicole Gaspari	Kilmer-Educational Assistant (\$13,082)	7/01/13	Personal
Chelsea Palazzo	Beck-Educational Assistant (\$11,749)	7/01/13	Personal
Anthony Cianciarullo	Kingston-Educational Assistant (\$10,836)	7/01/13	Personal
Daniel Henderson	Barton-Educational Assistant (\$10,002)	7/01/13	Personal
Amy Miller	Johnson .5/Kingston .5-Educational Assistant (\$10,156)	7/01/13	Personal
Katiuscia Penny	Rosa-Educational Assistant (\$11,002)	7/01/13	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Ira Kosloff	CHHS West-Volunteer Coach	9/01/13-6/30/14	-----
Steven Deo	Beck-Assistant Principal (Retirement of J. Heller-budget #11-000-240-103-40-0100)	8/05/13-6/30/14	\$94,700 prorated

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Paul Bryan	CHHS East-Math (Replacement substitute for K. O'Neill on leave of absence-budget #11-140-100-101-50-0100)	8/29/13-2/04/14	\$48,377 prorated (Bachelors-step 1)
Maria Soto	CHHS West-Biology (Replacement substitute for L. Campbell on leave of absence-budget #11-140-100-101-55-0100)	8/29/13-6/30/14	\$48,377 (Bachelors-step 1)
Rachel Crowe	CHHS West-Science (Replacement substitute for P. Fudala on leave of absence-budget #11-140-100-101-55-0100)	8/29/13-2/13/14	\$48,377 (Bachelors-step 1)
Bradley Smith	Rosa-Special Education (Proof of NJ residency received- budget #11-214-100-101-48-0100)	8/29/13-6/30/14	\$53,108 (Masters-step 4)
Erica Marshall	Knight-Special Education (Replacement substitute for E. Sierra on leave of absence-budget #11-204-100-101-21-0100)	8/29/13-11/05/13	\$48,377 prorated (Bachelors-step 1)
Alexander Rosenwald	Malberg-Supervisor, Science Curriculum (newly created position- budget #11-000-221-104-72-0100)	On or about 10/06/13-6/30/14	\$107,296 prorated
Patrice Mount	Kilmer-.5 Title I (new position- budget #20-232-100-101-15-0100)	8/29/13-6/30/14	\$29,415 (.5 of Bachelors-step 12)
Dana Crouse	Kilmer-Title I (new position-budget #20-232-100-101-15-0100)	8/29/13-6/30/14	\$48,377 (Bachelors-step 1)
Jodi Morley	Beck-Language Arts (Retirement of J. Wohlrab -budget #11-130-100- 101-40-0100)	On or about 10/13/13-6/30/14	\$67,986 prorated (Masters-step 13)
Tara Rook	Beck-Special Education (New Position -budget #11-204-100-101-40- 0100)	8/29/13-6/30/14	\$71,647 (Bachelors+30-Step 14)

memorandum

Date: August 7,, 2013

To: Members, Board of Education

From: Dr. Maureen Reusche, Superintendent

AGENDA

SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action
August 13, 2013 Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Sherrie Cohen
Administrative Liaison: Lawyer Chapman
Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth
Administrative Liaison: James Devereaux
Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates
Administrative Liaison: Nancy Adrian
Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative
Administrative Liaison: Maureen Reusche
Committee Members: Sherrie Cohen, J. Barry Dickinson

Strategic Planning (buff)

Chairperson: Seth Klukoff
Administrative Liaison: James Devereaux
Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

BOARD WORK SESSION

August 13, 2013

PRESENTATIONS

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

August 13, 2013

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of FY2014 IDEA and NCLB Grant Applications
2. Approval of Attendance at Conferences and Workshops for the 2013-2014 school year
3. Approval of Out of District placement for 2013-2014 school year

ITEM 1. APPROVAL OF FY 2014 IDEA AND NCLB GRANT APPLICATIONS

The Superintendent recommends approval of 2014 IDEA and NCLB Grant applications as detailed below:

IDEA FUNDING	2013-14
Basic	\$ 2,411,831
.....Non Public	\$ 181,649
.....Public	\$ 2,230,182
Preschool	\$ 108,679
.....Non Public	\$ -
.....Public	\$ 108,679
	2013-14
NCLB FUNDING	Public & Non-Public
Title I-Academic Assistance	\$ 975,511
Title IIA-Professional Development	\$ 186,885
Title III-Services for English Language Learners	\$ 53,824
Title III-Immigrant	\$ 14,282
Total	\$1,230,502.00

BOARD WORK SESSION

August 13, 2013

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	John Moody	2013 FEA/NJPSA/NJASCD Fall Conference	10/17- 18/2013	\$577.87 Registration and travel
B	Mike Nuzzo	School Security Training	11/21-22/13	\$142 Registration and travel

ITEM 3. APPROVAL OF OUT OF DISTRICT PLACEMENT FOR THE 2013-2014 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2013-14 school year during the August, 2013 cycle. There are 49 students.

VENDOR	ID	TERM	TUITIO N	AIDE	ESY	ESY AIDE	AMOUN T
Archbishop Damiano	9801408	7/8/13-6/30/14	\$40,553		\$6,759		\$47,312
Archbishop Damiano	7103956	7/8/13-6/30/14	\$40,553	\$30,76 1	\$6,759	\$5,127	\$83,200
Archbishop Damiano	2021495	7/8/13-6/30/14	\$40,553		\$6,759		\$47,312
Archbishop Damiano	3002936	7/8/13-6/30/14	\$40,553		\$6,759		\$47,312
Archbishop Damiano	2031431	7/8/13-6/30/14	\$40,553	\$30,76 1	\$6,759	\$5,127	\$83,200
Archway	3011210	7/1/13-6/12/14	\$35,856		\$6,972		\$42,828
Bancroft NeuroHealth	2010381	7/3/13-6/17/14	\$50,139	\$27,72 0	\$8,914	\$4,928	\$91,701
Bancroft NeuroHealth	2031479	7/3/13-6/17/14	\$50,139	\$31,68 0	\$8,914	\$5,632	\$96,365
Bancroft NeuroHealth	2031480	7/3/13-6/17/14	\$50,139	\$31,68 0	\$8,914	\$5,632	\$96,365
Bancroft NeuroHealth	3004018	7/3/13-6/17/14	\$50,139	\$27,72 0	\$8,914	\$4,928	\$91,701
Bancroft NeuroHealth	7103969	7/8/13-6/17/14	\$50,139	\$27,72 0	\$8,357	\$4,620	\$90,836
Bridge Academy	2020691	6/24/13-6/30/14	\$38,700		\$2,280		\$40,980
Bridge Academy	3002320	6/24/13-6/30/14	\$38,700		\$2,350		\$41,050
Bridge Academy	3002321	6/24/13-6/30/14	\$38,700		\$2,280		\$40,980
Brookfield Academy	3013283	9/5/13-6/30/14	\$49,140				\$49,140
Brookfield Academy	2031392	9/5/13-6/30/14	\$49,140				\$49,140
Brookfield Elementary	3009334	7/8/13-8/8/13			\$5,500	\$2,200	\$7,700
Brookfield Transition	7104008	8/28/13-6/30/14	\$41,400				\$41,400
Children's Ctr of Monmouth Co	7103871	7/1/13-6/30/14	\$49,095	\$26,28 0	\$10,638	\$5,694	\$91,707
Crescent Hill	3010640	7/1/13-6/30/14	\$48,818		\$8,136		\$56,954
Crescent Hill	2011873	7/1/13-6/30/14	\$48,818		\$8,136		\$56,954

BOARD WORK SESSION

August 13, 2013

A. CURRICULUM & INSTRUCTION**ITEM 3. APPROVAL OF OUT OF DISTRICT PLACEMENT FOR THE 2013-2014 SCHOOL YEAR (continued)**

VENDOR	ID	TERM	TUITIO N	AIDE	ESY	ESY AIDE	AMOUN T
Garfield Park Academy	3013233	7/8/13-6/19/14	\$46,260	\$25,200	\$5,140	\$2,800	\$79,400
Garfield Park Academy	3012261	7/8/13-6/19/14	\$46,260		\$5,140		\$51,400
Hollydell School	3003437	7/1/13-6/30/14	\$61,696		\$12,742		\$74,438
Hollydell School	2021423	7/1/13-6/30/14	\$61,696	\$29,337	\$12,742	\$6,059	\$109,834
Hollydell School	3001507	7/1/13-6/30/14	\$48,954		\$11,401		\$60,355
Kingsway Learning	3011802	7/8/13-6/18/14	\$48,635		\$8,106		\$56,741
Kingsway Learning	9800792	7/8/13-6/18/14	\$39,156		\$6,526		\$45,682
Kingsway Learning	9900740	7/8/13-6/18/14	\$39,156	\$28,260	\$6,526	\$2,850	\$76,792
Kingsway Learning	3004865	7/8/13-6/18/14	\$48,635		\$8,106		\$56,741
Somerset Hills School	2010255	7/18/13-6/20/14	\$74,636		\$11,910		\$86,546
**Moorestown Twp. Public Schools	3007264	9/1/13-6/30/14	\$33,375				\$33,375
Larc School	3012956	9/5/13-6/19/14	\$41,237				\$41,237
Larc School	2011691	7/8/13-6/19/14	\$41,237		\$6,873		\$48,110
Larc School	7103907	7/8/13-6/19/14	\$41,237	\$23,220	\$6,873	\$3,870	\$75,200
Larc School	7103840	7/8/13-6/19/14	\$41,237		\$6,873		\$48,110
Larc School	7103918	7/8/13-6/19/14	\$41,237		\$6,873		\$48,110
Newgrange School	2031308	9/6/13-6/20/14	\$50,726				\$50,726
Newgrange School	7104044	9/6/13-6/20/14	\$50,726				\$50,726
Newgrange School	7103984	9/6/13-6/20/14	\$50,726				\$50,726
Newgrange School	7103970	9/6/13-6/20/14	\$50,726				\$50,726
New Hope Academy	2020828	7/2/13-6/11/14	\$39,250		\$4,580		\$43,830
New Hope Academy	3000910	7/2/13-6/11/14	\$39,250		\$4,580		\$43,830
New Hope Academy	2020227	7/2/13-6/11/14	\$39,250		\$4,580		\$43,830
New Hope Academy	2020560	7/2/13-6/11/14	\$39,250		\$4,580		\$43,830
New Hope Academy	2030118	7/2/13-6/11/14	\$39,250		\$4,580		\$43,830
YALE SE	3003114	7/1/13-6/30/14	\$57,132	\$31,715	\$9,522	\$5,286	\$103,655
YALE SE	2011807	7/1/13-6/30/14	\$57,132		\$9,522		\$66,654
YALE SE II	7103915	7/8/13-6/30/14	\$50,597	\$31,715	\$8,433	\$5,286	\$96,031

**previously BOE approved on 7/23/13 for ESY i/a/o \$2,725. - P.O. will total \$36,100

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JUNE 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR JUNE 2013
- d) SACC FINANCIAL REPORT FOR JUNE 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #MSFAT- -MIDDLE SCHOOL FALL ATHLETIC TRANSPORTATION

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #CHV-38W – BARTON – WHEELCHAIR VAN
- b) ROUTE #CHV-27W – BARTON - WHEELCHAIR
- c) ROUTE #S-J22A – JOHNSON – AIDE - ESY
- d) ROUTE #QS-DAX – DURAND ACADEMY, WOODBURY, NJ – SHUTTLE - ESY
- e) ROUTE #2515 – CHILDREN'S CENTER OF MONMOUTH COUNTY – JOINTURE – ESY
- f) ROUTE #S-J16X – JOHNSON – SHUTTLE - ESY

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION continued

- g) ROUTE #QS-HD2A – HOLLYDELL, SEWELL, NJ – AIDE - ESY
- h) ROUTE #S-C4A – CARUSI – AIDE - ESY
- i) ROUTE #S-C6A – CARUSI – AIDE - ESY
- j) ROUTE #S-L2A – LARC SCHOOL - AIDE
- k) ROUTE #S45 – WUILLIAM ALLEN MIDDLE SCHOOL, MOORESTOWN, NJ – JOINTURE - ESY
- l) ROUTE #Q-YMT1 – YALE SCHOOL, MULLICA TWP.
- m) ROUTE #LC-2A – LARC SCHOOL - AIDE
- n) ROUTE #KH-2A – KINGSWAY LEARNING CENTER, HADDONFIELD, NJ - AIDE
- o) ROUTE #BB-4A – GLOUCESTER COUNTY SPECIAL SERVICES BANKBRIDGE DEV. CENTER - AIDE
- p) ROUTE #YMN-1A – Y.A.L.E. SCHOOL, MANSFIELD - AIDE
- q) ROUTE #DA-1A – DURAND
- r) ROUTE #DA-1B - DURAND
- s) ROUTE #DA-1C – DURAND ACADEMY - AIDE

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

ITEM 6. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JUNE 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of June 30, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2013**

It is recommended that the 2012/2013 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR JUNE 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending June 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JUNE 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of June 2013 be accepted as submitted.

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Date:
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated _____, 2013 in the amount of \$ _____ ;
the Bill List dated _____, 2013 in the amount of \$ _____ ; the Bill List dated _____,
2013 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2013/2014 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A81286	Fyr Fyter Sales & Service Inc.	Fire extinguisher maintenance state wide	5-31-15	\$15,000

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #MSFAT- -MIDDLE SCHOOL FALL ATHLETIC
TRANSPORTATION

INFORMATION TO BE READY FOR ACTION AGENDA PENDING REVIEW

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #CHV-38W – BARTON – WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that administrative approval be granted for Hillmans Bus Service, Inc. to transport classified students on wheel chair van as listed below.

Route: CHV-38W/ Wheel chair van
School: Kingston Elementary School
Company: Hillman's Bus Service, Inc.
Original Route: CHV-38
Original Bid: # 5376
Date(s): 9/2013 – 6/2014
Cost per diem: \$55.00
Total # of days: 182 One hundred eighty two
Total Cost: \$10,010.00

P.O. # 14-01847
Account Code: 11-000-270-514-83-0001

b) ROUTE #CHV-27W – BARTON - WHEELCHAIR

It is recommended that administrative approval be granted for T&L Transportation, Inc. to transport classified students on wheel chair van as listed below.

Route: CHV-27W/ Wheel chair van
School: Clara Barton Elementary School
Company: T&L Transportation, Inc.
Original Route: CHV-27
Original Bid: # 5063
Date(s): 9/2013 – 6/2014
Cost per diem: \$50.00
Total # of days: 182 One hundred eighty two
Total Cost: \$9,100.00

P.O. #14-01846
Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

c) ROUTE #S-J22A – JOHNSON – AIDE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Laurel Enterprise, Inc. to transport classified students with an aide as listed below.

Route: S-J22A / Added Aide
School: Johnson Elementary School
Company: Laurel Enterprise, Inc.
Original Route: S-J22
Original Bid: # 5653
Date(s): 7/1/13 thru 7/25/13
Cost per diem: \$50.00
Total # of days: (15) Fifteen
Total Cost: \$750.00

P.O. #14-01850

Account Code: 11-000-270-514-83-0002

d) ROUTE #QS-DAX – DURAND ACADEMY, WOODBURY, NJ – SHUTTLE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (3) three classified students on a shuttle with an aide from school to home as listed below for Extended School Year.

Route: QS-DAX / Shuttle
School: Durand Academy, Woodbury
Company: Hillman's Bus Service, Inc.
Original Route: QS-DAX
Original Bid: QS-DAX
Date(s): Mon., Tues., Wed., Thurs. Only 7/8/13 thru 8/23/13
Cost per diem: \$185.00
Aide cost: \$32.00
Total # of days: (28) Twenty eight days
Total Cost: \$6,076.00

PO#14-02662

Account Code: 11-000-270-514-83-0002

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- e) ROUTE #2515 – CHILDREN’S CENTER OF MONMOUTH COUNTY – JOINTURE – ESY

RECOMMENDATION:

It is recommended that approval be granted to Monmouth-Ocean Educational Services Commission to provide transportation with a Jointure Contract for (1) one classified Cherry Hill student to/from Children’s Center of Monmouth from a residential facility as listed below.

Route: 2515
School: Children’s Center of Monmouth County
Company: Monmouth Educational Services Commission
Date(s): 7/1/13 to 8/23/13
Cost per diem: \$40.95
Total # of days: (39) Thirty nine
Total Cost: \$1,597.05

PO#14-02669
Account Code: 11-000-270-514-83-0002

- f) ROUTE #S-J16X – JOHNSON – SHUTTLE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for T&L Transportation, Inc. to transport (1) one classified student on a shuttle as listed below.

Route: S-J16X
School: Johnson Elementary
Company: T&L Transportation, Inc.
Original Route: S-J16
Original Bid: #5653
Date(s): 7/8/13 to 8/1/13
Cost per diem: \$35.00
Total # of days: (16) Sixteen days
Total Cost: \$560.00

PO#14-02663
Account Code: 11-000-270-514-83-0002

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

g) ROUTE #QS-HD2A – HOLLYDELL, SEWELL, NJ – AIDE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one classified student with an aide as listed below.

Aide- per diem cost: \$72.00
Route: QS-HD2A
School: Hollydell- Sewell, NJ
Company: First Student, Inc.
Original Bid: # Quote
Date(s): 7/9/13 to 8/23/13
Total # of days: (34) Thirty four
Total Cost: \$2,448.00

P.O. #14-02664
Account Code: 11-000-270-514-83-0002

h) ROUTE #S-C4A – CARUSI – AIDE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman Bus Service, Inc. to transport (1) one classified student with an aide as listed below.

Aide- per diem cost: \$72.00
Route: S-C4A
School: Carusi Middle School
Company: Hillman's Bus Service, Inc.
Original Bid: # TRESY-031213
Date(s): 7/1/13 to 8/1/13
Total # of days: (19) Nineteen days
Total Cost: \$722.00

P.O. #14-02665
Account Code: 11-000-270-514-83-0002

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

i) ROUTE #S-C6A – CARUSI – AIDE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman Bus Service, Inc. to transport (1) one classified student with an aide as listed below.

Aide- per diem cost: \$50.00
Route: S-C6A
School: Carusi Middle School
Company: Hillman's Bus Service, Inc.
Original Bid: # TRESY-031213
Date(s): 7/1/13 to 8/1/13
Total # of days: (12) Twelve days
Total Cost: \$500.00

P.O. #14-02666
Account Code: 11-000-270-514-83-0002

j) ROUTE #S-L2A – LARC SCHOOL - AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman Bus Service, Inc. to transport (1) one classified student with an aide as listed below.

Aide- cost per diem: \$75.00
Route: S-L2A
School: Larc School
Company: Hillman Bus Service, Inc.
Original Bid: #5447
Date(s): 7/15/13 to 8/16/13
Total # of days: (25) Twenty five
Total Cost: \$1,875.00

P.O. #14-02667
Account Code: 11-000-270-514-83-0002

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- k) ROUTE #S45 – WUILLIAM ALLEN MIDDLE SCHOOL,
MOORESTOWN, NJ – JOINTURE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Burlington County Educational Services Commission to provide transportation with a Jointure Contract for (1) one classified Cherry Hill student to/from William Allen Middle School (Moorestown, NJ) for ESY as listed below.

Route: S45
School: William Allen Middle School-(Moorestown, NJ)
Company: Burlington County Educational Services Commission
Date(s): 7/17/13 to 7/25/13
Cost per diem: \$92.50
Total # of days: (6) Six
Total Cost: \$555.00

PO#14-02668
Account Code: 11-000-270-514-83-0002

- l) ROUTE #Q-YMT1 – YALE SCHOOL, MULLICA TWP.

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that administrative approval be granted for Holcomb Bus Service Inc. to transport (1) one classified student as listed below.

Route: Q-YMT1
School: Yale School- Mullica Twp,
Company: Holcomb Bus Service, Inc.
Date(s): 9/9/13 to 12/13/13
Cost per diem: \$220.00
Aide cost: \$49.00
Total # of days: (65) Sixty five
Total Cost: \$17,485.00

PO# 14-02644
Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

m) ROUTE #LC-2A – LARC SCHOOL - AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for Hillman's Bus Service, Inc. to transport (1) one classified student with an aide as listed below.

Aide – per diem cost: \$52.00

Route: LC-2A

School: Larc School

Company: Hillman's Bus Service, Inc.

Original Bid: #5456

Date(s): 9/5/13 to 6/19/14

Total # of days: (182) One Hundred and Eighty-Two

Total Cost: \$9,464.00

P.O. #14-02645

Account Code: 11-000-270-514-83-0001

n) ROUTE #KH-2A – KINGSWAY LEARNING CENTER, HADDONFIELD, NJ - AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for Hillman's Bus Service, Inc. to transport (1) one classified student with an aide as listed below.

Aide - per diem cost: \$45.00

Route: KH-2A

School: Kingsway Learning Center (Haddonfield)

Company: Hillman's Bus Service, Inc.

Original Bid: #SPEGK-090810

Date(s): 9/5/13 to 6/18/14

Total # of days: (183) One Hundred and Eighty-Three

Total Cost: \$8,235.00

P.O. #14-02646

Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- o) ROUTE #BB-4A – GLOUCESTER COUNTY SPECIAL SERVICES
BANKBRIDGE DEV. CENTER - AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for T&L Transportation, Inc. to transport (1) one classified student with an aide as listed below.

Aide - per diem cost: \$45.00

Route: BB-4A

School: Gloucester Cty. Special Svcs. (Bankbridge Dev. Ctr.)

Company: T&L Transportation, Inc.

Original Bid: #4791

Date(s): 9/5/13 to 6/13/14

Total # of days: (180) One Hundred and Eighty

Total Cost: \$8,100.00

P.O. #14-02647

Account Code: 11-000-270-514-83-0001

- p) ROUTE #YMN-1A – Y.A.L.E. SCHOOL, MANSFIELD - AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for Hillman's Bus Service, Inc. to transport (1) one classified student with an aide as listed below.

Aide - per diem cost: \$42.00

Route: YMN-1A

School: Y.A.L.E. School (Mansfield)

Company: Hillman's Bus Service, Inc.

Original Bid: #5659

Date(s): 9/9/13 to 6/18/14

Total # of days: (182) One Hundred and Eighty-Two

Total Cost: \$7,644.00

P.O. #14-02648

Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

q) ROUTE #DA-1A – DURAND

RECOMMENDATION:

It is recommended that administrative approval be granted for Hillman's Bus Service, Inc. to transport (1) one classified student with an aide as listed below.

Aide - per diem cost: \$42.00

Route: DA-1A

School: Durand Academy

Company: Hillman's Bus Service, Inc.

Original Bid: #5456

Date(s): 9/9/13 to 6/19/14

Total # of days: (182) One Hundred and Eighty-Two

Total Cost: \$7,644.00

P.O. #14-02649

Account Code: 11-000-270-514-83-0001

r) ROUTE #DA-1B - DURAND

RECOMMENDATION:

It is recommended that administrative approval be granted for Hillman's Bus Service, Inc. to transport (1) one classified student with an aide as listed below.

Aide - per diem cost: \$42.00

Route: DA-1B

School: Durand Academy

Company: Hillman's Bus Service, Inc.

Original Bid: #5456

Date(s): 9/9/13 to 6/19/14

Total # of days: (182) One Hundred and Eighty-Two

Total Cost: \$7,644.00

P.O. #14-02650

Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- s) ROUTE #DA-1C – DURAND ACADEMY - AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for Hillman's Bus Service, Inc. to transport (1) one classified student with an aide as listed below.

Aide - per diem cost: \$45.00

Route: DA-1C

School: Durand Academy

Company: Hillman's Bus Service, Inc.

Original Bid: #5456

Date(s): 9/9/13 to 6/19/14

Total # of days: (182) One Hundred and Eighty-Two

Total Cost: \$8,190.00

P.O. #14-02651

Account Code: 11-000-270-514-83-0001

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) BID #EWRRMS-060712 – EXTERIOR WALL RENOVATIONS AND RELATED WORK AT ROSA INTERNATIONAL MIDDLE SCHOOL (6-26-12)

INFORMATION:

Board approval is requested for Change Order 004 to be issued to D'Astuto Construction, Bellmawr, NJ to provide and install all B-Wing metal roof copings, scupper collector boxes, rainwater conductors and associated flashings/trims for exterior wall replacement at Rosa Middle School (no change to contract amount).

RECOMMENDATION:

It is recommended that Change Order 004 to provide and install all B-Wing metal roof copings, scupper collector boxes, rainwater conductors and associated flashings/trims for exterior wall replacement at Rosa Middle School (no change to contract amount) be issued to D'Astuto Construction, Bellmawr, NJ.

Original PO #12-08759

Account Code: 12 000 400 450 48 8056

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- b) BID #EWRRMS-060712 – EXTERIOR WALL RENOVATIONS AND RELATED WORK AT ROSA INTERNATIONAL MIDDLE SCHOOL (6-26-12)

INFORMATION:

Board approval is requested for Change Order 005 to be issued to D’Astuto Construction, Bellmawr, NJ to reduce the balance of allowance no. 1 from \$31,191.14 to \$21,191.14 (deduct \$10,000.00) for exterior wall replacement at Rosa Middle School.

RECOMMENDATION:

It is recommended that Change Order 005 to reduce the balance of allowance no. 1 from \$31,191.14 to \$21,191.14 (deduct \$10,000.00) for exterior wall replacement at Rosa Middle School be issued to D’Astuto Construction, Bellmawr, NJ.

Original PO #12-08759

Account Code: 12 000 400 450 48 8056

- c) BID #ROSEU-060112 – ELECTRIC DISTRIBUTION SYSTEM UPGRADES AT ROSA INTERNATIONAL MIDDLE SCHOOL (6-1-12)

INFORMATION:

Board approval is requested for Change Order 001 to be issued to G. M. White Electrical Contractors, Inc., Vineland, NJ to contract modifications due to field conditions (deduct \$11,760.29) for electric distribution system upgrades at Rosa Middle School.

RECOMMENDATION:

It is recommended that Change Order 001 to contract modifications due to field conditions (deduct \$11,760.29) for electric distribution system upgrades at Rosa Middle School be issued to G. M. White Electrical Contractors, Inc., Vineland, NJ.

Original PO #13-02119

Account Code: 12 000 400 450 48 8046

BOARD WORK SESSION

August 13, 2013

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Cooper ES	Monetary for purchase of 10 iPads	Cooper PTA	\$4,580

BOARD WORK SESSION

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Appointments—Certificated
2. Appointments—Non-Certificated
3. Leaves of Absence—Certificated
4. Leaves of Absence—Non-Certificated
5. Contract Renewals—Certificated
6. Contract Renewals—Non-Certificated
7. Approval of Revised Job Description

ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Student Teaching

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Michele Bruno	Misericordia	1/13/14-5/02/14	Sarina Hoell/Rosa
Ophillia Dominique (nursing program)	Rowan	8/29/13-12/02/13	Michele Taylor/Carusi
Roger Humphrey	Rowan	9/16/13-10/23/13	Timothy Dempster/Mann- Woodcrest

BOARD WORK SESSION

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED - continued

(b) Field Placement

RECOMMENDATION:

It is recommended that the person listed be approved for a field placed in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Jaime Rice	Fordham	8/29/13-6/30/14	Theresa Molony/Kilmer

(c) Masters Internship

RECOMMENDATION:

It is recommended that Shaliek Moore, student at Marygrove College be approved for an educational leadership internship at Barton Elementary School effective 8/29/13-6/30/14 with Farrah Mahan as the cooperating principal.

(d) Administrative Internship

RECOMMENDATION:

It is recommended that Herolin Simmons, student at Cabrini College be approved for an administrative internship at Sharp Elementary School effective 8/29/13-6/30/14 with Robert Homer as cooperating principal.

BOARD WORK SESSION

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED - continued

(e) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Sandra Wilcox	Kate Fishman	Stockton	\$550 prorated	8/29/13-12/03/13
Esther Alpizar	Shane McFadden	CHHS East	\$550 prorated	8/29/13-11/19/13
Arezou Montgomery	Danielle Douglas	Johnson	\$1000 prorated	8/29/13-10/01/13
Joy Patterson- Gross	Ainsley Karl- Cannon	Kingston	\$550 prorated	8/29/13-11/30/13
Linda Patterson	Erica Marshall	Knight	\$550 prorated	8/29/13-11/05/13

(f) Holiday SACC

RECOMMENDATION:

It is recommended that the certificated staff in the report on file in the office of Human Resources be approved for the Holiday SACC program effective 9/05/13-6/18/14.

ITEM 2. APPOINTMENTS—NON-CERTIFICATED

(a) Holiday SACC

RECOMMENDATION:

It is recommended that the non-certificated staff listed in the report on file in the office of Human Resources be approved for the Holiday SACC program effective 9/05/13-6/18/14.

BOARD WORK SESSION

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Susan Melograna	CHHS East-Math	Leave with pay 8/29/13-9/25/13; without pay 9/26/13-11/22/13
Lindsay Watkins	Stockton-Special Education	Leave without pay 8/29/13-11/29/13
Theresa Wisniewski	Carusi-Special Education	Leave without pay 10/07/13- 12/13/13
Diana Polito	Barclay-Special Education	Leave without pay 8/29/13-9/28/13
Emily Sierra	Knight-Special Education	Leave without pay 8/29/13-11/01/13 (revised for dates)
Amy Walsh	Mann-Resource Room	Leave with pay 10/07/13-10/31/13; without pay 11/01/13-6/30/14
Kathleen Nixon	Beck-LDT-C	Leave with pay 7/01/13-9/06/13
Colleen Atchinson	Knight-Grade 2	Leave with pay 12/02/13-1/10/14; without pay 1/13/14-2/28/14
Stacy Antonelli- Scanlan	Kilmer-Grade 5	Leave with pay 8/29/13-8/30/13; without pay 9/02/13-12/04/13

ITEM 4. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Confesora Jerez	Carusi-Cleaner	Leave without pay 7/06/13-until a determination is made regarding a return to work date
Theresa Solomon	Malberg-Administrative Assistant	Leave with pay 7/11/13-8/20/13
Hansa Kanzaria	CHHS West-Copy Machine Operator	Leave without pay 9/09/13-10/04/13

BOARD WORK SESSION

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. CONTRACT RENEWAL—CERTIFICATED

(a) Homebound/Supplemental Instruction

RECOMMENDATION:

It is recommended that the persons listed in the report dated July 15, 2013 in the office of Human Resources, which shall become a part of the official minutes of this meeting, be reemployed for the 2013-14 school year.

ITEM 6. CONTRACT RENEWAL—NON-CERTIFICATED

(a) SACC Program

RECOMMENDATION:

It is recommended that the persons listed in the report on file in the office of Human Resources dated July 17, 2013, which shall become a part of the official minutes of this meeting, be approved for the 2013-14 school year and that their salaries be adjusted in accordance with the guidelines established and approved.

ITEM 7. APPROVAL OF REVISED JOB DESCRIPTION

RECOMMENDATION:

It is recommended that the revised job description listed be approved as presented effective 8/28/13.

- Public Information Officer

BOARD WORK SESSION

August 13, 2013

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Second Reading of Policy
2. First Reading of Policy
3. Waiver of Procedure F-3: Secondary Field Trips

ITEM 1. SECOND READING OF POLICY

- Draft Policy 3516: Safety

RECOMMENDATION:

It is recommended that the policy be approved for second reading and adoption as submitted.

ITEM 2. FIRST READING OF POLICY

- Draft Policy 6142.12: Acceptable Use of Technology

RECOMMENDATION:

It is recommended that the policy be approved for first reading as revised.

ITEM 3. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
Cherry Hill HS East	Senior Trip	Orlando, Fl	3/11-15/14	3 full
Cherry Hill HS West	Senior Trip	Orlando, Fl	3/4-7/14	3 half, 1 full
Beck	8 th grade	Washington, DC	5/21-22/14	2

BOARD WORK SESSION
August 13, 2013

E. STRATEGIC PLANNING

NO ITEMS

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Donna Reynolds	Cooper-Grade 1 (Replacement substitute for T. Paparo on leave of absence-budget #11-204-100-101-21-0100)	8/29/13-12/19/13	\$48,377 prorated (Bachelors-step 1)
Rose Torres	Johnson-Guidance Counselor (Retirement of J. Reisman-budget #11-000-218-104-12-0100)	8/29/13-6/30/14	\$53,681 (Masters-step 5)
Melissa Ciavarella	Carusi-Title I Language Arts (budget #20-231-100-101-45-0100)	8/29/13-6/30/14	\$52,698 (Masters-Step 2)
Rebecca Berkowitz	Beck-Special Education (New Position -budget #11-213-100-101-40-0100)	8/29/13-6/30/14	\$48,777 (Bachelors-Step 3)
Michelle Sondeen	CHHS West-School Nurse (Resignation of R. Bond-budget #11-000-213-104-55-0100)	8/29/13-6/30/14	\$48,377 (Bachelors-step 1)
Heather Farnath	CHHS West-Special Education (Resignation of M. Gross-budget #11-140-100-101-55-0100)	8/29/13-6/30/14	\$48,377 (Bachelors-step 1)
Neil Harrington	Woodcrest-Guidance (.5 Transfer/.5 New Position-budget #11-000-218-104-36-0100)	8/29/13-6/30/14	\$56,589 (Masters+30-step 2)

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Janiece Kirton	Carusi-English (Resignation of T. Bradshaw-budget #11-130-100-101-45-0100)	8/29/13-6/30/14	\$50,705 (Bachelors+15-step 5)
Kimberly Wolozen	Carusi-Media Specialist (Retirement of K. Kaplan-budget #11-000-222-104-45-0100)	8/29/13-6/30/14	\$52,498 (Masters-step 1)
Andrea Finkel	Sharp-LDTC (Resignation of E. O'Brien-budget #11-000-219-104-71-0100)	On or about 8/29/13-6/30/14	\$95,624 (Masters+30-step 16A)
Jessica Peyton	Carusi .6/Rosa .2/CHHS West-.2-Music (Replacement substitute for T. Kimler on leave of absence-budget #11-130-100-101-45/48-0100/#11-140-100-10-55-0100)	8/29/13-6/30/14	\$48,377 (Bachelors-step 1)
Emily Priest	Barclay-Special Education, Pre-School (Replacement substitute for D. Polito on leave of absence-budget #11-213-100-101-61-0100)	8/29/13-10/02/13	\$48,377 prorated (Bachelors-step 1)

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(b) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be approved for co-curricular positions listed in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Kelly Germseid	CHHS East-Director, Student Council (budget #11-401-100-100- 50-0101)	9/01/13-6/30/14	\$3080
Christopher Halladay	CHHS West-Head Coach, Girls Volleyball (budget #11-402-100- 100-55-0101)	9/01/13-6/30/14	\$4804
Nora Smaldore	CHHS East-Advisor, Junior Class (budget #11-401-100-100-50- 0101)	8/29/13-11/22/13 (revised for dates)	\$1188
Nora Smaldore	CHHS East-Co-Advisor, Junior Class (budget #11-401-100-100-50- 0101)	11/25/13-6/30/14 (revised for dates)	\$1355
Susan Melograna	CHHS East-Co-Advisor, Junior Class (budget #11-401-100-100-50- 0101)	11/25/13-6/30/14 (revised for dates)	\$1355

(c) Summer Counseling

RECOMMENDATION:

It is recommended that the persons listed be approved for 2 additional days of summer counseling in accord with the data presented.

CHHS East – Budget #11-000-218-104-50-0101

<u>Name</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>1/200th of Salary</u>
Darren Gamel	2 days	7/01/13-8/28/13	\$485.85
Roberto Figueroa	2 days	7/01/13-8/28/13	\$294.15
Margaret Regan	2 days	7/01/13-8/28/13	\$505.30

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(c) Summer Counseling - continued

CHHS West – Budget #11-000-219-104-55-0101

<u>Name</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>1/200th of Salary</u>
Lisa Saffici	2 days	7/01/13-8/28/13	\$297.01
Michelle Pryor	2 days	7/01/13-8/28/13	\$505.30

(d) 2013 College Essay/SAT/PSAT Tutorial Workshop

RECOMMENDATION:

It is recommended that the person listed be approved for a tutorial workshop effective on the dates indicated and in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Amount</u>	<u>Effective Date</u>
Paul Howe	\$1075	8/12/13-8/16/13

(e) Summer Arts Enrichment Program

RECOMMENDATION:

It is recommended that the persons listed be approved for the summer arts enrichment program effective 6/24/13-7/25/13 at the rate of \$45.20/hr (not to exceed 10 hrs/wk-total 50 hours). Monies budgeted from account #11-190-100-106-72-2010.

<u>Name</u>	<u>Assignment</u>
Francesca Secrest	Beginning & Intermediate String Instructor
Joseph Forziati	Substitute Intermediate Band Director

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(f) Behavioral Specialist Training

RECOMMENDATION:

It is recommended that the persons listed be approved to attend a ½ day training session with a behavioral specialist on 8/05/13 at Johnson Elementary School at the rate of \$52.25/day. Monies budgeted from account #20-231-200-101-12-0101.

Name

Name

Norri McGrath

Colleen Tessing

(g) Summer ESL Testing

RECOMMENDATION:

It is recommended that the ESL teachers listed be approved for summer ESL testing, data analysis and scheduling during the month of August 2013 at the rate of \$104.50/day for 20 teacher days (not to exceed \$2900 total). Monies budgeted from account #20-241-100-101-99-0101.

Name

Name

Name

Maria Campagna
Nina Israel-Zucker
Nicole Marks

Danielle DiRenzo
Michele Kains
Rae Savett

Marisa Feley
Gina Kim
Lisa Seward

(h) Summer Employment Scheduling

RECOMMENDATION:

It is recommended that Caryn Lipkowitz be approved for summer scheduling at Carusi Middle School effective 7/01/13-8/28/13 at the rate of \$13.86/hr (not to exceed 5 hrs.). Monies budgeted from account #11-000-218-104-45-0101.

(i) Curriculum Writing Committee

RECOMMENDATION:

It is recommended that James DiCicco be approved as a substitute member of the humanities curriculum writing committee effective 7/22/13, 7/23/13 at the rate of \$35.71/hr (not to exceed 10 hrs-not to exceed \$357.10 total). Monies budgeted from account #11-000-221-110-72-0101.

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(j) ELA Cohort Committee

RECOMMENDATION:

It is recommended that Karen Barry be approved as a substitute member of the ELA Cohort Committee effective 7/17/13, 7/18/13 at the rate of \$35.71/hr (total of 10 hrs. not to exceed \$357.10). Monies budgeted from account #11-000-221-110-72-0101.

(k) ELA Training

RECOMMENDATION:

It is recommended that the persons listed be approve for ELA training for Common Core on 8/14/13 at the rate of \$104/50/day (not to exceed \$3344 total). Monies budgeted from account #20-271-200-101-99-0101.

Name

Name

Name

Christina Morrell
Irena Viola
Fernanda Smith
Christine Miller
Amy Devine
Hillary Daniels
Anna Beans
Joyce James
Thelma O'Brien
Dianne Bonnano
Lisa Jackson

Mary Ann Alomar
Deborah Jacobs
Elizabeth Eagle
Danielle Newbill
Athena Langi
Nancy Paley
Wendy Sullivan
Lynne Kizpolski
Caroline Buscher
Elise Sutton

Canice Bonner
Michele Kosmaczewski
Kathy Kollar
Mary Jeanne Bellino
Carrie Skey
Jennifer Taylor
Jaclyn Eppihimer
Gregory Battipaglia
Lisa Hubbard
Violeta Katsikis

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Rebecca Hendrickson	Beck-Educational Assistant (Resignation of J. Gravenstein-32.5 hrs/wk- budget #11-204-100-106-40-0100)	9/01/13-6/30/14	\$ 9.25
Sharon Wright	Beck-Educational Assistant (Resignation of K. McDonald-32.5 hr/wk- budget #11-204-100-106-40-0100)	9/01/13-6/30/14	\$ 9.25
Joanna Cohen	District-Teacher II, SACC (budget #60-990-320-101-58-0001)	9/03/13-6/30/14	\$11.00
Ashley Spigelman	District-Teacher, SACC (budget #60- 990-320-101-58-0001)	9/03/13-6/30/14	\$12.65
Jennifer Loudenslayer	District-Teacher II, SACC (budget #60-990-320-101-58-0001)	9/03/13-6/30/14	\$11.00
Lyndsay Willis	District-Program Aide, SACC (budget #60-990-320-106-58-0001)	9/03/13-6/30/14	\$ 8.50
Melvin Washington	Marlkress-Maintenance Person (Replacing D. Shade-budget #11-000-261- 100-86-0100)	On or about 8/14/13-6/30/14	\$31,500 prorated
Edwige Luma	District-Substitute Program Aide, SACC (budget #60-990-320-106-58- 0001)	9/03/13-6/30/14	\$8.50
Erika Levin	Rosa -Educational Assistant (New position-32.5 hrs/wk-budget #11-214-100- 106-48-0100)	On or about 9/01/13-6/30/14	\$9.25
Noelle Drake-Hollingsworth	Rosa -Educational Assistant (Resignation of K. McGonigle-32.5 hrs/wk- budget #11-214-100-106-48-0100)	9/01/13-6/30/14	\$9.25
Danielle Graffeo	Barclay -Educational Assistant (Reassignment A. Mecca-30 hrs/wk-budget #11-213-100-106-61-0100)	On or about 9/01/13-6/30/14	\$9.25
Cathy Korngut	Barclay -Educational Assistant (Resignation K. Prince-30 hrs/wk-budget #11-213-100-106-61-0100)	9/01/13-6/30/14	\$9.25
Stephanie Weller	Knight/Stockton-Educational Assistant (Resignation M. Daily- 30 hrs/wk-budget #11-190-100-106-21/33- 0100)	9/01/13-6/30/14	\$9.25

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) ESY Summer Program

RECOMMENDATION:

It is recommended that Elaine Grayson, educational assistant be approved for the Summer ESY Summer Program effective 7/01/13-8/01/13 at the rate of \$13.07/hr. Monies budgeted from account #11-204-100-106-71-0101.

ITEM 5. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned effective 8/29/13-6/30/14 at the same salaries previously approved for the 2013-14 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>
Jacquelynn Mulligan	Stockton-Grade 2 (budget #11-120-100-101-33-0100)	Stockton-.5 Kindergarten/Woodcrest .5 Kindergarten (budget #11-110-100-101-33/36-0100)
Mary Ann Alomar	Knight .5-Kindergarten/Barton .5-Kindergarten (budget #11-110-100-101-21/03-0100)	Barton-Kindergarten (budget #11-110-100-101-03-0100)
Amanda Costanzo	Sharp .5 Kindergarten/Kingston .5-Kindergarten (budget #11-110-100-101-30/18-0100)	Kilmer-.5 Kindergarten/Kingston .5-Kindergarten (budget #11-110-100-101-15/18-0100)
Leslie Williams	Mann .5 Kindergarten/Woodcrest .5-Kindergarten (budget #11-110-100-101-24/36-0100)	Mann .5- Kindergarten/Knight .5-Kindergarten (budget #11-110-100-101-24/21-0100)
Christina Curlett	Barton-Kindergarten (budget #11-110-100-101-03-0100)	Sharp .5-Kindergarten/Johnson .5 Kindergarten (budget #11-110-100-101-30/12-0100)
Rose Noll	Harte-Grade 5 (budget #11-120-100-101-09-0100)	Beck-Language Arts (budget #11-130-100-101-40-0100)
Susan Beinart	Stockton .5/Cooper .5-Guidance (budget #11-000-218-104-33/06-0100)	Stockton-Guidance (budget #11-000-218-104-33-0100)

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

It is recommended that the salaries of the persons listed be adjusted for earning a boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Samuel Lopez- Nieves	Carusi-Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	7/22/13-6/30/14
Juan Madera	CHHS East- Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	8/05/13-6/30/14
Carmen Torres	Harte-Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	8/01/13-6/30/14
Angela Espinal- Madera	Rosa-Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	8/01/13-6/30/14
Rafael Espinal	CHHS East- Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	8/05/13-6/30/14

(b) Salary Adjustment

RECOMMENDATION:

It is recommended that the salaries of the persons listed be adjusted due to increase of hours for the 2013-14 school year.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>
Daniel DiRenzo	High School Student Support Supervisor	\$21,040	\$22,443

SPECIAL ACTION AGENDA

August 13, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED –
continued

(b) Salary Adjustment - continued

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>
Edward Hall	School Support Assistant	\$34,124	\$36,399
Frank Tucci	School Support Assistant	\$33,505	\$35,739
Irving Wolf	Travel Trainer	\$37,549	\$40,052
Jane Abo	High School Student Supervisor	\$21,040	\$22,443
Myron Human	School Support Assistant	\$34,794	\$37,114
Robert Menta	School Support Assistant	\$31,813	\$33,934
Yanell Holiday	Student Advocate	\$70,658	\$75,705

Motion Mrs. Horiates Second Mrs. Matlack Vote Ayes - 7 No - 0 - 2*

*Mr. Goodwin – absent

*Mr. Robbins - absent

SPECIAL ACTION AGENDA

August 13, 2013

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

NO ITEMS

Board of Education Work Session and Special Meeting Minutes
August 13, 2013

Mrs. Judge called the Board Work Session to order from the Special Action meeting.

Dr. Meloche introduced to the Board of Education, Mr. Steven Deo the Assistant Principal of Beck Middle School appointed at the Special Action meeting. Mr. Deo thanked the Board for the opportunity to work at the Beck Middle school.

Dr. Meloche also noted that Mr. Alexander Rosenwald will be the Malberg-Supervisor of Science Curriculum, a newly created position.

The proposed Action Agenda for August 27, 2013 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Second Public Discussion:

There was no public discussion.

Mrs. Horiates made and Mr. Klukoff seconded a motion to adjourn at 7:27 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary