

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND/OR SPECIAL MEETING MINUTES

August 9, 2011

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on August 9, 2011.

The meeting was called to order by Mr. Klukoff at 6:45 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON August 4, 2011.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON August 4, 2011.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON August 4, 2011.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Carol A. Matlack
Mrs. Colleen Horiates	Mr. Elliott Roth
Mrs. Kathy Judge	Mr. Wayne Tarken
	Mr. Seth Klukoff

Mr. Wayne Tarken – excused for Executive Session due to a conflict of interest.  
Mr. Eric Goodwin – absent  
Mr. Steve Robbins – absent

Student Representatives:

Jackie Susuni, H.S. East  
Jeremy Rotblat, H.S. West Alternative

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, and Mr. P. Todd.

Mr. Klukoff led the Pledge of Allegiance.

Board of Education Work Session and/or Special Meeting Minutes  
August 9, 2011

Mr. Klukoff read the following notice in accordance with the Open Public Meetings Act at 6:45 P.M.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO NEGOTIATIONS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge made and Mrs. Matlack seconded a motion to adjourn to Executive Session for matters pertaining to negotiations.

Mr. Klukoff called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

There being no public discussion, Mr. Klukoff called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 10 which follow.

## SPECIAL ACTION AGENDA

August 9,2011

### A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

NO ITEMS

**SPECIAL ACTION AGENDA**

**August 9,2011**

**B. BUSINESS AND FACILITIES**

**Long Range Plan Goals**

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

*The Superintendent recommends the following:*

1. *Approval of Bill List*

**ITEM 1. FINANCIAL REPORTS**

**APPROVAL OF BILL LIST**

It is recommended that the Bill List dated, August 9, 2011 in the amount of \$751,574.74 and a second bill list dated August 9, 2011 in the amount of \$500,220.29 be approved as submitted.

Motion Mr. Tarken Second Mrs. Judge Vote Ayes - 7 No - 0

Mr. Goodwin – absent

Mr. Robbins - absent

**EXCEPTION:**

Item #1 Approval of Bill List (Youth Consultation Services)

Motion Mr. Tarken Second Mrs. Judge Vote Ayes - 6 No - 0 - 1\*

\*Mr. Roth abstained due to a conflict of interest with Youth Consultation Services.

**SPECIAL ACTION AGENDA**

**August 9, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Assignment/Salary Change—Certificated
5. Other Compensation—Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
David Callan	CHHS East-Athletic Trainer (\$89,948)	7/01/11	Disability Retirement
Rebecca Tiernan	Knight-Grade 4 (\$57,302)	7/01/11	Personal

**SPECIAL ACTION AGENDA**

**August 9, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Heather Grainger	Barclay-Special Education (Replacing W. Hydo-budget #11-216-100-101-61-0100)	9/01/11-6/30/12	\$46,277 (Bachelors-step 1)
Lisa Gilbert	Sharp-Grade 4 (Retirement of D. Poole-budget #11-120-100-101-30-0100)	9/01/11-6/30/12	\$46,887 (Bachelors-step 4)
Heather Brook	Beck-Special Education (new position-budget #11-204-100-101-40-0100)	9/01/11-6/30/12	\$46,677 (Bachelors-step 3)
Melissa Ciavarella	Carusi-Language Arts (Long term substitute for T. Bradshaw on leave of absence-budget #11-130-100-101-45-0100)	9/01/11-11/15/11	\$50,398 prorated (Masters-step 1)
Amanda Micek	Kilmer-Kindergarten-Title I (Reassignment of H. Meola- budget #20-232-100-101-15-0100)	9/01/11-6/30/12	\$46,277 (Bachelors-step 1)
Laura Lamboy	Barclay-Special Education (Long term substitute for D. Polito on leave of absence-budget #11-213-100-101-61-0100)	9/01/11-2/28/12	\$50,398 prorated (Masters-step 1)
Angela Mooney	Rosa-School Nurse (Resignation of E. Lack-budget #11-000-213-104-48-0100)	9/01/11-6/30/12	\$48,147 (Bachelors-step 6)
Courtney Katz	Carusi-Math (Long term substitute for R. Alvarez on leave of absence-budget #11-130-100-101-45-0100)	9/01/11-10/06/11	\$52,268 prorated (Masters-step 6)
Timothy Querns	CHHS West-Math (new position-budget #11-140-100-101-55-0101)	9/01/11-6/30/12	\$46,277 (Bachelors-step 1)

**SPECIAL ACTION AGENDA**

**August 9, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Scott Hatch	CHHS East-Athletic Trainer (Replacing D. Callan-budget #11-402-100-100-50-0100)	7/01/11-6/30/12	\$50,598 (Masters-step 2)
Monica Gonzalez	CHHS East-Special Education (Replacing C. Saenz-budget #11-213-100-101-50-0100-revised for budget #'s)	9/01/11-6/30/12	\$57,302 (Masters-step 11)
Rachel Lesse	CHHS East-Special Education (Long term substitute for S. Nadav on leave of absence-budget 11-140-100-101-50-0100)	9/01/11-1/04/12	\$47,622 prorated (Bachelors+15-step 2)
Karla Smith	Paine-Grade 3 (Long term substitute for A. Plum on leave of absence-budget #11-120-100-101-27-0100)	9/01/11-12/06/11	\$50,598 prorated (Masters-step 2)
Starr Langford	Harte-Grade 4 (Replacing R. O'Neil-budget #11-120-100-101-09-0100)	9/01/11-6/30/12	\$50,798 (Masters-step 3)
Lori Miller	Barclay-Special Education (Long term substitute for A. Belkin on leave of absence-budget #11-213-100-101-61-0100)	9/01/11-6/30/12	\$48,147 (Bachelors-step 6)

**SPECIAL ACTION AGENDA**

**August 9, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(b) Substitute Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teacher for the 2011-12 school year effective 9/01/11-6/30/12. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-140-100-101-98-0101.

Name

Karla Smith

(c) Right to Know Training

**RECOMMENDATION:**

It is recommended that Stanley Krantz be approved to present state mandated Right to Know training at the August, 2011 new teacher orientation at the rate of \$50/hour (not to exceed a total of 8 hours). Monies budgeted from account #11-000-223-110-72-0101.

**ITEM 3. APPOINTMENTS—NON—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Andrea Tortu	Kilmer-Educational Assistant (Retirement of M. Girgenti-30 hrs/wk-budget #11-213-100-106- 15-0100)	9/01/11-6/30/12	\$9.07
James Young	Rosa-Educational Assistant (Replacing E.Wegoye-31.25 hrs/wk-budget #11-214-100-106- 48-0100)	9/01/11-6/30/12	\$9.07
Rebecca Pacheco	Beck-Educational Assistant (new position-30 hrs/wk-budget #11-204-100-106-40-0100)	9/01/11-6/30/12	\$9.07



**SPECIAL ACTION AGENDA**

**August 9, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Louis Marano	CHHS East .5/CHHS West .5- Industrial Arts (budget #11-140-100- 101-50-0100/#11- 140-100-101-55- 0100)	CHHS East- Industrial Arts (budget #11-140-100- 101-50-0100)	9/01/11-6/30/12	\$89,948 (Bachelors-step 17)
Cecil Leonard	CHHS East- Industrial Arts (budget #11-140-100- 101-50-0100)	CHHS East .5/CHHS West .5- Industrial Arts (budget #11-140-100- 101-50-0100/#11- 140-100-101-55- 0100)	9/01/11-6/30/12	\$91,093 (Bachelors+15-step 17)

**ITEM 5. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Additional Class

**RECOMMENDATION:**

It is recommended that Nora Smaldore be approved for teaching an additional Latin class, effective 9/01/11-6/30/12 at CHHS East at a stipend of \$8293.

Motion Mrs. Cohen Second Mrs. Judge Vote Ayes - 7 No - 0  
Mr. Goodwin – absent  
Mr. Robbins - absent

**SPECIAL ACTION AGENDA**

**August 9,2011**

**D. POLICY & LEGISLATION COMMITTEE**

**Long Range Plan Goals:**

- *“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

**NO ITEMS**

**E. STRATEGIC PLANNING COMMITTEE**

**NO ITEMS**

Board of Education Work Session and/or Special Meeting Minutes  
August 9, 2011

Mr. Klukoff called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for August 23, 2011 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Mrs. Cohen made and Mr. Tarken seconded a motion to adjourn.

Respectfully submitted,

Paul Todd  
Assistant Business Administrator/Board Secretary

# memorandum

**Date:** August 3, 2011

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## AGENDA

**EXECUTIVE SESSION—6:45 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**August 9, 2011      Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

### Business & Facilities Committee Members (blue)

Chairperson: Steven Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Kathy Judge, Carol Matlack

### Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: James Riordan, Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

### Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Steve Robbins, Wayne Tarken

## **BOARD WORK SESSION**

**August 9, 2011**

### **PRESENTATIONS**

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

# **BOARD WORK SESSION**

**August 9, 2011**

## **A. CURRICULUM & INSTRUCTION**

*Long Range Plan Goals:*

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Out of District Student Placements

### **ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Garwood Reynolds Carusi	French trip to Quebec, Canada – Chaperone	2/9-13, 2012	\$0
B	Inez Korff Carusi	French trip to Quebec, Canada – Chaperone	2/9-13, 2012	\$0

**BOARD WORK SESSION**

**August 9, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-**  
**continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
C	Joanne Negrin Carusi	French trip to Quebec, Canada – Chaperone	2/9-13, 2012	\$0
D	Edward Klitz	FFC Standards Training, Trenton, NJ	9/16/11	\$25.79 Mileage/Tolls
E	James Devereaux Central	Energy Savings Improvement Plan Seminar, NJASBO, Robbinsville, NJ	8/23/11	NJASBO SUBSCRIPTION PLAN

# BOARD WORK SESSION

August 9, 2011

## A. CURRICULUM & INSTRUCTION

### ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2011-2012 school year during the August 2011 cycle. There are thirty nine students (four are new student placements). Also note there is a contract listed below for the 2010-2011 school year.

OUT OF DISTRICT TUITIONS (August 2011)

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
Alpha School	7103871	7/2011-6/2012	\$46,802		\$24,919	\$7,800	\$3,323		\$82,844
Archbishop Damiano	9801408	7/2011-6/2012	\$38,315			\$6,599			\$44,914
Archbishop Damiano	7103956	7/2011-6/2012	\$38,315			\$6,599			\$44,914
Archbishop Damiano	2021495	7/2011-6/2012	\$38,315			\$6,599			\$44,914
Archbishop Damiano	7103777	7/2011-6/2012	\$38,315			\$6,599			\$44,914
Archbishop Damiano	3009160	7/2011-6/2012	\$38,315		\$29,768	\$6,599	\$5,127		\$79,809
Archbishop Damiano	2031431	7/2011-6/2012	\$38,315		\$29,768	\$6,599	\$5,127		\$79,809
Bancroft NeuroHealth	7103888	7/2011-6/2012	\$43,351		\$26,460				\$69,811
Bancroft NeuroHealth	7103742	7/2011-6/2012	\$43,351			\$7,707			\$51,058
Bancroft NeuroHealth	2010381	7/2011-6/2012	\$43,351		\$26,460	\$7,707	\$4,704		\$82,222
Bancroft NeuroHealth	7103871	7/6/2011-7/21/2011				\$2,890	\$1,764		\$4,654
Bancroft NeuroHealth	2031479	7/2011-6/2012	\$43,351		\$30,240	\$7,707	\$5,376		\$86,674
Bancroft NeuroHealth	2031480	7/2011-6/2012	\$43,351		\$30,240	\$7,707	\$5,376		\$86,674
Bancroft NeuroHealth	7014033	7/2011-6/2012	\$43,351		\$26,460	\$7,707	\$4,704		\$82,222
Bancroft NeuroHealth	3002324	7/2011-6/2012	\$43,351		\$26,460	\$7,707	\$4,704	\$1,700	\$83,922
Bancroft/Voorhees Ped.	7104035	7/2011-6/2012	\$27,840						\$27,840
Bridge Academy	3004180	9/2011-6/2012	\$37,710						\$37,710
Bridge Academy	3002320	9/2011-6/2012	\$37,710						\$37,710
Bridge Academy	9800450	9/2011-6/2012	\$18,855						\$18,855
Burlington Co. SSD	7104129	7/1/2011-7/29/2011				\$2,200			\$2,200
Burlington Co. SSD	3002401	7/1/2011-7/29/2011				\$2,200			\$2,200
Garfield Park Academy	3009254	7/2011-6/2012	\$44,460			\$4,940			\$49,400
Hill Top Prep School	7104056	9/2011-6/2012	\$36,850						\$36,850
Hollydell School	3001507	7/2011-6/2012	\$33,567			\$5,595			\$39,162
Hollydell School	3003437	7/2011-6/2012	\$55,946			\$9,324		\$1,700	\$66,970
Hollydell School	2021423	7/2011-6/2012	\$55,946		\$28,075	\$9,324	\$4,679		\$98,024
Hollydell School	3007220	7/2011-6/2012	\$55,946			\$9,324		\$1,700	\$66,970
Katzenbach	3007351	7/2011-6/2012				\$6,150			\$6,150
Katzenbach	7103697	7/2011-6/2012				\$6,950			\$6,950
Kingsway Learning	7103826	7/2011-6/2012	\$47,870		\$25,065	\$6,978	\$2,685	\$1,700	\$84,298
Kingsway Learning	9800792	7/2011-6/2012	\$47,870			\$6,978			\$54,848
Kingsway Learning	7103655	7/2011-6/2012	\$47,870			\$6,978			\$54,848
Mill Creek School	2000062	9/2011-6/2012	\$38,700						\$38,700
Mill Creek School	9800407	9/2011-6/2012	\$38,700						\$38,700
Orchard Friends	2020657	7/2011-6/2012	\$35,000			\$4,200			\$39,200
Orchard Friends	7103929	7/2011-6/2012	\$35,000			\$4,200			\$39,200
Sawtelle (YCS) Center	3001283	7/2011-6/2012	\$49,500			\$5,225			\$54,725
Sawtelle (YCS) Center	3004105	7/2011-6/2012	\$49,500			\$5,225	\$2,583		\$57,308
Sawtelle (YCS) Center	3011210	7/2011-6/2012	\$44,239			\$4,915			\$49,154
Strang (Ranch Hope)	2010225	7/2011-8/2011				\$7,525		\$1,250	\$8,775

Thirty nine students (four new student placements)

2010-2011 TUITION CONTRACT

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
Gloucester Co SSSD	2010831	4/11/11-6/2011	\$8,096					\$733	\$8,829



**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Contract Renewals
5. Resolution for the Award of Transportation
6. Motion to Renew Telephone Maintenance Agreements
7. Acceptance of Donations

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MAY 2011
- b) SACC FINANCIAL REPORT FOR JUNE 2011
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2011
- d) FOOD SERVICE OPERATING STATEMENT FOR JUNE 2011
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

**ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) RESOLUTION TO AMEND PREVIOUS MOTION

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #DMRMM-08 11 - DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS ( )
- b) #HSATR-080911 – ATHLETIC TRANSPORTATION – 2011/2012 SCHOOL YEAR – HIGH SCHOOLS EAST AND WEST (080911)
- c) #FMSAT-081611 - ATHLETIC TRANSPORTATION MIDDLE SCHOOLS – FALL SPORTS (081611)

**ITEM 4. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS**

- a) BID #AARDW-080410 – ASBESTOS ABATEMENT AND REMOVAL (8-4-10)
- b) BID #TMPHS-061010 – TEMPORARY HELP / SERVICES (6-10-10)

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) 2011/2012 EXTENDED SCHOOL YEAR – IN AND OUT OF DISTRICT
- b) 2011/2012 CONTRACTED BUS ROUTES
- c) ROUTE #SJO-7A – JOHNSON ESY ADDITIONAL AIDE

**ITEM 6. MOTION TO RENEW TELEPHONE MAINTENANCE AGREEMENT**

**ITEM 7. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR JUNE 2011**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of June 30, 2011 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR JUNE 2011**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of June 2011 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2011**

It is recommended that the 2010/2011 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

d) **FOOD SERVICE OPERATING STATEMENT FOR JUNE 2011**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending June, 2011 be accepted as submitted.

e) **DISBURSEMENT OF FUNDS**

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	<b>Payroll Dates and thru</b>
Food Services	\$	
SACC	\$	
Grand Total	<u>\$</u>	

f) **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated, \_\_\_\_\_, 2011 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2010/2011 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A73153	Sherwin Williams Co Inc	Paint And Related Supplies	12-31-11	\$75,000
A69265	Dom's International Sales	Towing and Roadside Services; Motor Vehicles, NJCMP and Various Agencies	5-31-12	\$50,000

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION TO AMEND PREVIOUS MOTION**

To amend previous motion made on June 28, 2011 whereas a 0% increase was incorrectly stated to renew (11th yr. renewal 2011/2012) school year transportation for Cherry Hill Public Schools, under Contract NALT with National / Laidlaw Transit Inc., now doing business as First Student, Inc. (merger), the original contract drawn for the school year 1997-2001. The increase to renew for the 2011/2012 school year is 1% as follows. PO# 12-02434

<b><u>CONTRACTOR</u></b>	<b><u>ORIG.BID</u></b>	<b><u>10/11</u></b>	<b><u>11/12</u></b>	<b><u>%INC</u></b>
LIDLAW INC.	4669	\$2,536,159.45	\$2,561,521.22	1%

**TO / FROM CHERRY HILL PUBLIC SCHOOLS**

The 11<sup>th</sup> year renewal figure of \$2,561,521.22 formulated as follows:

10/11- \$2,536,159.45  
\$           1%- Increase  
11/12- \$2,561,521.22

Account Code: 11 000 270 511 83 0001

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #DMRMM-08 11 - DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS ( )

**INFORMATION:**

Specifications for the procurement of a vendor to provide door maintenance, repairs and minor modifications for the district for the 2011/2012 school year were advertised and solicited with the following results.

BIDDER

BID TOTAL

**RECOMMENDATION:**

It is recommended that BID #DMRMM-08 11 – DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS be awarded as follows based on the lowest responsive and responsible bidder.

BIDDER

BID AWARD

INFORMATION TO BE READY FOR ACTION MEETING.

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- b) #HSATR-080911 – ATHLETIC TRANSPORTATION – 2011/2012 SCHOOL YEAR – HIGH SCHOOLS EAST AND WEST (8-9-11)

**INFORMATION:**

Specifications for the procurement of a vendor to provide one thousand one hundred and fourteen (1,114) line items of athletic transportation for the 2011/2012 school year for High Schools East and West were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
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**RECOMMENDATION:**

It is recommended that ( ) line items from BID #HSATR-080911 – ATHLETIC TRANSPORTATION – 2011/2012 SCHOOL YEAR – HIGH SCHOOLS EAST AND WEST be awarded as follows based on the lowest responsive and responsible bidder. PO #s

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID AWARD</u>
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Account Code: 11 000 270 512 50 2500  
11 000 270 512 55 2500

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens 8-9-11

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- c) #FMSAT-081611 – ATHLETIC TRANSPORTATION MIDDLE SCHOOLS – FALL SPORTS (8-16-11)

**INFORMATION:**

It is recommended that the procurement of a vendor to provide fifty-six (56) line items of fall sports athletic transportation for the middle schools were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
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**RECOMMENDATION:**

It is recommended that ( ) line items from BID #FMSAT – 081611 - ATHLETIC TRANSPORTATION MIDDLE SCHOOLS – FALL SPORTS be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID AWARD</u>
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Account Code: 11 000 270 512 40 2500  
11 000 270 512 45 2500  
11 000 270 512 48 2500

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens 8-16-11



**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS**

It is recommended that the following contracts be renewed for the 2011/2012 school year in compliance with N.J.S.A. 18A:18A based upon the Boards finding that the services are performed in an effective and efficient manner.

- a) #AARDW-080410 – ASBESTOS ABATEMENT AND REMOVAL  
(8-4-10)

<u>VENDOR</u>	<u>AWARD</u>	<u>FIRST RENEWAL 2011/2012</u>
AbateTech, Lumberton, NJ		
Unit price removal floor tiles (up to 50 square feet per building per job).	\$9.00	\$9.50
Unit price for removal of floor tile and associated mastic (up to 50 square feet per building per job).	10.00	10.50
Unit price for removal of floor tile (more than 50 square feet per building per job).	6.50	6.85
Unit price for removal of floor tile and associated mastic (more than 50 square feet per building per job).	7.50	7.90
Unit price for removal of pipe insulation.	75.00	79.00
Unit price for removal of boiler insulation and associated insulated heating components.	45.00	47.50
Unit price for removal of misc. asbestos containing materials.	8.00	8.45
Mobilization charge.	500.00	600.00

Account Code: 11 000 261 420 XX 0001

- b) BID #TMPHS-061010 – TEMPORARY HELP / SERVICES (6-10-10)

INFORMATION TO BE READY FOR ACTION MEETING.

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) 2011/2012 EXTENDED SCHOOL YEAR – IN AND OUT OF DISTRICT

**INFORMATION:**

The Cherry Hill Transportation Department has been requested to provide transportation on renewal and/or quote for the 2011/2012 extended school year to in district and out of district schools with the following contractors.

<u>Contractor</u>	<u>Route</u>	<u>Bid#</u>	<u>School</u>	<u>Diem</u>	<u>Days</u>	<u>Total</u>	<u>P.O.#</u>
1st Student	SBANKELA	5182	Bankbridge	\$39.00	20	\$780.00	12-02077
Laurel	SBEA	5363	Brookfield	\$80.00	20	\$1,600.00	12-02078
Safety	QSCHA	quote	Crescent Hill	\$231.56	30	\$6,946.80	12-02079
CT Student Services	SDURA	SUMME-061009	Durand Academy	\$35.00	30	\$1,050.00	12-02648
CT Student Services	SDURA2	SUMME-061009	Durand Academy	\$35.00	30	\$1,050.00	12-02649
1st Student	QSHD2	quote	Hollydell	\$173.00	30	\$5,190.00	12-02083
Hillmans Bus Service	QSEDEN	quote	Eden Institute	\$290.00	34	\$9,860.00	12-02080
Holcomb Bus Service	QSGP	quote	Garfield Park Academy	\$147.00	20	\$2,940.00	12-02081
Hillmans Bus Service	SHOLLYDA	SUMME-061009	Hollydell	\$60.00	30	\$1,800.00	12-02082
1st Student	QSNG	quote	New Grange	\$189.10	30	\$5898.00*	12-02084
1st Student	QSNH	quote	New Hope Academy	\$179.00	21	\$3,759.00	12-02085
Hillmans Bus Service	QSYAL-1	quote	Yale	\$215.03	30	\$6,450.90	12-02076
Holcomb Bus Service	QSYALV	quote	Yale	\$184.00	30	\$5,520.00	12-02086
Hillmans Bus Service	QSYAL1A	quote	Yale	\$42.00	30	\$1,260.00	12-02089
T&L Transportation	QSJO-DEL	quote	Johnson	\$105.00	19	\$1,995.00	12-02088
T&L Transportation	QSJOHN-WC	quote	Johnson	\$190.00	19	\$3,610.00	12-02075
Hillmans Bus Service	QSCA-8	quote	Carusi	\$150.00	19	\$2,850.00	12-02087

\* \$225 increase to amount due to mileage on tiered route going to Bridge Academy

**RECOMMENDATION:**

It is recommended approval be granted to the above contractors to provide transportation for Cherry Hill Public Schools to in district and out of district schools for the 2011/2012 extended school year.

Account Code: 11 000 270 514 83 0001

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

b) 2011/2012 CONTRACTED BUS ROUTES

**INFORMATION:**

The Cherry Hill Transportation Department has the request to renew all 2011/2012 contracted bus routes per Mr. Bart's report dated August 8, 2011.

**RECOMMENDATION**

It is recommended that the Contract renewals for the 2011/2012 school year be approved and operated by their respective contractors.

Acct. #Public: 11-000-270-511-83-0001

Special Ed: 11-000-270-514-83-0001

AIL: 11-000-270-503-83-0001\*

Non-Public: 11-000-270-511-83-0002\*

These contracts include an additional 1% charge per CPI for the 2011/2012 school year.

\*For the school year 2011-2012 the Camden County Educational Commission will be managing the services for Cherry Hill School District's Non-Public Schools for Aid-In-Lieu and transporting students.

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

c) **ROUTE #SJO-7A – JOHNSON ESY ADDITIONAL AIDE**

**INFORMATION:**

The Cherry Hill Transportation Department has the request to provide an additional aide for classified students on route SJO-7A for Johnson ESY with Laurel Enterprises, Inc., under original Bid#5653, original route SJO-7 at \$40.00 per diem, from 7/5/11-8/4/11 (19 days) totaling \$760.00.

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified to grant Laurel Enterprises, Inc., to provide an additional aide for classified students on route SJO-7A for Johnson ESY with Laurel Enterprises, Inc., under original Bid#5653, original route SJO-7 at \$40.00 per diem, from 7/5/11-8/4/11 (19 days) totaling \$760.00. PO#12-02878

Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**August 9, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 6. MOTION TO RENEW TELEPHONE MAINTENANCE AGREEMENT**

Motion to renew telephone maintenance agreement with RFP Solutions for the 2011-12 school year in the amount of \$41,171.56. P.O. 11-00235

**ITEM 7. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
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**BOARD WORK SESSION**

**August 9, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Contract Renewal—Non-Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Ruben Gomez	CHHS West-Maintenance (\$42,530)	1/01/12	Retirement

**BOARD WORK SESSION**

**August 9, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Co-Curricular

**RECOMMENDATION:**

It is recommended that the persons listed be approved for co-curricular positions in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Thomas Weaver	CHHS East-Yearly Stage Manager	9/01/11-6/30/12	\$2133
Peter Gambino	CHHS East-Yearly Light & Sound Manager	9/01/11-6/30/12	\$1873

**ITEM 3. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Tamara Hurwitz	District-Substitute Program Aide, SACC (budget #60-990-320-106-58-0001)	9/01/11-6/30/12	\$8.50

**BOARD WORK SESSION**

**August 9, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jennifer VanGinhoven	Paine-Grade 4	Leave of absence without pay 9/01/11-1/06/12
Joy Patterson-Gross	Kingston-Grade 3	Leave with pay 9/26/11-9/28/11; without pay 9/29/11-3/23/12
Laura Farrington	CHHS West-Social Studies	Leave without pay 9/01/11-10/03/11 (leave extended)
Eugene Park	Sharp-Grade 5	Leave without pay 9/01/11-6/30/12

**ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Carmella Tomasetti	Rosa-Secretary	Leave with pay 6/29/11-8/05/11
Joanna Johnson	Malberg-Secretary	Leave with pay 8/11/11-8/24/11
Angela Espinal Madera	Rosa-Cleaner	Leave without pay 7/28/11-8/19/11
Patricia Fowler	Malberg-HR Coordinator	Leave with pay 7/20/11-9/09/11



**BOARD WORK SESSION**

**August 9, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. CONTRACT RENEWAL—NON-CERTIFICATED**

(a) School Age Child Care

**RECOMMENDATION:**

It is recommended that the persons listed in the report dated August 2, 2011 to Ms. Adrian, Director of Human Resources, which shall become a part of the official minutes of this meeting, be reemployed for the 2011-12 school year and that their salaries be adjusted accordingly.

**BOARD WORK SESSION**

**August 9, 2011**

**D. POLICIES & LEGISLATION COMMITTEE**

***Long Range Plan Goals:***

***“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”***

The Superintendent recommends the following:

1. Approval of First Reading of Policies
2. Waiver of Procedure F-3: Secondary Field Trips

**ITEM 1. APPROVAL OF FIRST READING OF POLICIES**

- Draft Policy 5118: Non-Resident
- Draft Policy 5124: Reporting to Parents
- Draft Policy 6142.1: Electronic Communication

**RECOMMENDATION:**

It is recommended that the policies listed above be approved for first reading and adoption as presented.

**ITEM 2. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the procedure be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
Carusi	French Trip	Quebec	2/9/-13/12	3 or
			2/16-20/12	3
• Alternate date is provided in case of inclement weather				

**BOARD WORK SESSION**

**August 2, 2011**

**E. STRATEGIC PLANNING**

**NO ITEMS**