

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

April 23, 2013

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on April 23, 2013.

The meeting was called to order by Mrs. Judge at 6:15 P.M who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON April 18, 2013.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON April 18, 2013.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON April 18, 2013.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Carol A. Matlack
Dr. J. Barry Dickinson	Mr. Steven Robbins
Mr. Seth Klukoff	Mr. Elliott Roth
	Mrs. Kathy Judge

Mr. Eric Goodwin - absent  
Mrs. Colleen Horiates - absent

Student Representatives:

Christopher Blandy, H. S. West  
Andrew Adler, H.S. East Alternate

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Dr. L. Chapman, Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, Mr. P. Todd, and Ms. L. Weathington.

Mrs. Judge led the Pledge of Allegiance.

Regular Meeting Minutes  
April 23, 2013

Mrs. Judge read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO HUMAN RESOURCES, STUDENT MATTER, LITIGATION. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge called the Regular Meeting to order in public session from the Executive Session at 7:00 P.M.

Mrs. Cohen made and Mr. Robbins seconded a motion to approve the Minutes of the Regular Meeting dated March 19, 2013, Special Meetings dated, March 5, 2013 and March 21, 2013. Executive Session Meeting dated March 19, 2013.

Ayes - 7      No - 0

Mr. Goodwin – absent  
Mrs. Horiates - absent

Regular Meeting Minutes  
April 23, 2013

The following Board reports were made:

Student Representatives reported on activities and events held at their respective schools.

Public Discussion:

1. A speaker commented on the resolution to support New Jersey Schools on the Enrollment of Resident Children – this resolution is being pulled and will be discussed at the business and facilities committee meeting.

Superintendent's Comment

1. Dr. Reusche commented on Teacher Feature Videos highlighting veteran educators in the Cherry Hill Public School. Mrs. Bastnagel presented the episode featuring Diane Oesau, the Librarian/Media Specialist at Horace Mann Elementary.
2. Dr. Reusche gave an overview of the teacher and principal evaluation systems that will be in place in September of 2013.

Mrs. Judge called the meeting to order for the purpose of considering and voting on the items presented in the Action Agenda which is incorporated as part of the minutes on pages 4 through 58 which follow:

# ACTION AGENDA

April 23, 2013

## A. CURRICULUM & INSTRUCTION

### Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Out of District Tuition contracts for 2012-2013 school year
3. Approval of Agreements for the 2012-2013 school year
4. Approval of Resolution of Riders to Contracts for the 2012-2013 school year
5. Approval of Mileage to attend Mt. Misery during the March and April 2013

### ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Paul Todd – Central	NJASBO Annual Conference 2013 – Atlantic City, NJ	6/5-6/13	\$176.00 Registration, Tolls District Funds

## **ACTION AGENDA**

**April 23, 2013**

### **A. CURRICULUM & INSTRUCTION**

#### **ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS - continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Carolyn J. Eversole - Central	NJASBO Annual Conference 2013 – Atlantic City, NJ	6/4-7/13	\$291.50 Registration, Mileage, Tolls, Parking District Funds
C	Pamela Palazzo – Camden Catholic High School	Flipped Classroom – Cherry Hill, NJ	5/13/13	\$219.00 Registration NCLB Funds
D	Jeff Cordner - Camden Catholic High School	Flipped Classroom – Cherry Hill, NJ	5/13/13	\$219.00 Registration NCLB Funds
E	Nancy Werner Kaiser – Camden Catholic High School	Flipped Classroom – Cherry Hill, NJ	5/13/13	\$219.00 Registration NCLB Funds
F	Elizabeth Gallagher – Camden Catholic High School	Flipped Classroom – Cherry Hill, NJ	5/13/13	\$219.00 Registration NCLB Funds
G	Rebecca Metzger- CH West	Special Education Law Symposium – Bethlehem, PA	6/23-28/13	\$1,362.08 Registration, Mileage, Tolls, Parking, Meals CHASA Funds
H	Jeff Heller – Beck	Legal One Training in Modules 3 & 4 – Monroe Twp., NJ	6/25/13	\$181.88 Registration, Mileage, Tolls CHASA Funds
I	Dr. Dennis Perry - Beck	Legal One Training in Modules 3 & 4 – Monroe Twp., NJ	6/25/13	\$181.88 Registration, Mileage, Tolls CHASA Funds
J	Albert Morales - Beck	Legal One Training in Modules 3 & 4 – Monroe Twp., NJ	6/25/13	\$181.88 Registration, Mileage, Tolls CHASA Funds

**ACTION AGENDA**

**April 23, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS - continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
K	LaCoyya Weathington - Central	Legal One Training in Modules 3 & 4 – Monroe Twp., NJ	6/27/13 (Rescheduled from 4/17/13)	\$210.68 Registration, Tolls, Mileage CHASA Funds (Previously approved on 1/29/13)
L	James Devereaux – Central	Hot Topics Affecting IRS issues for School Districts and Municipalities – New Brunswick, NJ	5/3/13	\$99.00 Registration District Funds

**ITEM 2. APPROVAL OF OUT OF DISTRICT TUITION CONTRACTS FOR THE 2012-2013 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2012-13 school year during the April 2013 cycle. There are six submissions, three are new placements, one is a transfer and two are for additional services.

VENDOR	ID	TERM	TUITION	RSY AIDE	ESY	ESY AIDE	EXTRA	OUT OF CO FEE	AMOUNT
Bancroft	3012366	7/5/2012-8/9/2012			\$6,651	\$4,004			\$10,655

*Student only attended the ESY program. Student withdrew from district in September*

Bancroft	3004105	3/18/13-6/21/13	\$15,602	\$9,394					\$24,996
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*Student transferred from YCS Sawtelle (BOE approved 7/24/12-PO13-03229)*

Burlington Co. SSD	3014011	3/13/13-6/30/13	\$12,899					\$2,500	\$15,399
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*New Placement*

Garfield	3013233	12/5/12-6/30/13					\$9,100		\$9,100
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*Student receiving additional services. Previously BOE approved 1/29/13 & 3/19/13 \$31,620 PO 13-06853*

YALE-ATLANTIC	3011498	3/4/13-6/20/13					\$13,181		\$13,181
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*Student receiving additional services. Previously BOE approved on 3/19/13 for Tuition of \$21,250*

YALE-SOUTHEAST	3014295	4/15/13-6/30/13	\$15,092						\$15,092
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*New Placement*

**Resolution #241-4'13**

**ACTION AGENDA**

**April 23, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF AGREEMENTS FOR 2012-2013 SCHOOL YEAR**

**WHEREAS**, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

**WHEREAS**, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

**WHEREAS** the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

**WHEREAS**, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2012-2013 school year; and be it

**FURTHER RESOLVED**, that the total amount charged for any one independent evaluation shall not exceed the usual and customary amount typically charged to school districts for such evaluations, but in no event shall any one evaluation exceed a total amount of Two Thousand (\$2,000.00) Dollars; and be it

**FURTHER RESOLVED**, that the Board hereby authorizes its Solicitor to prepare all necessary documentation, riders, purchase orders or contracts as are appropriate to effectuate the purposes set forth in this Resolution; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

**ACTION AGENDA**

**April 23, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3 . APPROVAL OF AGREEMENTS FOR 2012-2013 SCHOOL YEAR - CONTINUED**

Dr. James/Joseph Hewitt

To provide psychological & neuropsychological evaluations for the 2012-2013 school year

July-August 2012(ESY)

Amount not to exceed \$8,350

11-000-219-320-71-0001

PO # 13-07294

**Resolution #242-4'13**

**ITEM 4a . A RESOLUTION APPROVING A RIDER TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND JOSEPH C. HEWITT, D.O.**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education (the "Board") approved a professional services contract between the Board and Joseph C. Hewitt, D.O., for the provision of psychiatric evaluations of certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, due to an increased need for such services from July 1, 2012 to June 30, 2013, the Board must amend the original contract of \$55,000 via Rider to increase the total contract cost by \$10,000, to an amount not to exceed \$65,000;

**WHEREAS**, Dr. Hewitt has agreed to the above change in the maximum contract amount; and

**WHEREAS**, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a) (1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a Rider to the current professional services contract between the Board and Dr. Hewitt, which will allow for an increase in the total expenditure under the contract with Dr. Hewitt to Sixty Five Thousand Dollars (\$65,000) for the period from July 1, 2012 to June 30, 2013; and

**BE IT FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the professional services contract with Joseph C. Hewitt, D.O. incorporating the above expenditure limitation into the contract.

**PO #13-03394 – original amount approved \$55,000**

**Increased by \$10,000**

**Total amount of \$65,000**

**Resolution #243-4'13**



**ACTION AGENDA**

**April 23, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4b. A RESOLUTION APPROVING A RIDER TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND REGIONAL ENRICHMENT AND LEARNING CENTER, LLC (“REAL”)**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education (the “Board”) approved a professional services contract between the Board and REAL for, among other things, the provision of homebound and supplemental instruction services for certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, due to an increased need for such services from July 1, 2012 to June 30, 2013, the Board must amend the original contract of \$125,500 via Rider to increase the total contract cost by \$80,000, to an amount not to exceed \$205,500 for homebound and supplemental instruction services;

**WHEREAS**, REAL has agreed to the above change in the maximum contract amount; and

**WHEREAS**, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a) (1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a Rider to the current professional services contract between the Board and REAL, which will allow for an increase in the total expenditure under the contract with REAL for homebound and supplemental instruction services to Two Hundred Five Thousand Five Hundred Dollars (\$205,500) for the period from July 1, 2012 to June 30, 2013; and

**BE IT FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the professional services contract with Cooper, incorporating the above expenditure limitation into the contract.

**PO #13-00291 – original amount approved \$125,500  
Increased by \$80,000  
Total amount of \$205,500**

**Resolution #244-4’13**

**ACTION AGENDA**

**April 23, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4c. A RESOLUTION APPROVING A RIDER TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND COOPER HEALTH SYSTEM D/B/A COOPER LEARNING CENTER**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education (the “Board”) approved a professional services contract between the Board and Cooper Health System d/b/a the Cooper Learning Center (“Cooper”) for the provision of reading/multi-sensory remediation services for certain District pupils for the period July 1, 2012 through June 30, 2013; and

**WHEREAS**, due to an increased need for such services from July 1, 2012 to June 30, 2013, the Board must amend the original contract of \$78,000 via Rider to increase the total contract cost by \$82,000, to an amount not to exceed \$160,000; and

**WHEREAS**, Cooper has agreed to the above change in the maximum contract amount; and

**WHEREAS**, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a) (1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a Rider to the current professional services contract between the Board and Cooper, which will allow for an increase in the total expenditure under the contract with Cooper to One Hundred and Sixty Thousand Dollars (\$160,000) for the period from July 1, 2012 to June 30, 2013; and

**BE IT FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the professional services contract with Cooper, incorporating the above expenditure limitation into the contract.

**PO #13-03691 – original amount approved \$78,000  
Increased by \$82,000  
Total amount of \$160,000**

**Resolution #245-4’13**

**ACTION AGENDA**

**April 23, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 5a. APPROVAL OF MT. MISERY MILEAGE DURING MARCH 2013**

It is requested that Mr. Joshua Hare be approved for mileage to and from Mt. Misery for the week of March 19-22, 2013. The cost is \$.31 per mile for a round trip of 56.7 miles at a cost of \$17.60 per trip. The cost is budgeted to account #11-190-100-580-66-0002.

**ITEM 5b. APPROVAL OF MT. MISERY MILEAGE DURING APRIL 2013**

It is requested that Erin Riley (teacher) from Rosa Middle School be approved for mileage reimbursement to and from Mt. Misery during the week of April 23, 2013. The cost is \$.31 per mile for a round trip of 54.2 miles @ a cost of \$16.80 per trip. The cost is budgeted to account #11-190-100-580-66-0002.

Motion Mrs. Cohen Second Mr. Robbins Vote Ayes - 7 No - 0

\*Mr. Goodwin & Mrs. Horiates - absent

# **ACTION AGENDA**

**April 23, 2013**

## **B. BUSINESS AND FACILITIES**

### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools**
- **Enhance communication with and outreach to internal and external stakeholders.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Acceptance of Donations

### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR FEBRUARY 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2013
- d) SACC FINANCIAL REPORT FOR FEBRUARY 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

### **ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #TRESY-031213 – EXTENDED SCHOOL YEAR TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)
- b) #TRSPE-031213 – SPECIAL EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)
- c) #TRREG-031213 – REGULAR EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE # - EI-X2 – EDEN INSTITUTE – PRINCETON, NJ - SHUTTLE
- b) ROUTE #Q-DSPL – PINELAND LEARNING CENTER, VINELAND, NJ
- c) ROUTE #Q-EC2 – CARUSI MS / EAST HS – MCKINNEY-VENTO, SICKLERVILLE AND BERLIN NJ
- d) ROUTE #Q-VH2 – VOORHEES MIDDLE SCHOOL AND SIGNAL HILL ELEMENTARY SCHOOL – MCKINNEY-VENTO, CHERRY HILL, NJ
- e) ROUTE #CHV-77A – STOCKTON AIDE
- f) ROUTE #Q-EDE – HIGH SCHOOL EAST
- h) ROUTE #Q-YMT – JOINTURE - YALE SCHOOL, MULLICA TWP., NJ
- i) ROUTE #BCV-28A – BARCLAY - AIDE

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #EWRRMS-060712 – EXTERIOR WALL RENOVATIONS AND RELATED WORK AT ROSA INTERNATIONAL MIDDLE SCHOOL (6-26-12)

**ITEM 6. ACCEPTANCE OF DONATIONS**

## ACTION AGENDA

April 23, 2013

### **B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

#### **ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR FEBRUARY 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of February 28, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2013**

It is recommended that the 2012/2013 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending February, 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR FEBRUARY 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of February 2013 be accepted as submitted.

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$13,966,151.52	Payroll Date: 3/15/13; 3/22/13; & 4/12/13
SACC	\$18,945.96	3/13/13 thru 4/11/13
Food Service	<u>\$379,441.29</u>	4/23/13
Grand Total	<u>\$14,364,538.77</u>	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated April 23, 2013 in the amount of \$2,480,518.73 be approved as submitted.

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A81119	Tri County Pest Control	Pest control services non-residential facilities - statewide	4-30-15	\$25,000

**Resolution #246-4'13**



**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor who has been awarded a bid through the Educational Data Services, said bid expires on September 30, 2013.

**COPY DUPLICATOR SUPPLIES**

W. B. Mason Co., Inc., Bid #EDSNJ-S5302

NOW, THEREFORE BE IT FURTHER RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the Educational Data Services, said bids expire on March 31, 2014.

**ATHLETIC RECONDITIONING**

Schutt Reconditioning/Kranos  
Bid #5277

**TIME AND MATERIALS MAINTENANCE BIDS**

<u>PACKAGE #1</u>	Not to <u>exceed</u>	<u>AIR CONDITIONING UNITS SERVICE AND REPAIR</u>	Not to <u>exceed</u>
<i>Primary</i> KDB Construction	\$100,000	<i>Secondary</i> KIN Contractors	\$50,000

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #2</u>	Not to <u>exceed</u>	<u>AIR DUCT CLEANING</u>	Not to <u>exceed</u>
<i>Primary</i> Induct Industries, Inc.	\$20,000	<i>Secondary</i> Core Mechanical, Inc.	\$10,000
<u>PACKAGE #3</u>		<u>AUTOMATIC TEMPERATURE CONTROLS SERVICE &amp; REPAIR</u>	
<i>Primary</i> A.M.E. Inc..	25,000	<i>Secondary</i> CM3 Building Solutions	10,000
<u>PACKAGE #4</u>		<u>BOILER INSPECTION CLEANING &amp; REPAIR (ANNUAL)</u>	
<i>Primary</i> Mack Industries	50,000	<i>Secondary</i> Multi-Temp Mechanical	10,000
<u>PACKAGE #5</u>		<u>BOILER REPAIR</u>	
<i>Primary</i> Multi-Temp Mechanical, Inc.	50,000	<i>Secondary</i> Mack Industries	50,000
<u>PACKAGE #6</u>		<u>CARPET CLEANING REPAIR &amp; REPLACEMENT</u>	
<i>Primary</i> Direct Flooring	50,000	<i>Secondary</i> All Phase General Contractors, LLC	25,000
<u>PACKAGE #7</u>		<u>CESSPOOL, WASTELINE, SEWER REPAIR &amp; REPLACEMENT</u>	
<i>Primary</i> G.M.H. Associates of America, Inc.	10,000		

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

**TIME AND MATERIALS MAINTENANCE BIDS**

<b><u>PACKAGE #9</u></b>	Not to <u>exceed</u>	<b><u>CLOCK &amp; INTERCOM SERVICES</u></b>	Not to <u>exceed</u>
<i>Primary</i> Open Systems Integrators, Inc.	\$27,000	<i>Secondary</i> Alarm and Communication Technologies, Inc.	\$11,000
<b><u>PACKAGE #10</u></b>		<b><u>ELECTRIC MOTOR REPAIR</u></b>	
<i>Primary</i> Motors & Drives, Inc. T/A Park Electric Motor Co.	22,000	<i>Secondary</i> Longo Electrical-Mechanical, Inc.	11,000
<b><u>PACKAGE #11</u></b>		<b><u>ELECTRICAL REPAIRS &amp; SERVICES</u></b>	
<i>Primary</i> Northeast Electrical Services, LLC	250,000	<i>Secondary</i> D. P. Murt, Inc.	250,000
<b><u>PACKAGE #12</u></b>		<b><u>ELEVATOR SERVICES INSPECTION &amp; REPAIR</u></b>	
<i>Primary</i> Kencor, Inc.	\$12,000	<i>Secondary</i> United States Elevator, Inc.	\$5,500
<b><u>PACKAGE #13</u></b>		<b><u>FENCING REPAIR</u></b>	
<i>Primary</i> All Phase General Contractors, LLC.	100,000	<i>Secondary</i> KBD Construction	20,000
<b><u>PACKAGE #14</u></b>		<b><u>FIRE ALARM SYSTEM INSPECTION &amp; REPAIR</u></b>	
<i>Primary</i> Fortress Protection LLC	15,000	<i>Secondary</i> Allied Fire & Safety Equipment	10,000

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #15</u>	Not to <u>exceed</u>	<u>FIRE EXTINGUISHER &amp; SMOKE DETECTOR REPAIR &amp; REPLACEMENT</u> <u>Testing only</u> <i>Secondary</i>	Not to <u>exceed</u>
<i>Primary</i> Kistler O'Brien Fire Protection	\$12,000	Allied Fire & Safety Equipment Co., Inc.	\$5,500
<u>PACKAGE #16</u>		<u>FLOOR TILE REPAIR &amp; REPLACEMENT</u> <i>Secondary</i>	
<i>Primary</i> KBD Construction, LLC	20,000	Direct Flooring	10,000
<u>PACKAGE #17</u>		<u>FOLDING DOORS REPAIR &amp; REPLACEMENT</u> <i>Secondary</i>	
<i>Primary</i> KDB Construction, LLC	10,000	Guardian Gym Equipment	5,000
<u>PACKAGE #18</u>		<u>GENERAL CONSTRUCTION &amp; CARPENTRY</u> <i>Secondary</i>	
<i>Primary</i> KBD Construction, LLC	100,000	GPC, Inc.	50,000
<u>PACKAGE #19</u>		<u>GRAFFITI REMOVAL</u> <i>Secondary</i>	
<i>Primary</i> GPC, Inc.	11,000	All-State Power Wash	5,500
<u>PACKAGE #20</u>		<u>HVAC SERVICES</u> <i>Secondary</i>	
<i>Primary</i> Multi-Temp Mechanical, Inc.	100,000	Core Mechanical	50,000
<u>PACKAGE #21</u>		<u>LANDSCAPE SERVICES</u>	
<i>Primary</i> Pest-A-Side Exterminating Co., Inc.	20,000		

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #22</u>	Not to <u>exceed</u>	<u>LOCKER REPAIR AND REPLACEMENT</u>	Not to <u>exceed</u>
<i>Primary</i> The Locker Man, Inc.	\$50,000	Rabco Equipment Corporation	\$75,000
<u>PACKAGE #23</u>		<u>LOCKSMITH SERVICES</u>	
<i>Primary</i> JC Magee Security Solutions, Inc.	100,000		
<u>PACKAGE #24A</u>		<u>MASONRY, CONCRETE CURBS&amp; SIDEWALKS</u>	
<i>Primary</i> Asphalt Solutions, LLC	100,000	<i>Secondary</i> Diamond Construction / JAK Construction Corp.	25,000
<u>PACKAGE #24B</u>		<u>MACADAM (REPAVING)</u>	
<i>Primary</i> Asphalt Solutions, LLC.	100,000	<i>Secondary</i> Diamond Construction / JAK Construction Corp.	25,000
<u>PACKAGE #25</u>		<u>PAINTING</u>	
<i>Primary</i> GPC, Inc.	10,000	<i>Secondary</i> KBD Construction, LLC	5,000
<u>PACKAGE #27</u>		<u>PLUMBING</u>	
<i>Primary</i> Northeast Plumbing Services, LLC	50,000	<i>Secondary</i> William J. Guarini, Inc.	20,000
<u>PACKAGE #28</u>		<u>PUMP REPAIR</u>	
<i>Primary</i> Longo Electrical- Mechanical, Inc.	150,000	<i>Secondary</i> CM3 Building Solutions, Inc.	5,000

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

**TIME AND MATERIALS MAINTENANCE BIDS**

<b><u>PACKAGE #29</u></b>	Not to <u>exceed</u>	<b><u>REFINISH STAGE &amp; GYM WOOD</u></b>	Not to <u>exceed</u>
<i>Primary</i> Mathusek, Inc.	\$50,000	<i>Secondary</i> Direct Flooring	\$10,000
<b><u>PACKAGE #30</u></b>		<b><u>ROOF REPAIR &amp; REPLACEMENT</u></b>	
<i>Primary</i> MK Lions, LLC	100,000	<i>Secondary</i> Kowalski Roofing Corp.	50,000
<b><u>PACKAGE #31</u></b>		<b><u>SCOREBOARD &amp; GYM EQUIPMENT REPAIR</u></b>	
<i>Primary</i> Guardian Gym Equipment	55,000	<i>Secondary</i> Corby Associates, Inc.	27,000
<b><u>PACKAGE #32</u></b>		<b><u>STAGE CURTAINS &amp; DRAPERIES</u></b>	
<i>Primary</i> Commercial Interiors Direct	25,000	<i>Secondary</i> Ackerson Drapery & Decorator Services, Inc.	20,000
<b><u>PACKAGE #34</u></b>		<b><u>VENETIAN BLINDS REPAIR AND REPLACEMENT</u></b>	
<i>Primary</i> Commercial Interiors Direct	15,000	Ackerson Drapery & Decorator Services, Inc.	10,000
<b><u>PACKAGE #35</u></b>		<b><u>WELDING</u></b>	
<i>Primary</i> Northeast Plumbing Services, Inc.	5,000	<i>Secondary</i> G.M.H. Associates of America, Inc.	2,500

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #36</u>	Not to <u>exceed</u>	<u>WINDOW GLAZING &amp; GLASS REPLACEMENT</u>	Not to <u>exceed</u>
<i>Primary</i> No Bid			
<u>PACKAGE #37</u>		<u>WINDOW SHADE REPAIR &amp; REPLACEMENT</u>	
<i>Primary</i> Commercial Interiors Direct	\$10,000	<i>Secondary</i> Ackerson Drapery & Decorator Services, Inc.	\$7,500
<u>PACKAGE #38</u>		<u>FIRE SPRINKLER SYSTEM</u>	
<i>Primary</i> Kistler O'Brien Fire Protection	10,000	<i>Secondary</i> Allied Fire & Safety Equipment Co., Inc.	5,000
<u>PACKAGE #39</u>		<u>MOVING &amp; STORAGE</u>	
<i>Primary</i> Nelson Westerberg	1,000	<i>Secondary</i> Brantley Bros. Moving & Storage Co., Inc.	500
<u>PACKAGE #40</u>		<u>PLAYGROUND EQUIPMENT INSPECTION &amp; REPAIR</u>	
<i>Primary</i> Corby Associates	25,000	<i>Secondary</i> Safety Down Under, Inc.	10,000
<u>PACKAGE #41</u>		<u>REFRIGERATION EQUIPMENT MAINTENANCE, INSPECTION</u>	
<i>Primary</i> Multi-Temp Mechanical, Inc.	10,000	<i>Secondary</i> Core Mechanical, Inc.	5,000

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

PACKAGE #44

Not to  
exceed

IT INTEGRATION  
SERVICES

*Primary*

Promedia Technology  
Services

\$50,000

PACKAGE #49

TEXTBOOK FREIGHT  
CONSOLIDATION

*Primary*

Book-It Distribution

25,000

FURNITURE

Not to exceed \$200,000

Academy Furniture & Supplies, Bid #NJ2113  
Artcobell Corp., Bid #X783  
Datum Filing Systems, Inc., Bid #RA01

Lakeshore Learning Materials, Bid #0885  
Midwest Folding Products, Bid #784  
National Public Seating, Bid #NPSEDATA13  
Paper Clips, Bid #5157-0439  
School Outfitters, Bid #5157  
Smith System, Bid #AAAQ20759

Tanner North Jersey, Inc., Bid #NJ-6259  
Troxell Communications, Inc., Bid #5157

Advantek Specialties, LLC, Bid #6250  
Commercial Interiors Direct, Inc., Bid #4064  
HF-NJ, Hertz Furniture New Jersey,  
Bid #NJED

Lee Distributors, Bid #LEE1  
Mitchell Furniture Systems, Inc., Bid #6880  
Oklahoma Sound, Bid #OSEDATA13  
Proacademy, Bid #PRO5157  
School Specialty, Bid #0009  
Staples Contract & Commercial, Bid  
#SCC5157

Tesco Industries, Bid #TESCO131  
W.B. Mason Co., Inc., Bid #8080



**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

**TIME AND MATERIALS ANCILLARY BIDS**  
**INTERACTIVE WHITEBOARDS & RELATED PRODUCTS**

Not to exceed \$250,000

Keyboard Consultants, Bid #5282	Smartboards and related products
Keyboard Consultants, Bid #5288	Epson Projectors and related products
Metcomm.net, LLC, Bid #5289	Promethean and related products
Pivotal Communications Group, LLC, Bid #5186	Touchit Interactive and related products
Pivotal Communications Group, LLC, Bid #5204	Wacom and related products
Total Video Products, Inc., Bid #5198	Qomo and related products
Total Video Products, Inc., Bid #5279	Sharp projectors and related products
Total Video Products, Inc., Bid #5280	Sharp monitors and related products
Total Video Products, Inc., Bid #5281	Premier mounts and related products
Total Video Products, Inc. Bid #5278	Cables to Go and related products
Troxell Communications, Inc., Bid #5195	Hitachi whiteboards and related products
Troxell Communications, Inc., Bid #5196	Hitachi projectors and related products
Troxell Communications, Inc., Bid #5203	Elmo carts and related products
Troxell Communications, Inc., Bid #5285	Mitsubishi products
Troxell Communications, Inc., Bid #5200	Vivitek products
Valiant National AV Supply, Bid #5197	Mimio products
Valiant National AV Supply, Bid #5187	Eiki projectors and related products
Valiant National AV Supply, Bid #5199	Casio projectors and related products
Video Technologies, Bid #5287	Frontrow products

**Resolution #247-4'13**

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

**a) #TRESY-031213 – EXTENDED SCHOOL YEAR TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)**

**INFORMATION:**

Specifications for the procurement of a vendor to provide seventeen (17) line items of transportation for the 2013/2014 extended school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>PER DIEM BID TOTAL</u>
Laurel Enterprises, Southampton, NJ	17	\$4,217.00
First Student, Berlin, NJ	17	3,150.06*
Trans-Ed, Passaic, NJ	11	2,587.00
GST Transport, Southampton, NJ	9	1,876.00
Hillman's Bus Service, Inc., West Berlin, NJ	17	2,893.50**
Holcomb Bus Service, Inc., Bellmawr, NJ	17	5,169.00
McGough Bus Company, Inc., Sewell, NJ	17	3,377.00
Wills Bus Services, Inc., Lumberton, NJ	2	361.12

\*Vendor offers a 3.5% bulk bid discount.

\*\*Vendor offers a 7% bulk bid discount.

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #TRESY-031213 – EXTENDED SCHOOL YEAR TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13) continued

**RECOMMENDATION:**

It is recommended that seventeen (17) line items from BID #TRESY-031213 – EXTENDED SCHOOL YEAR TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR be awarded as follows based on the lowest and most responsive bidder.

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>AIDE PER DIEM RATE</u>	<u>TOTAL EXTENDED SCHOOL YEAR</u>
Hillman's Bus Service, Inc., West Berlin, NJ	S-BC9 – Barclay 19 days	\$138.11	95¢	\$36.90	\$3,325.19
Hillman's Bus Service, Inc., West Berlin, NJ	S-BC10 – Barclay 19 days	138.11	95¢	36.90	3,325.19
Hillman's Bus Service, Inc., West Berlin, NJ	S-C1 – Carusi 15 days	138.11	95¢	N/A	2,071.65
Hillman's Bus Service, Inc., West Berlin, NJ	S-C2 – Carusi 15 days	138.11	95¢	N/A	2,071.65
Hillman's Bus Service, Inc., West Berlin, NJ	S-C3 – Carusi 15 days	138.11	95¢	N/A	2,071.65
Hillman's Bus Service, Inc., West Berlin, NJ	S-C4 – Carusi 19 days	138.11	95¢	N/A	2,624.09
Hillman's Bus Service, Inc., West Berlin, NJ	S-C5 – Carusi 15 days	138.11	95¢	36.90	2,625.15
Hillman's Bus Service, Inc., West Berlin, NJ	S-C6 – Carusi 15 days	138.11	95¢	N/A	2,071.65
Hillman's Bus Service, Inc., West Berlin, NJ	S-C7 – Carusi 19 days	138.11	95¢	36.90	3,325.19

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #TRESY-031213 – EXTENDED SCHOOL YEAR TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)

**RECOMMENDATION: continued**

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>AIDE PER DIEM RATE</u>	<u>TOTAL EXTENDED SCHOOL YEAR</u>
Hillman's Bus Service, Inc., West Berlin, NJ	S-C8 – Carusi 15 days	138.11	95¢	36.90	2,625.15
Hillman's Bus Service, Inc., West Berlin, NJ	S-C11 – Carusi 19 days	138.11	95¢	36.90	3,325.19
Hillman's Bus Service, Inc., West Berlin, NJ	S-J1 – Johnson 15 days	138.11	95¢	N/A	2,071.65
Hillman's Bus Service, Inc., West Berlin, NJ	S-J2 – Johnson 15 days	138.11	95¢	N/A	2,071.65
Hillman's Bus Service, Inc., West Berlin, NJ	S-J4 – Johnson 19 days	138.11	95¢	36.90	3,325.19
Hillman's Bus Service, Inc., West Berlin, NJ	S-J5 – Johnson 19 days	138.11	95¢	36.90	3,325.19
Hillman's Bus Service, Inc., West Berlin, NJ	S-J8 – Johnson 15 days	138.11	95¢	36.90	2,625.15
Hillman's Bus Service, Inc., West Berlin, NJ	S-J25 – Johnson 15 days	138.11	95¢	36.90	<u>2,625.15</u>
				<b>TOTAL</b>	<b>\$45,505.73</b>

Above per diem and per annum rate reflects bulk bid discount of 7%.

All routes listed above are home to school/round trip.

PO #'s 14-01501, 14-01502 and 14-01503

Account Code: 11 000 270 514 83 0001

**Resolution #248-4'13**

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- b) #TRSPE-031213 – SPECIAL EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)

**INFORMATION:**

Specifications for the procurement of a vendor to provide five (5) line items of transportation for special education for the 2013/2014 school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>PER DIEM BID TOTAL</u>
Hillman's Bus Services, Inc., West Berlin, NJ	5	\$903.75
Holcomb Bus Service, Inc., Bellmawr, NJ	5	1,524.00
McGough Bus Company, Inc., Sewell, NJ	5	1,068.39
Safety Bus Service, Inc., Pennsauken, NJ	5	953.77
GST Transport, Corp., Southampton, NJ	5	1,180.00
First Student, Berlin, NJ	5	1,181.47*
Laurel Enterprises, Southampton, NJ	5	1,264.26**

\*Vendor offers a 5% bulk bid discount.

\*\*Vendor offers a 2% bulk bid discount.

**RECOMMENDATION:**

It is recommended that five (5) line items from BID #TRSPE-031213 – SPECIAL EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>AIDE PER DIEM</u>	<u>PER ANNUM RATE</u>
McGough Bus Company, Inc., Sewell, NJ	CHV-43 – Kingston	\$136.89	\$2.74	N/A	\$24,913.98

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- b) #TRSPE-031213 – SPECIAL EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)

**RECOMMENDATION: continued**

BIDDER	ROUTE #	PER DIEM RATE	INC/DEC RATE PER MILE	AIDE PER DIEM	PER ANNUM RATE
Hillman's Bus Services, Inc., West Berlin, NJ	CHV-60 – Sharp	142.50	1.00	N/A	25,935.00
Safety Bus Service, Inc., Pennsauken, NJ	SJ-1 – Archbishop Damiano School (St. John of God)	189.74	1.50	45.17	42,753.62
Hillman's Bus Services, Inc., West Berlin, NJ	YA-1 – Yale School – Audubon Campus	158.00	1.00	39.25	35,899.50
Hillman's Bus Services, Inc., West Berlin, NJ	YV-1 – Yale School – Voorhees Campus	132.50	1.00	41.00	<u>31,577.00</u>
				TOTAL	\$161,079.10

All routes listed above are home to school/round trip.

PO #'s 14-01504, 14-01505, 14-01506, 14-01507 and 14-01508

Account Code: 11 000 270 514 83 0001

**Resolution #249-4'13**

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- c) #TRREG-031213 – REGULAR EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)

**INFORMATION:**

Specifications for the procurement of a vendor to provide thirty (30) line items of regular education transportation for the 2013/2014 school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>PER DIEM BID TOTAL</u>
McGough Bus Company, Inc., Sewell, NJ	30	\$2,874.40
Holcomb Bus Service, Inc., Bellmawr, NJ	30	2,860.00
Hillman's Bus Service, Inc., West Berlin, NJ	30	2,125.29*
Will's Bus Service, Inc., Lumberton, NJ	8	666.00
GST Transport, Corp., Southampton, NJ	30	2,799.00
First Student, Berlin, NJ	30	2,303.96**
Trans-Ed, Passaic, NJ	30	2,972.50***

\*Vendor offers a 1% bulk bid discount.

\*\*Vendor offers a 5% bulk bid discount.

\*\*\*Vendor offers a 1.5% bulk bid discount.

**RECOMMENDATION:**

It is recommended that thirty (30) line items from BID # TRREG-031213 – REGULAR EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>PER ANNUM RATE</u>
Hillman's Bus Service, Inc., West Berlin, NJ	E-6 – East	\$67.80	99¢	\$12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	R-9 – Rosa	67.80	99¢	12,339.60

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- c) #TRREG-031213 – REGULAR EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)

**RECOMMENDATION: continued**

BIDDER	ROUTE #	PER DIEM RATE	INC/DEC RATE PER MILE	PER ANNUM RATE
Hillman's Bus Service, Inc., West Berlin, NJ	JJ-4 – Johnson	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	BLR-2 – Beck – School to home – one way	52.99	99¢	9,644.18
Hillman's Bus Service, Inc., West Berlin, NJ	E-27 – East	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	B-4 – Beck	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	RS-5 – Stockton	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	BLR-1 – Beck – school to home – one way	52.99	99¢	9,644.18
Hillman's Bus Service, Inc., West Berlin, NJ	E-31 – East	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	B-12 – Beck	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	BH-1 – Harte	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	BLR-3 – Beck – school to home – one way	52.99	99¢	9,644.18



**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- c) #TRREG-031213 – REGULAR EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)

**RECOMMENDATION: continued**

BIDDER	ROUTE #	PER DIEM RATE	INC/DEC RATE PER MILE	PER ANNUM RATE
Hillman's Bus Service, Inc., West Berlin, NJ	W-16 – West	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	C-12 – Carusi	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	TP-1 – Paine	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	WLR-1 – West – school to home – one way	52.99	99¢	9,644.18
Hillman's Bus Service, Inc., West Berlin, NJ	W-6 – West	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	C-5 – Carusi	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	CB-3 – Barton	67.80	99¢	12,339.60
Hillman's Bus Service, Inc., West Berlin, NJ	WLR-2 – West – school to home – one way	52.99	99¢	9,644.18
Hillman's Bus Service, Inc., West Berlin, NJ	EW-1 – East	101.69	99¢	18,507.58
Hillman's Bus Service, Inc., West Berlin, NJ	JK-6 – Kilmer	101.69	99¢	18,507.58

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

c) #TRREG-031213 – REGULAR EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)

**RECOMMENDATION: continued**

BIDDER	ROUTE #	PER DIEM RATE	INC/DEC RATE PER MILE	PER ANNUM RATE
Hillman's Bus Service, Inc., West Berlin, NJ	CLR-1 – Carusi – school to home – one way	52.99	99¢	9,644.18
Hillman's Bus Service, Inc., West Berlin, NJ	EW-4 – East	101.69	99¢	18,507.58
Hillman's Bus Service, Inc., West Berlin, NJ	HM-2 – Mann	101.69	99¢	18,507.58
Hillman's Bus Service, Inc., West Berlin, NJ	CLR-2 – Carusi	52.99	99¢	9,644.18
Hillman's Bus Service, Inc., West Berlin, NJ	W-8 – West	101.69	99¢	18,507.58
Hillman's Bus Service, Inc., West Berlin, NJ	JK-5 – Kilmer	101.69	99¢	18,507.58
Hillman's Bus Service, Inc., West Berlin, NJ	CLR-3 – Carusi – school to home – one-way	52.99	99¢	9,644.18
Hillman's Bus Service, Inc., West Berlin, NJ	WLR-3 – West – school to home – one way	52.99	99¢	9,644.18
<b>TOTAL</b>				<b>\$382,937.10</b>

Above per diem and per annum rate reflects bulk bid discount of 1%.

Routes listed above are home to school/round trip except where notated differently.

PO #'s 14-01509, 14-01510, 14-01511, 14-01512, 14-01513, 14-01514, 14-01515, 14-01516, 14-01517, 14-01518, 14-01519, 14-01520, 14-01521, 14-01522, 14-01523, 14-01524 and 14-01525

Account Code: 11 000 270 511 83 0001

**Resolution #250-4'13**

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) ROUTE # - EI-X2 – EDEN INSTITUTE – PRINCETON, NJ - SHUTTLE

**RECOMMENDATION:**

It is recommended that administrative approval be granted for Rick Bus Company to transport (1) one classified student on a shuttle from school to home at 2:30pm Monday-Friday as listed below.

Route: EI-X2/ Shuttle  
School: Eden Institute  
Company: Rick Bus Company  
Original Route: EI-1  
Original Bid: #SPEGK-090810  
Date(s): 5/20/13 thru 6/24/13 (Monday-Friday)  
Cost per diem: \$144.00  
Aide cost: \$32.00  
Total # of days: (25) Twenty five  
Total Cost: \$4,400.00

PO # 13-07334  
Account Code: 11-000-270-514-83-0001

**Resolution #251-4'13**

**RECOMMENDATION:**

b) ROUTE #Q-DSPL – PINELAND LEARNING CENTER, VINELAND, NJ

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that approval be granted to Holcomb Bus Service, Inc. to transport (1) one classified student residing in Glassboro, NJ to The Pinelands Learning Center in Vineland, NJ as listed below.

Route: Q-DSPL  
School: Pineland Learning Center, Vineland, NJ  
Company: Holcomb Bus Service, Inc.  
Date(s): 5/3/13 thru 6/20/13  
Cost per diem: \$222.00  
Aide Cost: \$50.00  
Total # of days: (34) Thirty four  
Total Cost: \$9,248.00

PO #13-07386  
Account Code: 11-000-270-514-83-0001

**Resolution #252-4'13**

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- c) ROUTE #Q-EC2 – CARUSI MS / EAST HS – MCKINNEY-VENTO, SICKLERVILLE AND BERLIN NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Safety Bus Service, Inc. It is recommended that prior administrative approval be ratified for Safety Bus Service Inc. to transport (2) two Mc Kinney-Vento students one residing in Sicklerville, one residing in Berlin to/from Carusi Middle School and High School East as listed below.

Route: Q-EC2  
School: Carusi Middle School / High School East  
Company: Safety Bus Service, Inc.  
Date(s): 4/15/13 thru 6/18/13  
Cost per diem: \$176.68  
Total # of days: (46) Forty six  
Total Cost: \$8,127.28

PO #13-07387  
Account Code: 11-000-270-514-83-0001

**Resolution #253-4'13**

- d) ROUTE #Q-VH2 – VOORHEES MIDDLE SCHOOL AND SIGNAL HILL ELEMENTARY SCHOOL – MCKINNEY-VENTO, CHERRY HILL, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service Inc. to transport (2) two McKinney-Vento students residing in Cherry Hill, to/from Voorhees Middle School and Signal Hill Elementary School as listed below.

Route: Q-VH2  
School: Voorhees Middle School/Signal Hill Elementary School  
Company: Hillman's Bus Service, Inc.  
Date(s): 4/15/13 thru 6/20/13  
Cost per diem: \$172.50  
Total # of days: (48) Forty-Eight  
Total Cost: \$8280.00

PO #13-07389  
Account Code: 11-000-270-514-83-0001

**Resolution #254-4'13**

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

e) ROUTE #CHV-77A – STOCKTON AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for First Student, Inc.-Lawnside, to transport (1) one classified student with an aide as listed below.

Route: CHV-77A / Aide  
School: Richard Stockton Elementary School  
Company: First Student Lawnside  
Original Route: CHV-77  
Original Bid: # 5047  
Date(s): 4/5/13 to 6/18/13  
Cost per diem: \$ 39.25  
Total # of days: (52) fifty two  
Total Cost: \$2041.00

P.O. #13-07552  
Account Code: 11-000-270-514-83-0001

**Resolution #255-4'13**

f) ROUTE #Q-EDE – HIGH SCHOOL EAST

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from T & L Transportation, Inc. It is recommended that approval be granted to T & L Transportation, Inc., to transport (1) one classified student to Cherry Hill HS East as listed below.

Route: Q-EDE  
School: Cherry Hill HS East  
Company: T & L Transportation, Inc.  
Date(s): 5/1/13 thru 6/18/13  
Cost per diem: \$100.00  
Aide Cost: \$ N/A  
Total # of days: (34) Thirty four  
Total Cost: \$3,400.00

PO# 13-07526  
Account Code: 11-000-270-514-83-0001

**Resolution #256-4'13**

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

g) ROUTE #Q-YMT – YALE SCHOOL, MULLICA TWP., NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillmans Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillmans Bus Service Inc. to transport (1) one classified student as listed below.

Route: Q-YMT  
School: Yale School- Mullica Twp,  
Company: Hillmans Bus Service, Inc.  
Date(s): 4/8/13 thru 6/21/13  
Cost per diem: \$242.00  
Aide cost: \$48.00  
Total # of days: (53) Fifty three  
Total Cost: \$15,370.00

PO# 13-07550  
Account Code: 11-000-270-514-83-0001

**Resolution #257-4'13**

h) ROUTE #Q-YMT – JOINTURE - YALE SCHOOL, MULLICA TWP., NJ

**RECOMMENDATION:**

It is recommended that approval be ratified for Cherry Hill Public Schools to provide transportation on quote with a Jointure Contract for (1) one Voorhees Twp. student to/from Yale- Mullica Twp. as listed below.

Route: Q-YMT  
School: Yale- Mullica Twp.  
Company: Hillmans Bus Service, Inc.  
Date(s): 4/8/13-6/21/13  
Total # of days: (53) Fifty three  
Total Cost: \$7,685.00

Original P.O.#13-07550  
Account Code: 11-000-270-514-83-0001

**Resolution #258-4'13**

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

i) ROUTE #BCV-28A – BARCLAY - AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Safety Bus Service Inc., to transport (1) one classified student with an aide as listed below.

Route: BCV-28A / Aide

School: Barclay Early Childhood Preschool

Company: Safety Bus Service, Inc.

Original Route: BCV-28

Original Bid: # SPMBA-121410

Date(s): 4/10/13 to 6/18/13

Aide cost per diem: \$ 25.00

Total # of days: (48) Forty eight

Total Cost: \$1,200.00

P.O. #13-07581

Account Code: 11-000-270-514-83-0001

**Resolution #259-4'13**

**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #EWRMS-060712 – EXTERIOR WALL RENOVATIONS AND RELATED WORK AT ROSA INTERNATIONAL MIDDLE SCHOOL  
(6-26-12)

**INFORMATION:**

Board approval is requested for Change Order 003 to be issued to D’Astuto Construction, Bellmawr, NJ to modify details for B-Wing north elevation for exterior wall replacement at Rosa Middle School (decrease \$4,260.00)

**RECOMMENDATION:**

It is recommended that Change Order 003 to modify details for B-Wing north elevation for exterior wall replacement at Rosa Middle School (decrease \$4,260.00) be issued to D’Astuto Construction, Bellmawr, NJ.

Original PO #12-08759

Account Code: 12 000 400 450 48 8056

**Resolution #260-4’13**



**ACTION AGENDA**

**April 23, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
H.S. West	Contribution toward Weight Room Renovation	Cherry Hill Education Foundation*	\$2,500
Carusi	2 Elliptical Machines	Cherry Hill Education Foundation*	\$2,198
Rosa	Dell Printer, Toner Cartridges, Digital Camera, Memory Card and Reader	Cherry Hill Education Foundation*	\$1,031
Kilmer	Cultural Proficiency Library Books	Cherry Hill Education Foundation*	\$2,500
Kilmer	6 iPad Minis	Cherry Hill Education Foundation*	\$4,935
Paine	6 iPad Minis with cover	Cherry Hill Education Foundation*	\$2,308
Stockton	6 iPad Minis & Cover, Warranty, Keyboards & gift card for supplies	Cherry Hill Education Foundation*	\$4,040
Cherry Hill Education Foundation Grants are monetary. *Unexpended funds will be returned to Cherry Hill Education Foundation			

Motion Mr. Roth Second Mr. Klukoff Vote Ayes - 7 No - 0

\*Mr. Goodwin & Mrs. Horiates - absent

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leave of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Other Compensation—Non-Certificated
10. Approval of Revised Job Descriptions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Benjamin Kukainis	Carusi-Language Arts (\$47,622)	4/15/13	Personal
Kristina Van Name	Carusi-Math (\$54,899)	7/01/13	Personal

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Rose Savill	CHHS West-Secretary (\$46,053)	8/01/13 (revised for dates)	Retirement
Danielle Korte	Johnson-Teacher, SACC	4/15/13	Personal
Yolmar Chaveses-Morales	Woodcrest-Program Aide, SACC	4/01/13	Personal

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Summer IEP Meetings

**RECOMMENDATION:**

It is recommended that the teachers who are affiliated with the Cherry Hill Education Association bargaining unit be approved to attend Summer IEP meetings effective 7/01/13-8/28/13 at the rate of \$35.71/hr. Monies budgeted from account #11-213-100-101-1-0101.

(b) Mentor Teachers

**RECOMMENDATION:s**

It is recommended that the teachers listed be approved as mentor in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Carrie Skey	Diana Ragas-Tavares	Barton	\$550 prorated	3/06/13-6/30/13
Kathryn Ripple-Gilmour	Juliana Pellegrino	Sharp	\$550 prorated	4/09/13-6/30/13

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(b) Mentor Teachers - continued

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Lauren Turk	Desiree Endreson	Stockton	\$550 prorated	5/21/13-6/30/13 (extended)
Carol Pletcher	Lora Shinault	Knight	\$550 prorated	2/13/13-5/13/13 (extended)
Kimberly Hall	Erica Marshall	Mann	\$550 prorated	4/18/13-6/30/13
Susan Mark	Jessica Peyton	Rosa	\$550 prorated	4/18/13-6/30/13

(c) Summer Academy

**RECOMMENDATION:**

It is recommended that Richard D’Alessandro be approved as teacher in charge for the summer academy at Barton Elementary School effective 6/20/13-7/30/13 at the rate of \$45.20/hr (**not to exceed \$5200**). Monies budgeted from account #20-231-200-101-99-0140.

(d) Substitute Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers for the 2012-13 school year effective 4/24/13-6/30/13 (unless otherwise indicated). Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Megan Archut	Natasha Azar	Keri Galli	Michael Jankaitis
Megan Miller	Emily Richardson	Steven Wasserman	Amber Joyce
Christina Beltran	Ryan Yaniak	Nertila Tafa-Cana	Stephanie Mousely
Jessie Swanson	Carly Rothenberg	Michele Friedman	Brenda Parent
Michelle Matt			

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(e) Right to Know Training

**RECOMMENDATION:**

It is recommended that Stanley Krantz of Science Education Consultants be approved to present state mandated right to know re-training on 4/18/13 and 4/19/13 at the rate of \$50/hr (not to exceed 8 hours). Monies budgeted from account #11-000-223-320-72-0001.

(f) Summer Employment

**RECOMMENDATION:**

It is recommended that the persons listed be approved as summer schedulers at Beck Middle School effective 6/24/13-8/18/13 at the rate of \$13.86/hour. Monies budgeted from account #11-000-218-104-40-0101.

<u>Name</u>	<u>Number of Hours</u>	<u>Number of Weeks</u>
Amanda Baker	25	6
Laura Gertel	25	6
Kimberly Keyack	25	6
Bonnie Witt	25	6

(g) Curriculum Committee

**RECOMMENDATION:**

It is recommended that Jaime Kleiner be approved as a member of the TAG curricula and plan professional development committee to review/revise district elementary humanities and humanities curricula at the rate of \$35.71/hr (not to exceed \$71.42) for the 2012-13 school year. Monies budgeted from account #20-271-200-101-99-0101.

(h) Homebound Instructor

**RECOMMENDATION:**

It is recommended that Brian Rospondek be approved as a homebound instructor effective 4/24/13-6/30/13 at the rate of \$41.03/hr. Monies budgeted from account #11-150-100-101-71-0101.

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(i) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Desiree Endreson	Stockton-Special Education, Co-Teaching (Long term substitute for E. Wolf on leave of absence-budget # 11-213-100-101-33-0100)	5/22/13-6/30/13 (contract extended)	\$46,277 prorated (Bachelors-step 1)
Angela Raneiro	Beck-Guidance (Long term substitute for J. Lane en on leave of absence-budget #11-000-218-104-40-0100)	6/05/13-6/18/13 (contract extended)	\$46,277 prorated (Bachelors-step 1)
Lora Shinault	Knight-Grade 1 (Long term substitute for E. Sharpe on leave of absence-budget #11-120-100-101-21-0100)	4/17/13-5/15/13 (contract extended)	\$46,277 prorated (Bachelors-step 1)
Jessica Peyton	Carusi/CHHS West/Rosa/ Woodcrest/Paine-Music (Long term substitute for T. Kimler on leave of absence-budget #11-130-100-101-45-0100/#11-140-100-101-55-0100/#11-130-100-101-48-0100/#11-120-100-101-36-0100/#11-120-100-101-27-0100)	4/18/13-6/30/13	\$46,277 prorated (Bachelors-step 1)
Stacy Murphy	Johnson-Grade 2 (Long term substitute for A. Hunt on leave of absence-budget # 11-120-100-101-12-0100)	4/18/13-6/30/13	\$46,277 prorated (Bachelors-step 1)
Erica Haradon-Brooks	Johnson-Grade 4 (Long term substitute for R. Anderson on leave of absence-budget # 11-120-100-101-12-0100)	4/18/13-on or about 5/21/13	\$46,277 prorated (Bachelors-step 1)

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(j) Summer Employment—Jump Start Program

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the summer jump start program for Title I identified students effective 7/08/13-8/01/13, 3 hrs/day, 12 teachers each day at the rate of \$45.20/hr (total cost of program not to exceed \$20,340).  
Monies budgeted from account #20-231-100-101-45-0140.

Name

Lindsay Amoroso  
Carolyn Strasle  
Caryn Lipkowitz  
Carmella Tomasetti  
Rachel Solomon  
Annmarie Budniak

Name

Alex Tedesco  
Benjamin Acquesta  
Rilana Alvarez  
Jenna Dunn  
Karen Onyx  
Opal Minio

Name

Paula Antonelli  
Joshua Hare  
Jacqueline Frockowiak  
Luke Alvarez  
Bridget Burlage

(k) Family Friendly Program

**RECOMMENDATION:**

It is recommended that Ashley Harrison be approved as a teacher for the family friendly program effective 4/24/13-6/30/13 at the rate of \$22.46/hr. Monies budgeted from account # 60-990-320-107-57-0000.

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Sharen Hoffman	District-Substitute Program Aide, SACC (budget #60-990-320-106-58- 0001)	4/24/13-6/30/13	\$8.50
Richard Booth	Assistant Manager-Grounds (Retirement of T. Houck-budget #11- 000-263-100-86-0100)	On or about 6/3/13- 6/30/13	\$55,000 prorated



**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(b) Substitute Educational Assistant

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute educational assistants for the 2012-13 school year effective 4/24/13-6/30/13 (unless otherwise noted). Monies budgeted from account #11-190-100-106-98-0101/11-000-240-105-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Brenda Parent	Sharon Wright	Brandi Mosko

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Diane Paul	Rosa-Math	Leave with pay 3/18/13-3/19/13; without pay 3/20/13-4/26/13
Kristen Corkery	Barclay-Special Education	Leave with pay 5/09/13-6/19/13; without pay 8/29/13-10/08/13
Jaclyn Eppihimer	Barton-Grade 3	Leave with pay 5/13/13-6/30/13
Anita Bowser	CHHS East-Health & P.E.	Leave with pay 5/15/13-6/30/13; without pay 8/29/13-10/09/13
Portia Fudala	CHHS West-Science	Leave with pay 5/05/13-6/14/13; without pay 6/17/13-6/30/13
Theresa Paparo	Cooper-Grade 1	Leave with pay 3/25/13-6/12/13; without pay 6/13/13-6/30/13; 8/29/13-12/17/13
Patricia Cornell	Rosa-World Language	Leave with pay 3/05/13-3/17/13
Tara Orsini	Sharp-Grade 2	Leave with pay 4/11/13-5/20/13; without pay 5/21/13-6/30/13

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Susan Baskies	District-Speech/Language Specialist	Leave with pay 2/18/13-2/22/13
Janice Reisman	Johnson-Guidance	Leave without pay 2/18/13-2/22/13
Barbara Ross	Beck-Humanities	Leave without pay 8/29/13-1/01/14
Chiarina Dorety	CHHS East-English	Leave with pay 5/13/13-6/03/13; without pay 6/04/13-6/30/13
Eloisa DeJesus-Woodruff	Stockton-Principal	Leave with pay 2/25/13-3/18/13
Suzette Schoenberg	Rosa-.4 World Language	Leave with pay 2/11/13-2/15/13
Grace Smith	Beck-Math	Leave without pay 4/23/13-6/30/13
Jonathan Flowers	CHHS West-Music	Leave with pay 3/13/13-3/29/13
Shawna Richetti	Woodcrest-Resource Room	Leave without pay 4/09/13-until a determination is made regarding a return to work date
Juliane Lane	Beck-Guidance	Leave without pay 5/17/13-6/18/13 (leave extended)
Estelle Sharpe	Knight-Grade 1	Leave without pay 4/15/13-until a determination is made regarding a return to work date
Amy Whitcraft	CHHS East-Health & P.E.	Leave with pay 4/08/13-5/09/13; without pay 5/10/13-6/30/13 (revised for dates)
Raymond Anderson	Johnson-Grade 4	Leave without pay 4/19/13-until a determination is made regarding a return to work date

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Erika Wolf	Stockton-Special Education	Leave without pay 5/20/13-6/30/13 (leave extended)
Courtney Donahue	Stockton-Grade 5	Leave with pay 4/15/13-5/24/13; without pay 5/27/13-6/30/13
Michele Perrin	Harte-Special Education	Leave without pay 2/20/13-6/30/13; without pay 8/29/13-6/30/14

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Tracy Lyons	Woodcrest-Teacher, SACC	Leave with pay 1/23/13-3/29/13 (revised for dates)
Frances Robey	Malberg-Secretary, CST	Leave with pay 2/26/13-3/12/13
Kathleen Olsen	Barclay-Educational Assistant	Leave with pay 2/18/13-2/22/13
Ana Berrios	Woodcrest-Teacher II, SACC	Leave without pay 3/18/13-4/15/13
Antoinette Broome	Malberg-Transportation Facilitator	Leave with pay 2/07/13-3/05/13; 3/06/13-3/19/13
Sen-Bayir Kutinow	CHHS East-Head Custodian	Leave with pay 2/05/13-3/06/13; without pay 3/07/13-5/29/13
Helen Gallagher	Kilmer-Educational Assistant	Leave with pay 5/06/13-5/06/13; without pay 5/07/13-5/27/13
Florann Scarduzio	Markkress-Secretary, Buildings and Grounds	Intermittent leave without pay 3/18/13-5/31/13

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Mary Matzer	Malberg-Benefit Coordinator	Leave with pay 3/18/13-3/29/13
Nadine LaManna	Barclay-Educational Assistant	Leave with pay 4/09/13-4/12/13; without pay 4/15/13-6/30/13
Joanna Vitale	Mann-Educational Assistant	Leave with pay 4/02/13-4/18/13; without pay 4/19/13-until a determination is made regarding a return to work date
Lori Jay	Paine-Educational Assistant	Leave without pay 4/02/13-4/12/13
Christine Clauss	Carusi-Secretary	Leave with pay 2/01/13-4/12/13 (revised for dates)
Confesora Jerez	Carusi-Cleaner	Leave with pay 3/15/13-4/12/13; without pay 4/15/13-4/26/13

**ITEM 7. ASSIGNMENT/SALARY CHANGE-NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be reassigned for the 2012-13 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Yolymar Chaves	Woodcrest-Program Aide, SACC (budget #60-990-320-106-58-0001)	District-Substitute-Program Aide, SACC (budget #60-990-320-106-58-0001)	4/01/13-6/30/13	\$ 8.50
Alexis Doria	Mann-Program Aide II, SACC (budget #60-990-320-106-58-0001)	District-Substitute-Program Aide II, SACC (budget #60-990-320-106-58-0001)	4/08/13-6/30/13	\$ 7.25
Kristen Fasbinder	Woodcrest/Johnson-Teacher II, SACC (budget #60-990-320-101-58-0001)	Woodcrest-Teacher (Site Leader-budget #60-990-320-101-58-0001)	4/15/13-6/30/13	\$15.81

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. OTHER COMPENSATION—CERTIFICATED**

(a) Parent Son/Daughter Human Growth And Development

**RECOMMENDATION:**

It is recommended that the staff members listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development:

<u>Name</u>	<u>School</u>	<u>Date</u>
Lynn Richter	Woodcrest (budget #11-120-100-101-36-0101)	2/27/13
Lynn Richter	Woodcrest (budget #11-120-100-101-36-0101)	3/12/13
Steve Redfearn	Kingston (budget #11-120-100-101-18-0101)	2/28/13
Therese DiMedio	Harte (budget #11-120-100-101-09-0101)	2/28/13
Therese DiMedio	Harte (budget #11-120-100-101-09-0101)	3/14/13
Justin Smith	Barton (budget #11-120-100-101-03-0101)	3/18/13
Lillian Barna	Barton (budget #11-120-100-101-03-0101)	3/18/13
Lillian Barna	Barton (budget #11-120-100-101-03-0101)	4/03/13
Amy Hawthorne	Knight (budget #11-120-100-101-03-0101)	3/20/13
Vincenzo Angelucci	Knight (budget #11-120-100-101-03-0101)	3/20/13

(b) Payment to Presenter

**RECOMMENDATION:**

It is recommended that the persons listed be approved to present a flex day workshop on 6/19/13 at the rate of \$71.42/hr (not to exceed 6 hours each) for a total of \$2999.64. Monies budgeted from account #20-271-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Elise Kaplow	Sandra Wilcox	Linda Weiss
Michelle Corona	James Wence	Patrick McHenry
Matthew Cieslik		

**ACTION AGENDA**

**April 23, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—NON-CERTIFICATED**

(a) Educational Assistant/Overnight Trip

**RECOMMENDATION:**

It is recommended that Sheryl Mosko be compensated for serving as an exceptional educational assistant for a special education student on an overnight trip to the Liberty Science Center beginning 5:00 p.m. on 2/21/13 and ending at 10:30 a.m. on 2/22/13 at the rate of \$22.50/hour for 24 hour period in addition to her regular hourly rate. The compensation for the overnight trip is for 15 hours. Monies budgeted from account #11-000-217-106-40-0101.

(b) Educational Assistant/Overnight Trip

**RECOMMENDATION:**

It is recommended that the persons listed be approved to serve as exceptional educational assistants for the overnight trip to Washington, D.C. beginning 5/22/13 at 6:00 a.m. and ending 5/23/13 at 10:00 p.m. at the rate of \$22.50/hour for 24 hour period in addition to their regular hourly rates. The compensation for the overnight trip is for 27 hours. Monies budgeted from account #11-000-217-106-40-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Ryan Staiger	Ryan Nixon	Stacy Siberman	Nancy Puche

**ITEM 10. APPROVAL OF REVISED JOB DESCRIPTIONS**

**RECOMMENDATION:**

It is recommended that the job descriptions listed be revised effective 4/24/13.

- Assistant Pupil Accounting Technician (title revised to Student Registration Assistant Coordinator)
- Pupil Accounting Technician (title revised to Student Registration Coordinator)

Motion Mrs. Matlack Second Mrs. Cohen Vote Ayes - 7 No - 0  
Mr. Goodwin and Mrs. Horiates - absent

# ACTION AGENDA

April 23, 2013

## **D. POLICIES & LEGISLATION COMMITTEE**

### **Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

The Superintendent recommends the following:

1. First Reading of Policies
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

### **ITEM 1. FIRST READING OF POLICIES**

- Draft Policy 3240: Tuition
- Draft Policy 3451: Petty Cash
- Draft Policy 5118: Non-Resident Students

### **RECOMMENDATION:**

It is recommended that the draft policies listed be approved for first reading as presented.

### **ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
12-13:64	Affirmed		12-13:80	Affirmed
12-13:65	Affirmed		12-13:81	Affirmed
12-13:67	Affirmed		12-13:82	Affirmed
12-13:68	Affirmed		12-13:83	Affirmed
12-13:69	Affirmed		12-13:84	Affirmed
12-13:70	Affirmed		12-13:85	Affirmed
12-13:71	Affirmed		12-13:86	Affirmed
12-13:72	Affirmed		12-13:87	Affirmed
12-13:73	Affirmed		12-13:88	Affirmed
12-13:74	Affirmed		12-13:89	Affirmed
12-13:75	Affirmed		12-13:90	Affirmed
12-13:76	Affirmed		12-13:91	Affirmed
12-13:77	Affirmed		12-13:92	Affirmed
12-13:78	Affirmed		12-13:93	Affirmed
12-13:79	Affirmed			

**ACTION AGENDA**

**April 23, 2013**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 3. STUDENT RESOLUTION (A)**

**WHEREAS**, student number 3012267, a pupil at Cherry Hill High School West, was suspended on or about April 1, 2013; and

**WHEREAS**, a Statement of Charges and Notice of Hearing Date concerning the student were duly served upon the pupil's parent by notice dated April 18, 2013, which scheduled a hearing before the Board of Education for April 23, 2013; and

**WHEREAS**, the student's parent has by written agreement waived the Board hearing and consented to the continued suspension of the pupil pending resolution of juvenile justice proceedings, without prejudice to the Board's right to conduct a disciplinary hearing at the conclusion of such proceedings;

**NOW, THEREFORE, IT IS ON THIS 23<sup>rd</sup> DAY of APRIL, 2013 RESOLVED AS FOLLOWS:**

1. Based upon the recommendation of the Superintendent of Schools, the Board hereby directs that the suspension of student number 3012267 be continued through the Board's next regularly scheduled meeting following conclusion of juvenile justice proceedings currently pending against the student, at which time the matter shall be reviewed and a determination made as to whether a disciplinary hearing will be scheduled.
2. In accordance with the provisions of *N.J.A.C. 6A:16-7.3*, the Superintendent of Schools or her designee shall ensure that the student is provided with appropriate out-of-school educational services as required by the regulation.
3. The pupil shall not be permitted to be on school property at any time during the suspension without prior authorization from District Administration, or to participate in extracurricular or end-of-year activities. Violation of this condition will result in prosecution for trespass and an additional out-of-school suspension, consecutive to the suspension described herein.
4. A true copy of this Resolution shall be served upon the parents of the student, and upon the Principal of Cherry Hill High School West.

**Resolution #261-4'13**



**ACTION AGENDA**

**April 23, 2013**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 3. STUDENT RESOLUTION (B)**

**WHEREAS**, student number 3013491, a pupil at Cherry Hill High School West, was suspended on or about April 1, 2013; and

**WHEREAS**, a Statement of Charges and Notice of Hearing Date concerning the student were duly served upon the pupil's parent by notice dated April 18, 2013, which scheduled a hearing before the Board of Education for April 23, 2013; and

**WHEREAS**, the student's parent and the student did not appear for the Board hearing despite notice that their failure to appear would constitute a waiver of the right to a hearing and that the Board would proceed in their absence;

**NOW, THEREFORE, IT IS ON THIS 23<sup>rd</sup> DAY of APRIL, 2013 RESOLVED AS FOLLOWS:**

1. Based upon the recommendation of the Superintendent of Schools, the Board hereby directs that the suspension of student number 3013491 be continued through the Board's next regularly scheduled meeting following conclusion of juvenile justice proceedings currently pending against the student, at which time the matter shall be reviewed and a determination made as to whether a disciplinary hearing will be scheduled.

2. In accordance with the provisions of *N.J.A.C. 6A:16-7.3*, the Superintendent of Schools or her designee shall ensure that the student is provided with appropriate out-of-school educational services as required by the regulation.

3. The pupil shall not be permitted to be on school property at any time during the suspension without prior authorization from District Administration, or to participate in extracurricular or end-of-year activities. Violation of this condition will result in prosecution for trespass and an additional out-of-school suspension, consecutive to the suspension described herein.

4. A true copy of this Resolution shall be served upon the parents of the student, and upon the Principal of Cherry Hill High School West.

**Resolution #262-4'13**

Motion Mr. Robbins Second Mrs. Cohen Vote Ayes - 7 No - 0  
Mr. Goodwin and Mrs. Horiates Absent

**EXCEPTION:**

Item #2 – Approval of Harassment/Intimidation/Bullying Investigation Decisions  
12-13:81 – 12-13:90 inclusive

Motion Mr. Robbins Second Mrs. Cohen Vote Ayes - 6 No - 1\*

\*Mr. Robbins voted in the negative

Mr. Goodwin and Mrs. Horiates - absent

## **ACTION AGENDA**

**April 23, 2013**

### **E. STRATEGIC PLANNING**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

**NO ITEMS**

Regular Meeting Minutes  
April 23, 2013

The meeting was again recessed for public discussion.

1. A speaker commented on Policy 5131 as follows:
  - March 19, 2013 requested clarity around Policy 5131 and requested that the language be reviewed and potentially broadened.
  - HIB complaint was filed on March 15, 2013 – they feel the policy was violated as they did not receive a response until 24 school days later.
  - Policy 5131 - consider amendments to policy
2. A speaker commented on Policy 5131 – forms are not made readily accessible.
3. A speaker commented on the student growth performance.

Mrs. Judge called the meeting to order from the recess for public discussion.

Mrs. Cohen made and Mr. Klukoff seconded a motion to adjourn at 8:20 P.M.

Respectfully submitted,

James Devereaux  
Assistant Superintendent  
Business/Board Secretary