

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND/OR SPECIAL MEETING MINUTES

March 10, 2015

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on March 10, 2015.

The meeting was called to order by Mrs. Matlack at 6:45 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON March 4, 2015.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON March 4, 2015.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON March 4, 2015.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Kathy Judge
Dr. J. Barry Dickinson	Mr. Steven Robbins
Mr. Eric Goodwin	Mr. Elliott Roth
Mrs. Colleen Horiates	Mrs. Lisa Saidel
	Mrs. Carol A. Matlack

Student Representatives:

Alexa Chiaro, H.S. West Alternate

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Mr. J. Devereaux, Dr. J. Meloche, Ms. N. Adrian, Mr. D. Bart, Mr. P. Todd, Dr. F. Mahan, and Mrs. B. Wilson.

Mrs. Matlack led the Pledge of Allegiance.

Board of Education Work Session and Special Action Meeting Minutes
March 10, 2015

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO NEGOTIATIONS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Matlack called the Board of Education Work Session/Special meeting to order in public session from the Executive Session at 7:00 P.M.

Presentation:

H. S. West Students gave a Musical Preview – “Mary Poppins:

Public Discussion:

There being no public discussion, Mrs. Matlack called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 9 which follow.

SPECIAL ACTION AGENDA

March 10, 2015

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. *Approval of Bill List*
2. *Preliminary 2015-2016 Budget*
3. *Maximum Travel Expenditure*

ITEM 1. FINANCIAL REPORTS

APPROVAL OF BILL LIST

It is recommended that the Bill List dated March 10, 2015 in the amount of \$2,028,269.74 be approved as submitted.

ITEM 2. PRELIMINARY 2015-2016 BUDGET

BE IT RESOLVED, to approve the preliminary budget for the 2015-2016 school year for submission to the County Superintendent of Schools for Department of Education review as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$182,130,092	\$158,591,633
Special Revenue Fund	4,235,264	--
Debt Service Fund	<u>3,919,300</u>	<u>2,796,392</u>
Total Base Budget	\$190,284,656	\$161,388,025

Resolution #155-03'15

SPECIAL ACTION AGENDA

March 10, 2015

B. BUSINESS AND FACILITIES

ITEM 3. MAXIMUM TRAVEL EXPENDITURE

WHEREAS, pursuant to *N.J.S.A. 18A:11-12(p)*, the District Board of Education is required to establish a maximum travel expenditure amount for the budget year that may not be exceeded; and

WHEREAS, the District Board of Education has determined that the maximum travel expenditure amount will include all travel that is supported by federal, state and local funds; and

WHEREAS, the District Board of Education has determined that the total maximum travel expenditure for the 2014/2015 school year is \$168,350 and the district has spent \$52,230 as of March 3, 2015 now, therefore be it

RESOLVED, that the District Board of Education hereby establishes the maximum travel expenditure amount for the 2015/2016 school year as \$136,560.

Resolution #156-03'15

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 9 - 0

EXCEPTIONS

Item #1 - Approval of Bill List (NJ American Water Co.)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 - 0 - 1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 - Approval of Bill List (Cooper Health Systems)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 - 0 - 1*

*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

Item #1 Approval of Bill List (CDW)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 - 0 - 1*

*Mrs. Saidel abstained due to a conflict of interest with CDW.

SPECIAL ACTION AGENDA

March 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments--Certificated
3. Appointments—Non-Certificated
4. Assignment/Salary Change—Certificated
5. Other Compensation—Non-Certificated
6. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Constance Shifton	Woodcrest-Educational Assistant (\$11,996)	3/10/15	Personal
Kathleen Mueller	District-Coordinator, SACC (\$69,591)	9/01/15	Retirement

SPECIAL ACTION AGENDA

March 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be appointed for the 2014-15 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Logan Penna	Stockton-Guidance (Replacement for B. Mekles-budget #11-000-104-33-0100)	On or about 3/02/15-6/30/15	*\$52,498 prorated (Revised for salary-Masters-step 1)
Nechama Floans	CHHS West-.4 Title I Math (budget #20-233-100-101-55-0100)	3/02/15-6/30/15	*\$19,809 prorated (.4 of Bachelors+15-step 1-\$49,522)

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Ann Cottone	CHHS West-Supervisor, One Act Play (budget #11-401-100-100-55-0101)	9/01/14-6/30/15	\$2133
Brian Zaun*	CHHS East-Head Coach, Boys Volleyball (budget #11-402-100-100-50-0101)	9/01/14-6/30/15	\$3452
Jeffrey Beran*	CHHS East-Assistant Coach, Boys Volleyball (budget #11-402-100-100-50-0101)	9/01/14-6/30/15	\$3538
Lindsay Ciemiengo	Carusi-Director, Cheerleading (budget #11-402-100-100-45-0101)	9/01/14-1/13/15 (revised for dates)	\$1570
Larissa Kohler	Carusi-Director, Cheerleading Spring (budget #11-402-100-100-45-0101)	1/14/15-6/30/15	\$ 654
Lindsay Ciemiengo	Carusi-Co-Director, Student Council (budget #11-401-100-100-45-0101)	9/01/14-1/13/15 (revised for dates)	\$ 456
Benjamin Acquesta	Carusi-Co-Director, Student Council (budget #11-401-100-100-45-0101)	9/01/14-1/13/15 (revised for dates)	\$1467

*Outside district employee

**Stipend to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

SPECIAL ACTION AGENDA

March 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be appointed for the 2014-15 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Debra Dhondt	Barton-Educational Assistant, Title I (new position-20 hrs/wk-budget #20-233-100-106-03-0100)	3/06/15-6/30/15	\$9.34
Melissa Roginski	Barton-Educational Assistant, Title I (new position-20 hrs/wk-budget #20-233-100-106-03-0100)	2/23/15-6/30/15	\$9.34

ITEM 4. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the person listed be approved for a reassignment for the 2015-16 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary*</u>
Edena DiMeola	Kilmer-.5 Title I Teacher (100% from Title I funds-budget #20- 233-100-101-15-0100)	Kilmer-Title I Teacher (100% from Title I funds-budget #20- 233-100-101-15-0100)	3/02/15-6/30/15	\$48,377 prorated (Bachelors-step 1)

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

SPECIAL ACTION AGENDA

March 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER COMPENSATION--NON-CERTIFICATED

(a) SACC Site Leaders – Single Shift

RECOMMENDATION:

Be it resolved that the persons listed be approved as single shift site leaders for the SACC program effective 3/11/15-6/30/15 for the 2014-15 school year at a stipend of \$300 per person. Monies budgeted from account # 60-990-320-101-58-1013.

<u>Site Leader– Single Shift</u>	<u>SACC Program School</u>
Shirley Armstrong	Johnson AM
Shaina Booker	Sharp PM
Lynne Brady	Woodcrest PM EDCC
Rosalie Briggs	Paine PM
JoAnn Buzby	Barton AM
Donna Clark	Woodcrest AM
Lisa Cobb	Kilmer PM
Marilyn Cohen	Kilmer AM
Colleen Corey	Woodcrest PM EDCC
Karen Dawson	Cooper PM EDCC
Jillian Doney	Cooper AM EDCC
Demetra Evans	Knight AM
Dolores Franquiz	Barton PM
Hedva Levin	Stockton AM
Rosemarie Martin	Mann AM
Maureen Purcell	Stockton PM
Jayne Rosi	Harte AM
Todd Sharofsky	Woodcrest PM
Ellen Terzini	Johnson PM
Isolyn Vassall-Sabir	Mann PM
Cynthia Walllin	Paine AM

SPECIAL ACTION AGENDA

March 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER COMPENSATION--NON-CERTIFICATED - continued

(b) SACC Site Leaders – Dual Shift

RECOMMENDATION:

Be it resolved that the persons listed be approved as dual shift site leaders for the SACC program effective 3/11/15-6/30/15 for the 2014-15 school year at a stipend of \$500 per person. Monies budgeted from account # 60-990-320-101-58-1013.

<u>Site Leader– Dual Shift</u>	<u>SACC Program School</u>
Anna DeMarco	Sharp AM/Harte PM
Jessica French	Cooper AM/PM
Maria Greenwood	Kingston AM/PM

(c) SACC Site Leaders/Peer Coaches

RECOMMENDATION:

Be it resolved that the persons listed be approved as SACC Single Shift site leaders and Peer Coaches for the SACC program effective 3/11/15-6/30/15 for the 2014-15 school year at a stipend of \$300 per person as a site leader plus \$300 per person as a Peer Coach. Monies budgeted from account # 60-990-320-101-58-1013.

<u>Site Leader and Peer Coach</u>	<u>SACC Program School</u>
Jennifer Fasbinder	Barclay AM, EDCC and Peer Coach
Nicole Gauntt	Knight PM and Peer Coach
Nicole Gilbert	Woodcrest AM, EDCC and Peer Coach
Tracy Riddell-Lyons	Woodcrest AM, EDCC and Peer Coach

ITEM 6. OTHER MOTIONS

Be it resolved that the sidebar agreement between the Cherry Hill Board of Education and the Cherry Hill Education Association be approved as presented effective 3/05/15-4/15/15.

Motion Mrs. Horiates Second Mrs. Cohen Vote Ayes - 9 No - 0

Board of Education Work Session and Special Action Meeting Minutes
March 10, 2015

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for March 24, 2015 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Second Public Discussion

1. A speaker thanked the board for discussion on language arts and world language curriculums. She also commented and stated concern on PARCC testing.
2. Speakers commented on language arts and foreign language curriculums and stated these programs are important.
3. A speaker commented on turf fields and also on the world language and language arts program.

Mr. Robbins made and Mrs. Cohen seconded a motion to return to a second Executive Session at 8:29 p.m.

Mr. Robbins made and Mrs. Cohen seconded a motion to adjourn at 8:55 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: March 4, 2015

To: Members, Board of Education

From: Dr. Maureen Reusche, Superintendent

AGENDA

EXECUTIVE SESSION 6:15 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

March 10, 2015 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Carol Matlack

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Sherrie Cohen, Eric Goodwin, Lisa Saidel

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Steve Robbins, Kathy Judge

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Lisa Saidel

Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson, Steve Robbins

Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack

BOARD WORK SESSION
March 10, 2015

PRESENTATIONS

H.S. West Musical Preview – “Mary Poppins”

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

March 10, 2015

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Non Public Technology for 2014-2015 school year
2. Approval of Out of District Student Placement 2014-2015 school year
3. Attendance at Conferences and Workshops for the 2014-2015 school year

ITEM 1. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2014-2015 SCHOOL YEAR

It is recommended that the Board approve technology for non-public schools for the 2014-2015 school year.

Katz JCC

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Part #</u>
iPad air 2 Wi Fi 16 GB- Space Gray	Apple Store for Ed Institution	MGL12LL/A
3 year AppleCare+ for iPad	Apple Store for Ed Institution	S5193LL/A

Discovery Corner

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Part #</u>
Economy Headphones	Becker's	2924AVP
Learning Coded Keyboard	Becker's	1b2b
Tiny Compute Mouse	Becker's	tmob

Politz Day School

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Part #</u>
Projection System	Omnicom, Inc.	Library Projector Package (see attached quote)

BOARD WORK SESSION

March 10, 2015

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2014-2015 SCHOOL YEAR-CONTINUED

It is recommended that the Board approve technology for non-public schools for the 2014-2015 school year.

Montessori

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Part #</u>
Epson Powerlite W17	Epson	1BJGK68 (per quote)

Delaware Valley Foxman Torah

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Part #</u>
Projector ViewSonic	ViewSonic	PJD5134 (per quote)

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2014-15 school year during the March 2015 cycle. There are 2 submissions (1 new contract & 1 revision)

VENDOR	ID	TERM	RSY Tuition \$	RSY Aide \$	Total \$
Garfield Park Academy (NEW)	3014793	2/12/15-6/30/15	21,725		21,725
YALE *	2020657	1/26/15-6/30/15		15,714	15,714

* Increase in services (1:1 aide) previously board approved 9/23/14 P.O. 15-03623 revised amount \$74,529

BOARD WORK SESSION

March 10, 2015

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2014-2015 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Michelle Brougham King's Christian	Enhance Math Instruction Through Blended Learning, Voorhees, NJ	4/20/15	\$229.00 Registration IDEA Funds
B	Angela Carallo Resurrection Catholic	Using Guided Math to Help Students Meet & Exceed the Common Core Math Standards, Voorhees, NJ	5/13/15	\$235.00 Registration IDEA Funds
C	Chris Sheehan Resurrection Catholic	Using Guided Math to Help Students Meet & Exceed the Common Core Math Standards, Voorhees, NJ	5/13/15	\$235.00 Registration IDEA Funds

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2015
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2015
- c) FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2015
- d) SACC FINANCIAL REPORT FOR JANUARY 2015
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES
- b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- c) RESOLUTION TO RENEW COOPERATIVE PRICING SYSTEM WITH THE CHERRY HILL PUBLIC LIBRARY, CHERRY HILL SCHOOL DISTRICT AND CHERRY HILL FIRE DISTRICT #13 AND AUTHORIZING THE TOWNSHIP OF CHERRY HILL TO ACT AS THE "LEAD AGENT" FOR SAME
- d) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #GP-1 JOINTURE MAPLE SHADE TO/FROM GARFIELD PARK ACADEMY, WILLINGBORO, NJ
- b) ROUTE #Q-VCK – KINGSTON ELEMENTARY SCHOOL/ CARUSI MIDDLE SCHOOL – MCKINNEY VENTO, VOORHEES, NJ
- c) ROUTE #Q-WC – HIGH SCHOOL WEST – MCKINNEY VENTO, CAMDEN, NJ
- d) ROUTE #Q-CA – ALTERNATIVE HIGH SCHOOL – MCKINNEY-VENTO, CHERRY HILL, NJ
- e) ROUTE #Q-GLC – CARUSI MIDDLE SCHOOL – MCKINNEY-VENTO, GLASSBORO, NJ

ITEM 4. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2015**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of January 31, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2015**

It is recommended that the 2014/2015 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2015**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending January 2015 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JANUARY 2015**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of January 2015 be accepted as submitted.

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
SACC	\$	thru
Food Service	<u>\$</u>	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated _____, 2015 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS
THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor who has been awarded a bid through the Educational Data Services, said bid expires on September 30, 2015.

Copy Duplicator Supplies

Amount Not to Exceed

W. B. Mason

\$200,000

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2014/2015 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
80999	BMI Educational Service	Library Supplies, School Supplies & Teaching Aids	2-28-16	\$7,000
81004	Brodart Company	Library supplies, school supplies & teaching aids	2-28-16	5,000
80985	ETA Cuisenaire	Library supplies, school supplies & teaching aids	2-28-16	5,000
80978	Fisher Scientific	Library supplies, school supplies & teaching aids	2-28-16	5,000
81001	Frey Scientific	Library supplies, school supplies & teaching aids	2-28-16	5,000

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS
THROUGH STATE CONTRACT** continued

Contract Number	Vendor	Commodity/ Service	New Jersey State Contract Expiration Date	Amount Not to Exceed
80998	Lightspeed Technologies Inc.	Library supplies, school supplies & teaching aids	2-28-16	15,000
88264	H. A. DeHart & Son Inc.	Snow plow parts, and grader and loader blades	1-19-18	20,000
73483	H. A. DeHart & Son Inc.	Maintenance and repair for heavy duty vehicles (class 5 or higher, over 15,000 lb. GVWR)	6-28-15	25,000
73771	H. A. DeHart & Son Inc.	Automotive parts for heavy duty vehicles (class 5 or higher, over 15,000 lb GVWR)	7-15-15	25,000
80982	Kurtz Bros., Inc.	Library supplies, school supplies & teaching aids	2-28-16	8,000
80991	Lakeshore Learning Materials	Library supplies, school supplies & teaching aids	2-28-16	25,000
80911	Major Petroleum	Gasoline, automotive	2-29-16	100,000
80912	Majestic Oil Co.	Gasoline, automotive	2-29-16	100,000
73740	Marlton Napa Auto Parts	Automotive Parts for Heavy Duty Vehicles	7-15-15	40,000
80809	RFP Solutions, Inc.	Telecommunications equipment & services	1-31-17	300,000
80976	S & S Worldwide	Library supplies, school supplies & teaching aids	2-28-16	5,000
80992	Tequipment	Library supplies, school supplies & teaching aids	2-28-16	400,000
80997	VWR Int'l. LLC dba Sargent Welch	Library supplies, school supplies & teaching aids	2-28-16	20,000
81002	Ward's Natural Science	Library supplies, school supplies & teaching aids	2-28-16	5,000

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- c) RESOLUTION TO RENEW COOPERATIVE PRICING SYSTEM WITH THE CHERRY HILL PUBLIC LIBRARY, CHERRY HILL SCHOOL DISTRICT AND CHERRY HILL FIRE DISTRICT #13 AND AUTHORIZING THE TOWNSHIP OF CHERRY HILL TO ACT AS THE "LEAD AGENT" FOR SAME

INFORMATION TO BE READY PENDING REVIEW.

- d) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors that have been awarded a six (6) month extension on Bid #A-49/2014 through the Camden County Cooperative Pricing System, said bid expires August 31, 2015.

COPY, COMPUTER PAPER AND ENVELOPES – BID #A-49/2014

Office Basics, Boothwyn, PA
W. B. Mason

Paper Mart

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #GP-1 JOINTURE MAPLE SHADE TO/FROM GARFIELD PARK ACADEMY, WILLINGBORO, NJ

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Cherry Hill Public Schools as the lead agency to provide transportation with a jointure contract with Maple Shade Public Schools for (1) one student to/from Garfield Park Academy, Willingboro, NJ as listed below.

Route: GP-1 / Jointure Maple Shade
School: Garfield Park Academy, Willingboro, NJ
Company: T&L Transportation Inc.
Date(s): 2/2/15 thru 6/18/15
Days: 89 Days
Total Cost: \$2,243.69

Original PO #15-01869
Account Code: 11-000-270-514-83-0001

- b) ROUTE #Q-VCK – KINGSTON ELEMENTARY SCHOOL/ CARUSI MIDDLE SCHOOL – MCKINNEY VENTO, VOORHEES, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport two (2) McKinney Vento students from Voorhees, NJ to/from Kingston Elementary School and Carusi Middle School as listed below.

Route: Q-VCK
School: Kingston Elementary School & Carusi Middle School
Company: Hillman's Bus Service, Inc.
Date(s): 3/2/15 thru 6/12/15
Cost per diem: \$267.62
Total # of days: (68) Sixty eight
Total Cost: \$18,198.16

PO #15-06427
Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- c) ROUTE #Q-WC – HIGH SCHOOL WEST – MCKINNEY VENTO, CAMDEN, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from T&L Transportation, Inc. It is recommended that prior administrative approval be ratified for T&L Transportation, Inc. to transport one (1) McKinney Vento student residing in Camden, NJ to/from Cherry Hill High School West as listed below.

Route: Q-WC
School: Cherry Hill High School West
Company: T&L Transportation, Inc.
Date(s): 2/23/15 thru 6/17/15
Cost per diem: \$98.00
Total # of days: (76) Seventy six
Total Cost: \$7,448.00

PO #15-06428
Account Code: 11-000-270-511-83-0001

- d) ROUTE #Q-CA – ALTERNATIVE HIGH SCHOOL – MCKINNEY-VENTO, CHERRY HILL, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from T&L Transportation, Inc. It is recommended that prior administrative approval be ratified for T&L Transportation, Inc. to transport one (1) McKinney-Vento student from Cherry Hill, NJ to Camden, NJ as listed below.

Route: Q-CA (PM only)
School: Cherry Hill Alternative High School
Company: T&L Transportation, Inc.
Date(s): 2/18/15 thru 6/17/15
Cost per diem: \$75.00
Total # of days: (79) Seventy nine
Total Cost: \$5,925.00

PO #15-06429
Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- e) ROUTE #Q-GLC – CARUSI MIDDLE SCHOOL – MCKINNEY-VENTO,
GLASSBORO, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from DCJ Transportation, Inc. It is recommended that prior administrative approval be ratified for DCJ Transportation, Inc. to transport one (1) McKinney-Vento student from Glassboro, NJ to/from Carusi Middle School as listed below.

Route: Q-GLC

School: Carusi Middle School

Company: DCJ Transportation

Date(s): 2/16/15 thru 6/17/15

Cost per diem: \$205.00

Total # of days: (81) Eighty one

Total Cost: \$16,605.00

PO #15-06430

Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION

March 10, 2015

B. BUSINESS AND FACILITIES

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Beck MS	Two water filtration systems replacing 2 water fountains; Installation included	Beck PTSA	\$7,000
Cooper ES	Monetary – Educational Lego Building Kits	Cooper PTA	\$706.90
Knight ES	Used Dell Computers and Equipment	Geophysical Fluid Dynamic Lab (an office of NOAA)	\$18,000 (300 per unit)
Kilmer ES	Monetary – 8 Dell Desktop Computers	Kilmer PTA	\$6,062.80
Woodcrest ES	Monetary – classroom technology 1 st grade teachers	Woodcrest PTA	\$15,750
Barton ES	Monetary – Books for ELL Students	Cherry Hill Education Foundation*	\$1,943
Barton ES	Monetary – Standing Desks & Stools for 4 th Graders	Cherry Hill Education Foundation*	\$3,779
Knight ES	Monetary – Books and Craft Supplies	Cherry Hill Education Foundation*	\$2,509
Harte ES	Monetary – Cash Register, Table, & School Supplies for “School Store”	Cherry Hill Education Foundation*	\$680
Paine ES	Monetary – SmartBoard	Cherry Hill Education Foundation*	\$5,510
Sharp ES	Monetary – Books	Cherry Hill Education Foundation*	\$2,400
Woodcrest ES	Monetary – Graphic Novels – Books for Reluctant Readers	Cherry Hill Education Foundation*	\$537
Carusi MS	Monetary – TowerGarden	Cherry Hill Education Foundation*	\$984
*Unexpended funds will be returned to Cherry Hill Education Foundation			

BOARD WORK SESSION

March 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Leave of Absence—Certificated
5. Leave of Absence—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Julia Bathke	CHHS East-English (\$75,310)	7/01/15	Retirement

BOARD WORK SESSION
March 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Field Experience

RECOMMENDATION:

Be it resolved that the person listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Patricia Frisby	Camden County	3/02/15-3/27/15	Sherry Chmielinski/Kingston

(b) Substitute Teachers/Nurses

RECOMMENDATION:

Be it resolved that that the person listed be approved as substitute teacher/nurse for the 2014-15 school year effective 3/25/15-6/30/15. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

Name

Leah Ricciardi (nurse)

(c) Student Teaching

RECOMMENDATION:

Be it resolved that the person listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Christina Stokes	Rider	1/26/15-5/07/15	Michelle Kains/Sharp

BOARD WORK SESSION

March 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(d) Clinical Nurse Rotation

RECOMMENDATION:

Be it resolved that the persons listed who are nursing students at Our Lady of Lourdes be approved for a clinical rotation in accord with the data presented.

<u>Name</u>	<u>Effective Date</u>	<u>Cooperating School/Nurse</u>
Stephanie Dolbow	2/18/15	Lynn Richter/Woodcrest
Samantha Brant	2/18/15	Angela Mooney/Rosa
Lindsay Frazier	2/18/15	Jacquelyn Naddeo/Kingston
Andrew Costroff	2/19/15	Marci Shapiro-Goldman/Sharp
Jeanine Fynan	2/19/15	Cheryl Osnayo-Joy Atkins/CHHS East
Amethyst Finalyson	2/19/15	Barbara Kase-Avner/Beck
Leonard Balcer	2/25/15	Barbara Kase-Avner/Beck
Donna Jarozynski	2/25/15	Marie Smith-Michele Sondeen/CHHS West
Kelly Muller	2/25/15	Lee Ann Keesal/Johnson
Amanda Ligouri	3/04/15	Cheryl Osnayo-Joy Atkins/CHHS East
Gerald Schuler	3/04/15	Theresa DiMedio/Harte
Alicia McGrath	3/04/15	Marie Smith-Michele Sondeen/CHHS West
Alexandra Smith	3/05/15	Eileen Reilly/Stockton
Iynez Mendez	3/05/15	Marci Shapiro-Goldman/Sharp
Lavon Smith	3/05/15	Michele Taylor/Carusi
Nicole Quail	3/11/15	Lillian Barna/Barton
Brian Walker	3/11/15	Lee Ann Keesal/Johnson
Ana Rodriguez	3/11/15	Marie Smith-Michele Sondeen/CHH West
Nicole Rogers	3/12/15	Cheryl Osnayo-Joy Atkins/CHHS East
Zachary Weidensaul	3/12/15	Robin Olin/Cooper
Kaitlynn Taylor	3/12/15	Amy Hawthorne/Knight

(e) After School Tutoring

RECOMMENDATION:

Be it resolved Raymond Anderson, teacher at Paine Elementary School be added to the board approved list dated 2/24/15 for the grade level after school tutoring program at Paine Elementary School for 1 hour of tutoring/day at the rate of \$42.60/hr (45 days/6 teachers a day) to identify Title I students. Total cost not to exceed \$15,000. Monies budgeted from account #20-233-100-101-27-0101.

BOARD WORK SESSION
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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be appointed for the 2014-15 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Michael Bidey	Kilmer-Teacher II, SACC (budget #60-990-320-101-58-0001)	3/11/15-6/30/15	\$11.00

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kendra LeMauro	Kingston-Special Education	Leave with pay 2/02/15-3/09/15; without pay 3/10/15-until a determination is made regarding a return to work date
Vanessa Brittin	Barclay-Special Education	Leave with pay 4/14/15-4/29/15; without pay 4/30/15-6/30/15
Melissa Gallagher	Knight-LDT-C	Leave with pay 2/03/15-3/06/15; without pay 3/09/15-4/10/15
Kristine Williamson	Mann-Special Education	Leave without pay 2/16/15-5/01/15
Danielle Newbill	Barton-Grade 3	Leave with pay 3/10/15-5/04/15; without pay 5/05/15-6/30/15
Jamie Grayson	Carusi-Special Education	Leave without pay 3/01/15-3/13/15
Maria Medina	Beck-Spanish	Leave without pay 3/03/15-6/30/15
Kerry Floyd	Harte-Grade 4	Leave with pay 2/06/15-2/17/15

BOARD WORK SESSION

March 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Rita Sanghavi	Stockton-Exceptional Educational Assistant	Leave with pay 2/19/15-6/30/15
Karlene Emery	Barclay-Educational Assistant	Leave without pay 3/11/15-3/20/15

BOARD WORK SESSION

March 10, 2015

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
14-15:351				
14-15:360				
14-15:361				
14-15:362				
14-15:363				
14-15:365				
14-15:375				
14-15:383				

BOARD WORK SESSION

March 10, 2015

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS