

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**November 13, 2012 @ 6:15 P.M.**

**AGENDA**

Negotiations Recap

HR Matter

Student Matters

- HIB cases

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**SPECIAL ACTION AGENDA**

Malberg Administration Building – Board Room  
November 13, 2012  
7:00 PM

Meeting called to order by - \_\_\_\_\_

**ROLL CALL**

Mr. Seth Klukoff, President  
Mrs. Kathy Judge, Vice President  
Mrs. Sherrie Cohen  
Mr. Eric Goodwin  
Mrs. Colleen Horiates  
Mrs. Carol Matlack  
Mr. Steven Robbins  
Mr. Elliott Roth  
Mr. Wayne Tarken

**Student Representatives to the Board of Education**

*Rebecca Fisher, H.S. East*  
*Andrew Adler, H.S. East Alternate*

*Christopher Blandy, H.S. West*  
*Melissa Malik, H.S. West Alternate*

*Dr. Maureen Reusche, Superintendent*  
*Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary*  
*Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12*  
*Ms. LaCoyya Weathington, Director of Pupil Services*  
*Mr. Steve Levine, Interim Director of Curriculum*  
*Ms. Nancy Adrian, Director of Human Resources*  
*Mr. Donald Bart, Director of Support Operations*  
*Mrs. Susan Bastnagel, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Public Discussion (up to three minutes per person)*  
*Action Agenda*

# **SPECIAL ACTION AGENDA**

**November 13, 2012**

## **Board of Education Committees:**

### **Curriculum & Instruction Committee Members (yellow)**

Chairperson: Sherrie Cohen

Administrative Liaison: Lawyer Chapman

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

### **Business & Facilities Committee Members (blue)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Kathy Judge, Wayne Tarken

### **Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

### **Policy & Legislation Committee Members (green)**

Chairperson: Steve Robbins – Policy

Chairperson: Eric Goodwin - Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates

### **Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

## SPECIAL ACTION AGENDA

November 13, 2012

### A. CURRICULUM & INSTRUCTION

**Long Range Plan Goals:**

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

**NO ITEMS**

**SPECIAL ACTION AGENDA**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

1. Financial Reports
2. Resolution for the Award of Bids

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

- a) APPROVAL OF BILL LIST

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

- a) #SNPLW-110612 – SNOW PLOWING – (11-7-12)

**SPECIAL ACTION AGENDA**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) APPROVAL OF BILL LIST

It is recommended that the Bill List dated November 13, 2012 in the amount of \$2,451,859.05 be approved as submitted.

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

a) #SNPLW-110612 – SNOW PLOWING – (11-7-12)

**INFORMATION TO BE A HANDOUT AT THE SPECIAL ACTION MEETING.  
Bid opens November 7, 2012.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**November 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Assignment/Salary Change—Certificated
5. Assignment/Salary Change—Non-Certificated
6. Approval of Job Description

**ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignation be accepted on the date listed for the reason indicated.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jennifer Tyira	Kingston- Exceptional Educational Assistant (\$13,078)	11/16/12	Personal

**SPECIAL ACTION AGENDA**

November 13, 2012

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Gina Kim	.25 Kingston/.25 Kilmer ESL Teacher (newly created position-budget #11-240-100- 101-18/15-0100)	On or about 11/5/12-6/30/13	*\$26,476 prorated (Masters-step 7)
Ainsley Karl- Cannon	.5 Kingston/.5 Kilmer Special Education Teacher (Long term substitute for J. Davila on leave of absence- budget #11-213-100-101-18/15- 0100)	11/5/12-6/30/13	*\$46,277 prorated (Bachelors-step 1)
Orville Harris	.4 Harte/ .4 Paine Music Teacher (replacing C. Smith- budget #11-120-100-101-09/27- 0100)	11/7/12-6/30/13	*\$51,793 prorated (Masters+30-step 12)
Jennifer Cyr	Johnson- Grade 4 (Long term substitute for S. Esposito on leave of absence-budget #11- 120-100-101-12-0100)	On or about 11/13/12-6/30/13	*\$46,277 prorated (Bachelors-step 1)

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(b) Substitute Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers for the 2012-13 school year effective 11/14/12-6/30/13. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Cynthia Hirsch	Erica Pitt	Daniel Henderson	



**SPECIAL ACTION AGENDA**

November 13, 2012

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Beverly Cohen	District-Substitute Teacher II, SACC (budget #60-990-320-101- 58-0001)	11/20/12-6/30/13	\$11.00
Rebecca Korey	Mann-Educational Assistant (replacing J. Gallo-32.5hrs/wk budget# 11-213-100-106-24-0100)	On or about 11/12/12-6/30/13	\$9.07hr*
Kimberly Garvin	Paine-Title One Educational Assistant (new position 30hrs/wk budget# 20-231-100-106- 27-0100)	On or about 11/12/12-6/30/13	\$9.07hr*
Albert Pineiro	District- Field Technician (reassignment of S. McGunnigle budget# 11- 000-252-100-92-0100)	On or about 11/12/13-6/30/13	\$30,000 prorated

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and EACH

(b) Substitute Educational Assistant

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute educational assistants for the 2012-13 school year effective 11/14/12-6/30/12 (unless otherwise indicated). Monies budgeted from account #11-190-100-106-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Daniel Henderson	Sarah Deppa	

**SPECIAL ACTION AGENDA**

November 13, 2012

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Salary Adjustment

**RECOMMENDATION:**

It is recommended that the salary of Heather Ackerman, Speech/Language Therapist be adjusted from \$53,870 prorated (masters-step 8) to \$55,701 prorated (masters+15-step 8) effective 10/16/12-6/30/13 due to verification of credits earned.

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be reassigned to the positions indicated for the 2012-13 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate*</u>
Cheryl Calabrese	Rosa-Educational Assistant (25 hrs/wk- budget #11-190-100-106-48-0100)	Rosa- Educational Assistant (30 hrs/wk- budget #11-190-100-106-48-0100)	11/14/12-6/30/13	*\$12.28

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and EACH

**ITEM 6. APPROVAL OF JOB DESCRIPTION**

**RECOMMENDATION:**

It is recommended that the job description listed be approved as presented effective 11/14/12.

- Automotive Mechanic

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**November 13, 2012**

**D. POLICIES & LEGISLATION COMMITTEE**

*Long Range Plan Goals:*

*“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

The Superintendent recommends the following:

1. Approval of NJSQSAC Statement of Assurance Resolution

**ITEM 1. NJQSAC STATEMENT OF ASSURANCE RESOLUTION**

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the District’s New Jersey Quality Single Accountability Continuum Statement of Assurance for 2012-2013 and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Education hereby affirms the accuracy of the School District’s Statement of Assurance.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**SPECIAL ACTION AGENDA**  
**November 13, 2012**

**E. STRATEGIC PLANNING COMMITTEE**

**NO ITEMS**

# memorandum

**Date:** November 7, 2012

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:15 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**  
**November 13, 2012 Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Sherrie Cohen  
Administrative Liaison: Lawyer Chapman  
Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

### Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth  
Administrative Liaison: James Devereaux  
Committee Members: Seth Klukoff, Kathy Judge, Wayne Tarken

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates  
Administrative Liaison: Nancy Adrian  
Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

### Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative  
Administrative Liaison: Maureen Reusche  
Committee Members: Sherrie Cohen, Colleen Horiates

### Strategic Planning (buff)

Chairperson: Seth Klukoff  
Administrative Liaison: James Devereaux  
Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

## **BOARD WORK SESSION**

**November 13, 2012**

### **PRESENTATIONS**

Recognition of National Merit Scholarship Program Semifinalists,  
National Merit Scholarship Program Commended Students, and  
National Achievement Scholarship Program Outstanding Participant - Susan Bastnagel

Elementary Report Card – Robert Homer

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

# **BOARD WORK SESSION**

**November 13, 2012**

## **A. CURRICULUM & INSTRUCTION**

### ***Long Range Plan Goals:***

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Mt. Misery Mileage for 2012-2013 – Beck
3. Approval of Non-Public Schools Technology 2012-2013

### **ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A.	Lance Privetera – Camden Catholic	Best Strategies for Using Ipads Cherry Hill, NJ	11/30/12	\$225.00 Registration Title II Funds
B	Pam Palazzo – Camden Catholic	AP Chemistry: Transitioning to Inquiry Based Labs – Millville, NJ	3/9/13	\$180.00 Registration Title II Funds

**BOARD WORK SESSION**  
**November 13, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS -  
continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
C	Kim Usher – Camden Catholic	Best Strategies for Using Ipads Cherry Hill, NJ	11/30/12	\$225.00 Registration Title II Funds
D	Susan Beinart - Cooper	Disruptive, Resistant, Non- Compliant Kids - Cherry Hill, NJ	12/5/12	\$189.99 Registration District Funds
E	Tom Carter – Central	Public Works Construction Bids for Schools – New Brunswick, NJ	11/28/12	\$186.99 Registration, Mileage, Tolls District Funds
F	Jodi Gellman – Paine	DVMSAC Diverse Learner Workshop – Phila., PA	1/24/13	\$32.69 Mileage, Tolls, Parking District Funds
G	Chris Willey – Paine	DVMSAC Diverse Learner Workshop – Phila., PA	1/24/13	\$32.69 Mileage, Tolls, Parking District Funds
H	Kathleen Melson – Paine	DVMSAC Diverse Learner Workshop – Phila., PA	3/19/13	\$32.69 Mileage, Tolls, Parking District Funds
I	Ric Miscioscia – Carusi	DVMSAC Diverse Learner Workshop – Phila., PA	1/24/13	\$32.42 Mileage, Tolls, Parking District Funds



**BOARD WORK SESSION**  
**November 13, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF MT. MISERY MILEAGE 2012-2013 – BECK**

It is requested that the following staff members be approved for mileage reimbursement to and from Mt. Misery during the weeks of October 9-12, October 16-19 and October 23-26 for the 2012-2013 school year. The cost is \$.31 per mile for a round trip of 48 miles at a cost of \$14.88 per trip. The cost is budgeted to account #11-190-100-580-66-2000:

Michael Miracola  
Valerie McDonald

Kyle Evans  
Felice Livecchi

Jerry Tritt  
Patricia Sheehan

**ITEM 3. APPROVAL OF NON-PUBLIC SCHOOLS TECHNOLOGY 2012-2013**

It is recommended that the Board approve technology requests for the Non Public Schools for the 2012-2013 school year.

**Camden Catholic High School**

Description

- |  |   |
|--|---|
| 1. Apple iMac 21.5 with 8 GB Ram           | 4. Wacom Ambo Capture Pen & Touch             |
| 2. Logic Pro Academic Software Licenses    | 5. Apple Wireless Keyboard & Magic Mouse      |
| 3. HP Laser Jet Enterprise Printers P3015x | 6. Behringer U-Control UMX610 Midi Controller |

**The Kings Christian School**

Description

- |  |  |
|--|--|
| 1. Vizio 47" Class 1080P 3D Edge-Lite LED Monitor w/speakers | 3. Apple iPad 2 MC769LL/A Table (16GB, WiFi, Black) 2 <sup>nd</sup> Generation |
| 2. Apple TV (MD199LL/A)                                      | 4. Ergotron Neo-Flex Cantilever, UHD – mounting kit                            |

**Resurrection Catholic School**

Description

- |                               |                                 |
|-------------------------------|---------------------------------|
| 1. Dell Opti Plex 390         | 3. Hover Cam T3 Document Camera |
| 2. HP Color Laser Jet Printer |                                 |

## **BOARD WORK SESSION**

**November 13, 2012**

### **B. BUSINESS AND FACILITIES**

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Change Orders
5. Resolution for the Award of Transportation

*The Superintendent recommends the following:*

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2012
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2012
- c) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2012
- d) SACC FINANCIAL REPORT FOR AUGUST AND SEPTEMBER 2012
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED U. S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS
- c) RESOLUTION TO AMEND THE CHERRY HILL BOE 403(b) RETIREMENT PLAN

#### **ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #WMSAT-111312 – WINTER MIDDLE SCHOOL ATHLETIC TRANSPORTATION (11-13-12)

#### **ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #WOPBL-060112 – BUS LOOP RECONSTRUCTION AT WOODCREST ELEMENTARY SCHOOL AND #HSEBL-060112 – BUS LOOP RECONSTRUCTION AT CHERRY HILL HIGH SCHOOL EAST (6-1-12)
- b) BID #WOPBL-060112 – BUS LOOP RECONSTRUCTION AT WOODCREST ELEMENTARY SCHOOL AND #HSEBL-060112 – BUS LOOP RECONSTRUCTION AT CHERRY HILL HIGH SCHOOL EAST (6-1-12)

**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) JOINTURE #2515 – CHILDREN’S CENTER OF MONMOUTH COUNTY, NEPTUNE TWP., NJ
- b) ROUTE #BCV-23A – BARCLAY EARLY CHILDHOOD CENTER - AIDE
- c) ROUTE #CHV-38W – KINGSTON SCHOOL – WHEELCHAIR
- d) ROUTE #1 – PINELANDS SCHOOL, VINELAND, NJ
- e) ROUTE #LC-2A – LARC SCHOOL, BELLMAWR, NJ – AIDE
- f) ROUTE #Q-MTJ – JOHNSON ELEMENTARY SCHOOL – McKENNY-VENTO
- g) ROUTE #Q-PC – CARUSI MIDDLE SCHOOL – McKENNY-VENTO
- h) ROUTE #SP-06 – ARCHWAY, ATCO, NJ
- i) ROUTE #S27M – JOINTURE MONROE TOWNSHIP – BANKBRIDGE REGIONAL HIGH NORTH, SEWELL, NJ

**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR SEPTEMBER 2012**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2012 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2012**

It is recommended that the 2012/2013 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2012**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending September, 2012 be accepted as submitted.

**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

d) SACC FINANCIAL REPORT FOR AUGUST AND SEPTEMBER 2012

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of August and September 2012 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	<b>Payroll Dates:</b>
Food Service	\$	
SACC	\$	<b>thru</b>
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated \_\_\_\_\_ 2012 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
WSCA 73979	Cisco Systems, Inc. ePlus Technology CDW-g Promedia RFP Solutions	Cisco Data Communications and Networking	11-30-12	\$600,000

**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS continued

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A76417	Flanagan's Auto & Trucking	Maintenance and repair services for vehicles with 15,000 lb. GVWR or less	3-31-13	\$50,000
A73483	H. A. DeHart & Son Inc.	Maintenance & repair for heavy duty vehicles (class 5 or higher, over 15,000 lb GVWR)	2-28-13	50,000

**BOARD WORK SESSION**  
**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED U. S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the U. S. Communities Government Purchasing Alliance National Coop for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the U. S. Communities Government Purchasing Alliance National Coop; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced U. S. Communities Government Purchasing Alliance National Coop vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current U. S. Communities Government Purchasing Alliance National Coop.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved U. S. Communities Government Purchasing Alliance National Coop Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced U. S. Communities Government Purchasing Alliance National Coop Vendors not to exceed the amounts stated shall be as follows:

<u>Agreement Number</u>	<u>Lead Agency</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>Expiration Date</u>	<u>Amount Not to Exceed</u>
11019-RFP	Maricopa County	Home Depot	MRO commodities and related services	7-31-14	\$50,000
0844685	Wichita (KS) Public Schools	Virco	Education, classroom, miscellaneous support furniture and related services	12-31-14	100,000
110179	Charlotte-Mecklenburg	GameTime	Playground equipment	9-16-15	50,000



## **BOARD WORK SESSION**

**November 13, 2012**

### **B. BUSINESS AND FACILITIES**

#### **ITEM 2. RESOLUTIONS**

c) **RESOLUTION TO AMEND THE CHERRY HILL BOE 403(b) RETIREMENT PLAN**

WHEREAS, the Cherry Hill BOE (“Employer”) maintains the Cherry Hill BOE 403(b) Retirement Plan Document (“Plan”); and

WHEREAS, the Plan was duly adopted on the 27<sup>th</sup> day of November, 2012 by the Employer; and

WHEREAS, the Employer desires to conform the Plan to the requirements of the Heroes Earnings Assistance and Relief Act of 2009 (“HEART”) and the Worker, Retiree and Employer Recovery Act of 2008 (“WRERA”);

NOW, THEREFORE, BE IT RESOLVED that sections **1.16 Includible Compensation, 1.24 Severance from Employment, 4.1 Loans, and 5.3 Minimum Distributions**, of the Plan are hereby amended to read as follows:

#### **1.16 Includible Compensation**

An Employee's actual wages in box 1 of Form W-2 for a year for services to the Employer, but subject to a maximum of \$200,000 (or such higher maximum as may apply under Section 401(a)(17) of the Code) and increased (up to the dollar maximum) by any compensation reduction election under Section 125, 132(f), 401(k), 403(b), or 457(b) of the Code (including any Elective Deferral under the Plan). The amount of Includible Compensation is determined without regard to any community property laws. Beginning in 2009 and thereafter, such term also includes any “differential pay” that may be received while performing qualified military service under Section 414(u) of the Code.

#### **1.24 Severance from Employment**

For purpose of the Plan, Severance from Employment means severance from employment with the Employer and any Related Entity. However, a Severance from Employment also occurs on any date on which an Employee ceases to be an employee of a public school, even though the Employee may continue to be employed by a Related Employer that is another unit of the State or local government that is not a public school or in a capacity that is not employment with a public school (e.g., ceasing to be an employee performing services for a public school but continuing to work for the same State or local government employer). Notwithstanding any provision to the contrary, a Participant is treated as having a severance from employment during any period that such individual is performing service in the uniformed services described in Code §3401(h)(2)(A).

#### **4.1 Loans**

Loans shall be permitted under the Plan to the extent permitted by the Individual Agreements controlling the Account assets from which the loan is made and by which the loan will be secured. Any such loans shall satisfy the requirements of Code section 72(p) and applicable Treasury Regulations.

Loan applications shall be reviewed and authorized by the Employer’s agent, i.e. third party administrator, and said agent shall inform the Service Provider of such authorization so as to proceed with the Service Provider’s process of issuance of the loan.

**BOARD WORK SESSION**  
**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- c) RESOLUTION TO AMEND THE Cherry Hill BOE 403(b) RETIREMENT PLAN  
continued

Information Coordination Concerning Loans. Each Service Provider is responsible for all information reporting and tax withholding required by applicable federal and state law in connection with distributions and loans. To minimize the instances in which Participants have taxable income as a result of loans from the Plan, the Administrator shall take such steps as may be appropriate to coordinate the limitations on loans set forth in this Section, including the collection of information from Service Providers, and transmission of information requested by any Service Provider, concerning the outstanding balance of any loans made to a Participant under the Plan or any other plan of the Employer. The Administrator shall also take such steps as may be appropriate to collect information from Service Providers, and transmission of information to any Service Provider, concerning any failure by a Participant to repay timely any loans made to a Participant under the Plan or any other plan of the Employer.

Maximum Loan Amount. No loan to a Participant under the Plan may exceed the lesser of:

- (a) \$50,000, reduced by the greater of (i) the outstanding balance on any loan from the Plan to the Participant on the date the loan is made or (ii) the highest outstanding balance on loans from the Plan to the Participant during the one-year period ending on the day before the date the loan is approved by the Administrator (not taking into account any payments made during such one-year period); or
- (b) One half of the value of the Participant's vested Account Balance (as of the valuation date immediately preceding the date on which such loan is approved by the Administrator).

For purposes of this Section 4.1, any loan from any other plan maintained by the Employer and any Related Employer shall be treated as if it were a loan made from the Plan, and the Participant's vested interest under any such other plan shall be considered a vested interest under this Plan; provided, however, that the provisions of this paragraph shall not be applied so as to allow the amount of a loan to exceed the amount that would otherwise be permitted in the absence of this paragraph.

Loan Repayments for Employees in Qualified Uniformed Service. Notwithstanding any other provision of an applicable Individual Agreement, loan repayments by eligible uniformed services personnel maybe suspended as permitted under Section 414(u)(4) of the Code and the terms of any loan shall be modified to conform with such requirements.

**5.3 Minimum Distributions**

Each Individual Agreement shall comply with the minimum distribution requirements of Section 401(a)(9) of the Code and the regulations thereunder. For purposes of applying the distribution rules of Section 401(a)(9) of the Code, each Individual Agreement is treated as an individual retirement account (IRA) and distributions shall be made in accordance with the provisions of Section 1.408-8 of the Income Tax Regulations, except as provided in Section 1.403(b)-6(e) of the Income Tax Regulations. Notwithstanding the preceding, any distributions otherwise required under this section for the 2009 tax year are waived in accordance with the provisions of the Worker, Retiree and

**BOARD WORK SESSION**  
**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- c) RESOLUTION TO AMEND THE Cherry Hill BOE 403(b) RETIREMENT PLAN  
continued

Employer Recovery Act of 2008, unless such waiver cannot be accommodated under the Individual Agreement that governs a Participant's Account.

BE IT FURTHER RESOLVED that the Plan shall include the following new sections **5.7 Qualified Military Service Distributions** and **9.12 Qualified Military Service Benefits**:

**5.7 Qualified Military Service Distributions**

Any Participant whose employment is interrupted by qualified uniformed service in the military under section 414(u) of the Code and dies or incurs a Disability while so serving shall be deemed to have resumed employment with the Employer on the day preceding such death or Disability and then to have incurred a Severance From Service on the actual date of death or Disability.

Any Participant that takes a distribution from the Plan under Section 414(u) following an interruption in employment that qualifies as qualified uniformed service thereunder may not make Elective Deferrals for a period of six (6) months following the date such distribution occurred.

**9.12 Qualified Military Service Benefits**

Notwithstanding any other provision of this Plan, any Participant whose employment is interrupted by qualified uniformed service in the military under section 414(u) of the Code shall be entitled to all rights, benefits and protections afforded to such individuals thereunder, and such provisions are incorporated into this Plan. Uniformed services by any individual shall be determined as described in section 3401(h)(2)(A) of the Code.

BE IT FURTHER RESOLVED that this amendment is effective as required under HEART and WRERA.

IN WITNESS WHEREOF, the Employer has caused this Amendment to be adopted this 27<sup>th</sup> day of November, 2012.

Cherry Hill BOE  
By: \_\_\_\_\_

**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD BIDS**

- a) #WMSAT-111312 – WINTER MIDDLE SCHOOL ATHLETIC  
TRANSPORTATION (11-13-12)

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens November 12, 2012.

**ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #WOPBL-060112 – BUS LOOP RECONSTRUCTION AT  
WOODCREST ELEMENTARY SCHOOL AND #HSEBL-060112 – BUS  
LOOP RECONSTRUCTION AT CHERRY HILL HIGH SCHOOL EAST  
(6-1-12)

**INFORMATION:**

Board approval is requested for Change Order 003 to be issued to Asphalt Paving Systems, Inc., Hammonton, NJ to adjust the contract sum (deduct \$35,000.00, original purchase order number 12-08528) amount to offset previous contract changes included in change order 001.

**RECOMMENDATION:**

It is recommended that Change Order 003 to adjust the contract sum (deduct \$35,000.00, original purchase order number 12-08528) amount to offset previous contract changes included in change order 001 be issued to Asphalt Paving Systems, Inc., Hammonton, NJ.

Account Code: 12 000 400 450 90 8055

**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWRD OF CHANGE ORDERS**

- b) BID #WOPBL-060112 – BUS LOOP RECONSTRUCTION AT WOODCREST ELEMENTARY SCHOOL AND #HSEBL-060112 – BUS LOOP RECONSTRUCTION AT CHERRY HILL HIGH SCHOOL EAST (6-1-12)

**INFORMATION:**

Board approval is requested for Change Order 004 to be issued to Asphalt Paving Systems, Inc., Hammonton, NJ to adjust the contract sum (deduct \$75,000.00, original purchase order number 12-08528) amount to offset previous contract changes included in change order 002.

**RECOMMENDATION:**

It is recommended that Change Order 004 to adjust the contract sum (deduct \$75,000.00, original purchase order number 12-08528) amount to offset previous contract changes included in change order 002 be issued to Asphalt Paving Systems, Inc., Hammonton, NJ.

Account Code: 12 000 400 450 90 8055

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) JOINTURE #2515 – CHILDREN’S CENTER OF MONMOUTH COUNTY, NEPTUNE TWP., NJ

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified to grant Monmouth-Ocean Educational Services Commission to provide transportation with a Jointure Contract for (1) one classified Cherry Hill student to/from Children’s Center of Monmouth from a residential facility as listed below.

Route: 2515

School: Children’s Center of Monmouth County

Company: Monmouth Educational Services Commission

Date(s): 9/6/12-6/18/13

Cost per diem: \$34.13

Total # of days: (182) one hundred eighty two

Total Cost: \$6,211.66

PO# 13-05190

Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

b) ROUTE #BCV-23A – BARCLAY EARLY CHILDHOOD CENTER - AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Holcomb Bus Service Inc., to transport (1) one classified student with an aide as listed below.

Route: BCV-23A / Aide  
School: Barclay Early Childhood Preschool  
Company: Holcomb Bus Service, Inc.  
Original Route: BCV-23  
Original Bid: # 4853  
Date(s): 9/6/12 to 6/18/13  
Cost per diem: \$ 65.00  
Total # of days: (180) one hundred eighty  
Total Cost: \$11,700.00

P.O. #13-05188  
Account Code: 11-000-270-514-83-0001

c) ROUTE #CHV-38W – KINGSTON SCHOOL – WHEELCHAIR

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman Bus Service, Inc., to transport (1) one classified student with a wheel chair to and from school as listed below.

Route: CHV-38W/ Wheel Chair van  
School: Kingston School  
Company: Hillman Bus Service, Inc.  
Original Route: CHV-38  
Original Bid: # 5376  
Date(s): 9/4/12 to 6/18/13  
Cost per diem: \$ 55.00 increase to accommodate a wheel chair  
Total # of days: (182) one hundred eighty two  
Total Cost: \$10,010.00

P.O. #13-05191  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

d) ROUTE #1 – PINELANDS SCHOOL, VINELAND, NJ W/AIDE

**RECOMMENDATION:**

To amend previous motion on October 20, 2011 (Item 4k) to include Deptford Township Public Schools to provide transportation with a Jointure Contract for (1) one classified Cherry Hill student from The Devereaux Facility with an aide to Pinelands School, Vineland, NJ as listed below.

Route: 1  
School: Pinelands School  
Company: Deptford Twp. School District  
Date(s): May & June 2012  
Cost per diem: \$369.00  
Cost per diem aide: \$80.00  
Total # of days: 36  
Total Cost: \$ 16,164.00

P.O. #13-05193  
Account Code: 11-000-270-514-83-0001

e) ROUTE #LC-2A – LARC SCHOOL, BELLMAWR, NJ – AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman Bus Service, Inc., to transport (1) one classified student with a 1:1 aide as listed below.

Route: LC-2A / Aide  
School: Larc School, Bellmawr, NJ  
Company: Hillman Bus Service, Inc.  
Original Route: LC-2  
Original Bid: # 5456  
Date(s): 9/6/12 to 6/19/13  
Cost per diem: \$ 50.00  
Total # of days: (182) one hundred eighty two  
Total Cost: \$9100.00

P.O. #13-05189  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- f) ROUTE #Q-MTJ – JOHNSON ELEMENTARY SCHOOL –McKENNY-VENTO

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified to grant First Student, Inc. to provide transportation for (1) one Mc Kenny-Vento student from Mt. Ephraim, NJ to/from Johnson Elementary as listed below.

Route: Q-MTJ  
School: James H. Johnson Elementary  
Company: First Student-Lawnside  
Date(s): 10/22/12 thru 11/2/12  
Cost per diem: \$101.00  
Total # of days: (7)  
Total Cost: \$707.00

PO# 13-05187  
Account Code: 11-000-270-514-83-0001

- g) ROUTE #Q-PC – CARUSI MIDDLE SCHOOL – McKENNY-VENTO

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified to grant Garden State Transport, Inc. to provide transportation for (1) one Mc Kenny-Vento student from Pennsauken to/from Carusi Middle School as listed below.

Route: Q-PC (AM only)  
School: Carusi  
Company: Garden State Transport, Inc.  
Date(s): 10/22/12 thru 6/18/12  
Cost per diem: \$68.50  
Total # of days: (151) one hundred fifty one  
Total Cost: \$10,343.50

PO# 13-05192  
Account Code: 11-000-270-514-83-0001



**BOARD WORK SESSION**

**November 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

h) ROUTE #SP-06 – ARCHWAY, ATCO, NJ

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified to grant Delsea Board of Education to provide transportation with a Jointure Contract for (1) one Cherry Hill student residing at the YES Facility in Glassboro, NJ to/from Archway School in Atco as listed below.

Route: SP-06

School: Archway- Atco, NJ

Company: Delsea Board of Education

Date(s): 9/12/12 thru 6/11/13

Cost per diem: \$29.00

Total # of days: (174) one hundred seventy four

Total Cost: \$5,046.00

PO#13-05194

Account Code: 11-000-270-514-83-0001

i) ROUTE #S27M – JOINTURE MONROE TOWNSHIP – BANKBRIDGE  
REGIONAL HIGH NORTH, SEWELL, NJ

It is recommended that approval be granted to Monroe Township Public Schools to provide transportation with a Jointure Contract for (1) one Cherry Hill student (DYFS) from Monroe Township to Bankbridge Regional High North as listed below.

Route: S27M

School: Bankbridge Regional High North

Company: Mc Gough Bus Company, Inc.

Date(s): 9/24/12 thru 6/13/13

Cost per diem: \$24.34

Total # of days: (168) one hundred sixty eight

Total Cost: \$4,089.12

PO#13-05203

Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**November 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leave of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignation be accepted on the date listed for the reason indicated.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jamilla Butler	District-School Psychologist (\$65,423)	1/21/13	Personal
Tammy Bradshaw	Carusi-Language Arts (\$53,870)	1/1/13	Personal

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignation be accepted on the date listed for the reason indicated.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Adam Yiche	CHHS East- Educational Assistant (\$12,820)	11/07/12	Personal

**BOARD WORK SESSION**

November 13, 2012

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Shawn Gross	Rosa-Humanities (Long term substitute for A. Lomba on leave of absence-budget #11-130-100-101-48-0100)	1/4/13-6/30/13 (contract extended)	*\$46,277

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(b) Classroom Observation

**RECOMMENDATION:**

It is recommended that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Emily Warburton	Fairleigh Dickinson	10/23/12-11/15/12	Scott Klear/Beck

(c) Practicum Experience

**RECOMMENDATION:**

It is recommended that the person listed be approved for a practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Justin Freedman	College of New Jersey	9/01/13-12/20/13	Marci Weiner/Paine

(d) Homebound Tutor

**RECOMMENDATION:**

It is recommended that Mary Vesper be approved as a homebound tutor effective 11/28/12-6/30/13 at the rate of \*\$41.03/hour. Monies budgeted from account #11-150-100-101-71-0101.

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**BOARD WORK SESSION**  
**November 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(e) Student Teaching

**RECOMMENDATION:**

It is recommended that the person listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Michelle Swartz	Rutgers	1/23/13-5/10/13	Melinda Hess/Johnson

(f) Co-Curricular

**RECOMMENDATION:**

It is recommended that the person listed be approved for the co-curricular position listed in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Christopher Corey	CHHS East-Assistant Coach, Boys Basketball (budget #11-402- 100-100-50-0101)	9/01/12-6/30/13	\$1726

\*Rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(g) Title I Saturday Tutoring Program 6th through 8th Grades

**RECOMMENDATION:**

It is recommended that approval be granted to employ the following Carusi Middle School teachers for a rotating schedule to provide tutoring, after school effective 2/01/13-4/30/13 for a total of 198 hours at the rate of \*\$42.60/teacher. The total cost of the program not to exceed \$8,832. Monies budgeted from account #20-231-100-101-45-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Benjamin Acquesta	Lindsay Amoroso	Paula Antonelli
Rilana Alvarez	Meredith Callahan	Jamie Grenier
Kathleen Connelly	Gail Ward	Thea Mijares
Rachel Solomon	Courtney Katz	Lisa Schoen
JoAnna Marchio	Joyce Humpert-Nece	Jenna Dunn
Andrea Lamb	Bridget Burlage	Benjamin Kukainis
Melissa Ciavarella		

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**BOARD WORK SESSION**

**November 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(h) After School Learning Lab—Carusi Middle School

**RECOMMENDATION:**

It is recommended that the teachers listed be approved on a rotating schedule effective 11/01/12-6/30/13 for 1.25 tutoring hours/day to identified Title I students at the rate of \*\$42.60/teacher for 85 days, 12 teachers/day. Total cost not to exceed \$57,630. Monies budgeted from account #20-231-100-101-45-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Jenna Dunn	Lydia Krupa	Michele Martino
Richard Worrell	Karen Onyx	Alex Tedesco
Lisa Schoen	Gail Ward	Thea Mijares
Ann Carrel	Benjamin Acquesta	Rose Marie Blumenstein
Suzanne Pitzorella	Meredith Callahan	Andrea Lamb
Caryn Lipkowitz	Gregory Louie	Lucia Ibanez
Elizabeth Bastnagel	Janice Shima	Anthony Musumeci
Joanna Marchio	Stefanie Vesci	Anne Marie Budniak
Tiffany Rosenbleeth	Courtney Katz	Tammy Bradshaw
Denise Santucci	Anthony Brocco	Melissa Ciavarella
Nina Anastasia	Joshua Hare	Rachel Solomon
Alison Dillon	Rilana Alvarez	Benjamin Acquesta
Lindsay Amoroso	Paula Antonelli	Rosemarie Ball
Joyce Nece	Opal Minio	Carolyn Strasle
Jacqueline Frockowiak	Jamie Grenier	Lydia Krupa
Betsy Turgeon	Kenneth McCall	Rina Ligas
Benjamin Kukainis	Nicole Squazzo	Luke Alvarez

\*Hourly Rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(i) Environmental Residency Program—Mt. Misery

**RECOMMENDATION:**

It is recommended that Michael Miracola, Art teacher (long term substitute) be approved for the Environmental Residency Program, Mt. Misery (Beck Middle School) on 10/24/12. The overnight rate is \*\$190.98 per night, per teacher and will not exceed one night for a cost of \*\$190.98 and is budgeted to account# 11-130-100-101-66-2000.

\*Rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**BOARD WORK SESSION**

November 13, 2012

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Brett Rosen	CHHS East-Office Clerk (budget #11-000-218-104-50-0100-revised for budget #)	9/01/12-6/30/13	\$7.25

(b) Substitute Educational Assistant/Secretary

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute educational assistants/secretary for the 2012-13 school year effective 11/28/12-6/30/13 (unless otherwise noted). Monies budgeted from account #11-190-100-106-98-0101/11-000-240-105-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Judith Cahn (effective 1/01/13) Sherri Riddel (secretary)	Sharon Abik	Katherine Reilly

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Alicia Lomba	Rosa- Humanities	Leave without pay 1/4/13-6/30/13

**BOARD WORK SESSION**

November 13, 2012

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Deborah Hill	Woodcrest-Teacher II, SACC	Leave with pay 10/01/12-10/16/12; without pay 10/17/12-11/16/12
Julius Cinelli	Knight/Paine-Maintenance	Leave with pay 8/08/12-10/19/12 (revised for dates)
Terrilyn White	CHHS West-Secretary	Leave with pay 12/03/12-1/02/13; without pay 1/03/13-3/29/13
Linda Harrison	Stockton-Educational Assistant	Leave without pay 10/29/12-11/09/12

**ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be reassigned to the positions indicated for the 2012-13 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate*</u>
Karen Plizak	Rosa-Educational Assistant (31.25 hrs/wk-budget #11-190-100-106-48-0100)	Rosa- Educational Assistant (30 hrs/wk-budget #11-190-100-106-48-0100)	11/14/12- 6/30/13	*\$11.74

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and EACH

**ITEM 8. OTHER COMPENSATION—CERTIFICATED**

(a) After School Detention

**RECOMMENDATION:**

It is recommended that the persons listed be approved for After School Detention, at the rate of \*\$22.46/hour at CHHS West effective 10/22/12-6/30/13 (not to exceed 1 hrs-30 min/2 days-6 hrs/weekly). Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Heidi Brunswick	Evelyn Minutolo	Robin Schwartz

\*Rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**BOARD WORK SESSION**

**November 13, 2012**

**D. POLICIES & LEGISLATION COMMITTEE**

*Long Range Plan Goals:*

*“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

The Superintendent recommends the following:

1. Resolution to Educate for Sustainability
2. Waiver of Procedure F-3: Secondary Field Trips
3. First Reading of Policies
4. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. RESOLUTION TO EDUCATE FOR SUSTAINABILITY**

**WHEREAS**, a sustainable community seeks to balance and integrate its economic, social and ecological objectives to improve quality of life for its residents; and

**WHEREAS**, we all have to *learn* how to live well in our places without undermining their ability to sustain us over time, and we recognize that the foundations of our knowledge, skills, and habits of mind are cultivated in our schools; and

**WHEREAS**, we understand that the children, the young people and the teachers of the Cherry Hill Public Schools are vital members of the community and integral to creating a healthy and sustainable future for themselves and future generations; and

**WHEREAS**, we accept our responsibility to contribute to the individual and collective potential of our children and young people, and communities, and to that of the living systems upon which our lives depend; and

**WHEREAS**, we commit to honoring our children, our young people and our teachers, our staff and our leaders with teaching and learning experiences that prepare them to participate in, and to lead with us the shift toward a sustainable future; and

**WHEREAS**, there are programs that support school and community connections related to educating for sustainability. These programs include New Jersey League of Municipalities’ municipal certification program known as Sustainable Jersey and the Cloud Institute for Sustainability Education program known as New Jersey Learns, Educational Information Resource Center program known as The Sustainable Schools Project, the grassroots community group known as Sustainable Cherry Hill; and future opportunities that support educating for sustainability.



**BOARD WORK SESSION**

**November 13, 2012**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 1. RESOLUTION TO EDUCATE FOR SUSTAINABILITY**  
**(continued)**

**BE IT RESOLVED** that in order to educate for a sustainable future Cherry Hill Public Schools will join with Cherry Hill Township and the local Green Team to provide the following:

1. Actions that support student participation in authentic service, project based, and academic learning experiences dedicated to educating for sustainability, including those that are part of the Sustainable Jersey program;
2. The development of curricular, instructional and organizational learning practices necessary for students to meet the standards and performance indicators of Education for Sustainability, especially those opportunities presented by New Jersey Learns;
3. Professional Development opportunities that will prepare teachers and administrators to educate for sustainability, especially those presented by New Jersey Learns;
4. Benchmarks and sustainable practices related to school buildings and grounds, procurement, operations and maintenance procedures.

We do hereby recognize Cherry Hill Public Schools as an agent to carry out of commitment to building sustainable communities through Education for Sustainability in the state of New Jersey.

Date of Adoption: \_\_\_\_\_

Board Chair \_\_\_\_\_  
Mr. Seth Klukoff

Superintendent: \_\_\_\_\_  
Dr. Maureen Reusche

Mayor of Cherry Hill Township: \_\_\_\_\_  
Mr. Chuck Cahn

Chair and Founder of  
Sustainable Cherry Hill: \_\_\_\_\_  
Ms. Lori Braunstein

President, Zone PTA: \_\_\_\_\_  
Ms. Lisa Saidel

**BOARD WORK SESSION**

**November 13, 2012**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 2. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the procedure be waived to accommodate the trip listed below.

<b>School</b>	<b>Trip</b>	<b>Location</b>	<b>Dates</b>	<b># School Days Missed</b>
CHHS West	Dance Team	Myrtle Beach, SC	3/8-11/13	2
CHHS East	French Exchange Trip	Courbevoie, France	3/22-4/2/13	2
CHHS West	Senior Trip	Orlando, FL	3/5-8/13	3 ½ days (days are during HSPA testing)

**ITEM 3. FIRST READING OF POLICIES**

- Draft Policy 4260: Travel Expenses
- Draft Policy 9250: Travel Expense Reimbursement

**RECOMMENDATION:**

It is recommended that the draft policies listed be approved for first reading as revised.

**ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
12-13:22			12-13:28	
12-13:23			12-13:29	

**BOARD WORK SESSION**  
**November 13, 2012**

**E. STRATEGIC PLANNING**

**NO ITEMS**