

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**August 12, 2014 @ 6:45 P.M.**

**AGENDA**

Human Resources Matter

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**SPECIAL ACTION AGENDA**

Malberg Administration Building – Board Room  
August 12, 2014  
7:00 PM

Meeting called to order by - \_\_\_\_\_

**ROLL CALL**

Mrs. Kathy Judge, President  
Mrs. Carol Matlack, Vice President  
Mrs. Sherrie Cohen  
Dr. J. Barry Dickinson  
Mr. Eric Goodwin  
Mrs. Colleen Horiates  
Mr. Seth Klukoff  
Mr. Steven Robbins  
Mr. Elliott Roth

*Student Representatives to the Board of Education*

*Adel Boyarsky, H.S. East  
Sam Amon, H.S. East Alternate*

*Katelyn Corris, H.S. West  
Alexa Chiaro, H.S. West Alternate*

*Dr. Maureen Reusche, Superintendent  
Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary  
Dr. Joseph Meloche, Assistant Superintendent, Pre-K – 12  
Dr. Farrah Mahan, Director of Curriculum  
Ms. LaCoyya Weathington, Director of Pupil Services  
Ms. Nancy Adrian, Director of Human Resources  
Mr. Donald Bart, Director of Support Operations  
Mrs. Barbara Wilson, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Pledge of Allegiance*

*Public Discussion (up to three minutes per person)*

*Action Agenda*

**SPECIAL ACTION AGENDA**  
**August 12, 2014**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Carol Matlack

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Sherrie Cohen, Eric Goodwin, Seth Klukoff

**Business & Facilities Committee Members (blue)**

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Steve Robbins, Kathy Judge

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

**Policy & Legislation Committee Members (green)**

Chairperson: Eric Goodwin

Administrative Liaison: Maureen Reusche

Committee Members: Steve Robbins, Sherrie Cohen, J. Barry Dickinson

**Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

**SPECIAL ACTION AGENDA**

**August 12, 2014**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Resolution to Approve IEP Software Program with Centris Group for the 2014-2015 School Year

**ITEM 1. RESOLUTION TO APPROVE IEP SOFTWARE PROGRAM WITH CENTRIS GROUP FOR THE 2014-2015 SCHOOL YEAR**

**WHEREAS**, the Cherry Hill Board of Education has determined that it is in the best interest of the School District to enter into a Managed Services Agreement with Centris Group, LLC to allow for access to proprietary software applications known as the IEP Direct Module, RTIm Direct Module and the 504 Direct Module;

**WHEREAS**, Centris Group, LLC is in the business of providing access to software located on an internet website; a service commonly known as “Software as a Service”;

**WHEREAS**, following a competitive contracting procurement process pursuant to N.J.S.A. 18A:18A-4.1 et seq., the Board has determined, based on cost and other factors, that access to Centris Group’s IEP Direct, RTIm and 504 Direct software modules will best meet the District's needs;

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-4.2, the duration of contracts procured in accordance with competitive contracting requirements may be as long as five years; and

**WHEREAS**, under an optional payment plan, payment for the cost of the system will be amortized over the first three years of the contract with Centris Group;

**NOW, THEREFORE, BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Cherry Hill Board of Education hereby approves the above-referenced Managed Services Agreement with Centris Group, LLC for a term of five (5) years at a cost of \$35,372 for the period January 1, 2015 through December 31, 2015, said amount reflecting the first year payment for the cost of the software and the annual service and maintenance fee, with payment for the following four (4) years of the contract subject to the availability and appropriation of funds, and be it

**FURTHER RESOLVED**, that the Board of Education authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

**PO #15-02635  
11-000-219-590-71-0001**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## SPECIAL ACTION AGENDA

August 12, 2014

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs

*The Superintendent recommends the following:*

1. *Approval of Bill List*
2. *Resolution for the Award of Bids*

### **ITEM 1. FINANCIAL REPORTS**

#### **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated June 30, 2014 in the amount of \$2,361,381.77 and the 1<sup>st</sup> Bill List dated August 12, 2014 in the amount of \$2,002,710.36, and the 2<sup>nd</sup> Bill List dated August 12, 2014 in the amount of \$2,040,278.97 be approved as submitted.

### **ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

- a) #HSATR-071014 – ATHLETIC TRANSPORTATION – 2014/2015 SCHOOL YEAR – HIGH SCHOOL SPORTS

#### **INFORMATION:**

Specifications for the procurement of a vendor to provide one thousand and forty (1,040) line items of athletic transportation for High Schools East and West for the 2014/2015 school year were advertised and solicited with the following results.

| <b><u>BIDDER</u></b>                         | <b><u>LINE ITEMS</u></b> | <b><u>BID TOTAL</u></b> |
|--|--------------------------|-------------------------|
| Hillman's Bus Service, Inc., West Berlin, NJ | 1,040                    | \$366,048.00*           |
| T & L Transportation, Gibbsboro, NJ          | 300                      | 74,220.00               |

\*Vendor offers 8% bulk bid discount.

McGough Bus Co., Inc., Sewell, NJ submitted a proposal but was nonresponsive.

**SPECIAL ACTION AGENDA**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

- a) #HSATR-071014 – ATHLETIC TRANSPORTATION – 2014/2015  
SCHOOL YEAR – HIGH SCHOOL SPORTS continued

**RECOMMENDATION:**

It is recommended that eight hundred and eighteen (818) line items from BID #HSATR-0701014 – ATHLETIC TRANSPORTATION – 2014/2015 SCHOOL YEAR – HIGH SCHOOL SPORTS be awarded as follows based on the lowest responsive and responsible bidder.

| <b><u>BIDDER</u></b>                         | <b><u>LINE ITEMS</u></b> | <b><u>BID TOTAL</u></b> |
|--|--------------------------|-------------------------|
| Hillman's Bus Service, Inc., West Berlin, NJ | 818                      | \$257,447.28            |

PO #'S 15-02574, 15-02575, 15-02576, 15-02580, 15-02581 and 15-02582  
Account Code: 11 000 270 512 XX 2500

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## SPECIAL ACTION AGENDA

August 12, 2014

### C. HUMAN RESOURCES/NEGOTIATIONS

#### Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Certificated

### ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

#### (a) Resignations

#### RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u>        | <u>Assignment</u>   | <u>Effective Date</u> | <u>Reason</u> |
|--------------------|---|-----------------------|---------------|
| Lucinda Litchfield | CHHS East-Assistant Director, Choreographer                 | 9/01/14               | Personal      |
| Robert Valli       | Harte .6/Stockton .4-Health & P.E. (\$55,970)               | 7/01/14               | Personal      |
| Michael Miracola   | CHHS East-Assistant Coach, Boys Soccer (this position only) | 7/31/14               | Personal      |
| Nicole Marks       | Kilmer- ESL Teacher (\$67,986)                              | On or about 10/6/14   | Personal      |

**SPECIAL ACTION AGENDA**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u>       | <u>Assignment</u>  | <u>Effective Date</u> | <u>Reason</u>   |
|-------------------|--|-----------------------|-----------------|
| Mark LaMorgia     | District-Grounds Crew Leader<br>(\$30,500)               | 7/23/14               | Job Abandonment |
| Jamie Redling     | Stockton-Exceptional<br>Educational Assistant (\$13,499) | 7/01/14               | Personal        |
| Stacy Silverman   | Beck-Educational Assistant<br>(\$14,173)                 | 7/01/14               | Personal        |
| Jenine DelPalazzo | Malberg-.51 Human<br>Resources Coordinator<br>(\$26,507) | 8/18/14               | Personal        |

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated in accord with the data presented.

| <u>Name</u>             | <u>Assignment</u>  | <u>Effective Date</u> | <u>Salary</u>                    |
|-------------------------|--|-----------------------|----------------------------------|
| Christine Smith         | Cooper-Grade 5 (Reassignment of K.<br>Floyd-budget #11-120-100-101-06-<br>0100)  | 9/01/14-6/30/15       | \$48,377**<br>(Bachelors-step 1) |
| Diana Ragasa<br>Tavares | Cooper-Grade 2 (Retirement of C.<br>Gorndt-budget #11-120-100-101-06-<br>0100)   | 9/01/14-6/30/15       | \$54,329*<br>(Masters+15-step 1) |
| Jenny Wittmer           | Cooper-Social Worker (Retirement<br>D. Bruce-budget #11-000-219-104-71-<br>0100) | 9/01/14-6/30/15       | \$59,402*<br>(Masters-step 11)   |

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

\*\*Salary/Step to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA



## SPECIAL ACTION AGENDA

August 12, 2014

### C. HUMAN RESOURCES/NEGOTIATIONS

#### ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(a) Regular - continued

| <u>Name</u>       | <u>Assignment</u>  | <u>Effective Date</u>          | <u>Salary</u>                      |
|-------------------|--|--------------------------------|------------------------------------|
| Jonathan Blum     | CHHS East-English<br>(Reassignment of A. DeMarco-budget #11-140-100-101-50-0100)                                     | 9/01/14-6/30/15                | \$52,698*<br>(Masters-step 2)      |
| Hayley Van Amburg | CHHS East-English (Retirement of M. Carr-budget #11-140-100-101-50-0100)   | 9/01/14-6/30/15                | \$53,108*<br>(***Masters-step 4)   |
| Becca Gutwirth    | CHHS West-Special Education<br>(New position-budget #11-213-100-101-55-0100)   | 9/01/14-6/30/15                | \$58,944*<br>(Masters+30-step 7)   |
| Stephanie Guillot | Kingston-Grade 4 (Retirement of B. Kirk-budget #11-120-100-101-18-0100)  | 9/01/14-6/30/15                | \$53,681*<br>(Masters-step 5)      |
| Gloria Miller     | Kilmer .5/Kingston .5-Special Education (Resignation of J. Baldwin-budget #11-213-100-101-15/18-0100)                | 9/01/14-6/30/15                | \$52,898*<br>(Masters-step 3)      |
| Justin Myers      | Mann-Special Education<br>(Reassignment of D. Morris-budget #11-214-100-101-24-0100)                                 | On or about<br>9/01/14-6/30/15 | \$57,572*<br>(Masters+30-step 5)   |
| Theresa Fox       | Malberg/CHHS East-Special Education (Resignation of D. Stein-budget #11-209-100-101-60-0100-#11-213-100-101-50-0100) | 9/01/14-6/30/15                | \$56,999*<br>(Masters-step 9)      |
| Allison Radetich  | Mann-Special Education (New Position-budget #11-214-100-101-24-0100)   | 9/01/14-6/30/15                | \$56,999*<br>(Masters +30 -step 4) |
| Aaron Burt        | CHHS West-Special Education<br>(Reassignment of M. O'Neill-budget #11-213-100-101-55-0100)                           | 9/01/14-6/30/15                | \$73,479*<br>(Masters-step 14)     |
| Guinevere Hedden  | Beck-Language Arts (Resignation of J Antenucci-budget #11-130-100-101-40-0100)                                       | 9/01/14-6/30/15                | \$48,987*<br>(Bachelors-step 4)    |
| Dana Crouse       | Kilmer-Grade 5 (Reassignment C Cutler-budget #11-120-100-101-15-0100)  | 9/01/14-6/30/15                | \$48,377**<br>(Bachelors-step 1)   |

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

\*\*Salary/Step to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

\*\*\*Salary to be adjusted pending verification of Master's degree

**SPECIAL ACTION AGENDA**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) Title IIA ELA Study Assessment Training/Planning

**RECOMMENDATION:**

It is recommended that the persons listed be approved to participate in the Title IIA ELA Study Group Assessment Training/Planning at the rate of \*\$35.71/hr. Monies budgeted from account #20-275-200-101-99-0101.

On or about 8/14/14 (not to exceed \$1249.85)

Name

Anita Balabon  
Elise Kaplow  
Nicole Overbey  
Mary Ellen Sigman

Name

Megan Curtis  
Marcella Nazzario-Clark  
Paula Pennington

On or about 8/18/14 (not to exceed 2 hrs/\$214.26)

Name

Lynn Bresnahan  
Paula Pennington

Name

Violeta Katsikis

On or about 8/18/14 (not to exceed 5 hrs/\$1785.50)

Name

Alicia DeMarco  
Chiarina Dorety  
Susan Fox  
Carolyn Messsias  
Carol Roskoph

Name

Thomas DiPatri  
Heather Esposito  
Megan Langman  
Mary Radbill  
Samantha Vanaman

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(c) Curriculum Development

**RECOMMENDATION:**

It is recommended that the persons listed be approved to participate in ELA curricular unit revisions and dyslexia assessment planning on or about 8/14/14 at the rate of \*\$35.71/hr. (not to exceed \$215). Monies budgeted from account #11-000-221-110-72-0101.

Name

Eleanor DiRenzo-Wyckoff

Name

Jill Price

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**SPECIAL ACTION AGENDA**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(d) Summer IEP Meetings

**RECOMMENDATION:**

It is recommended that the teachers who are affiliated with the Cherry Hill Education Association bargaining unit be approved to attend Summer IEP meetings effective 7/01/14-8/31/14 at the rate of \*\$35.71/hr. Monies budgeted from account #11-213-100-101-71-0101.

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(e) 2014 College Essay/SAT/PSAT Summer Tutorial Program

**RECOMMENDATION:**

It is recommended that the additional persons listed be approved for a tutorial workshop effective on the dates indicated and in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

| <u>Name</u>     | <u>Amount</u> | <u>Number of Classes</u> | <u>Effective Date</u> |
|-----------------|---------------|--------------------------|-----------------------|
| Paul Howe       | \$1075        | 1                        | Week of 8/11/14       |
| Jeffrey Killion | \$1075        | 1                        | Week of 8/04/14       |

(f) Title I-Summer Development

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the lesson development for Title I identified students and the creation of an ELA reference manual to be used for students identified within the Title I rubric. The lesson development is effective 8/01/14-8/31/14 at the rate of \*\$35.71/hr (not to exceed 180 hours). Monies budgeted from account #20-233-200-101-45-0101.

| <u>Name</u>  | <u>Name</u>         | <u>Name</u>           |
|--------------|---------------------|-----------------------|
| Martha Brown | Christine Robertson | Rosemarie Blumenstein |

**SPECIAL ACTION AGENDA**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(g) Title I Summer Academy (Camp Paine)-Revised (6-24-14 Item 3(l))

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the 2014 summer wrap around /child care program components at Camp Paine effective 7/01/14-7/31/14 (not to exceed \$16,425.54) in accord with the data presented.

Supervisor-Budget #20-233-100-100-58-0140

Hourly Rate \$22.46

Name

Michael Melograna

Teachers-Budget #20-233-100-100-58-0140

Hourly Rate \$15.20

Name

Name

Name

Asia Brown

Sara Cullen

Timothy Dempster

Danielle Douglas

Melissa Santiago

Karla Smith

Justin Smith

David Sonnheim

Caroline Speakman

Nurses-Budget #20-233-200-101-58-0140

Hourly Rate \$45.20

Name

Cheryl Osnayo

Substitute Nurses-Budget #20-233-200-101-58-0140

Hourly Rate \$45.20

Name

Name

Name

Lillian Barna

Deborah Fritz

Michelle Taylor

**SPECIAL ACTION AGENDA**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(h) Summer Meetings and Prep Work

**RECOMMENDATION:**

It is recommended that Mary Ellen Sigman be approved for five additional days for summer meetings and prep work at Paine/Johnson Elementary Schools from 8/1/14-8/29/14 at the per diem rate of \$537.03/day. Monies budgeted from account #11-230-100-101-12-0101, #11-230-100-101-27-0101.

(i) Teacher on Assignment

**RECOMMENDATION:**

It is recommended that Kelly Hands-McKenzie be approved from 8/11/14-8/29/14 at the per diem rate of \$320.11/day (not to exceed \$4802) at Carusi. Monies budgeted from account #11-000-240-103-45-0100.

(j) Structured Learning Environment

**RECOMMENDATION:**

It is recommended that Lauren Giordano be approved for community based instruction under structured learning environment effective 8/1/14 through 9/1/14 maximum (10) ten hours at the rate of \$45.20 not to exceed \$452.00 Monies budgeted from account #11-204-100-101-71-0101.

(k) ESY Summer Program Teachers

**RECOMMENDATION**

It is recommended that the not to exceed amount for the persons previously approved as teachers for ESY Summer Program effective 6/26/14 – 7/31/14 at the rate of \*\$45.20/hr. be increase from \$190,000 to \$192,500. Monies budgeted from account #11-204-100-101-71-0101.

**SPECIAL ACTION AGENDA**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

| <u>Name</u>       | <u>Assignment</u>  | <u>Effective Date</u> | <u>Salary/Hourly Rate</u> |
|-------------------|--|-----------------------|---------------------------|
| Johanna Rodriquez | Mann-Educational Assistant (new position-30 hrs/wk-budget #11-214-100-106-24-0100)                     | 9/01/14-6/30/15       | \$9.34                    |
| Samantha Gariano  | Knight-Educational Assistant (Reassignment of S. Desjardin-32.5 hrs/wk-budget #11-204-100-106-21-0100) | 9/01/14-6/30/15       | \$9.34                    |
| Meredith Puher    | Knight-Educational Assistant (Reassignment of H. Chang-27.5 hrs/wk-budget #11-213-100-106-21-0100)     | 9/01/14-6/30/15       | \$9.34                    |
| Steven Sharofsky  | Woodcrest-Educational Assistant (Retirement of N. Maher- 30 hrs/wk budget # 11-213-100-106-36-0100)    | 9/01/14-6/30/15       | \$9.34                    |
| Cindi McVeigh     | Mann-Educational Assistant (new position-30 hrs/wk-budget #11-214-100-106-24-0100)                     | 9/01/14-6/30/15       | \$9.34                    |

(b) Summer Employment – Copy Machine Operator

**RECOMMENDATION:**

It is recommended that the copy machine operator listed be approved for summer employment in accord with the data presented.

| <u>Name</u> | <u>School</u>                              | <u>Effective Date</u>                                     | <u>Hourly Rate</u>  |
|-------------|--|---|---------------------|
| Louise Head | CHHS East (budget #11-000-222-106-50-0101) | 6/26/14-6/30/14<br>7/01/14-8/29/14<br>(revised for dates) | \$25.53<br>\$25.53* |

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**SPECIAL ACTION AGENDA**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(c) Title I Summer Academy (Camp Paine)-Revised (6-24-14 Item 4 (e))

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the 2014 summer wrap around /child care program components at Camp Paine effective 7/01/14-7/31/14 (not to exceed **\$6,450.00**) in accord with the data presented. Monies budgeted from account #20-233-100-100-58-0140.

| <u>Name</u>    | <u>Hourly Rate</u> | <u>Name</u>           | <u>Hourly Rate</u> |
|----------------|--------------------|-----------------------|--------------------|
| JoAnn Buzby    | \$15.20            | Nicole Gauntt         | \$15.20            |
| Myra Nicoletti | \$15.20            | Denise Warren-Yarnall | \$15.20            |
| Amy Weiler     | \$15.20            |                       |                    |

Program Substitutes

| <u>Name</u>     | <u>Hourly Rate</u> | <u>Name</u>      | <u>Hourly Rate</u> |
|-----------------|--------------------|------------------|--------------------|
| James Amato     | \$11.00            | Pah Chao         | \$15.20            |
| Lisa Cobb       | \$15.20            | Julie Dugan      | \$11.00            |
| Diane Greenberg | \$11.00            | Kathleen Knight  | \$11.55            |
| Jayne Rosi      | \$11.55            | Susan Roussilhes | \$15.20            |
| Olga Sanchez    | \$12.13            | Ellen Terzini    | \$13.64            |

**ITEM 5. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be reassigned for the 2014-15 school year at the same salary previously approved for the 2014-15 school year with adjustment to be made pending outcome of negotiations between the Cherry Hill Board of Education and CHEA.

| <u>Name</u>       | <u>From</u>  | <u>To</u>   | <u>Effective Date</u> |
|-------------------|--|---|-----------------------|
| Mary Ellen Sigman | Paine-Teacher Coach (budget #11-230-100-101-27-0100)         | Johnson-Teacher Coach (budget # 11-230-100-101-12-0100) | 9/01/14-6/30/15       |
| Alyson Wiecek     | Barclay-.4 Pre-school- (IDEA budget #20-253-100-101-99-0100) | Kingston-Grade 3 (budget #11-120-100-101-18-0100)       | 9/01/14-6/30/15       |

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**August 12, 2014**

**D. POLICY & LEGISLATION COMMITTEE**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs

**NO ITEMS**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs

**NO ITEMS**



# memorandum

**Date:** August 6, 2014

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## **AGENDA**

**EXECUTIVE SESSION 6:45 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**August 12, 2014 - Malberg Board Room**

## **BOARD OF EDUCATION COMMITTEES**

### **Curriculum & Instruction Committee Members (yellow)**

Chairperson: Carol Matlack

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Sherrie Cohen, Eric Goodwin, Seth Klukoff

### **Business & Facilities Committee Members (blue)**

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Steve Robbins, Kathy Judge

### **Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

### **Policy & Legislation Committee Members (green)**

Chairperson: Eric Goodwin

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson, Steve Robbins

### **Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

**BOARD WORK SESSION**

**August 12, 2014**

**PRESENTATIONS**

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

## BOARD WORK SESSION

August 12, 2014

### A. CURRICULUM & INSTRUCTION

#### Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Approval of Out of District Student Placements
2. Approval of Non Public School Textbooks for 2014-2015 school year
3. Approval of Non Public School Technology for 2014-2015 school year
4. Attendance at Conferences and Workshops for the 2014-2015 school year
5. Approval of Family Friendly Proposal (renewal packet) and Acceptance of Funding from State of New Jersey
6. Approval of Agreements for 2014-2015 school year under \$17,500
7. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired for 2014-2015 school year
8. Resolution Approving Rider to Professional Services Agreement for the 2014-2015 school year
9. Approval of Rider for Agreements for the 2013-2014 school year
10. Approval of the Perkins Grant for the 2014-2015 school year

#### ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2013-14 and 2014-15 school year during the August 2014 cycle. There are two submissions.

| <b>VENDOR</b> | <b>ID</b> | <b>TERM</b>    | <b>RSY Tuition</b> | <b>ESY Tuition</b> | <b>ESY Aide</b> | <b>Total</b> | <b>P.O.</b> |
|---------------|-----------|----------------|--------------------|--------------------|-----------------|--------------|-------------|
| Katzenbach    | 3007351   | 7/7/14-8/1/14  |                    | \$ 3,300           | \$ 3,200        | \$ 6,500     | 15-02577    |
| Plainfield    | 2010255   | 2/2/14-6/30/14 | \$ 9,394           |                    |                 | \$ 9,394     | 14-07994    |

#### ITEM 2. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2014-2015 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2014-2015 school year.

The Kings Christian School

| Subject - Textbook Name             | Publisher      | ISBN#             |
|-------------------------------------|----------------|-------------------|
| Spanish I: Paso a paso 1 Workbook   | Addison Wesley | 0-673-21681-0     |
| Spanish II: Paso a paso 2 Workbook  | Addison Wesley | 0-673-21682-9     |
| Spanish III: Paso a paso 3 Workbook | Addison Wesley | 0-673-21683-7     |
| Spanish IV: Aventura! 4 Workbook    | EMC            | 978-0-82193-941-3 |

# **BOARD WORK SESSION**

**August 12, 2014**

## **A. CURRICULUM & INSTRUCTION**

### **ITEM 2. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2014-2015 SCHOOL YEAR-CONTINUED**

Politz Day School

| Subject - Textbook Name | Publisher            | ISBN#             |
|-------------------------|----------------------|-------------------|
| Smart Start             | McMillan/McGraw Hill | 0-02-1921059      |
| Units 1-11              | McMillan/McGraw Hill | 0-02-1937818      |
| Treasures 0             | McMillan/McGraw Hill | 0-02-1936285      |
| Treasures A             | McMillan/McGraw Hill | 0-02-1936137      |
| Treasures Spelling      | McMillan/McGraw Hill | 0-02-1939268      |
| Treasures Grammar       | McMillan/McGraw Hill | 0-02-1938997      |
| Treasures A             | McMillan/McGraw Hill | 0-02-1936145      |
| Treasures 0             | McMillan/McGraw Hill | 0-02-1936293      |
| Treasures B             | McMillan/McGraw Hill | 0-02-1936226      |
| Treasures Spelling      | McMillan/McGraw Hill | 0-02-1936358      |
| Treasures Grammar       | McMillan/McGraw Hill | 0-02-1936013      |
| Treasures Grammar       | McMillan/McGraw Hill | 0-02-1936021      |
| Treasures Spelling      | McMillan/McGraw Hill | 0-02-1936366      |
| Treasures Spelling      | McMillan/McGraw Hill | 0-02-1936374      |
| Treasures Grammar       | McMillan/McGraw Hill | 0-02-193603X      |
| Treasures Spelling      | McMillan/McGraw Hill | 0-02-1936382      |
| Treasures Grammar       | McMillan/McGraw Hill | 0-02-1936048      |
| Grammar Workshop        | Sadlier Oxford       | 978-0-8215-1054-9 |
| vocab. Workshop         | Sadlier Oxford       | 978-0-8215-8005-9 |
| Grammar Workshop        | Sadlier Oxford       | 978-0-8215-1055-6 |
| Grammar for Writing     | Sadlier Oxford       | 978-0-4217-1118-8 |
| Vocabulary 2013         | Sadlier Oxford       | 978-0-8215-8006-6 |
| Vocabulary 2013         | Sadlier Oxford       | 978-0-8215-8007-3 |
| Vocabulary 2013         | Sadlier Oxford       | 978-0-8215-8008-0 |
| Math                    | Houghton Mifflin     | 978-061827717-9   |
| Math Vol. 1-4           | Houghton Mifflin     | 978-061827718-6   |
| Math Vol. 1-3           | Houghton Mifflin     | 978-061827719-3   |

## **BOARD WORK SESSION**

**August 12, 2014**

### **A. CURRICULUM & INSTRUCTION**

#### **ITEM 2. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2014-2015 SCHOOL YEAR-CONTINUED**

Politz Day School

| Subject - Textbook Name  | Publisher            | ISBN#             |
|--------------------------|----------------------|-------------------|
| Pre- Algebra             | Holt McDougal Larson | 978-0-547-61460-1 |
| Algebra 1                | Holt McDougal Larson | 978-0-547-71002-0 |
| Handwriting              | Zaner Bloser         | 0-7367-1209-7     |
| Handwriting              | Zaner Bloser         | 0-7367-1210-0     |
| Handwriting              | Zaner Bloser         | 0-7367-1212-7     |
| Handwriting              | Zaner Bloser         | 0-7367-1213-5     |
| Practice workbook Math 6 | Houghton Mifflin     | 978-0-618-69879-0 |
| Writing Journal          | Zaner Bloser         | 9780880856652     |
| Math Homework            | Houghton Mifflin     | 9780618438020     |
| Math Homework            | Houghton Mifflin     | 9780618438037     |

#### **ITEM 3. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2014-2015 SCHOOL YEAR**

It is recommended that the Board approve technology for the Non-Public Schools for the 2014-2015 school year.

Discovery Corner Child Care & Enrichment Center

| Product Name and Description            | Vendor/Distributor         | Part #   |
|---|----------------------------|----------|
| Jumpstart Numbers                       | children's software online | 2098     |
| Jumpstart Phonics Read & Ryme           | children's software        | 2186     |
| Jumpstart Language                      | children's software        | 1259     |
| colby t-rex kidzmouse                   | children's software        | 1360     |
| Dr.Seuss Kindergarten Software          | children's software        | 1325     |
| reader rabbit personalized kindergarten | children's software        | 51       |
| Tiny Mouse Computer Mouse               | Beckers                    | tmob     |
| ac adapter                              | Beckers                    | svpower  |
| Kids computer package                   | Beckers                    | kidspack |

**BOARD WORK SESSION**

**August 12, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2014-2015 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| # | NAME                      | CONFERENCE                         | DATE                                     | COST<br>NOT TO EXCEED                             |
|---|---------------------------|------------------------------------|--|---|
| A | Farrah Mahan<br>Malberg   | District Data Use, Woodbury,<br>NJ | 10/7/14<br>12/9/14<br>2/18/15<br>4/14/15 | \$500.00<br>Registration<br>General Funds         |
| B | Valerie Sadwin<br>Malberg | District Data Use, Woodbury,<br>NJ | 10/7/14<br>12/9/14<br>2/18/15<br>4/14/15 | \$533.88<br>Registration/ Travel<br>General Funds |

**ITEM 5. APPROVAL OF FAMILY FRIENDLY PROPOSAL**

It is recommended that the Family Friendly Proposal (renewal packet) and acceptance of funding from the State of New Jersey be approved as submitted for the 2014-2015 school year.

**BOARD WORK SESSION**

**August 12, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 6. APPROVAL OF AGREEMENTS FOR 2014-2015 SCHOOL YEAR-UNDER \$17,500**

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2013-2014 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Stephanie Romano-Calkin

To provide Psychological Evaluations for the 2014-2015 school year

Amount not to exceed \$2,500

11-000-219-320-71-0001

PO #15-02132

Puzzles Education Services Liability Company

To provide Psychological Evaluations for the 2014-2015 school year

Amount not to exceed \$2,500

11-000-219-320-71-0001

PO #15-02131

Vicki Baker

To provide Learning Evaluations for the 2014-2015 school year

Amount not to exceed \$7,000

11-000-219-320-71-0001

PO #15-02578

**BOARD WORK SESSION**

**August 12, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2014-15 . \$36,000.00...of the \$50,000.00..Encumbered under P.O. 15-01535**

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2014-15 academic school year during the August 2014 cycle.

| <b>SCHOOL</b>   | <b>I.D.</b> | <b>SERVICE LEVEL</b> | <b>COST</b>      | <b>DATES</b>       |
|-----------------|-------------|----------------------|------------------|--------------------|
| Barclay         | 3015148     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Stockton        | 3009983     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Larc            | 3012956     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Larc            | 2011691     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Rosa            | 3009920     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Crescent Hill   | 2011873     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Barclay         | 3015219     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Stockton        | 3007441     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Larc            | 7103907     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Bankbridge      | 3007797     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Camden Catholic | 3006235     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| CH West         | 3000414     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Kingsway        | 7103826     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Bankbridge      | 7103884     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Hollydell       | 3003437     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Stockton        | 3003439     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Kingsway        | 9900740     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Barclay         | 3014443     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Durand          | 3002324     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
| Barclay         | 3013307     | 1                    | \$ 1,800         | 9/1/2014-6/30/2105 |
|                 |             |                      | <b>\$ 36,000</b> |                    |

P.O. 15-01535

11-000-216-320-71-0001



**BOARD WORK SESSION**

**August 12, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 8. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT 2014-2015 SCHOOL YEAR**

**BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND EFFECTIVE SCHOOL SOLUTIONS TO PROVIDE SPECIALIZED THERAPEUTIC SERVICES**

**WHEREAS**, effective July 1, 2014, the Cherry Hill Board of Education approved a professional services contract between the Board and Effective School Solutions, LLC for the provision of specialized therapeutic mental health services (the "Services") to certain District pupils for the July 1, 2014 through June 30, 2015 period;

**WHEREAS**, due to an increased need for the Services from July 1, 2014 to June 30, 2015, the Board must amend the original agreement via Rider to increase the total contract cost for the Services by \$13,000, to an amount not to exceed \$682,000 for the Services; and

**WHEREAS**, Effective School Solutions has agreed to the above change in the maximum amount for the provision of the Services.

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for the provision of specialized therapeutic mental health services provided by Effective School Solutions, LLC from July 1, 2014 to June 30, 2015 shall not exceed Six Hundred and Eighty-Two Thousand Dollars (\$682,000), with no change to existing contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Effective School Solutions, LLC, incorporating the above expenditure limitation into the contract.

PO #15-00276

Original Amount - \$669,000

Increase - \$13,000

Total amount not to exceed \$682,000

11-209-100-320-71-0001

**BOARD WORK SESSION**

**August 12, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 9. RESOLUTIONS APPROVING RIDERS TO SERVICE AGREEMENTS FOR THE 2013-2014 SCHOOL YEAR**

**a) RESOLUTION APPROVING A RIDER TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD OF EDUCATION AND REGIONAL ENRICHMENT AND LEARNING CENTER, LLC TO PROVIDE WILSON READING SERVICES**

**WHEREAS**, effective July 1, 2013, the Cherry Hill Board of Education approved a professional services contract between the Board and Regional Enrichment and Learning Center, LLC (“REAL”) for the provision of, among other things, Wilson Reading Services to certain District pupils for the July 1, 2013 through June 30, 2014 period;

**WHEREAS**, due to an increased need for the Services, the Board must increase its expenditures by \$30,000 for the Wilson Reading Services via Rider to the contract, increasing its expenditures under the contract from \$90,000 to \$120,000 for the 2013/2014 contract term, with no change to contract service rates; and

**WHEREAS**, REAL has agreed to the above change in the maximum amount for the Services.

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for Wilson Reading Services from July 1, 2013 to June 30, 2014 shall not exceed One Hundred and Twenty Thousand Dollars (\$120,000), with no change to contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with REAL, incorporating the above expenditure limitation into the contract.

PO #14-00291

Wilson Reading Services

Original Amount - \$90,000

Increase – \$30,000

Total amount not to exceed \$120,000

11-204-100-320-71-0001

**BOARD WORK SESSION**

**August 12, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 9. RESOLUTIONS APPROVING RIDERS TO SERVICE AGREEMENTS FOR THE 2013-2014 SCHOOL YEAR-CONTINUED**

**b) A RESOLUTION APPROVING A RIDER TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND INVO HEALTHCARE ASSOCIATES, LLC FOR THE PROVISION OF SPEECH, OCCUPATIONAL AND LANGUAGE THERAPY SERVICES AND CST SERVICES**

**WHEREAS**, effective July 1, 2013, the Cherry Hill Board of Education approved a professional services contract between the Board and Invo Healthcare Associates, LLC for the provision of speech therapy, occupational therapy and Child Study Team services (“the Services”) to certain District pupils for the July 1, 2013 through June 30, 2014 period;

**WHEREAS**, due to an increased need for the Services, the Board must increase its expenditures by \$60,000 for the Services via Rider to the contract, increasing its expenditures under the contract from \$1,677,000 to \$1,737,000 for the 2013/2014 contract term, with no change to contract service rates; and

**WHEREAS**, Invo Healthcare Associates, LLC has agreed to the above change in the maximum amount for the Services.

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for speech and occupational therapy services and CST services provided by Invo Healthcare Associates, LLC from July 1, 2013 to June 30, 2014 shall not exceed One Million Seven Hundred Thirty-Seven Thousand Dollars (\$1,737,000), with no change to contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Invo Healthcare Associates, LLC, incorporating the above expenditure limitation into the contract.

PO #14-00269

Original Amount - \$1,557,000

Increase \$120,000 – 5/27/2014

Total amount not to exceed \$1,677,000

Increase \$60,000

Total amount not to exceed \$1,737,000

11-000-216-320-71-0001

**BOARD WORK SESSION**

**August 12, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 10. APPROVAL OF THE PERKINS GRANT FOR THE 2014-2015 SCHOOL YEAR**

It is recommended that the Board approve the submission of the Perkins Grant FY 2015 in the amount of \$75,727.

BUDGET WILL BE AVAILABLE BEFORE THE ACTION MEETING

## **BOARD WORK SESSION**

**August 12, 2014**

### **B. BUSINESS AND FACILITIES**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

*The Superintendent recommends the following:*

- A. Approval of Bank Accounts
  - 1. Financial Reports
  - 2. Resolutions
  - 3. Resolution for the Award of Bids
  - 4. Resolution for the Award of Transportation
  - 5. Acceptance of Donations

### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JUNE 2014
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2014
- c) FOOD SERVICE OPERATING STATEMENT FOR JUNE 2014
- d) SACC FINANCIAL REPORT FOR JUNE 2014
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT
- b) RESOLUTION AUTHORIZAING THE USE OF CONTRACTS WITH APPROVED NATIONAL IPA COOP VENDORS
- c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- d) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)

### **ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #SPEDT-071014 – BUS ROUTES – SPECIAL EDUCATION (7-10-14)
- b) #GCRMM-081914 – GENERAL CONSTRUCTION REPAIRS AND MINOR MODIFICATIONS (8-19-14)

**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #CHV-5W – BECK MIDDLE SCHOOL – WHEELCHAIR
- b) ROUTE #2515/JOINTURE – CHILDREN’S CENTER OF MONMOUTH COUNTY

**ITEM 5. ACCEPTANCE OF DONATIONS**

## **BOARD WORK SESSION**

**August 12, 2014**

### **B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

#### A. BANK ACCOUNTS

##### 1. Current Account

It is recommended that an account in the name of this Board of Education – Current Account be kept with Republic Bank and all monies, checks, drafts or funds coming into the possession of this Board of Education be deposited in said bank to the credit of this Board and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the President or Vice President, Secretary of the Board of Education and the Treasurer of School Monies.

##### 2. Payroll Account

It is recommended that the Payroll Account in the name of this Board of Education be kept with Republic Bank and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the Treasurer of School Monies.

##### 3. Cafeteria Account

It is recommended that the Cafeteria Account in the name of this Board of Education be kept with the Republic Bank for the deposit of cafeteria funds to the credit of this Board of Education and that all such cafeteria funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

##### 4. Student Activity Fund Account (Middle/Elementary)

It is recommended that an account in the name of this Board of Education be deposited with the Republic Bank for the deposit of Middle & Elementary Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

A. BANK ACCOUNTS - continued

5. Student Activity Fund Account (High School East)

It is recommended that an account in the name of this Board of Education be deposited with the Republic Bank for the deposit of High School East Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Principal, Assistant Principal - Activity Fund, or Coordinator of Student Activities.

6. Student Activity Fund Account (High School West)

It is recommended that an account in the name of this Board of Education be deposited with the Republic Bank for the deposit of High School West Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Principal, Assistant Principal - Activity Fund, or Coordinator of Student Activities.



**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

A. BANK ACCOUNTS - continued

7. Petty Cash Account

It is recommended that the Business Administrator be authorized to open petty a cash account as described below in the amount of \$3,850.00 in the name of this Board of Education be kept with the Republic Bank for the deposit of said funds to the credit of this Board of Education, and that all such petty cash funds coming into the possession of this Board of Education be deposited in said Republic Bank which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business;/Board Secretary, Accountant, Senior Accountant, or Assistant Business Administrator/Assistant Board Secretary.

| School                      | Amount | Person Responsible  | Purpose           |
|-----------------------------|--------|---------------------|-------------------|
|                             |        |                     |                   |
| Barclay Elementary School   | \$100  | Principal           | General           |
| Barton Elementary School    | \$100  | Principal           | General           |
| Cooper Elementary School    | \$100  | Principal           | General           |
| Harte Elementary School     | \$100  | Principal           | General           |
| Johnson Elementary School   | \$100  | Principal           | General           |
| Kilmer Elementary School    | \$100  | Principal           | General           |
| Kingston Elementary School  | \$100  | Principal           | General           |
| Knight Elementary School    | \$100  | Principal           | General           |
| Mann Elementary School      | \$100  | Principal           | General           |
| Paine Elementary School     | \$100  | Principal           | General           |
| Paine Elementary School     | \$100  | Principal           | Life Skills Coach |
| Sharp Elementary School     | \$100  | Principal           | General           |
| Stockton Elementary School  | \$100  | Principal           | General           |
| Woodcrest Elementary School | \$100  | Principal           | General           |
|                             |        |                     |                   |
| Beck Middle School          | \$150  | Principal           | General           |
| Carusi Middle School        | \$150  | Principal           | General           |
| Rosa Middle School          | \$150  | Principal           | General           |
|                             |        |                     |                   |
| Alternative HS              | \$100  | Principal           | General           |
| East HS                     | \$200  | Principal           | General           |
| West HS                     | \$1200 | Principal           | General           |
| West HS                     | \$200  | Assistant Principal | General           |
| Security                    | \$100  | Director            | General           |
| Building/Grounds            | \$200  | Director            | General           |

**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

A. BANK ACCOUNTS - continued

8. Payroll Agency Account

It is recommended that an account in the name of Cherry Hill Board of Education Payroll Agency Account be kept with the Republic Bank for the deposit of deductions from employees' pay and said bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by one of the following: the Treasurer of School Monies, Assistant Superintendent, Business/Board Secretary, or Assistant Business Administrator/Assistant Board Secretary.

9. School Age Child Care Program Account

It is recommended that the School Age Child Care Program Account in the name of this Board of Education be kept with the Republic Bank for the deposit of School Age Child Care Program funds to the credit of this Board of Education and that all such funds coming into the possession of the Board of Education be deposited in said Republic Bank which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by two of the following: Principal of Barclay Early Childhood Center and SACC, Accountant, Assistant Superintendent, Business/Board Secretary, or Assistant Business Administrator/Assistant Board Secretary.

10. Scholarship Accounts

It is recommended that the following Scholarship Accounts, in the name of this Board of Education be kept with the Republic Bank for the deposit of the Elizabeth Conner Scholarship Fund, Dinsmore Scholarship Fund, and Kaufman Scholarship Fund to the credit of this Board of Education and that all such scholarship funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the Assistant Superintendent, Business/Board Secretary.

**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JUNE 2014**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of June 30, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2014**

It is recommended that the 2013/2014 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR JUNE 2014**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending June 2014 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JUNE 2014**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of June 2014 be accepted as submitted.

**BOARD WORK SESSION**  
**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

| <u>FUND</u>    | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|----------------|---------------|---------------------|
| Payroll & FICA | \$            | Payroll Date:       |
| SACC           | \$            | thru                |
| Food Service   | \$            |                     |
| Grand Total    | \$            |                     |

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated \_\_\_\_\_, 2014 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, *N.J.S.A. 40A:11-11(5) et seq, N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c)* and per Local Finance Notice No. LFN 2011-35 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, U. S. Communities Government Purchasing Alliance National Coop has offered voluntary participation in a Cooperative Pricing System through multiple lead agencies, for the purchase of goods and services;

WHEREAS, on August 26, 2014 the governing body of the Cherry Hill Public School District, County of Camden, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Cherry Hill Public School District

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, , *N.J.S.A. 18A:18A et seq* and *N.J.A.C. 5:34-7.29(c)* and per Local Finance Notice No. LFN 2011-35 the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with multiple lead agencies which will be put before the board on an as needed basis.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (*N.J.S.A. 40A:11-1 et seq.*) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

b) **RESOLUTION AUTHORIZAING THE USE OF CONTRACTS WITH APPROVED NATIONAL IPA COOP VENDORS**

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW.

**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2014/2015 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

| <u>Contract Number</u> | <u>Vendor</u>               | <u>Commodity/ Service</u>                        | <u>New Jersey State Contract Expiration Date</u> | <u>Amount Not to Exceed</u> |
|------------------------|-----------------------------|--|--|-----------------------------|
| 76907                  | Cherry Valley Tractor Sales | Parts and repairs for lawn and grounds equipment | 6-28-15  | \$50,000                    |
| 76922                  | Rodio Tractor Sales, Inc.   | Parts and Repairs for Lawn and Grounds equipment | 6-28-15  | 25,000                      |
| 82236                  | Sherwin Williams            | Paint and related supplies                       | 7-31-15  | 20,000                      |
| 82237                  | Morton Paint Center         | Paint and related supplies                       | 7-31-15  | 20,000                      |

**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- d) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods or services under the MRESC Cooperative Pricing System entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the MRESC Cooperative Pricing System; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced MRESC Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current MRESC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods and services from those approved MRESC Vendors as listed below for the 2014/2015 school years pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FUTHER RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the MRESC Cooperative Pricing System, not to exceed the amounts stated shall be as follows:

| <u>Bid Number</u> | <u>Vendor</u>        | <u>Commodity/ Service</u> | <u>Expiration Date</u> | <u>Amount Not to Exceed</u> |
|-------------------|----------------------|---------------------------|------------------------|-----------------------------|
| MRESC<br>14/15-04 | LEPCO                | Grounds Equipment         | 7-31-15                | 100,000                     |
| MRESC<br>14/15-04 | Laurel Lawn<br>Mower | Grounds Equipment         | 7-31-15                | 50,000                      |

**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

a) #SPEDT-071014 – BUS ROUTES – SPECIAL EDUCATION (7-10-14)

**INFORMATION:**

Specifications for the procurement of a vendor to provide eight (8) line items of transportation for special education, out of district for the 2014/2015 school year were advertised and solicited with the following results.

| <b><u>BIDDER</u></b>                         | <b><u>LINE ITEMS</u></b> | <b><u>BID TOTAL</u></b> |
|--|--------------------------|-------------------------|
| Pegasus Bus Co. LLC, Medford, NJ             | 1                        | 269.00                  |
| Hillman's Bus Service, Inc., West Berlin, NJ | 3                        | 1,148.00                |
| Holcomb Bus Service, Inc., Bellmawr, NJ      | 5                        | 1,690.00                |
| Safety Bus Service, Inc., Pennsauken, NJ     | 5                        | 1,426.73                |
| T & L Transportation, Gibbsboro, NJ          | 8                        | 2,079.00                |

**RECOMMENDATION:**

It is recommended that eight (8) line items from BID #SPEDT-071014 – BUS ROUTES – SPECIAL EDUCATION for out of district transportation for the 2014/2015 school year be awarded as follows based on the lowest responsive and responsible bidder.

| <b><u>BIDDER</u></b>                      | <b><u>ROUTE #</u></b>   | <b><u>PER<br/>DIEM<br/>RATE</u></b> | <b><u>INC/DEC<br/>RATE PER<br/>MILE</u></b> | <b><u>AIDE PER<br/>DIEM</u></b> | <b><u>PER<br/>ANNUM<br/>TOTAL</u></b> |
|---|---|-------------------------------------|---|---------------------------------|---------------------------------------|
| T & L<br>Transportation,<br>Gibbsboro, NJ | BB-2 /<br>Bankbridge ES,<br>Sewell, NJ –<br>home to<br>school/round trip                | \$245.00                            | .50   | \$35.00                         | \$50,400.00                           |
| T & L<br>Transportation,<br>Gibbsboro, NJ | BG-1 / The<br>Bridge<br>Academy,<br>Lawrenceville,<br>NJ – home to<br>school/round trip | 254.00                              | .50   | 35.00                           | 52,020.00                             |



**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #SPEDT-071014 – BUS ROUTES – SPECIAL EDUCATION (7-10-14)  
continued

**RECOMMENDATION:**

| <u>BIDDER</u>                                  | <u>ROUTE #</u>  | <u>PER<br/>DIEM<br/>RATE</u> | <u>INC/DEC<br/>RATE PER<br/>MILE</u> | <u>AIDE PER<br/>DIEM</u> | <u>PER<br/>ANNUM<br/>TOTAL</u> |
|--|---|------------------------------|--------------------------------------|--------------------------|--------------------------------|
| T & L<br>Transportation,<br>Gibbsboro, NJ      | HD-1 / Hollydell<br>School,<br>Hurffville, NJ –<br>home to<br>school/round trip     | \$205.00                     | .50                                  | \$35.00                  | \$44,400.00                    |
| T & L<br>Transportation,<br>Gibbsboro, NJ      | LC-1 / Larc<br>School,<br>Bellmawr, NJ –<br>home to<br>school/round trip            | 205.00                       | .50                                  | 35.00                    | 43,680.00                      |
| Safety Bus<br>Service, Inc.,<br>Pennsauken, NJ | OF-1 / Orchard<br>Friends School,<br>Riverton, NJ –<br>home to<br>school/round trip | 184.09                       | 1.50                                 | 36.22                    | 40,096.42                      |
| T & L<br>Transportation,<br>Gibbsboro, NJ      | TA-1 – Titusville<br>Academy,<br>Titusville, NJ –<br>home to<br>school/round trip   | 240.00                       | .50                                  | 35.00                    | 50,050.00                      |
| T & L<br>Transportation,<br>Gibbsboro, NJ      | YMT-1 – Yale<br>School, Mullica<br>Twp., NJ – home<br>to school/round<br>trip       | 220.00                       | .50                                  | 35.00                    | 45,900.00                      |
| T & L<br>Transportation,<br>Gibbsboro, NJ      | YW-1 – Yale<br>School,<br>Williamstown,<br>NJ – home to<br>school/round trip        | 215.00                       | .50                                  | 35.00                    | 45,000.00                      |

PO #'S 15-02146, 15-02147, 15-02148, 15-02149, 15-02150, 15-02151, 15-02152 and 15-02153  
Account Code: 11 000 270 514 83 0001

**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- b) #GCRMM-081914 – GENERAL CONSTRUCTION REPAIRS AND MINOR MODIFICATIONS (8-19-14)

INFORMATION TO BE READY FOR ACTION MEEETING. Bid opens 8-19-14.

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #CHV-5W – BECK MIDDLE SCHOOL – WHEELCHAIR

**RECOMMENDATION:**

It is recommended that administrative approval be granted for Hillman’s Bus Service, Inc. to transport one (1) classified student on a wheel chair van as listed below.

Route: CHV-5W/ Wheelchair van  
School: Beck Middle School  
Company: Hillman’s Bus Service, Inc.  
Date(s): 9/3/14 thru 6/17/15  
Cost per diem: \$55.00  
Total # of days: (182) One hundred and eighty two  
Total Cost: \$10,010.00

PO# 15-02154  
Account Code: 11-000-270-514-83-0001

- b) ROUTE #2515/JOINTURE – CHILDREN’S CENTER OF MONMOUTH COUNTY

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Monmouth-Ocean Educational Services Commission to provide transportation with a jointure contract for (1) one classified student to/from Children’s Center of Monmouth County to/from a residential facility as listed below for extended school year.

Route: 2515/Jointure  
School: Children’s Center of Monmouth County  
Company: Monmouth-Ocean Educational Services Commission  
Date(s): 7/1/14 thru 8/22/14  
Cost per diem: \$31.37  
Total # of days: (38) Thirty-Eight  
Total Cost: \$1,192.06

PO# 15-02388  
Account Code: 11-000-270-514-83-0002

**BOARD WORK SESSION**

**August 12, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 5. ACCEPTANCE OF DONATIONS**

| <u>SCHOOL</u> | <u>DONATION</u>                                 | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|---------------|---|--------------------------------|--------------|
| Harte ES      | 1 Smart Board – 3 <sup>rd</sup> grade classroom | Harte PTA                      | \$5,500      |
| East HS       | Monetary – to improve athletic facilities       | Synapse Sports                 | \$7,000      |
| West HS       | Monetary – to improve athletic facilities       | Synapse Sports                 | \$10,000     |

## **BOARD WORK SESSION**

**August 12, 2014**

### **C. HUMAN RESOURCES/NEGOTIATIONS**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Non-Certificated
7. Other Compensation—Certificated

### **ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

#### **(a) Resignations**

#### **RECOMMENDATION:**

It is recommended that the separation from employment of the following employee be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u>  | <u>Assignment</u>                          | <u>Effective Date</u> | <u>Reason</u>       |
|--------------|--|-----------------------|---------------------|
| Robin Sleeth | Woodcrest-Educational Assistant (\$14,273) | 7/01/14               | Deferred Retirement |

**BOARD WORK SESSION**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated in accord with the data presented.

| <u>Name</u>  | <u>Assignment</u>            | <u>Effective Date</u> | <u>Salary</u> |
|--------------|------------------------------|-----------------------|---------------|
| Donald Olsen | CHHS East-Volunteer Football | 9/01/14-6/30/15       | -----         |

(b) Student Teaching

**RECOMMENDATION:**

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

| <u>Name</u>       | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher/School</u> |
|-------------------|---------------------------|------------------------|-----------------------------------|
| Christina Stokes  | Rider                     | 1/26/15-5/07/15        | Joyce Doenges/Harte               |
| Emily Warburton   | Fairleigh Dickinson       | 9/01/14-12/23/14       | Cheryl Tumolo/Harte               |
| Tarandiehl Bahgat | College of New Jersey     | 1/26/15-5/08/15        | Sheri Turner/Barclay              |

(c) Occupational Therapy Field Experience

**RECOMMENDATION:**

It is recommended that Heidi Williams, student at University of the Science be approved for an occupational therapy field experience effective 1/27/15-3/31/15 at Harte Elementary School with Karen Korobellis as the cooperating occupational therapist.

**BOARD WORK SESSION**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(d) Practicum Experience

**RECOMMENDATION:**

It is recommended that the persons listed who are students at Rowan University be approved for a practicum at Beck Middle School effective 9/17/14-11/12/14 in accord with the data presented.

| <u>Name</u>         | <u>Cooperating Teacher/Grade</u> |
|---------------------|----------------------------------|
| Audrey Masich       | Lisa Lipman/Grade 6              |
| John Meyers         | Ann Allen/Grade 6                |
| Ryan Murphy         | Melanie Wyckoff/Grade 6          |
| Elizabeth O'Donnell | Donna Morocco/Grade 6            |
| Jacqueline Rambo    | Margaret Giordano/Grade 6        |
| Joshua Rogan        | Rose Noll/Grade 7                |
| Dennis Scharff      | Jodi Morley/Grade 7              |
| Annamaria Simone    | Laura Gertel/Grade 7             |
| Zachery Sminkey     | Amanda Baker/Grade 8             |
| Kassandra Stillwell | Rosaria Norkus/Grade 8           |

(e) Co-Curricular

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the co-curricular positions in accord with the data presented.

| <u>Name</u>      | <u>Assignment</u>   | <u>Effective Date</u> | <u>Stipend</u>                      |
|------------------|---|-----------------------|-------------------------------------|
| Justin Smith     | CHHS West-Assistant Coach, Fall<br>Football (budget #11-402-100-100-55-0101)  | 9/01/14-6/30/15       | *\$6431<br>(revised for experience) |
| Jamie<br>Graymon | CHHS West- Assistant Coach, Fall<br>Football (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15       | \$5396                              |

\*Stipend to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**BOARD WORK SESSION**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

| <u>Name</u>   | <u>Assignment</u>   | <u>Effective Date</u> | <u>Hourly Rate/Salary</u> |
|---------------|---|-----------------------|---------------------------|
| Nijah McKay   | District-Teacher, SACC (budget #60-990-320-101-58-0001)               | 8/25/14-6/30/15       | \$12.65                   |
| Cristin Joy   | District-Substitute Teacher II, SACC (budget #60-990-320-101-58-0001) | 8/25/14-6/30/15       | \$11.00                   |
| Diana Maxwell | District-Teacher II, SACC (budget #60-990-320-101-58-0001)            | 8/25/14-6/30/15       | \$11.00                   |

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u>     | <u>Assignment</u>   | <u>Effective Date</u>  |
|-----------------|---------------------|--|
| Eileen Reilly   | Stockton-Nurse      | Leave with pay 6/15/14-6/20/14   |
| Tiffany Alvarez | Barton-Psychologist | Leave with pay 5/07/14-5/09/14;<br>without pay 5/12/14-10/03/14<br>(revised for dates) |

**BOARD WORK SESSION**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u>          | <u>Assignment</u>                      | <u>Effective Date</u>   |
|----------------------|--|---|
| Richard Hawk         | District-HVAC Lead                     | Leave with pay 7/23/14-8/05/14;<br>without pay 8/06/14-9/22/14                        |
| Laurence Dougherty   | District-Grounds                       | Leave with pay 6/09/14-6/27/14;<br>with pay 8/05/14-10/10/14                          |
| Joseph Vennell       | CHHS East-Cleaner                      | Leave with pay 7/07/14-7/25/14;<br>without pay 7/28/14-8/19/14 (revised<br>for dates) |
| Barbara Wilson       | District-Public Information<br>Officer | Leave without pay 6/25/14-7/18/14<br>(revised for dates)                              |
| Nelida Suarez-Rivera | Kingston-Lead Cleaner                  | Leave with pay 6/05/14-6/30/14<br>a.m.; without pay 6/30/14 p.m.-<br>8/11/14          |



**BOARD WORK SESSION**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a reassignment for the 2014-15 school year.

| <u>Name</u>            | <u>From</u>   | <u>To</u>   | <u>Effective Date</u> | <u>Hourly Rate</u><br><u>Salary</u> |
|------------------------|---|---|-----------------------|-------------------------------------|
| Stephanie Fadness      | District-Program Aide, SACC (budget #60-990-320-106-58-0001)                            | Barton-Teacher II, SACC (budget #60-990-320-101-58-0001)                            | 8/25/14-6/30/15       | \$11.00                             |
| Barbara Jackson        | CHHS East-Exceptional Educational Assistant (35 hrs/wk-budget #11-000-217-106-50-0100)  | Beck-Exceptional Educational Assistant (35 hrs/wk-budget #11-000-217-106-40-0100)   | 9/01/14-6/30/15       | \$18.80                             |
| Diana Maxwell          | Stockton-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-33-0100) | Beck-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-40-0100) | 9/01/14-6/30/15       | \$15.10                             |
| Susan Stoots-Dickinson | CHHS East-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-50-0100)            | Cooper-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-06-0100)           | 9/01/14-6/30/15       | \$13.20                             |
| Joanne Reifsnyder      | CHHS West-Educational Assistant (32.5 hrs/wk-budget #11-201-100-106-55-0100)            | Carusi-Educational Assistant (32.5 hrs/wk-budget #11-212-100-106045-0100)           | 9/01/14-6/30/15       | \$14.55                             |
| Kimberly Phillips      | Stockton-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-33-0100) | Rosa-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-48-0100) | 9/01/14-6/30/15       | \$13.20                             |

**BOARD WORK SESSION**

**August 12, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Additional Class

**RECOMMENDATION:**

It is recommended that the person listed be approved for teaching an additional French class at CHHS East effective 9/01/14-6/30/15 in accord with the data presented.

Name

Amount

Kristen Phillips

\*\$11,142

\*Amount to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**BOARD WORK SESSION**

**August 12, 2014**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. First Reading of Policies
2. Approval of Cherry Hill Public Schools HIB Self Assessments and Statements of Assurance

**ITEM 1. FIRST READING OF POLICIES**

- Draft Policy 5117: School Attendance Areas
- Draft Policy 5117.1: Open Enrollment

**RECOMMENDATION:**

It is recommended that the policies be approved for first reading as presented.

**ITEM 2. APPROVAL OF CHERRY HILL PUBLIC SCHOOLS HIB SELF ASSESSMENTS AND STATEMENTS OF ASSURANCE**

**RECOMMENDATION:**

It is recommended that each Cherry Hill Public School's Self Assessments for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) and Statement of Assurances for the period of July1, 2013 through June 30, 2014 be submitted to the New Jersey Department of Education as required in N.J.S.A. 18A:17-46.

**SCHOOL SELF-ASSESSMENT SUMMARY**

| SCHOOL  | 13-14<br>Grades | SCHOOL   | 13-14<br>Grades | SCHOOL      | 13-14<br>Grades |
|---------|-----------------|----------|-----------------|-------------|-----------------|
| BARCLAY | 50              | KILMER   | 73              | SHARP       | 72              |
| BARTON  | 72              | KINGSTON | 71              | STOCKTON    | 74              |
| COOPER  | 56              | KNIGHT   | 52              | WOODCREST   | 72              |
| HARTE   | 70              | MANN     | 61              |             |                 |
| JOHNSON | 59              | PAINE    | 69              |             |                 |
| BECK    | 53              | CARUSI   | 70              | ROSA        | 55              |
| EAST    | 70              | WEST     | 75              | ALTERNATIVE | 58              |

**BOARD WORK SESSION**

**August 12, 2014**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

**NO ITEMS**