

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

Tuesday June 25, 2013 @ 6:30 P.M.

AGENDA

Student Matters

Litigation

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

ACTION AGENDA

June 25, 2013

Malberg Administration Bldg.

7:00 P.M. Action Meeting

Meeting called to order by _____

ROLL CALL

Mrs. Kathy Judge, President
Mrs. Carol Matlack, Vice President
Mrs. Sherrie Cohen
Dr. J. Barry Dickinson
Mr. Eric Goodwin
Mrs. Colleen Horiates
Mr. Seth Klukoff
Mr. Steven Robbins
Mr. Elliott Roth

Student Representatives to the Board of Education

Lydia George-Koku, H.S. East
Sagar Desai, H.S. East Alternate

Ryan Gallagher, H.S. West
Valerie Wilson, H.S. West Alternate

Dr. Maureen Reusche, Superintendent
Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary
Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12
Ms. LaCoyya Weathington, Director of Pupil Services
Ms. Nancy Adrian, Director of Human Resources
Mr. Donald Bart, Director of Support Operations
Mrs. Susan Bastnagel, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Approval of Minutes: Regular Meeting dated May 28, 2013; Board Work Session and Special Action dated May 14, 2013. Executive Sessions dated May 14, and May 28, 2013.

MOTION _____ **SECOND** _____ **VOTE** _____

Correspondence
Presentation:

•

Board Representative Reports
Public Discussion (up to three minutes per person)
Superintendent's Comments
Action Agenda
Second Public Discussion (up to three minutes per person)

- over

ACTION AGENDA
June 25, 2013

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Sherrie Cohen

Administrative Liaison: Lawyer Chapman

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Kathy Judge, J. Barry Dickinson

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy

Chairperson: Eric Goodwin - Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates

Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA

June 25, 2013

A. CURRICULUM & INSTRUCTION

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

The Superintendent recommends the following:

1. Approval of High School Textbooks for the 2013-2014 school year
2. Approval of High School Supplemental Literature for the 2013-2014 school year
3. Approval of High School Supplemental Information Text for the 2013-2014 school year
4. **Approval of Attendance at Conferences and Workshops for the 2013-2014 school year**
5. **Approval of the Perkins Grant for the 2013-2014 school year**
6. **Approval of Non-Public Textbooks for the 2013-2014 school year**
7. **Approval of Out of District Tuition Contracts for the 2012-2013 school year**
8. **Approval of Non-Public Technology for the 2013-2013 school year**

ITEM 1. APPROVAL OF HIGH SCHOOL TEXTBOOKS FOR 2013-2014 SCHOOL YEAR

It is recommended that the Board approve the textbooks listed below as discussed at the June 3, 2013 Curriculum and Instruction Committee Meeting.

| TITLE | PUBLISHER | ISBN # | GRADE LEVEL | SCHOOL |
|----------------------------|----------------------|-------------------|---------------------------|--------------|
| Modern World History | Holt McDougal | 978-0-547-49130-1 | 9 | High Schools |
| Krugman's Economics for AP | Worth Publishers/BFW | 978-1-4292-1827-6 | 11 th and 12th | High Schools |

ITEM 2. APPROVAL OF HIGH SCHOOL SUPPLEMENTAL LITERATURE FOR 2013-2014 SCHOOL YEAR

| TITLE | PUBLISHER | ISBN # | GRADE LEVEL | SCHOOL |
|--|--------------------|-------------------|-------------------------------------|--------------|
| Look Me in the Eye by John Elder Robison | Three Rivers Press | 978-0-307-39618-1 | 9 th all academic levels | High Schools |

ITEM 3. APPROVAL OF HIGH SCHOOL SUPPLEMENTAL INFORMATIONAL TEXT FOR 2013-2014 SCHOOL YEAR

| TITLE | PUBLISHER | ISBN # | GRADE LEVEL | SCHOOL |
|-------------------------------|--------------------|-------------------|-------------|--------------|
| This I Believe by Jay Allison | Henry Holt and Co. | 978-0-8050-8658-4 | Level 4 A/R | High Schools |

ACTION AGENDA

June 25, 2013

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|---|--|-------------|---|
| A | Dr. Maureen Reusche - Superintendent | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22-24/13 | \$453.77 Lodging/Parking/Meals District Funds |
| B | Nancy Adrian – Director Human Resources | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22-24/13 | \$453.77 Lodging/Parking/Meals District Funds |
| C | Sherrie Cohen – Board Member | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22-24/13 | \$450.86 Lodging/Mileage/Parking/Tolls/Meals District Funds |
| D | J. Barry Dickinson – Board Member | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22-24/13 | \$454.67 Lodging/Mileage/Parking/Tolls/Meals District Funds |
| E | Eric Goodwin – Board Member | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22-24/13 | \$455.90 Lodging/Mileage/Parking/Tolls/Meals District Funds |
| F | Colleen Horiates – Board Member | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22-24/13 | \$455.57 Lodging/Mileage/Parking/Tolls/Meals District Funds |

ACTION AGENDA

June 25, 2013

A. CURRICULUM & INSTRUCTION**ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2013-2014 SCHOOL YEAR – continued**

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|--|---|-----------------|---|
| G | Kathy Judge – Board Member | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22- 24/13 | \$451.55 Lodging/Mileage/Parking/Tolls/M eals District Funds |
| H | Seth Klukoff – Board Member | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22- 24/13 | \$243.12 Mileage/Parking/Tolls/Meals District Funds |
| I | Carol Matlack – Board Member | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22-24/13 | \$453.77 Lodging/Mileage/Parking/Tolls/Meals District Funds |
| J | Steve Robbins – Board Member | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22-24/13 | \$451.07 Lodging/Mileage/Parking/Tolls/Meals District Funds |
| K | Elliott Roth – Board Member | NJSBA/NJSBO 2013 Workshop and Exhibition – Atlantic City, NJ | 10/22-24/13 | \$238.82 Mileage/Parking/Tolls/Meals District Funds |
| L | George Guy – Knight | Cultural Proficiency Institute – Becoming a World-Class Organization – Columbia, MD | 7/22-23/13 | \$581.92 Registration/Hotel/Mileage/Tolls/ Parking/Meals CHASA Funds |
| M | Lawyer H. Chapman – Malberg | Cultural Proficiency Institute – Becoming a World-Class Organization – Columbia, MD | 7/22-23/13 | \$464.67 Registration/Hotel/Meals Professional Development Funds |
| N | Mary Sabato – Camden Catholic HS | AP Summer Institute – AP Calculus – Franklinville, NJ | 7/22-25/13 | \$845.00 Registration NCLB Funds |
| O | Kathryn Francis – The King’s Christian School | AP Summer Institute – Pre-AP Professional Development for Math – Franklinville, NJ | 7/22-25/13 | \$845.00 Registration NCLB Funds |
| P | Donna Maccherone – Camden Catholic HS | AP Summer Institute – AP English Literature New York, NY | 7/22-26/13 | \$1,734.00 Registration/Train/Hotel NCLB Funds |

ACTION AGENDA

June 25, 2013

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR – continued

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|----------|--|--|----------------|---|
| Q | Michael Clark – The King’s Christian School | AP Biology – Transitioning to Inquiry-Based Labs –Online College Board Course | 6 Hours | \$150.00 Registration NCLB Funds |
| R | Michael Clark – The King’s Christian School | Introduction to AP Biology – Online College Board Course | 6 Hours | \$150.00 Registration NCLB Funds |

ITEM 5. APPROVAL OF THE PERKINS GRANT FOR THE 2013-2014 SCHOOL YEAR

It is recommended that the Board approve the submission of the Perkins Grant FY 2014 in the amount of \$71,793.

ACTION AGENDA

June 25, 2013

A. CURRICULUM & INSTRUCTION

ITEM 6. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS FOR 2013-2014 SCHOOL YEAR

Foxman Torah Institute

| Subject – Textbook Name | Publisher | ISBN# |
|---------------------------------------|----------------------|------------|
| The American Vision (Student Edition) | Glenco/McGraw - Hill | 0078745217 |
| The American Vision (Teacher Edition) | Glenco/McGraw - Hill | 0078745225 |
| Geometry (Student Edition) | Pearson | 0133185834 |
| Geometry (Teacher Edition) | Pearson | 0133185915 |

St. Joseph Pro-Cathedral School

| Subject – Textbook Name | Publisher | ISBN# |
|--|---------------------------|---------------|
| Reading – Storytown Phonics - Workbook | Houghton Mifflin Harcourt | 9780153593055 |
| Reading – Storytown Practice | Houghton Mifflin Harcourt | 9780153592973 |
| Reading – Storytown Text | Houghton Mifflin Harcourt | 9780153431739 |
| Reading – Storytown Text | Houghton Mifflin Harcourt | 9780153431746 |
| Reading – Storytown Practice | Houghton Mifflin Harcourt | 9780153498749 |
| Reading – Storytown Spelling | Houghton Mifflin Harcourt | 9780153498978 |
| Reading – Storytown Grammar | Houghton Mifflin Harcourt | 9780153499098 |
| Math – Text | MacMillian/McGraw Hill | 9780021040018 |
| Math - Text | MacMillian/McGraw Hill | 9780021050116 |
| Math Practice workbook | MacMillian/McGraw Hill | 9780021049646 |

Politz Day School

| Subject – Textbook Name | Publisher | ISBN# |
|-------------------------|-----------|-------------------|
| Grammar for Writing | Sadlier | 978-1-4217-1116-4 |
| Grammar for Writing | Sadlier | 978-1-4217-1117-1 |
| Grammar for Writing | Sadlier | 978-1-4217-1118-8 |

ACTION AGENDA

June 25, 2013

A. CURRICULUM & INSTRUCTION

ITEM 7. APPROVAL OF OUT OF DISTRICT TUITION CONTRACTS FOR THE 2012-2013 SCHOOL YEAR

It is requested that the following out of district tuition contacts be submitted to the Board of Education for approval for the 2012-2013 school year during the June 2013 cycle. There is one submission which is a new placement.

| VENDOR | ID | TERM | TUITION | RESIDENTIAL | RSY AIDE | AMOUNT |
|---------------|-----------|-----------------|----------------|--------------------|-----------------|---------------|
| Bancroft | 3014421 | 4/26/13-6/30/13 | \$9,976 | \$34,144 | \$6,006 | \$50,126 |

ITEM 8. APPROVAL OF NON-PUBLIC SCHOOLS TECHNOLOGY FOR THE 2013-2014 SCHOOL YEAR

It is recommended that the Board approve technology requests for the Non Public Schools for the 2013-2014 school year.

**Camden Catholic High School
Description**

1. iPad with Retina display Wi Fi 32GB Black (10 Pack) with AppleCare+
2. Apple TV (10)
3. iPad Smart Cover – Polyurethane – Green (10 Pack)

**Resurrection Catholic School
Description**

1. Waterford Early Reading Program Levels 123 concurrent license (3)
 - o includes Direct Response Support for 12 months (Software)
2. Waterford 5.0 Software Integration on Server up to 35 computers
 - o Initial or v 5.0 Expansion (Services)
3. Classroom Kit WERP Level 123 (Materials)

Motion _____ Second _____ Vote _____

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Contract Renewals
6. **Transfer of Current Year Surplus to Reserve**
7. **2013-2014 General Fund Transfer**
8. **Funds Returned to Capital Reserve**
9. **Approval of the Establishment of an Internal Service for the District's Self Insured Prescription Plan**
10. **Resolution of the Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey Appointing a Lessor Relating to the Lease Purchase of the Acquisition and Installation of Equipment in an Amount not to exceed \$3,323,000, Approving the Form of Certain Agreements, Authorizing the President and the Assistant Superintendent, Business/Board Secretary to Execute Certain Agreements in an Amount not to exceed and Determining Related Matters in Connection Therewith**
11. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR APRIL 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF APRIL 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR APRIL 2013
- d) SACC FINANCIAL REPORT FOR APRIL 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT
- c) RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH U. S. COMMUNITITES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP
- d) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED U. S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

- e) RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH PENNSYLVANIA EDUCATION PURCHASING PROGRAM FOR MICROCOMPUTERS (PEPPM) COOP #52212PEPPM
- f) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED PENNSYLVANIA EDUCATION PURCHASING PROGRAM FOR MICROCOMPUTERS (PEPPM) VENDORS
- g) RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)_COOP # 65MCESCCPS
- h) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)
- i) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM
- j) RESOLUTION FOR SHARED SERVICES AGREEMENT BETWEEN THE SOUTH JERSEY TECHNOLOGY PARTNERSHIP (SJTP) AND THE CHERRY HILL BOARD OF EDUCATION
- k) RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH EDUCATIONAL DATA SERVICES (EDS) THROUGH THE LEAD AGENCY KNOWN AS THE EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
- l) APPOINTMENT OF FOOD SERVICE MANAGEMENT COMPANY
- m) **ERATE 360 SOLUTIONS, LLC**
- n) **RESOLUTION TO CORRECT PREVIOUS MOTION**

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #AARDW-061313 – ASBESTOS ABATEMENT AND REMOVAL (6-13-13)
- b) #MCSPV-060614 – CRAWL SPACE VENTILATION SYSTEM AND RELATED WORK AT THE MALBERG ALTERNATIVE HS / ADMINISTRATION BUILDING (6-14-13)
- c) **#ASMIR-062013 – ALARM SYSTEM MONITORING, INSPECTION AND REPAIR – (6-20-13)**
- d) **#WJGER-062013 – MASONRY RESTORATION AND RELATED WORK AT CHERRY HILL HIGH SCHOOL WEST (6-20-13)**

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #QS-BB2 – BANKBRIDGE DEVELOPMENT CENTER WITH AIDE
- b) ROUTE #QS-BB3 – BANKBRIDGE ELEMENTARY WITH AIDE
- c) ROUTE #QS-CH – CRESCENT HILL ACADEMY WITH AIDE
- d) ROUTE #QS-DA1 – DURAND ACADEMY – WOODBURY WITH AIDE
- e) #QS-DA2 – DURAND ACADEMY – WOODBURY WITH AIDE
- f) ROUTE #QS-EI – EDEN INSTITUTE WITH AIDE
- g) ROUTE #QS-GP – GARFIELD PARK ACADEMY
- h) ROUTE #QS-HD1 – HOLLY DELL SCHOOL WITH AIDE
- i) ROUTE #QS-HD2 – HOLLY DELL SCHOOL
- j) ROUTE #QS-NG – NEWGRANGE SCHOOL / THE BRIDGE ACADEMY
- k) ROUTE #QS-NH – NEW HOPE ACADEMY
- l) ROUTE #QS-YC2 – YALE SCHOOL – CHERRY HILL
- m) ROUTE #QS-YV – Y.A.L.E. SCOOOL SOUTHEAST - VOORHEES
- n) ROUTE #QS-BB2A – BANKBRIDGE DEVELOPMENT CENTER – ADDITIONAL AIDE
- o) ROUTE #S-J16 – JOHNSON - AIDE
- p) ROUTE #QS-YMT – YALE SCHOOL – WITH AIDE
- q) ROUTE #S-17A – JOHNSON / AIDE
- r) ROUTE #S-BE1A – BROOKFIELD ELEMENTARY SCHOOL – AIDE

ITEM 5. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

- a) BID #DMRMM-111511 - DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS (11-15-11)
- b) BID # WGRMM-061011 - WINDOW GLAZING, REPAIR AND MINOR MODIFICATIONS (6-10-11)
- c) BID #GCRMM-060811 – GENERAL CONSTRUCTION REPAIRS AND MINOR MODIFICATIONS (6-8-11)
- d) #TEMPS-061912– TEMPORARY HELP SERVICES (6-19-12)

ITEM 6. TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE

ITEM 7. 2013-2014 GENERAL FUND - TRANSFER

ITEM 8. FUNDS RETURNED TO CAPITAL RESERVE

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 9. APPROVAL OF THE ESTABLISHMENT OF AN INTERNAL SERVICE FUND FOR THE DISTRICT'S SELF INSURED PRESCRIPTION PLAN

ITEM 10. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY APPOINTING A LESSOR RELATING TO THE LEASE PURCHASE OF THE ACQUISITION AND INSTALLATION OF EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$3,323,000, APPROVING THE FORM OF CERTAIN AGREEMENTS, AUTHORIZING THE PRESIDENT AND THE ASSISTANT SUPERINTENDENT, BUSINESS/BOARD SECRETARY TO EXECUTE CERTAIN AGREEMENTS IN AN AMOUNT NOT TO EXCEED AND DETERMINING RELATED MATTERS IN CONNECTION THEREWITH

ITEM 11. ACCEPTANCE OF DONATIONS

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR APRIL 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of April 30, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of April 30, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF APRIL 2013**

It is recommended that the 2012/2013 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR APRIL 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending April 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR APRIL 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of April 2013 be accepted as submitted.

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

| <u>FUND</u> | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|----------------|-------------------------------|---|
| Payroll & FICA | \$13,994,439.23 | Payroll Date: 5/24/13; 6/7/13; & 6/18/13 |
| SACC | <u>\$28,491.39</u> | 5/22/13 thru 6/18/13 |
| Grand Total | <u><u>\$14,022,930.62</u></u> | |

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated June 25, 2013 in the amount of \$2,195,949.42 be approved as submitted.

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2013/2014 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

| <u>Contract Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>New Jersey State Contract Expiration Date</u> | <u>Amount Not to Exceed</u> |
|------------------------|-------------------------|--|--|-----------------------------|
| A77003 | Dell Marketing, LP | Software license & related services | 6-30-15 | \$90,000 |
| A73740 | Marlton Napa Auto Parts | Automotive Parts for Heavy Duty Vehicles | 3-17-14 | 40,000 |
| A81119 | Tri County Pest Control | Pest control services non-residential facilities – statewide | 4-30-15 | 25,000 |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS** continued

| Contract Number | Vendor | Commodity/ Service | New Jersey State Contract Expiration Date | Amount Not to Exceed |
|-----------------|--|--|---|----------------------|
| A81393 | Major Petroleum | Fuel oil #2 (heating) | 6-30-15 | \$40,000 |
| A80911 | Major Petroleum | Gasoline, automotive | 2-28-15 | 100,000 |
| A74880 | ED Fence, LLC | Fence, chain link (install & replace) | 8-31-13 | 50,000 |
| A75877 | Fairlite Electric | Electrical equipment & supplies, luminaires with associated lamps, lite poles | 12-31-13 | 50,000 |
| A83453 | GovDeals Inc. | Auctioneering services; internet auctions to surplus property | 1-28-16 | 5,000 |
| A82583 | Verizon Wireless | Wireless devices and services | 1-31-17 | 50,000 |
| WSCA 83083 | Cisco Systems, Inc. | Cisco data communications and networking | 5-31-14 | 600,000 |
| | ePlus Technology CDW-g Promedia RFP Solutions | | | |
| A76417 | Flanagan's Auto & Trucking | Maintenance and repair services for vehicles with 15,000 lb. GVWR or less | 3-31-14 | 50,000 |
| A73483 | H. A. DeHart & Son Inc. | Maintenance and repair for heavy duty vehicles (class 5 or higher, over 15,000 lb. GVWR) | 2-28-14 | 50,000 |
| A75721 | H. A. DeHart & Son Inc. | Snow plow parts, and grader and loader blades | 1-19-14 | 20,000 |
| A82237 | MAB Paint /Morton Paint Center | Paint and related supplies | 7-31-14 | 20,000 |
| A82236 | Sherwin Williams | Paint and related supplies | 7-31-14 | 20,000 |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS** continued

| Contract Number | Vendor | Commodity/ Service | New Jersey State Contract Expiration Date | Amount Not to Exceed |
|-----------------|---|---|---|----------------------|
| A80999 | BMI Educational Service | Library supplies, school supplies & teaching aids | 2-28-15 | 8,000 |
| A81004 | Brodart Company | Library supplies, school supplies & teaching aids | 2-28-15 | 5,000 |
| A74880 | EB Fence, LLC | Fence, chain link (install & replace) | 8-31-13 | 50,000 |
| A77562 | En Point Technologies | Software license & related services | 6-30-15 | 100,000 |
| A77003 | Dell Marketing LP | Software license & related services | 6-30-15 | 100,000 |
| A76907 | Cherry Valley Tractor Sales | Parts and repairs for lawn and grounds equipment | 6-28-14 | 25,000 |
| A78904 | Cherry Valley Tractor Sales | Tractor, landscape/utility, with articulating boom arm mower attachment | 5-8-14 | 20,000 |
| WSCA 70259 | Apple Computer Inc. dba Apple Education | WSCA Computer contract | 8-31-14 | 200,000 |
| WSCA 70256 | Dell Marketing, LP | WSCA Computer contract | 8-31-14 | 1,500,000 |
| A81663 | Paper Mart, Inc. | Paper, fine, various agencies | 6-14-15 | 10,000 |
| A83289 | Airgas USA, LLC | Gases, medical, specialty and industrial | 2-29-16 | 3,000 |
| A80987 | Demco, Inc. | Library supplies, school supplies & teaching aids | 2-28-15 | \$8,000 |
| A80985 | ETA Cuisenaire | Library supplies, school supplies & teaching aids | 2-28-15 | 5,000 |
| A80978 | Fisher Scientific | Library supplies, school supplies & teaching aids | 2-28-15 | 5,000 |
| A81001 | Frey Scientific | Library supplies, school supplies & teaching aids | 2-28-15 | 5,000 |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS** continued

| Contract Number | Vendor | Commodity/ Service | New Jersey State Contract Expiration Date | Amount Not to Exceed |
|-----------------|----------------------------------|---|---|----------------------|
| A80982 | Kurtz Bros., Inc. | Library supplies, school supplies & teaching aids | 2-28-15 | 8,000 |
| A80991 | Lakeshore Learning Materials | Library supplies, school supplies & teaching aids | 2-28-15 | 6,000 |
| A80998 | Lightspeed Technologies Inc. | Library supplies, school supplies & teaching aids | 2-28-15 | 15,000 |
| A80976 | S & S Worldwide | Library supplies, school supplies & teaching aids | 2-28-15 | 5,000 |
| A80992 | Tequipment | Library supplies, school supplies & teaching aids | 2-28-15 | 400,000 |
| A80997 | VWR Int'l. LLC dba Sargent Welch | Library supplies, school supplies & teaching aids | 2-28-15 | 20,000 |
| A80975 | W. B. Mason | Library supplies, school supplies & teaching aids | 2-28-15 | 150,000 |
| A80809 | RFP Solutions, Inc. | Telecommunications equipment & services | 2-28-15 | 300,000 |
| A79873 | Fastenal Company | Industrial/MRO Supplies & Equip | 2-28-14 | 100,000 |
| A79874 | MSC Industrial Supply Co., Inc. | Industrial/MRO Supplies & Equip | 2-28-14 | 20,000 |
| A79875 | W. W. Grainger | Industrial/MRO Supplies & Equip | 2-28-14 | 200,000 |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

WHEREAS, pursuant to N.J.A.C. 6A:27-11.2, all school bus emergency evacuation drills have been successfully completed at all schools as indicated. Reports are kept on file in the Transportation Department office.

First drill

| SCHOOL | DATE & TIME | SCHOOL LOCATION | ROUTES | PRINCIPAL/SUPERVISOR |
|---------------------------|--------------------------|-------------------------|---|-----------------------------|
| Alternative High School | 10/26/12 8:00AM | 45 Ranoldo Terrace | AV1-6 | Dr. Burti |
| High School East | 10/18/2012 7:15AM | 1750 Kresson Road | E1-32, EW1-5, CHV-23 | Mr. Hulme |
| High School West | 10/25&26/12 7:30AM | 2101 Chapel Avenue | W-1;W-4-WE-2;WE-4, CHV65-69, W-2,W-3,WE-3 | Ms. Metzger |
| Beck Middle School | 9/24/12 8:00AM | 950 Cropwell Road | B1-19, CHV-3,4,5 | Mr. Heller |
| Carusi Middle School | 9/21/12 8:00AM | 315 Roosevelt Drive | C1-C20, CHV-7,9,10,11,12,13,14 | Mr. Miscioscia |
| Rosa Middle School | 11/13/12 8:00AM | 485 Browning Lane | R1-20,CHV-22, CHV-25,CHV-77 | Mr. Frynkewicz |
| Barclay Pre-School | 10/5/12 9:00AM | 1220 Winston Way | BCV1-BCV29 | Mr. Marble |
| Barton Elementary School | 11/12/12 9:00AM | 223 Rhode Island Avenue | CB1-8, CHV-12 | Ms. Badtorff, Ms. Gilbert |
| Cooper Elementary School | 11/16/12 8:45&11:40AM | 1960 Greentree Road | CHV15-20, JC-1,2 | Ms. Price |
| Harte Elementary School | 9/12/2012 8:36AM | 1909 Queen Ann Drive | BH1-4. CHV-34, CHV-36, CHV-37 | Dr. Cafagna |
| | 9/14/2012 8:50AM | | CHV-35 | |
| Johnson Elementary School | 9/21/2012 9:10AM | 500 Kresson Road | CHV-2, CHV-28-32, JJ1-10 | Ms. Rockhill |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT continued

First drill continued

| SCHOOL | DATE & TIME | SCHOOL LOCATION | ROUTES | PRINCIPAL/ SUPERVISOR |
|-----------------------------|------------------------|----------------------------|-----------------------------------|----------------------------------|
| Kilmer Elementary School | 9/14/2012 8:40AM | 2900 Chapel Avenue | JK1-7 | Dr. Morton |
| Kingston Elementary School | 11/16/12 9:00AM | 320 Kingston Road | KG1-7, CHV38-43 | Mr. Sheckman |
| Knight Elementary School | 10/26/12 8:45AM | 140 Old Carriage Road | RK1-6, RKK1-3, CHV44-48, CHV75 | Mr. Guy |
| Mann Elementary School | 10/26/12 8:40AM | 150 Walt Whitman Boulevard | HM1-5, CHV49-52 | Ms. Dalal |
| Paine Elementary School | 11/15/12 8:30AM | 4001 Church Road | TP1-8, CHV-53,54,55,56 | Ms. Weinman |
| Sharp Elementary School | 9/28/12 8:40AM | 300 Old Orchard Road | JS1-5, JKS1,2, CHV57-62 | Mr. Homer |
| Stockton Elementary School | 10/24/12 8:40AM | 200 Wexford Drive | RS1-9, CHV-63,CHV-64,CHV-77,BCV-6 | Ms. DeJesus-Woodruff |
| Woodcrest Elementary School | 11/16/12 8:40AM | 400 Cranford Drive | WC1-6, WOS-1, WCK-1, CHV71,72 | Ms. Creamer |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT** continued

Second drill

| SCHOOL | DATE & TIME | SCHOOL LOCATION | ROUTES | PRINCIPAL/ SUPERVISOR |
|---------------------------|-------------------------------|-------------------------|---|----------------------------------|
| Alternative High School | 3/4/13 2:15PM | 45 Ranoldo Terrace | AV1-6 | Dr. Burti |
| High School East | 4/24/13 7:15AM | 1750 Kresson Road | E1-32, EW1-5, CHV-23 | Mr. Hulme |
| High School West | 4/4/13, 4/5/13 7:30AM | 2101 Chapel Avenue | W1; W4 thur WE-2, WE-4 W2, W3, WE-3, CHV-65-69 | Ms. Metzger |
| Beck Middle School | 4/25/2013 8:15 | 950 Cropwell Road | B1-19 | Mr. Heller |
| Carusi Middle School | 4/4/13 8:00AM | 315 Roosevelt Drive | C1-20, CHV7, CHV9-14 | Mr. Misciosia |
| Rosa Middle School | 3/11/2013 | 485 Browning Lane | R1-20, CHV22,33,74 | Mr. Frynkewicz |
| Barclay Pre-School | 4/10/2013 | 1220 Winston Way | BCV1-BCV29 | Mr. Marble |
| Barton Elementary School | 4/10/13 9:10AM | 223 Rhode Island Avenue | CHV12, CB1-8 | Ms. Badtorff, Ms. Gilbert |
| Cooper Elementary School | 4/24/13 9:30AM | 1960 Greentree Road | CHV15-20, JC1,2 | Ms. Price |
| Harte Elementary School | 4/24/13 8:50AM & 3:30PM | 1909 Queen Anne Drive | CHV34-37, BH1-4 | Dr. Cafagna |
| Johnson Elementary School | 4/26/13 9:15AM & 1:00PM | 500 Kresson Road | JJ1-10, CHV2, CHV28-32 | Ms. Rockhill |
| Kilmer Elementary School | 4/11/13 8:30AM | 2900 Chapel Avenue | JK1-6 | Dr. Morton |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT continued

Second drill continued

| SCHOOL | DATE & TIME | SCHOOL LOCATION | ROUTES | PRINCIPAL/SUPERVISOR |
|-----------------------------|---------------------------|----------------------------|-----------------------------------|-----------------------------|
| Kingston Elementary School | 4/26/13 8:30AM | 320 Kingston Road | CHV38-43, KG1,2 | Mr. Sheckman |
| Knight Elementary School | 4/11/13,4/15/13 8:30AM | 140 Old Carriage Road | RK1-6, RKK1,2,3, CHV-44-48,CHV-75 | Mr. Daley |
| Mann Elementary School | 3/15/13 8:40AM | 150 Walt Whitman Boulevard | HM1-5, CHV49,50,51,52 | Ms. Dalal |
| Paine Elementary School | 4/18/13 8:30AM | 4001 Church Road | TP1-8, CHV53,55,56 | Ms. Gano, Ms. O'Brian |
| Sharp Elementary School | 2/13/13 8:35AM | 300 Old Orchard Road | CHV 57,58,59,60,61,62 JS1-5 | Mr. Homer |
| Stockton Elementary School | 4/18/13 8:30AM | 200 Wexford Drive | RS1-9, CHV63,CHV64,BCV6,CHV77 | Ms. DeJesus-Woodruff |
| Woodcrest Elementary School | 4/24/13 8:45AM | 400 Cranford Drive | WC1-6, CHV71-73 | Ms. Close |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- c) **RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH U. S. COMMUNITITES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP**

WHEREAS, *N.J.S.A. 40A:11-11(5) et seq, N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c)* and per Local Finance Notice No. LFN 2011-35 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, U. S. Communities Government Purchasing Alliance National Coop has offered voluntary participation in a Cooperative Pricing System through multiple lead agencies, for the purchase of goods and services;

WHEREAS, on June 25, 2013 the governing body of the Cherry Hill Public School District, County of Camden, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Cherry Hill Public School District

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, , *N.J.S.A. 18A:18A et seq* and *N.J.A.C. 5:34-7.29(c)* and per Local Finance Notice No. LFN 2011-35 the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with multiple lead agencies which will be put before the board on an as needed basis.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (*N.J.S.A. 40A:11-1 et seq.*) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

d) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED U. S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the U. S. Communities Government Purchasing Alliance National Coop for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the U. S. Communities Government Purchasing Alliance National Coop; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced U. S. Communities Government Purchasing Alliance National Coop vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current U. S. Communities Government Purchasing Alliance National Coop which expires November 2014.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved U. S. Communities Government Purchasing Alliance National Coop Vendors as listed below for the 2013/2014 school year pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced U. S. Communities Government Purchasing Alliance National Coop Vendors not to exceed the amounts stated shall be as follows:

| Agreement Number | Lead Agency | Vendor | Commodity/ Service | Expiration Date | Amount Not to Exceed |
|------------------|------------------------------------|--------------------|-----------------------------|-----------------|----------------------|
| 09-5408 | Cobb County Board of Commissioners | Garland/D BS, Inc. | Roof repair and replacement | 11-23-14 | \$250,000 |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- d) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED U. S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS continued

| Agreement Number | Lead Agency | Vendor | Commodity/ Service | Expiration Date | Amount Not to Exceed |
|------------------|--------------------------------|------------|---|-----------------|----------------------|
| 12-22 | Fresno Unified School District | Amsan | Cleaning supplies, equipment and custodial related products, services and solutions | 12-31-15 | \$100,000 |
| 11019-RFP | Maricopa County | Home Depot | MRO commodities and related services | 7-31-14 | \$50,000 |
| 0844685 | Wichita (KS) Public Schools | Virco | Education, classroom, miscellaneous support furniture and related services | 12-31-14 | 100,000 |
| 110179 | Charlotte-Mecklenburg | GameTime | Playground equipment | 9-16-15 | 50,000 |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- e) RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH PENNSYLVANIA EDUCATION PURCHASING PROGRAM FOR MICROCOMPUTERS (PEPPM) COOP #52212PEPPM

WHEREAS, *N.J.S.A. 40A:11-11(5) et seq, N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c)* and per Local Finance Notice No. LFN 2011-35 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Pennsylvania Education Purchasing Program for Microcomputers (PEPPM), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 25, 2013 the governing body of the Cherry Hill Public School District, County of Camden, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Cherry Hill Public School District

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, , *N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c)* and per Local Finance Notice No. LFN 2011-35 the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

f) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED PENNSYLVANIA EDUCATION PURCHASING PROGRAM FOR MICROCOMPUTERS (PEPPM) VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the PEPPM National Contract Program for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods utilizing the PEPPM National Contract Program; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced PEPPM National Contract Program Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current PEPPM National Contract Program which expires December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved PEPPM National Contract Program Vendors as listed below for the 2013/2014 school year pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced PEPPM National Contract Program Vendors not to exceed the amounts stated shall be as follows:

| <u>Bid Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>Amount Not to Exceed</u> |
|-------------------|------------------------|--|-----------------------------|
| 524104 | Dell Marketing, LP | Computer systems, peripherals and other branded products | \$500,000 |
| 524104 | ePlus Technology, Inc. | Cisco networking products | 250,000 |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- f) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED PENNSYLVANIA EDUCATION PURCHASING PROGRAM FOR MICROCOMPUTERS (PEPPM) VENDORS continued

| <u>Contract Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>Amount Not to Exceed</u> |
|------------------------|---------------------|--|-----------------------------|
| 524104-143 | RFP Solutions, Inc. | Panasonic – Security Systems Group | \$400,000 |
| 524104 | eInstruction | Interactive white board & classroom technology solutions | 10,000 |

- g) RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC) COOP # 65MCESCCPS

WHEREAS, *N.J.S.A. 40A:11-11(5) et seq, N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c)* and per Local Finance Notice No. LFN 2011-35 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 25, 2013 the governing body of the Cherry Hill Public School District, County of Camden, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Cherry Hill Public School District

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, , *N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c)* and per Local Finance Notice No. LFN 2011-35 the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

h) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods or services under the MRESC Cooperative Pricing System entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the MRESC Cooperative Pricing System; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced MRESC Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current MRESC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods and services from those approved MRESC Vendors as listed below for the 2013/2014 school year pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the MRESC Cooperative Pricing System, not to exceed the amounts stated shall be as follows:

| <u>Bid Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>Contract Expiration Date</u> | <u>Amount Not to Exceed</u> |
|-------------------|---------------|---------------------------|---------------------------------|-----------------------------|
| 12/13-65 | Amsan | Custodial Supplies | 1-21-14 | \$100,000 |
| MRESC | Marturano | Playground Equipment & | 6-30-14 | 500,000 |
| 12/13-13 | Recreation | Outdoor Circuit Training | | |
| MRESC | Keyboard | SMART Board Technology | 6-30-14 | 50,000 |
| 12/13-18 | Consultants | | | |
| MRESC | LEPCO | Grounds Equipment | 7-31-13 | 50,000 |
| 12/13-24 | | | | |
| MRESC | Laurel Lawn | Grounds Equipment | 7-31-13 | 15,000 |
| 12/13-24 | Mower | | | |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

i) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor that has been awarded a first renewal on Bid #A-51 through the Camden County Cooperative Pricing System, said bid expires January 31, 2014.

OFFICE SUPPLIES – BID #A-51

Office Basics, Boothwyn, PA

j) **RESOLUTION FOR SHARED SERVICES AGREEMENT BETWEEN THE SOUTH JERSEY TECHNOLOGY PARTNERSHIP (SJTP) AND THE CHERRY HILL BOARD OF EDUCATION**

RESOLVED, that the Cherry Hill Board of Education hereby approves the Shared Services Agreement between the Board and the South Jersey Technology Partnership (SJTP) for technology equipment.

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- k) RESOLUTION AUTHORIZING THE CHERRY HILL PUBLIC SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH EDUCATIONAL DATA SERVICES (EDS) THROUGH THE LEAD AGENCY KNOWN AS THE EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY

WHEREAS, N.J.S.A. 18A-18A-11 et seq. authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials and supplies; and

WHEREAS, the Cherry Hill Public School District within the County of Camden, State of New Jersey, desires to participate in the Educational Cooperative Pricing System; in particular, with EDUCATIONAL DATA SERVICES (EDS) as part of that Cooperative Pricing System.

NOW THEREFORE, BE IT RESOLVED as follows:

The Board of Education authorizes participation in the EDUCATIONAL COOPERATIVE PRICING SYSTEM of the Educational Services Commission of Morris County and the respective Resolution Number 26EDCP of that agency, INCLUDING EDUCATIONAL DATA SERVICES (EDS) for the school year July 1, 2013 to June 30, 2014, under the auspices of N.J.S.A. 18A-18A-11 et seq. (PO #14-00198) in the amount not to exceed \$25,000.00

Account Code: 11 000 251 340 90 0002

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

1) APPOINTMENT OF FOOD SERVICE MANAGEMENT COMPANY

WHEREAS, the Cherry Hill Board of Education issued a Request for Proposals for provision of a Food Service Management Program in the Cherry Hill Public School District for the 2013-14 school year; and

WHEREAS, three responses to the RFP were received on May 21, 2013 and evaluated by a District committee, utilizing the criteria listed in the RFP; and

WHEREAS, as a result of such review the Committee has recommended to the Board an award of a food services management contract to Aramark Educational Services, LLC, Philadelphia, PA, (hereinafter "ARAMARK") as most advantageous to the District, price and other factors considered;

NOW, THEREFORE, BE IT

RESOLVED, that the Cherry Hill Board of Education awards a food services management contract to ARAMARK for the period July 1, 2013 through June 30, 2014 in accordance with the terms of the RFP and ARAMARK's proposal in response to the RFP, including but not limited to the following fees and guarantees:

1. A "meal equivalent" to be provided by ARAMARK shall be determined by dividing the total of cash receipts, other than from sales of National School Lunch and Breakfast Program meals or ASSP meals or Cash Equivalents by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by ARAMARK shall be the amount of One Dollar (\$1.00);
2. ARAMARK shall be reimbursed for all Reimbursable Items, including an allowance for its General and Administrative Expense of Five and One Quarter Cents (\$0.0525) per meal served under the National School Lunch and Breakfast Programs and ASSP Program and Meal Equivalent served. In addition, ARAMARK shall receive a Management Fee of Three and Nine Hundredths Cents (\$0.039) per meal for each National School Lunch and Breakfast Program meal and ASSP meal served and Meal Equivalent served;
3. The number of National School Lunch and Breakfast Program meals and After School Snack Program meals served to children shall be determined by actual count. Meal Equivalents shall be determined as set forth in Paragraph 1 above;
4. ARAMARK guarantees to the Board a food service program profit for the 2013-14 school year in the amount of One Hundred Fifty Thousand Three Hundred Seven Dollars (\$150,307). If the profit generated by the food service program is less than this amount, ARAMARK has agreed to, and shall, pay the full amount of the difference to the Board.

and be it

FURTHER RESOLVED, that the Board authorizes and directs its President and Secretary to execute an appropriate form of agreement with ARAMARK and any other documents necessary to effectuate the terms of this Resolution, upon the approval of the form of same by the Board Solicitor.

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

m) ERATE 360 SOLUTIONS, LLC

Resolved, that eRate 360 Solutions LLC be retained as a consultant to assist the District with the administration of the application of the Universal Service Fund (E-rate) discount through Funding Year 17 (2014-2015) at a fee not to exceed \$9,000.00 with a per diem rate of \$153.00 for on-site travel if required, in accordance with the terms of the contract on file in the office of the Assistant Superintendent-Business; and be it

Further Resolved, that the Assistant Superintendent-Business is authorized and directed to sign the contract between the Board and eRate 360 Solutions on behalf of the Board.

PO #14-00215

Account Code: 11 000 230 339 90 0001

n) RESOLUTION TO CORRECT PREVIOUS MOTION

WHEREAS, an award for a change order against BID #ESDRD- - ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL was acted on at the March 19, 2013, Action Meeting the amount was stated as a total deduction in the amount of \$29, 539.46 and should have been for a total increase of \$29,539.46 at Harte Elementary School, issued to Wescott Electric Company, Glen Riddle, PA.

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) #AARDW-061313 – ASBESTOS ABATEMENT AND REMOVAL (6-13-13)

INFORMATION:

Specifications for the procurement of a vendor to provide asbestos abatement and removal on an as needed basis for the 2013/2014 school year were advertised and solicited with the following results.

| | Description | Abatetech, Lumberton, NJ | Shade Environmental, Maple Shade, NJ | Greenwood Abatement, Butler, NJ | Plymouth Environmental, Norristown, PA |
|----|--|-----------------------------|---|---------------------------------------|--|
| 1 | Unit price for removal of floor tiles (up to 50 square feet per building per job). | 9.50 per sf | Included in mobilization charge | 7.00 per sf | 16.00 per sf |
| 2 | Unit price for removal of floor tile and associated mastic (up to 50 square feet per building per job). | 10.50 per sf | Included in mobilization charge | 8.00 per sf | 16.00 per sf |
| 3 | Unit price for removal of floor tile (more than 50 square feet per building per job). | 6.85 per sf | 1.50 per sf | 7.00 per sf | 11.00 per sf |
| 4 | Unit price for removal of floor tile and associated mastic (more than 50 square feet per building per job). | 7.90 per sf | .50 per sf | 8.00 per sf | 12.00 per sf |
| 5 | Unit price for removal of pipe insulation. | 79.00 per lf | 75.00 per lf | 54.00 per lf | 70.00 per lf |
| 6 | Unit price for removal of pipe insulation (glove bagging method) | 79.00 per lf | 75.00 per lf | 54.00 per lf | 70.00 per lf |
| 7 | Unit price for removal of boiler insulation and associated insulated heating components. | 47.50 per sf | 100.00 per sf | 25.00 per sf | 70.00 per sf |
| 8 | Unit price for removal of miscellaneous asbestos containing materials. | 8.45 per sf | 50.00 per sf | 20.00 per sf | 10.00 per sf |
| 9 | Removal of asbestos contaminated plaster | 22.00 per sf | 50.00 per sf | 15.00 per sf | 28.00 per sf |
| 10 | Removal of asbestos roof insulation | 6.50 per sf | 10.00 per sf | 12.00 per sf | 14.00 per sf |
| 11 | Removal of asbestos window chalking | 9.00 per lf | 10.00 per lf | 50.00 per lf | 15.00 per lf |
| 12 | Mobilization charge. The contractor can apply this charge to mobilize in the District at the start of a job. A job is a package of work, of one or more types, at one or more sites, to be performed in one visit to the District. The visit may be one or more days long. | 500.00 per job | 400.00 per job | 1800.00 per job | 1,350.00 per job |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #AARDW-061313 – ASBESTOS ABATEMENT AND REMOVAL (6-13-13) continued

RECOMMENDATION:

It is recommended that BID #AARDW-061313 – ASBESTOS ABATEMENT AND REMOVAL be awarded as follows based on the lowest responsive and responsible bidder to be used on an as needed basis for the 2013/2014 school year.

| | Description | Shade Environmental, Maple Shade, NJ |
|----|--|--------------------------------------|
| 1 | Unit price for removal of floor tiles (up to 50 square feet per building per job). | Included in mobilization charge |
| 2 | Unit price for removal of floor tile and associated mastic (up to 50 square feet per building per job). | Included in mobilization charge |
| 3 | Unit price for removal of floor tile (more than 50 square feet per building per job). | 1.50 per sf |
| 4 | Unit price for removal of floor tile and associated mastic (more than 50 square feet per building per job). | .50 per sf |
| 5 | Unit price for removal of pipe insulation. | 75.00 per lf |
| 6 | Unit price for removal of pipe insulation (glove bagging method) | 75.00 per lf |
| 7 | Unit price for removal of boiler insulation and associated insulated heating components. | 100.00 per sf |
| 8 | Unit price for removal of miscellaneous asbestos containing materials. | 50.00 per sf |
| 9 | Removal of asbestos contaminated plaster | 50.00 per sf |
| 10 | Removal of asbestos roof insulation | 10.00 per sf |
| 11 | Removal of asbestos window chalking | 10.00 per lf |
| 12 | Mobilization charge. The contractor can apply this charge to mobilize in the District at the start of a job. A job is a package of work, of one or more types, at one or more sites, to be performed in one visit to the District. The visit may be one or more days long. | 400.00 per job |

PO #14-00130

Account Code: 11 000 261 420 XX 0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- b) **#MCSPV-060614 – CRAWL SPACE VENTILATION SYSTEM AND RELATED WORK AT THE MALBERG ALTERNATIVE HS / ADMINISTRATION BUILDING (6-14-13)**

INFORMATION:

Specifications for the procurement of a vendor to provide crawl space ventilation system at Malberg Alternative High School / Administration Building were advertised and solicited with the following results.

| <u>BIDDER</u> | CONTRACT SOC-1 CRAWL SPACE VENTILATION <u>SYSTEM</u> |
|---|---|
| Falasca Mechanical, Vineland, NJ | \$136,200.00 |
| Levy Construction, Audubon, NJ | 136,600.00 |
| Wm. Kohl Construction Corp., Lincroft, NJ | 238,200.00 |
| Gaudelli Bros., Millville, NJ | N/R |
| Indoor Air Tech., Victor, NY | N/R |

RECOMMENDATION:

It is recommended that BID #MCSPV-060614 – CRAWL SPACE VENTILATION SYSTEM AND RELATED WORK AT THE MALBERG ALTERNATIVE HS / ADMINISTRATION BUILDING be awarded as follows based on the lowest responsive and responsible bidder.

| <u>BIDDER</u> | CONTRACT SOC-1 CRAWL SPACE VENTILATION <u>SYSTEM</u> |
|----------------------------------|---|
| Falasca Mechanical, Vineland, NJ | \$136,200.00 |

PO #13-08586

Account Code: 12 000 400 450 60 8051

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- c) **#ASMIR-062013 – ALARM SYSTEM MONITORING, INSPECTION AND REPAIR (6-20-13)**

INFORMATION:

Specifications for the procurement of a vendor to provide alarm system monitoring, inspection and repair on an as needed basis for the 2013/2014 school year were advertised and solicited with the following results.

| <u>BIDDERS</u> | Bevan Security Systems, Inc., Riverside, NJ | Open System Integrators, Inc., Englishtown, NJ |
|---|--|---|
| Monitoring of fire & burglary Alarm | \$9,204.00 | N/B |
| Semi-annual fire alarm testing/inspections | 78,400.00 | N/B |
| Total | 87,604.00 | N/B |

Hourly rate for fire & burglar panel work/repair work

| | | |
|---|---------|-----|
| Regular rate (Monday- Friday: 7:30am to 4:30pm) | \$98.00 | N/B |
| Regular rate (Monday- Friday: 4:30pm to 11:00 pm) | 98.00 | N/B |
| Overtime rate | 147.00 | N/B |
| Holiday rate | 147.00 | N/B |
| Parts cost mark-up | 25% | N/B |

PO# 14-00128 and PO #14-00311

Account Code: 11 000 261 420 XX 0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- c) **#ASMIR-062013 – ALARM SYSTEM MONITORING, INSPECTION AND REPAIR (6-20-13) continued**

RECOMMENDATION:

| <u>BIDDERS</u> | Bevan Security Systems, Inc., Riverside, NJ |
|---|--|
| Monitoring of fire & burglary Alarm | \$9,204.00 |
| Semi-annual fire alarm testing/inspections | 78,400.00 |
| Total | 87,604.00 |

Hourly rate for fire & burglar panel work/repair work

| | |
|--|----------------|
| Regular rate (Monday- Friday: 7:30am to 4:30pm) | \$98.00 |
| Regular rate (Monday- Friday: 4:30pm to 11:00 pm) | 98.00 |
| Overtime rate | 147.00 |
| Holiday rate | 147.00 |
| Parts cost mark-up | 25% |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- d) **#WJGER-062013 – MASONRY RESTORATION AND RELATED WORK AT CHERRY HILL HIGH SCHOOL WEST (6-20-13)**

INFORMATION:

Specifications for the procurement of a vendor to provide masonry restoration at HS West Jones Gym entrance were advertised and solicited with the following results.

| <u>BIDDERS</u> | <u>Contract SOC-1 Masonry restoration and related work</u> | <u>ALT. SOC-1A Replace existing cast stone with new cast stone units</u> |
|---|---|---|
| Levy Construction Co., Inc., Audubon, NJ | \$206,600.00 | \$29,000.00 |
| Duall Bldg. restoration, Inc., Cinnaminson, NJ | N/R | N/R |
| J.P.S. Construction Co., Inc., Glenside, PA | N/R | N/R |
| W. J. Gross, Inc. Sewell, NJ | N/R | N/R |

RECOMMENDATION:

It is recommended that BID #WJGER-062013 – MASONRY RESTORATION AND RELATED WORK AT CHERRY HILL HIGH SCHOOL WEST be awarded as follows based on the lowest responsive and responsible bidder.

| <u>BIDDERS</u> | <u>Contract SOC-1 Masonry restoration and related work</u> |
|---|---|
| Levy Construction Co., Inc., Audubon, NJ | \$206,600.00 |

PO #13-08671

Account Code: 12 000 400 450 55 8049

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #QS-BB2 – BANKBRIDGE DEVELOPMENT CENTER WITH AIDE

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport classified students as listed below.

Route: QS-BB2
School: Bankbridge Development Center
Company: Holcomb Bus Service, Inc.
Date(s): 7/8/13 thru 8/8/13, Monday thru Thursday only
Cost per diem: \$222.00
Aide per diem: \$40.00
Total # of days: (20) Twenty
Total Cost: \$5240.00

PO# 14-01817
Account Code: 11-000-270-514-83-0001

- b) ROUTE #QS-BB3 – BANKBRIDGE ELEMENTARY WITH AIDE

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. - Berlin. It is recommended that prior administrative approval be ratified for First Student, Inc. - Berlin to transport classified students as listed below.

Route: QS-BB3
School: Bankbridge Elementary
Company: First Student, Inc. - Berlin
Date(s): 7/8/13 thru 8/8/13, Monday thru Thursday only
Cost per diem: \$211.05
Aide per diem: \$59.54
Total # of days: (20) Twenty
Total Cost: \$5,411.80

PO# 14-01814
Account Code: 11-000-270-514-83-0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

c) ROUTE #QS-CH – CRESCENT HILL ACADEMY WITH AIDE

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Safety Bus Service, Inc. It is recommended that prior administrative approval be ratified for Safety Bus Service, Inc. to transport classified students with an aide as listed below.

Route: QS-CH
School: Crescent Hill Academy
Company: Safety Bus Service, Inc.
Date(s): 7/1/13 thru 8/12/13
Cost per diem: \$102.00
Aide cost: \$34.14
Total # of days: (30) Thirty
Total Cost: \$4,084.20

PO# 14-01820
Account Code: 11-000-270-514-83-0001

d) ROUTE #QS-DA1 – DURAND ACADEMY – WOODBURY WITH AIDE

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service Inc. to transport five (5) classified students with an aide as listed below.

Route: QS-DA1
School: Durand Academy - Woodbury
Company: Holcomb Bus Service, Inc.
Date(s): 7/8/13 thru 8/23/13
Cost per diem: \$169.00
Aide cost: \$39.00
Total # of days: (35) Thirty five
Total Cost: \$7,280.00

PO# 14-01808
Account Code: 11-000-270-514-83-0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

e) #QS-DA2 – DURAND ACADEMY – WOODBURY WITH AIDE

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport five (5) classified students with an aide as listed below.

Route: QS-DA2
School: Durand Academy - Woodbury
Company: Holcomb Bus Service, Inc.
Date(s): 7/8/13 thru 8/23/13
Cost per diem: \$222.00
Cost per diem, per aide: \$40.00
(3 Aides)
Total # of days: (35) Thirty-Five
Total Cost: \$11,970.00

PO# 14-01821
Account Code: 11-000-270-514-83-0001

f) ROUTE #QS-EI – EDEN INSTITUTE WITH AIDE

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from T & L Transportation, Inc. It is recommended that prior administrative approval be ratified for T & L Transportation, Inc. to transport classified students as listed below.

Route: QS-EI
School: Eden Institute
Company: T & L Transportation, Inc.
Date(s): 7/1/13 thru 8/16/13
Cost per diem: \$260.00
Aide per diem: \$25.00
Total # of days: (34) Thirty-Four
Total Cost: \$9,690.00

PO# 14-01816
Account Code: 11-000-270-514-83-0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

g) ROUTE #QS-GP – GARFIELD PARK ACADEMY

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. – Berlin. It is recommended that prior administrative approval be ratified for First Student, Inc. – Berlin to transport two (2) classified students as listed below.

Route: QS-GP

School: Garfield Park Academy

Company: First Student, Inc. – Berlin

Date(s): 7/8/13 thru 8/8/13

Cost per diem: \$206.00

Total # of days: (20) Twenty; Monday thru Thursday only

Total Cost: \$4120.00

PO# 14-01811

Account Code: 11-000-270-514-83-0001

h) ROUTE #QS-HD1 – HOLLY DELL SCHOOL WITH AIDE

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport classified students as listed below.

Route: QS-HD1

School: HollyDell School

Company: Hillman's Bus Service, Inc.

Date(s): 7/1/13 thru 8/23/13

Cost per diem: \$205.00

Aide per diem: \$42.00

Total # of days: (38) Thirty-Eight

Total Cost: \$9,386.00

PO# 14-01812

Account Code: 11-000-270-514-83-0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

i) ROUTE #QS-HD2 – HOLLY DELL SCHOOL

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. – Berlin. It is recommended that prior administrative approval be ratified for First Student, Inc. – Berlin to transport classified students as listed below.

Route: QS-HD2
School: HollyDell School
Company: First Student, Inc. - Berlin
Date(s): 7/1/13 thru 8/23/13
Cost per diem: \$215.59
Total # of days: (38) Thirty-Eight
Total Cost: \$8,192.42

PO# 14-01813
Account Code: 11-000-270-514-83-0001

j) ROUTE #QS-NG – NEWGRANGE SCHOOL / THE BRIDGE ACADEMY

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service Inc. to transport classified students as listed below.

Route: QS-NG
School: Newgrange School/The Bridge Academy
Company: Hillman's Bus Service, Inc.
Date(s): 6/24/13 thru 7/25/13, Monday thru Thursday only - The Bridge Academy
Date(s): 7/1/13 thru 8/13/13- Newgrange School
Cost per diem: \$259.00
Total # of days: (34) Thirty-Four
Total Cost: \$8806.00

PO# 14-01819
Account Code: 11-000-270-514-83-0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

k) ROUTE #QS-NH – NEW HOPE ACADEMY

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. – Lawnside. It is recommended that prior administrative approval be ratified for First Student, Inc. – Lawnside to transport three (3) classified students as listed below.

Route: QS-NH
School: New Hope Academy
Company: First Student, Inc. – Lawnside
Date(s): 7/2/13 thru 8/15/13
Cost per diem: \$320.65
Total # of days: (20) Twenty; Tuesday thru Thursday only
Total Cost: \$6413.00

PO# 14-01810
Account Code: 11-000-270-514-83-0001

l) ROUTE #QS-YC2 – YALE SCHOOL – CHERRY HILL

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Mc Gough Bus Service, Inc. It is recommended that prior administrative approval be ratified for Mc Gough Bus Service Inc. to transport eight (8) classified students as listed below.

Route: QS-YC2
School: Yale School- Cherry Hill
Company: Mc Gough Bus Service, Inc.
Date(s): 7/8/13 thru 8/16/13
Cost per diem: \$200.00
Aide cost per diem: \$26.00
Total # of days: (30) Thirty
Total Cost: \$6,780.00

PO# 14-01809
Account Code: 11-000-270-514-83-0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

m) ROUTE #QS-YV – Y.A.L.E. SCHOOL SOUTHEAST - VOORHEES

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport classified students as listed below.

Route: QS-YV
School: Y.A.L.E. School Southeast - Voorhees
Company: Hillman's Bus Service, Inc.
Date(s): 7/1/13 thru 8/21/13, Monday thru Thursday only
Cost per diem: \$153.40
Aide per diem: \$32.50
Total # of days: (30) Thirty
Total Cost: \$5,577.00

PO# 14-01815
Account Code: 11-000-270-514-83-0001

n) ROUTE #QS-BB2A – BANKBRIDGE DEVELOPMENT CENTER –
ADDITIONAL AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (1) one classified student with an aide as listed below.

Route: QS-BB2A / Added Aide
School: Bankbridge Development Center
Company: Holcomb Bus Service, Inc.
Original Route: QS-BB2
Original Bid: # Quote
Date(s): 7/8/13 thru 8/8/13
Cost per diem: \$40.00
Total # of days: (20) Twenty
Total Cost: \$800.00

P.O. #14-01842
Account Code: 11-000-270-514-83-0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- o) ROUTE #S-J16A – JOHNSON - AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for T&L Transportation, Inc. to transport (1) one classified student with an aide as listed below.

Route: S-J16A / Added Aide
School: Johnson Elementary School
Company: T&L Transportation, Inc.
Original Route: S-J16
Original Bid: # 5653
Date(s): 7/1/13 thru 8/1/13
Cost per diem: \$45.00
Total # of days: (19) Nineteen
Total Cost: \$855.00

P.O. #14-01843
Account Code: 11-000-270-514-83-0001

- p) ROUTE #QS-YMT – YALE SCHOOL – WITH AIDE

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from T&L Transportation, Inc. It is recommended that prior administrative approval be ratified for T&L Transportation, Inc. to transport one (1) classified student as listed below.

Route: QS-YMT
School: Yale School- Mullica Twp.
Company: T&L Transportation, Inc.
Date(s): 7/8/13 thru 8/16/13
Cost per diem: \$195.00
Aide cost: \$45.00
Total # of days: (30) Thirty
Total Cost: \$7,200.00

PO#14-01844
Account Code: 11-000-270-514-83-0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

q) ROUTE #S-17A – JOHNSON / AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Laurel Enterprise, Inc. to transport classified students with an aide as listed below.

Route: S-J17A / Added Aide
School: Johnson Elementary School
Company: Laurel Enterprise, Inc.
Original Route: S-J17
Original Bid: # 5653
Date(s): 7/1/13 thru 8/1/13
Cost per diem: \$50.00
Total # of days: (19) Nineteen
Total Cost: \$950.00

P.O. #14-01845
Account Code: 11-000-270-514-83-0001

r) ROUTE #S-BE1A – BROOKFIELD ELEMENTARY SCHOOL - AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Laurel Enterprise, Inc. to transport (1) one classified student with an aide as listed below.

Route: S-BE1A / Added Aide
School: Brookfield Elementary School
Company: Laurel Enterprise, Inc.
Original Route: BE-1
Original Bid: # 5363
Date(s): 7/8/13 thru 8/8/13
Cost per diem: \$50.00
Total # of days: (20) Twenty
Total Cost: \$1,000.00

P.O. #14-01848
Account Code: 11-000-270-514-83-0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

It is recommended that the following contracts be renewed for the 2013/2014 school year in compliance with N.J.S.A. 18A:18A based upon the Boards finding that the services are performed in an effective and efficient manner.

a) **BID #DMRMM-111511 - DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS (11-15-11)**

| <u>VENDOR</u> | <u>AWARD</u> | | <u>FIRST RENEWAL</u> <u>2012/2013</u> | | <u>FIRST RENEWAL</u> <u>2013/2014</u> | |
|--------------------------------------|------------------------------------|------------------------------------|--|-------------------------------------|--|------------------------------------|
| | EMERGENCY HOURLY <u>RATE</u> | EMERGENCY HOURLY <u>RATE</u> | EMERGENC Y HOURLY <u>RATE</u> | EMERGENC Y HOURLY <u>RATE</u> | EMERGENCY HOURLY <u>RATE</u> | EMERGENCY HOURLY <u>RATE</u> |
| James Doorcheck, Philadelphia, PA | \$60.00 | \$60.00 | \$60.00 | \$60.00 | \$60.00 | \$60.00 |

PO #14-00273

Account Code: 11 000 261 420 XX 0001

b) **BID # WGRMM-061011 - WINDOW GLAZING, REPAIR AND MINOR MODIFICATIONS (6-10-11)**

| <u>VENDOR</u> | <u>AWARD</u> HOURLY RATE | <u>FIRST RENEWAL</u> <u>2012/2013</u> HOURLY RATE | <u>FIRST RENEWAL</u> <u>2013/2014</u> HOURLY RATE |
|--|-----------------------------|---|---|
| Michael's Glass Company, Philadelphia, PA | \$35.25 | \$35.25 | \$35.25 |

PO #14-00232

Account Code 11 000 261 420 XX 0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS continued

c) BID #GCRMM-060811 – GENERAL CONSTRUCTION REPAIRS AND MINOR MODIFICATIONS (6-8-11)

| <u>VENDOR</u> | <u>AWARD</u> | | <u>FIRST RENEWAL</u> <u>2012/2013</u> | | <u>FIRST RENEWAL</u> <u>2013/2014</u> | |
|--|---|--|---|--|---|--|
| | <u>Standard</u> <u>Billing</u> <u>Rate/HR</u> | <u>Premium</u> <u>Billing Rate</u> <u>(*1.5HR)</u> | <u>Standard</u> <u>Billing</u> <u>Rate/HR</u> | <u>Premium</u> <u>Billing Rate</u> <u>(*1.5HR)</u> | <u>Standard</u> <u>Billing</u> <u>Rate/HR</u> | <u>Premium</u> <u>Billing</u> <u>Rate</u> <u>(*1.5HR)</u> |
| Coastal Land Contractors, Pittsgrove, NJ | | | | | | |
| Management | \$75.00 | \$112.50 | \$75.00 | \$112.50 | \$75.00 | \$112.50 |
| Administration | 75.00 | 112.50 | 75.00 | 112.50 | 75.00 | 112.50 |
| Apprentice (All trades) | 75.00 | 112.50 | 75.00 | 112.50 | 75.00 | 112.50 |
| Equipment operator (i.e. back hoe, front end loader etc) | 96.00 | 144.00 | 96.00 | 144.00 | 96.00 | 144.00 |
| Journeyman carpenter | 95.00 | 142.50 | 95.00 | 142.50 | 95.00 | 142.50 |
| Journeyman electrician | 98.00 | 147.00 | 98.00 | 147.00 | 98.00 | 147.00 |
| Journeyman mason | 95.00 | 142.50 | 95.00 | 142.50 | 95.00 | 142.50 |
| Journeyman plumber | 91.40 | 137.10 | 91.40 | 137.10 | 91.40 | 137.10 |
| Journeyman welder | 95.00 | 142.50 | 95.00 | 142.50 | 95.00 | 142.50 |
| Journeyman pipe fitter | 91.40 | 137.10 | 91.40 | 137.10 | 91.40 | 137.10 |
| Journeyman sprinkler fitter | 81.00 | 121.50 | 81.00 | 121.50 | 81.00 | 121.50 |
| Journeyman concrete | 95.00 | 142.50 | 95.00 | 142.50 | 95.00 | 142.50 |
| Laborer | 84.00 | 126.00 | 84.00 | 126.00 | 84.00 | 126.00 |

PO #14-00274

Account Code: 11 000 261 420 XX 0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CONTRACT
RENEWALS continued

d) #TEMPS-061912- TEMPORARY HELP SERVICES (6-19-12)

| <u>AWARD</u> | | <u>FIRST</u> | | <u>SECOND</u> | | <u>THIRD</u> | |
|-----------------|--|--------------|---------|----------------|---------|--------------|---------|
| Hourly Rate | | | | | | | |
| CLEANER | | KAYE | \$14.75 | PERRY | \$14.80 | EXPRESS | \$14.99 |
| GROUNDKEEPER | | EXPRESS | \$11.39 | KAYE | \$14.75 | PERRY | \$14.80 |
| SECRETARY | | EXPRESS | \$13.45 | CAREERS USA | \$15.03 | KAYE | \$16.35 |
| OFFICE CLERK | | EXPRESS | \$11.99 | CAREERS USA | \$14.57 | KAYE | \$14.75 |

| <u>FIRST RENEWAL</u> | | <u>FIRST</u> | | <u>SECOND</u> | | <u>THIRD</u> | |
|----------------------|--|--------------|---------|----------------|---------|--------------|---------|
| Hourly Rate | | | | | | | |
| CLEANER | | KAYE | \$14.75 | PERRY | \$14.80 | EXPRESS | \$14.99 |
| GROUNDKEEPER | | EXPRESS | \$11.39 | KAYE | \$14.75 | PERRY | \$14.80 |
| SECRETARY | | EXPRESS | \$13.45 | CAREERS USA | \$15.03 | KAYE | \$16.35 |
| OFFICE CLERK | | EXPRESS | \$11.99 | CAREERS USA | \$14.57 | KAYE | \$14.75 |

PO #13-00242, 14-00278, 14-00279 and 14-00306

Account Code: 11 000 XXX 420 XX 0001

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 6. TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Cherry Hill Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Cherry Hill Board of Education has determined that up to \$3,500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Cherry Hill Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

ITEM 7. 2013-2014 GENERAL FUND - TRANSFER

A motion is hereby made to transfer to the 2013-2014 General Fund \$1,563,648 that remains after the close-out of various Capital Fund projects listed on the attached Summary of Capital Projects dated May 31, 2013.

ITEM 8. FUNDS RETURNED TO CAPITAL RESERVE

A motion is hereby made to return to Capital Reserve \$118,467 that remains after the close-out of various Capital Fund projects listed on the attached Summary of Capital Projects dated May 31, 2013.

ITEM 9. APPROVAL OF THE ESTABLISHMENT OF AN INTERNAL SERVICE FUND FOR THE DISTRICT'S SELF INSURED PRESCRIPTION PLAN

The Board of Education hereby approves the establishment of an Internal Service Fund for the District's self-insured prescription plan, in order to account for any claims Incurred But Not yet Reported and to further maintain adequate cash flow to support the program.

**Summary of Capital Projects
Fund 30
May 31, 2013**

| Proj # | Issue/Project Title | Funding Source | Fund Balance | Return to | |
|--|--|---------------------|---------------------|-------------------|------------------------|
| | | | | Capital Reserve | Return to General Fund |
| N/A | Various Projects | N/A | 107,071.00 | - | 107,071.00 |
| 3006 | Cherry Hill East Renovations | SDA Capital Outlay | 166.00 | | 166.00 |
| 3011 | Barclay Early Childhood Center - Renovations | SDA Capital Outlay | 34,420.35 | | 34,420.35 |
| 3013 | Beck Middle School - Renovations | SDA Capital Outlay | 71,182.28 | | 71,182.28 |
| 4001 | Harte Elementary Schools | SDA Capital Outlay | | | - |
| 4002 | Paine Elementary Schools | SDA Capital Outlay | 45,950.30 | | 45,950.30 |
| 4005 | Carusi Middle School - Renovations | SDA CapRes/ CapOut | 64,498.41 | 57058.92 | 7,439.49 |
| 4006 | Cherry Hill High School -East Roof Replacement | SDA Capital Reserve | 61,408.08 | 61408.08 | - |
| 4007 | Sharp Elementary School Roof Replacement | SDA Capital Outlay | 32,323.94 | | 32,323.94 |
| 4008 | Cherry Hill High School East - Toilet Room Renovations | SDA Capital Outlay | 49,824.21 | | 49,824.21 |
| Capital Outlay & Capital Reserve | | | 359,774 | 118,467 | 241,307 |
| 5001 | Harte Elementary School Renovations | SDA LP1/ CapOut | 3,714.70 | | 3,714.70 |
| 5018 | Paine Elementary School Renovations | SDA LP1/ CapOut | 3,559.00 | | 3,559.00 |
| 5024 | Cherry Hill High School East Renovations | SDA LP1/ CapOut | 87,055.04 | | 87,055.04 |
| 5025 | Cherry Hill High School East Renovations | SDA LP1/ CapOut | 26,519.39 | | 26,519.39 |
| 5026 | Cherry Hill High School West Renovations | SDA LP1/ CapOut | 205,906.73 | | 205,906.73 |
| 5027 | Cherry Hill High School West Renovations | SDA LP1/ CapOut | 214,315.58 | | 214,315.58 |
| Lease Purchase I & Capital Outlay | | | 541,070.44 | - | 541,070.44 |
| 5008 | Johnson Elementary School Renovations | SDA LP2 | 26,048.96 | | 26,048.96 |
| 5009 | Mann Elementary School Renovations | SDA LP2 | 37,421.58 | | 37,421.58 |
| 5010 | Sharp Elementary School Renovations | SDA LP2 | 16,422.78 | | 16,422.78 |
| 5011 | Stockton Elementary School Roof Replacement | SDA LP2 | 134,392.94 | | 134,392.94 |
| 5012 | Carusi Middle School Renovations | SDA LP2 | 124,683.66 | | 124,683.66 |
| 5013 | Carusi Middle School Renovations | SDA LP2 | 58,962.36 | | 58,962.36 |
| 5014/8024 | Rosa Middle School Renovations | SDA LP2 | 81.00 | | 81.00 |
| 5015 | Beck Middle School Renovations | SDA LP2 | 3,814.00 | | 3,814.00 |
| 5017 | Malberg Alternative Door, Window and Roof Replace | SDA LP2 | 101,624.86 | | 101,624.86 |
| 5019 | Sharp Elementary School Roof Replacement | SDA LP2 | 18,839.15 | | 18,839.15 |
| 5020 | Woodcrest Elementary School Renovations | SDA LP2 | 19,664.38 | | 19,664.38 |
| 5021 | Barclay Early Child Care Renovations | SDA LP2 | 2,096.57 | | 2,096.57 |
| 5022 | Stockton Elementary School Renovations | SDA LP2 | 21,522.49 | | 21,522.49 |
| 5023 | Knight Elementary School Renovations | SDA LP2 | 20,632.04 | | 20,632.04 |
| 8011 | Beck Roof Replacement | SDA LP2 | 14,857.00 | | 14,857.00 |
| 8012 | Beck HVAC | SDA CapRes/ CapOut | - | | - |
| 8013 | Carusie Façade Repair | SDA CapRes/ CapOut | 41.64 | | 41.64 |
| 8014 | Stockton HVAC | SDA CapRes/ CapOut | 35,325.53 | | 35,325.53 |
| 8015 | Kingston Boiler Replacement | SDA CapRes/ CapOut | 7,142.09 | | 7,142.09 |
| 8016 | Conn Links at Rosa | SDA CapRes/ CapOut | 30,627.07 | | 30,627.07 |
| Lease Purchase II, Capital Outlay & Capital Reserve | | | 674,200.10 | - | 674,200.10 |
| Total NJ Schools Development Authority Projects | | | 1,575,044.11 | 118,467.00 | 1,456,577.11 |
| Grand Total | | | 1,682,115.11 | 118,467.00 | 1,563,648.11 |

Open Project
w/SDA AR

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 10. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY APPOINTING A LESSOR RELATING TO THE LEASE PURCHASE OF THE ACQUISITION AND INSTALLATION OF EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$3,323,000, APPROVING THE FORM OF CERTAIN AGREEMENTS, AUTHORIZING THE PRESIDENT AND THE ASSISTANT SUPERINTENDENT, BUSINESS/BOARD SECRETARY TO EXECUTE CERTAIN AGREEMENTS IN AN AMOUNT NOT TO EXCEED AND DETERMINING RELATED MATTERS IN CONNECTION THEREWITH

WHEREAS, The Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey (the "Board") seeks to acquire and install equipment including a capital improvement project consisting of the various projects as set forth in the attached Exhibit A (the "Project") at a cost not to exceed \$3,323,243; and

WHEREAS, the Board intends to finance such Project through a tax-exempt, lease purchase financing in an aggregate amount not exceeding \$3,323,000 (the "Lease Purchase Financing"); and

WHEREAS, the Board advertised for bids for such Lease Purchase Financing; and

WHEREAS, the Board, on June 11, 2013, received bids for the Lease Purchase Financing; and

WHEREAS, the bid of TD Equipment Finance, Inc. ("TD") was the most advantageous bid to the Board; and

WHEREAS, the Board seeks to execute a lease purchase agreement (the "Lease") for the Lease Purchase Financing with TD in its capacity as lessor and in accordance with its bid as set forth below; and

WHEREAS, the Board desires to set forth the basic financial terms to be incorporated into the Lease and authorize the preparation, the execution and the delivery of the Lease and certain other agreements necessary or incidental to the transactions contemplated thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY, as follows:

SECTION 1. The Board hereby approves to finance the acquisition and installation of the Project and other related costs and hereby awards the financing to TD. The interest rate per annum, the principal maturities and the other terms of the financing shall be as described in the Lease and shall be consistent with the bid submitted by TD on June 11, 2013 (the "Bid"). In accordance with the Bid the interest rate shall be 1.16%.

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 10. RESOLUTION – continued

SECTION 2. The Board hereby authorizes (i) the execution and the delivery of the Lease and other related documents, including an Escrow Agreement, and (ii) the performance by the Board of its obligations under the Lease and the Escrow Agreement, both to be dated the date of respective closing. The Board further authorizes and directs the Board President (or in every instance where the Board President is authorized to execute a document under this Resolution the same such authority shall also be given to the Vice President), and the Assistant Superintendent, Business/Board Secretary to approve any non-material changes, additions or deletions to the Lease and the Escrow Agreement as may be necessary in the judgment of the Board's Bond Counsel. The Lease sets forth, among other things, the lease payments of the Board and their respective amounts. In all respects, the Lease shall be consistent with the terms of this Resolution.

SECTION 3. In exchange for its authorization and execution of the Lease, the Board will receive an aggregate amount not to exceed \$3,323,000, which will be used to finance the Project and other related costs. Lease payments under the Lease may occur on one or more dates, provided that the final lease payment shall not exceed the fifth anniversary date of the date of the Lease.

SECTION 4. The Board President and the Assistant Superintendent, Business/Board Secretary are hereby authorized and directed to execute and to deliver on behalf of the Board each of the agreements referred to in Sections 2 and 3 of this Resolution and such other agreements and certificates as may be necessary to complete the transaction contemplated by the Lease and the Board President and Assistant Superintendent, Business/Board Secretary are hereby authorized and directed to take, on behalf of the Board, such other actions as shall be necessary and appropriate to accomplish the lease purchase financing of the Project in accordance with the terms of the Lease and this Resolution and pursuant to the terms of the agreements and the instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereof.

SECTION 5. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease. The Lease will be designated as a "qualified tax-exempt obligation" for purposes of section 265(b)(3)(B)(ii) of the Code.

SECTION 6. This Resolution shall take effect immediately upon its adoption.

EXHIBIT A

| <u>Energy Projects Equipment Lease (Ineligible for Grants)</u> | | |
|---|--|-----------------------------------|
| <u>SITE</u> | <u>PROJECT DESCRIPTION</u> | <u>Total Project Costs</u> |
| <u>Barclay Early Childhood Center</u> | | |
| | Lighting Upgrade | \$3,578 |
| | Lighting Controls | \$20,084 |
| | Computer Power Optimization | \$252 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Barton Elementary School</u> | | |
| | Lighting Upgrades | \$65,834 |
| | Lighting Controls | \$20,954 |
| | Computer Power Optimization | \$252 |
| | Refrigerator Upgrade | \$1,120 |
| | Vending Miser installation | \$213 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Cooper Elementary School</u> | | |
| | Lighting Upgrades | \$1,139 |
| | Lighting Controls | \$22,602 |
| | Computer Power Optimization | \$252 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Harte Elementary School</u> | | |
| | Lighting Upgrades | \$2,600 |
| | Lighting Controls | \$21,182 |
| | Computer Power Optimization | \$252 |
| | Refrigerator Upgrade | \$2,239 |
| | Vending Miser installation | \$420 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Johnson Elementary School</u> | | |
| | Lighting Upgrades | \$7,054 |
| | Lighting Controls | \$29,644 |
| | Computer Power Optimization | \$252 |
| | Refrigerator Upgrade | \$1,120 |
| | Vending Miser installation | \$213 |

Energy Projects Equipment Lease (Ineligible for Grants)

| SITE | PROJECT DESCRIPTION | Total Project Costs |
|--|--|----------------------------|
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Kilmer Elementary School</u> | | |
| | Lighting Upgrades | \$2,668 |
| | Lighting Controls | \$27,265 |
| | Computer Power Optimization | \$252 |
| | Vending Miser installation | \$420 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Kingston Elementary School</u> | | |
| | Lighting Upgrades | \$8,154 |
| | Lighting Controls | \$25,346 |
| | Computer Power Optimization | \$236 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Knight Elementary School</u> | | |
| | Lighting Upgrades | \$9,687 |
| | Lighting Controls | \$18,201 |
| | Computer Power Optimization | \$252 |
| | Vending Miser installation | \$213 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Mann Elementary School</u> | | |
| | Lighting Upgrades | \$8,697 |
| | Lighting Controls | \$18,479 |
| | Computer Power Optimization | \$252 |
| | Refrigerator Upgrade | \$560 |
| | Vending Miser installation | \$420 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Paine Elementary School</u> | | |
| | Lighting Upgrades | \$7,769 |
| | Lighting Controls | \$17,959 |
| | Computer Power Optimization | \$252 |
| | Refrigerator Upgrade | \$560 |

Energy Projects Equipment Lease (Ineligible for Grants)

| SITE | PROJECT DESCRIPTION | Total Project Costs |
|---|--|----------------------------|
| | Vending Miser installation | \$420 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Sharp Elementary School</u> | | |
| | Lighting Upgrades | \$3,605 |
| | Lighting Controls | \$25,183 |
| | Computer Power Optimization | \$252 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Stockton Elementary School</u> | | |
| | Lighting Upgrades | \$39,188 |
| | Lighting Controls | \$26,123 |
| | Computer Power Optimization | \$252 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Woodcrest Elementary School</u> | | |
| | Lighting Upgrades | \$36,613 |
| | Lighting Controls | \$25,715 |
| | Computer Power Optimization | \$252 |
| | Refrigerator Upgrade | \$560 |
| | Vending Miser installation | \$420 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| <u>Beck Middle School</u> | | |
| | Lighting Upgrades | \$42,769 |
| | Lighting Controls | \$49,012 |
| | Computer Power Optimization | \$745 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$67,178 |
| <u>Carusi Middle School</u> | | |
| | Lighting Upgrades | \$46,340 |
| | Lighting Controls | \$52,302 |
| | Computer Power Optimization | \$733 |
| | Vending Miser installation | \$420 |

Energy Projects Equipment Lease (Ineligible for Grants)

| <u>SITE</u> | <u>PROJECT DESCRIPTION</u> | <u>Total Project Costs</u> |
|--|--|----------------------------|
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$67,178 |
| Rosa Middle School | | |
| | Lighting Upgrades | \$36,143 |
| | Lighting Controls | \$38,965 |
| | Computer Power Optimization | \$756 |
| | Refrigerator Upgrade | \$560 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$67,178 |
| HS East | | |
| | Lighting Upgrades | \$191,000 |
| | Lighting Controls | \$72,756 |
| | Computer Power Optimization | \$1,484 |
| | Vending Miser installation | \$1,691 |
| | Boiler Plant Control Upgrade | \$342,606 |
| | Pony Boiler Installation | \$304,298 |
| | Abatement - Boiler Room | \$47,000 |
| | Piping and specialties | \$42,351 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$134,355 |
| HS West | | |
| | Lighting Upgrades | \$126,106 |
| | Lighting Controls | \$63,734 |
| | Computer Power Optimization | \$1,484 |
| | Vending Miser installation | \$420 |
| | Boiler Replacement Jones Gym | \$299,954 |
| | Abatement - Boiler Room | \$55,000 |
| | Piping and specialties | \$42,351 |
| | Boiler Plant Control Upgrade (C-wing) | \$151,822 |
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$134,355 |
| Malberg Alternative High School and Administration Building | | |
| | Lighting Upgrades | \$3,054 |
| | Lighting Controls | \$14,799 |
| | Computer Power Optimization | \$252 |
| | Refrigerator Upgrade | \$1,120 |

Energy Projects Equipment Lease (Ineligible for Grants)

| <u>SITE</u> | <u>PROJECT DESCRIPTION</u> | <u>Total Project Costs</u> |
|--------------------|---|-----------------------------------|
| | Building Automation System (Automatic Temperature Control System Head-end) Upgrade | \$22,393 |
| | | |
| | | \$3,323,243 |

ACTION AGENDA

June 25, 2013

B. BUSINESS AND FACILITIES

ITEM 11. ACCEPTANCE OF DONATIONS

| <u>SCHOOL</u> | <u>DONATION</u> | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|---|--|-----------------------------------|--------------|
| Woodcrest ES - | Three Smart Boards, projectors, ceiling mounts, installation, cabling and electric | Woodcrest PTA | \$15,600 |
| Barton ES | Smart Board, Projector, Cables/Plates, Audio System, Warranty, Installation, Bulbs | Cherry Hill Education Foundation* | \$5,799 |
| Johnson ES | 5 iPads; cases; resource materials; cables; adapters | Cherry Hill Education Foundation* | \$3,787 |
| Kilmer ES | ELMO Document camera and projector combo (G-34) | Cherry Hill Education Foundation* | \$1,212 |
| Kilmer ES | ELMO document camera and projector combo (G-15) | Cherry Hill Education Foundation* | \$2,423 |
| Paine ES | Apple iPad Learning Lab with Apple C,10 pack iPad; Warranty & Cart | Cherry Hill Education Foundation* | \$7,059 |
| Sharp ES | Document Camera/Projector | Cherry Hill Education Foundation* | \$1,212 |
| Woodcrest ES - | Smart Board, Projector, Cables/plates audio system warranty installation - | Cherry Hill Education Foundation* | \$5,520 |
| Carusi MS | Stage Lighting - Installation of additional lighting and a lighting console | Cherry Hill Education Foundation* | \$8,050 |
| Cherry Hill Education Foundation Grants are monetary. *Unexpended funds will be returned to Cherry Hill Education Foundation | | | |

Motion _____ Second _____ Vote _____

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Certificated
6. Contract Renewals—Non-Affiliated
7. Leaves of Absence—Certificated
8. Leaves of Absence—Non-Certificated
9. Assignment/Salary Change—Certificated
10. Assignment/Salary Change—Non-Certificated
11. Other Compensation—Certificated
12. Other Compensation—Non-Certificated
13. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|--------------------|--|-----------------------|----------------------------|
| Francis Lodge | CHHS East-Advisor, Chess Team | 9/01/13 | Declined position |
| Donald Olsen* | CHHS East-Assistant Coach, Football | 9/01/13 | Personal |
| Anne Carrel | Carusi-Language Arts (\$56,729) | 7/01/13 | Deferred Retirement |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. TERMINATION OF EMPLOYMENT-CERTIFICATED - continued

(a) Resignations - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-------------------|---|-----------------------|---------------|
| Ira Kosloff | CHHS West-Assistant Principal (\$153,727) | 9/01/13 | Retirement |
| Nicole Zalkind | Beck-Language Arts (\$50,778) | 7/01/13 | Personal |
| Faith Holmgren | Johnson-Teacher-in-Charge (this position only) | 9/01/13 | Personal |
| Michael Dappolone | CHHS East-Science (\$56,730) | 7/01/13 | Personal |
| Mollie Gross | CHHS West-Special Education (\$51,581) | 7/01/13 | Personal |

*Outside district employee

ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|----------------|---|-----------------------|---------------|
| Michael Dailey | Stockton/Knight-Educational Assistant (\$10,559) | 7/01/13 | Personal |
| William Ackley | Mann-Educational Assistant (\$11,749) | 7/01/13 | Personal |
| Joanna Vitale | Mann-Educational Assistant (\$8227) | 7/01/13 | Retirement |
| Doreen Sarkees | Harte-Educational Assistant (\$18,204) | 2/01/14 | Retirement |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|-------------------------|---|--|--|
| Victoria Malandro | Stockton-Grade 4 (Replacement substitute for E. Winters on leave of absence (budget #11-120-100-101-33-0100) | 8/29/13-6/30/14 | \$48,377 (Bachelors-step 1) |
| Donna Gerber | Johnson-Media Specialist (Replacing C. Chambers-budget # 11-000-222-104-12-0100) | 8/29/13-/6/30/14 | \$97,169 (Masters-step 17) |
| Rebecca Tiernan | Principal-Kilmer (Replacing K. Morton-budget #11-000-240-103-15-0100) | On or about 8/28/13-6/30/14 | \$110,000 prorated |
| Obeda Espada | CHHS East-Math (Replacement substitute for K. O'Neill on leave of absence-budget #11-140-100-101-50-0100) | 8/29/13-2/04/14 | \$48,377 prorated (Bachelors-step 1) |
| Jennifer LaSure | CHHS East-Social Studies/Psychology (Replacement substitute for S. Orlando on leave of absence-budget #11-140-100-101-50-0100) | 8/29/13-11/04/13 | \$48,377 prorated (Bachelors-step 1) |
| Desiree Endreson | Stockton-Special Education (Replacement substitute for E. Wolf on leave of absence-budget #11-213-100-101-33-0100) | 8/29/13-6/30/14 | \$48,377 (Bachelors-step 1) |
| Julie Cairone | CHHS East-Health/P.E.- (Replacement substitute for A. Bowser on leave of absence-budget #11-140-100-101-50-0100) | 8/29/13-10/11/13 | \$48,377 prorated (Bachelors-step 1) |
| Kimberly Davies | Woodcrest-Media Specialist (Replacement substitute for M. Lamp on leave of absence-budget #11-000-222-104-36-0100) | 8/29/13-1/03/14 | \$48,377 prorated (Bachelors-step 1) |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Substitute Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers for the 2012-13 school year effective 6/29/13-6/30/13 (unless otherwise indicated). Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|----------------------|----------------------|----------------------|-------------------------|
| Stephanie Goldstein | Dara DeVito | Lauren Galetto | Ashley Ryan |
| Amy Weber | Kristin Schoch | Carley Datz | Sara Apple |
| Allison Peters | Deana Travers | Latasha Terry | Heather Davidson |
| Kim Vzaniaris | Holly Johnson | Heidi Hayden | Nneka Reynolds |
| Jennifer Betz | | | |

(c) Student Teaching

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher/School</u> |
|--------------------------|-------------------------------|--------------------------|--|
| Katrina Anthony | Rowan | 9/03/13-10/25/13 | Michael Eng/Knight-Stockton |
| Kathryn McCormack | Drexel | 9/16/13-12/13/13 | Melissa Santiago/Paine |
| Lauren Aquaro | College of New Jersey | 10/21/13-12/13/13 | Andrea Savidge/CHHS West |
| Jaime Waterhouse | Rowan | 7/01/13-8/16/13 | Dianna Morris/Johnson (ESY Summer Program) |
| Danielle Hanna | Rutgers | 8/29/13-12/20/13 | Angela Francolino/Harte |
| Gabrielle Marion | Rider | 9/04/13-12/13/13 | Linda Weiss/Paine (revised for cooperating teacher) |
| Samantha Mulligan | University of the Arts | 10/23/13-12/13/13 | Rachel Siegel/CHHS West |

ACTION AGENDA
June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(d) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be approved for co-curricular positions listed in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|--------------------------|---|--|----------------|
| Lee-Ann Halbert | Mann-Teacher in Charge (budget #11-000-240-110-24-0101) | 5/20/13-6/30/13 (revised for dates) | \$261 |
| June Stagliano | Mann-Advisor, Safety Patrol (budget #11-190-100-106-24-0101) | 5/20/13-6/30/13 (revised for dates) | \$160 |
| Gregory Rouen | CHHS East-Advisor, Chess Team (budget #11-401-100-100-50-0101) | 9/01/13-6/30/14 | \$2826 |
| Teresa D' Amico Britton | District-Assistant Accompanist, All Cherry Hill Elementary Chorus (budget #11-190-100-106-66-0101) | 9/01/13-6/30/14 | \$1885 |
| Brian Kain | District-Director, All Cherry Hill Elementary Chorus (budget #11-190-100-106-66-0101) | 9/01/13-6/30/14 | \$2830 |
| Kimberly Blinsinger | District-Assistant Accompanist, All Cherry Hill Elementary Orchestra (budget #11-190-100-106-66-0101) | 9/01/13-6/30/14 | \$2506 |
| Francesca Secrest | District-Director, All Cherry Hill Elementary Orchestra (budget #11-190-100-106-66-0101) | 9/01/13-6/30/14 | \$2830 |
| Parry Barclay | District-Director, All Cherry Hill Elementary Band (budget #11-190-100-106-66-0101) | 9/01/13-6/30/14 | \$2830 |
| Richard Beckman | District-Assistant Accompanist, All Cherry Hill Elementary Band (budget #11-190-100-106-66-0101) | 9/01/13-6/30/14 | \$2506 |
| Sandra Kowal | District-Lead Nurse (budget #11-000-213-100-71-0101) | 9/01/13-6/30/14 | \$5930 |
| Karen Potter | Johnson-Co-Teacher in Charge (budget #11-000-240-110-12-0101) | 9/01/13-6/30/14 | \$1108 |
| Kevin Owens* | CHHS East-Head Coach, Girls Winter Basketball (budget #11-402-100-100-50-0101) | 9/01/13-6/30/14 | \$6832 |
| Ashley Giles | CHHS West-Assistant Coach, Fall Cheerleading (budget #11-402-100-100-55-0101) | 9/01/13-6/30/14 | \$1637 |
| Victoria Berenato | CHHS West-Assistant Coach, Girls Volleyball (budget #11-402-100-100-55-0101) | 9/01/13-6/30/14 | \$2398 |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(d) Co-Curricular- continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|-------------------|---|-----------------------|----------------|
| Daniel Butler | CHHS West-Head Coach, Girls Winter Basketball (budget #11-402-100-100-55-0101) | 9/01/13-6/30/14 | \$9969 |
| Irving Wolf | CHHS West-Head Coach, Winter Bowling (budget #11-402-100-100-55-0101) | 9/01/13-6/30/14 | \$5725 |
| Gabriela Mandescu | District-Director, All Cherry Hill Middle School Orchestra (budget #11-190-100-106-66-0101) | 9/10/13-6/30/14 | \$1118 |
| Cheryl Melleby | CHHS West-Advisor, DECA (revised from co-advisor to advisor-budget #11-401-100-100-55-0101) | 9/01/13-6/30/14 | \$1000 |
| Evelyn Minutolo | CHHS West-Advisor, DECA (revised from co-advisor to advisor-budget #11-401-100-100-55-0101) | 9/01/13-6/30/14 | \$1000 |
| Heidi Brunswick | CHHS West-Assistant Coach, Girls Tennis (budget #11-402-100-100-55-0101) | 9/01/13-6/30/14 | \$2398 |

*Outside district employee

(e) Environmental Education Resident Program

RECOMMENDATION:

It is recommended that approval be granted to employ the additional teacher/nurse for the 2013-14 Environmental Education Resident Program effective 10/15/13-6/01/14 at the rate of 1/187 of starting salary per diem for Tuesday through Thursday and \$75 for Friday. Monies budgeted from account #11-130-100-101-66-2000.

Teacher
Name

Nurse
Name

Cliff Ireland

Allison Balmer

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(f) Title I At Promise Kids

RECOMMENDATION:

It is recommended that the persons listed be approved for a workshop on lesson development for Title I identified students at Carusi Middle School effective for 4 days in July 2013 on a rotating basis at the rate of \$104.50/day (not to exceed \$17,138). Monies budgeted from account #20-231-200-101-45-0110.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|-------------------|------------------------|--------------------|---------------------|
| Paula Antonelli | Ann Carrel | Nina Anastasia | Joyce Pugliese |
| Lindsay Amoroso | Opal Minio | Richard Worrell | Nicole Squazzo |
| Janice Shima | Joyce Nece | Gregory Louie | Justin James |
| Meredith Callahan | Ann Marie Budniak | Besty Turgeon | Joanna Marchio |
| Rilana Alvarez | Elizabeth Bastnagle | Gail Ward | Susan Pitzorella |
| Allison Dillon | Carolyn Strasle | Lisa Schoen | Jamie Grenier |
| Anthony Brocco | Jenna Dunn | Theresa Wisniewski | Peggy Lithgo |
| Benjamin Acquesta | Denise Santucci | Tara Bacani | Tiffani Rosenbleeth |
| Rachel Solomon | Danielle Scibilia | Jamie Grayson | Rina Ligas |
| Kathleen Connelly | Patricia Schuhl | Kevin Brake | |

(g) Title I At Promise Kids

RECOMMENDATION:

It is recommended that the persons listed be approved for a workshop on lesson development for Title I identified students at Carusi Middle School effective for 2 days in July 2013 on a rotating basis at the rate of \$104.50/day (not to exceed \$6897). Monies budgeted from account #20-231-200-101-45-0110.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|---------------------|-----------------|------------------|----------------------|
| Alex Tedesco | Robert Bonnet | Waleska Batista | Richard D'Alessandro |
| Karen Onyx | Lydia Krupa | Michael Deffner | George Hanna |
| Margaret Dolan | Katie Lawson | Denise Augustyn | Craig O'Connell |
| Joshua Hare | Katie Foote | Lucia Ibanez | Katie Mead |
| Caryn Lipkowitz | Michele Martino | Alex Meder | Donna Kelly |
| Richard Reidenbaker | Luke Alvarez | Garwood Reynolds | Carmella Tomasetti |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(g) Title I At Promise Kids - continued

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|---------------------------------|----------------------|-----------------|------------------|
| Anthony Musumeci | Jackie Frockowiak | Beth Inez Korff | Thomas Kelly |
| Zachary Semar Kenneth McCall | Patricia Tirado | Christine Henes | Laura Farrington |

(h) Title I Summer Jump Start Program

RECOMMENDATION:

It is recommended that the persons listed be approved for the summer jump start program for Title I identified students at Carusi Middle School on a rotating basis effective 7/08/13-8/01/13 for 3.5 hrs/day-16 days at the rate of \$45.20/hr (not to exceed \$22,780.80). Monies budgeted from account #20-231-100-101-45-0140.

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|--------------------|-------------------|-----------------------|
| Lindsay Amoroso | Alex Tedesco | Paula Antonelli |
| Carolyn Strasle | Benjamin Acquesta | Joshua Hare |
| Caryn Lipkowitz | Rilana Alvarez | Jacqueline Frockowiak |
| Carmella Tomasetti | Jenna Dunn | Luke Alvarez |
| Rachel Solomon | Karen Onyx | Bridget Burlage |
| Annmarie Budniak | Opal Mino | |

(i) **Internship Placement**

RECOMMENDATION:

It is recommended that Suzanne Elsherif, student in the Master program of the University of Pennsylvania Graduate School for counseling be approved for an internship for the 2013-14 school year at CHHS East with Eileen Lynch as the cooperating guidance counselor.

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(j) **Field Experience**

RECOMMENDATION:

It is recommended that the persons listed, who are students at Rowan University be approved for a field experience effective in accord with the data presented.

| <u>Name</u> | <u>Cooperating Teacher/School</u> | <u>Effective Date</u> |
|-------------------|--|--|
| Alexandra Gregory | Jennifer McCarron/Johnson (ESY Summer Program) | 6/04/13-6/07/13 (total 20 hours) |
| Lauren Gill | Angela Lancos/Johnson (ESY Summer Program) | 6/04/13-6/07/13 (total 20 hours) 7/02/13-7/05/13 (total 20 hours) |

(k) **ESY Summer Program**

RECOMMENDATION:

It is recommended that the persons listed be approved for the ESY Summer Program effective 7/01/13-8/01/13 at the rate of \$45.20/hr. in accord with the data presented.

Teachers – Budget #11-204-100-101-71-0104

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|--------------|-------------|---------------|---------------------|-------------------|
| Justin James | Rina Ligas | Mindy Norlian | Tiffani Rosenbleeth | Melissa Gallagher |

Substitute Teachers – Budget #11-204-100-101-71-0101

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|-----------------|-------------------|----------------|---------------|
| Laura Cerullo | Jaclyn Cucinotta | Sara Kellerman | Karen Oliver |
| Michelle Pierce | Josephine Sbrocco | Cheryl Tumolo | Alyson Wiecek |

Substitute Nurses – Budget #11-204-100-106-71-0104

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|----------------|-----------------|-------------------|-----------------|
| Beverly Thomas | Michelle Taylor | Jacqueline Naddeo | Lee-Ann Halbert |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(l) Title I Summer Institute

RECOMMENDATION:

It is recommended that Donna Friedman be approved for attending the Johnson Elementary School, Title I Summer Institute to be held on 7/30/13, 7/31/13 and 8/01/13 at the rate of \$104.50/day (not to exceed \$350). Monies budgeted from account #20-231-200-101-12-0101.

(m) Behavioral Training

RECOMMENDATION:

It is recommended that the persons listed be approved to attend a 1/2 day training session with a behavioral specialist on 8/05/13 at Johnson Elementary School at the rate of \$52.25/day (1/2 of \$104.50 daily rate not to exceed \$450). Monies budgeted from account #20-231-200-101-12-0101.

Name

Sharon Schreiber
Gina Dunn

Name

Melinda Hess
Joanne Rizzo

Name

Dawn Slaton
Raymond Anderson

(n) ELA Cohort Committee

RECOMMENDATION:

It is recommended that the persons listed be approved as members of the ELA Cohort Committee effective 7/15/13-7/18/13 for a total of 320/hrs at the rate of \$35.71/hr (not to exceed \$11,427.20). Monies budgeted from account #11-000-221-110-72-0101.

Name

Jennifer Aristone
Matthew Carr
Rachel Israelite
Mollie Gross
Denise Santucci
Carole Roskoph
Crystal Atkinson
Elizabeth Reilly-Stern
Katrina Lacovara
Mary Sindoni
Hillary Daniels

Name

Julie Bathke
Joyce Humpert-Nece
Peter Gambino
Rosaria Norkus
Carolyn Messias
Elizabeth Wegoye
Joy Patterson-Gross
Kerry Floyd
Rae Savett
Christina Morrell
Jacqueline Kamison

Name

Laura Gertel
Thomas DiPatri
Donna Morocco
Kelly Hoyle
Carolyn Strasle
Walter Stern
Mary Bellino
Carolyn Robey
Kimberly Laskey
Tessa Wellborn

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(o) Summer Curriculum Writing

RECOMMENDATION:

It is recommended that the persons listed be approved as members of the Humanities Summer Curriculum Writing Committee (Grades 5-12) at the rate of \$35.71/hr (not to exceed \$7142) effective 7/22/13-7/25/13 (not to exceed 200 hours). Monies budgeted from account #11-000-221-110-72-0101.

Name

Susan Fortin
Jennifer Dolan
Christy Marrella
Jennifer Gerst
Cynthia Nieves
Eunmo Sung
Christopher Bova

Name

Charles Davis
Caryn Lipkowitz
Derek Field
Anthony Musumeci
Meghan Mikulski
Cynthia O'Reilly
Nancy Schmarak

Name

Joshua Hare
Grace Ermey
Lauren Miscioscia
Susan McKee
Karen Onyx
Michael Rickert

(p) Summer Employment – Scheduling

RECOMMENDATION:

It is recommended that Rosie Blumenstein be approved for summer scheduling at Carusi Middle School at the rate of \$13.86/hour effective 7/01/13-8/28/13 for a total of not to exceed 15 hours. Monies budgeted from account #11-000-218-104-45-0101.

(q) Mentor Teachers

RECOMMENDATION:

It is recommended that the teacher listed be approved as a mentor in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

Name

Protégé

School

Amount

Effective Dates

Mary Radbill Kevin Owens CHHS East \$1000 prorated 5/15/13-6/30/13

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(r) Professional Development

RECOMMENDATION:

It is recommended that the persons listed be approved to attend the Introduction to the Café Model professional day at Barton Elementary School on 8/27/13 at the rate of \$104.50/day. Monies budgeted from account #11-000-223-110-03-0101.

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|------------------|-----------------------|---------------------|
| Maryann Alomar | Canice Bonner | Irena Viola |
| Deborah Jacobs | Michelle Kosmaczewski | Fernanda Smith |
| Elizabeth Eagle | Kathy Kollar | Christine Miller |
| Danielle Newbill | Amy Devine | Athena Langi |
| Carrie Skey | Hilary Daniels | Nancy Paley |
| Anna Beans | Wendy Sullivan | Jaclyn Eppihimer |
| Joyce James | Lynne Kizpolski | Gregory Battipaglia |
| Thelma O'Brien | Caroline Buscher | Lisa Hubbard |
| Diane Bonanno | Elise Sutton | Laurie Ann Powell |
| Violeta Katsikis | Lisa Jackson | |

(s) ELA Training

RECOMMENDATION:

It is recommended that the persons listed be approved for ELA training in support of board approved pilots (Common Core 8/13/13 and Six Traits 8/22/13) for a total of 106 staff at the rate of \$104.50/day (not to exceed \$11,077 total). Monies budgeted from account #11-000-223-110-72-0001.

Barton Elementary School – 8/13/13

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|-------------------|------------------|-----------------------|
| Christina Morrell | MaryAnn Alomar | Canice Bonner |
| Irena Viola | Deborah Jacobs | Michelle Kosmaczewski |
| Fernanda Smith | Elizabeth Eagle | Kathy Kollar |
| Christine Miller | Danielle Newbill | Mary Jeanne Bellino |
| Amy Devine | Athena Langi | Carrie Skey |
| Hilary Daniels | Nancy Paley | Jennifer Taylor |
| Anna Beans | Wendy Sullivan | Jaclyn Eppihimer |
| Joyce James | Lynne Kizpolski | Gregory Battipaglia |
| Thelma O'Brien | Caroline Buscher | Lisa Hubbard |
| Diane Bonanno | Elise Sutton | Laurie Ann Powell |
| Violeta Katsikis | Lisa Jackson | |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(s) **ELA Training** - continued

Kilmer Elementary School – 8/13/13

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|--------------------|--------------------|--------------------|
| Hilary Meola | Denise Roskey | Barbara Cohen |
| Kristine Helms | Mary Ellen Macleon | Judith Cuning |
| Lynnette Brenner | Dina Dodd | Tara Kershner |
| Caryn Cutler | Karen Russo | Laura Barker |
| Barbara Clarke | | |

Stockton Elementary School – 8/13/13

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|---------------------|--------------------|---------------------|
| Nicholas Baldoni | Karen Barnett | Janet Boecklen |
| Davi Browne | Kelly Burns | Stacey Carusi |
| Heather Concannon | Wanda Cousins | Lizabeth Deitelbaum |
| Courtney Donahue | Desiree Endreson | Elise Kaplow |
| Janet Kolodzey | Victoria Malandro | Rachel Morgan |
| Jacquelynn Mulligan | Jodi Napoli | Kathryn Pendleton |
| Shirley Perkins | Mary Saverino | Sandra Wilcox |
| Karen Zirman | | |

Kilmer Elementary School – 8/22/13

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|--------------------|--------------------|--------------------|
| Hilary Meola | Denise Roskey | Barbara Cohen |
| Jill Turley | Kristine Helms | April Kon |
| Mary Ellen Macleon | Jeffrey Davis | Judith Cuning |
| Carol Bastian | Eleanor Smith | Lynette Brenner |
| Tara Kershner | Karen Russo | Stacy Antonelli |
| Steve Koch | Laura Barker | Barbara Clarke |

Stockton Elementary School – 8/22/13

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|--------------------|---------------------|---------------------|
| Nicholas Baldoni | Karen Barnett | Janet Boecklen |
| Kelly Burns | Stacey Carusi | Heather Concannon |
| Wanda Cousins | Lizabeth Deitelbaum | Courtney Donahue |
| Desiree Endreson | Elise Kaplow | Janet Kolodzey |
| Victoria Malandro | Rachel Morgan | Jacquelynn Mulligan |
| Jodi Napoli | Kathryn Pendleton | Shirley Perkins |
| Mary Severino | Sandra Wilcox | Karen Zirman |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(t) Homebound Tutors

RECOMMENDATION:

It is recommended that the persons listed be approved as homebound tutors effective 7/01/13-6/30/14 at the rate of \$41.03/hr. Monies budgeted from account #11-150-100-101-71-0101.

CHHS West

Name

Name

Name

Barbara Mitidieri
Joseph O'Donnell

Marsha Galdi
Kathleen Carpenter

Nicholas Mitidieri

CHHS East

Name

Name

Ellen Barmach

Ida Varon

(u) Professional Development—Title I

RECOMMENDATION:

It is recommended that the Beverly Thomas be approved for one day of professional development at the Title I Data Institute at the Alternative High School effective 6/20/13-6/27/13 at the rate of \$104.50/day (not to exceed \$1045). Monies budgeted from account #20-231-200-101-60-0110.

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(v) Summer Counseling

RECOMMENDATION:

It is recommended that the persons listed be approved for summer counseling in accord with the data presented.

Beck Middle School – Budget #11-000-218-104-40-0101

| <u>Name</u> | <u>Not to Exceed</u> | <u>1/200th of Salary</u> <u>7/01/13-8/28/13</u> |
|----------------------|----------------------|---|
| Juliane Lane | 5 | \$275.27 |
| Margaret Malcarney | 5 | \$485.85 |
| Kelly Hands-McKenzie | 5 | \$289.00 |

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Summer Enrichment Camp-Woodcrest Elementary School

RECOMMENDATION:

It is recommended that the person listed be approved for the summer enrichment camp at Woodcrest Elementary School effective 6/24/13-8/16/13 and 3.5 hours additional for training (unless otherwise noted) in accord with the data presented.

Teachers-Budget #60-990-320-101-58-0008

| <u>Name</u> | <u>Total Days</u> | <u>Hours Not to Exceed</u> | <u>Hourly Rate</u> |
|----------------|-------------------|----------------------------|---|
| Ricky Santiago | 39 | 318.5 | \$12.65 (revised for hourly rate) |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|------------------|--|-----------------------|--------------------|
| Tooba Hussain | District-Program Aide II, SACC (budget #60-990-320-106-58-0001) | 9/03/13-6/30/14 | \$7.25 |
| Maureen Barreras | District-Teacher II, SACC (budget #60-990-320-101-58-0001) | 9/03/13-6/30/14 | \$11.00 |
| Lauren Hadden | District-Teacher II, SACC (budget #60-990-320-101-58-0001) | 9/03/13-6/30/14 | \$11.00 |
| Sarah Shannon | District-Program Aide II, SACC (budget #60-990-320-106-58-0001) | 9/03/13-6/30/14 | \$7.25 |
| Amber Sowinski | District-Program Aide, SACC (budget #60-990-320-106-58-0001) | 9/03/13-6/30/14 | \$8.50 |

(c) ESY Summer Program

RECOMMENDATION:

It is recommended that the persons listed be added to the ESY Summer Program list previously approved effective 7/01/13-8/01/13 in accord with the data presented. Monies budgeted from account #11-204-100-106-71-0101.

| <u>Name</u> | <u>Hourly Rate</u> |
|--------------------|--------------------|
| Dorothy Nicoletto | \$14.40 |
| Yolanda King | \$14.40 |
| Cathleen Clark | \$13.07 |
| Esther Fishman | \$11.41 |
| Nadine Lamanna | \$14.40 |
| Lisa Semple | \$13.07 |
| Marilyn Keeling | \$11.41 |
| Regina Melchiorre | \$14.40 |
| Karyl Murray | \$ 9.25 |
| Natalie Petroski | \$13.73 |
| Jennifer Smierciak | \$ 9.25 |
| Barbara Wilson | \$10.76 |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(c) **ESY Summer Program** - continued

| <u>Name</u> | <u>Hourly Rate</u> |
|-------------------------------|---------------------------|
| Ann Wrinn (substitute) | \$ 9.25 |
| Jaclyn Cucinotta (substitute) | \$10.21 |

(d) **Summer Arts Enrichment Program**

RECOMMENDATION:

It is recommended that Daniel Carson, outside district employee be approved as a sound and light technician for the summer concert for the Arts Enrichment Program on 7/25/13 for a total of 3 hours at the rate of \$25/hr. Monies budgeted from account #11-190-100-106-72-2010.

ITEM 5. CONTRACT RENEWALS—CERTIFICATED STAFF
2013-14 SCHOOL YEAR

(a) **Additional CHEA Coaching (Athletic Appointments 2013-14) and**
Co-Curricular Appointments 2013-14

RECOMMENDATION:

It is recommended that the persons listed in Ms. Adrian's report dated June 10, 2013, which shall become part of the official minutes of this meeting, be appointed to the coaching positions effective 7/01/13-6/30/14.

It is further recommended that the persons listed in Ms. Adrian's report dated June 10, 2013, which shall become part of the official minutes of this meeting, be appointed to the co-curricular positions effective 7/01/13-6/30/14.

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

**ITEM 6. CONTRACT RENEWALS—NON-CERTIFICATED/
NON-AFFILIATED STAFF - 2013-14 SCHOOL YEAR**

(a) Non-Affiliated Salaries

RECOMMENDATION:

It is recommended that the salaries of the non-affiliated staff members listed in the report on file in the office of Human Resources, which shall become a part of the official minutes of this meeting, be adjusted according to the guidelines implemented effective 7/01/13-6/30/14.

ITEM 7. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-------------------|----------------------------|---|
| Melissa Lamp | Woodcrest-Media Specialist | Leave with pay 8/29/13-11/20/13; 1/21/13-1/01/14 (leave extended) |
| Kelly Grille | Kingston-Grade 3 | Leave with pay 6/10/13-6/30/13; without pay 8/29/13-11/01/13 |
| Janet Boecklen | Stockton-Special Education | Leave with pay 10/21/13-11/01/13; without pay 11/04/13-2/28/14 |
| Heather Hayes | Mann-Grade 4 | Leave with pay 5/20/13- 6/14/13 (revised for dates) |
| Kristina Kowalski | Paine-Resource Room | Leave with pay 9/09/13-9/10/13; without pay 9/11/13-9/13/13 |
| Paula Saillard | CHHS East-World Language | Leave with pay 5/07/13-5/20/13 |
| Erika Wolf | Stockton-Special Education | Leave without pay 8/29/13-6/30/14 |
| Janice Hardin | Kingston-Grade 4 | Leave with pay 6/05/13-6/30/13 |
| Kimberly DeYoung | Woodcrest-Grade 1 | Leave with pay 9/16/13-11/05/13; without pay 11/06/13-1/02/14 |
| Emily Sierra | Knight-Special Education | Leave without pay 8/29/13- 11/20/13; without pay 11/21/13- 12/19/13 |
| Eunmo Sung | CHHS East-Social Studies | Leave with pay 9/11/13-10/07/13; without pay 10/08/13-1/30/14 |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. LEAVES OF ABSENCE—CERTIFICATED – continued

(a) Leave of Absence, With/Without Pay - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|----------------------------|------------------------------------|---|
| Timothy Casale | Sharp-Grade 5 | Leave with pay 5/30/13-6/11/13 (revised for dates) |
| Tiffani Rosenbleeth | Carusi-Resource Room | Leave without pay 8/29/13-10/11/13 |
| Tamara Kimler | Carusi/Rosa/Woodcrest-Music | Leave without pay 8/29/13-6/30/14 (revised for dates) |
| Stephanie Weinstein | Beck-Resource Room | Leave with pay 6/10/13-6/30/13; without pay 8/29/13-1/01/14 |
| Sara Weber | Harte-Kindergarten | Leave with pay 8/29/13-9/11/13; without pay 9/12/13-11/29/13 |
| Jodi Napoli | Stockton-Grade 3 | Leave without pay 6/10/13-6/30/13 |
| Angela Lancos | Cooper-Special Education | Leave without pay 9/23/13- 12/13/13 |

ITEM 8. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|---------------------------------|--|--|
| Carmella Tomasetti | Rosa-Secretary, CST | Leave with pay 5/07/13-5/31/13 |
| Carol Sassani | Kingston-Educational Assistant | Leave with pay 5/12/13-6/30/13 |
| Crystal Kittles | Paine-Educational Assistant | Leave without pay 6/11/13-6/14/13 |
| Patricia Sedlak | Sharp-Educational Assistant | Leave with pay 4/29/13-5/03/13 |
| Patricia McCalla | Carusi-Secretary | Leave with pay 5/06/13-5/17/13 |
| Cheryl Little | Mann-Exceptional Educational Assistant | Leave with pay 6/12/13-6/13/13; without pay 6/13/13-6/18/13 |
| Sonia Valdez-DeHernandez | Sharp-Lead Cleaner | Leave with pay 5/07/13-6/06/13; without pay 6/07/13-6/07/13 (revised for dates) |
| Jacqueline Gismonde | Mann-Educational Assistant | Leave without pay 5/09/13-6/30/13 (revised for dates) |
| Thomas Thomas | Sharp-Educational Assistant | Leave with pay 5/16/13-5/31/13 |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2013-14 effective 8/29/13-6/30/14 at the same salaries previously approved for the 2013-14 school year in accord with the data presented.

| <u>Name</u> | <u>From</u> | <u>To</u> |
|---------------------------|---|--|
| Andrea Marshall | CHHS West-Resource Room (budget #11-213-100-101-55-0100) | Rosa-Special Education (budget #11-203-100-101-48-0100) |
| Gina Kim | Kilmer-.5/Kingston .5- ESL (budget # 11-240-100-101-15/18-0100) | Johnson-.8 /Sharp .2 - ESL (budget #11-240-100-101-12/30-0100) |
| Lisa Seward | Cooper-.2/Kilmer .8- ESL (budget #11-240-100-101-06/15-0100) | Johnson-.5 Bi-Lingual/Paine .5–Bi-Lingual (budget #11-240-100-101-12/27-0100) |
| Amanda Costanzo | Kilmer/Kingston-Kindergarten (budget #11-110-100-101-15/18-0100) | Sharp/Kingston-Kindergarten (budget #11-110-100-101-30/18-0100) |
| Christopher Willey | Paine-Grade 3 (budget #11-120-100-101-27-0100) | Mann-Grade 4 (budget #11-120-100-101-24-0100) |
| Leslie Williams | Knight-Grade 2 (budget #11-120-100-101-21-0100) | Mann .5/Woodcrest .5-Kindergarten (budget #11-110-100-101-24/36-0100) |
| Christina Curlett | Sharp-Kindergarten (budget # 11-110-100-101-30-0100) | Barton-Kindergarten (budget #11-110-100-101-03-0100) |
| Jacqueline Kamison | Stockton-Grade 4 (budget #11-120-100-101-33-0100) | Kingston-Grade 3 (budget #11-120-100-101-18-0100) |
| Eileen Steidle | Cooper-Grade 5 (budget #11-120-100-101-06-0100) | Kingston-Grade 3 (budget #11-120-100-101-18-0100) |
| Nina Israel-Zucker | Mann .2/Paine .3/Cooper .2/Stockton .3-ESL (budget #11-240-100-101-24/27/06/33-0100) | Barton .8/Knight .2 – ESL (budget #11-120-100-101-03/21-0100) |
| Andrea Tierney | CHHS West-Art (budget #11-140-100-101-55-0100) | CHHS West .7/CHHS East .3-Art (budget #11-140-100-101-55/50-0100) |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2013-14 effective 8/29/13-6/30/14 at the same salaries previously approved for the 2013-14 school year in accord with the data presented.

| <u>Name</u> | <u>From</u> | <u>To</u> |
|--------------------------|---|---|
| Barbara Jackson | CHHS West-Exceptional Educational Assistant (35 hrs/wk-budget #11-000-217-106-55-0100) | CHHS East-Exceptional Educational Assistant (35 hrs/wk-budget #11-000-217-106-50-0100) |
| Jothi Raja | Kilmer-Educational Assistant (25 hrs/wk-budget #11-213-100-106-15-0100) | Woodcrest-Educational Assistant (30 hrs/wk-budget #11-213-100-106-36-0100) |
| Rita Sanghavi | Carusi-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-45-0100) | Stockton-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-33-0100) |
| Mindy Siegel | Kingston-Educational Assistant (31.25 hrs/wk-budget #11-213-100-101-18-0100) | Beck-Educational Assistant (32.5 hrs/wk-budget #11-213-100-101-40-0100) |
| Nicole Gaspari | Harte-Educational Assistant (30 hrs/wk-budget #11-213-100-106-09-0100) | Kilmer-Educational Assistant (30 hrs/wk-budget #11-213-100-106-15-0100) |
| Susan Joslin | CHHS West-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-55-0100) | Rosa-Educational Assistant (32.5 hrs/wk-budget #11-204-100-106-48-0100) |
| Julia Hampshire | CHHS West-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-55-0100) | Rosa-Educational Assistant (32.5 hrs/wk-budget #11-204-100-106-48-0100) |
| Patricia Frisby | Kingston-Exceptional Educational Assistant (33.75 hrs/wk-budget #11-000-217-106-18-0100) | Stockton-Educational Assistant (32.5 hrs/wk-budget #11-204-100-106-33-0100) |
| Shahidah Lowe | Cooper-Exceptional Educational Assistant (35 hrs/wk-budget #11-000-217-106-06-0100) | Cooper-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-06-0100) |
| Amanda Steuven | Cooper-Educational Assistant (30 hrs/wk-budget #11-190-100-106-06-0100) | Cooper-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-06-0100) |
| Kristine Tanjutco | Barclay-Educational Assistant (25 hrs/wk-budget #11-000-217-106-61-0100) | Barclay-Educational Assistant (30 hrs/wk-budget #11-000-217-106-61-0100) |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED -

continued

(a) Reassignment - continued

| <u>Name</u> | <u>From</u> | <u>To</u> |
|-----------------------|--|--|
| Ricky Santiago | Carusi-Exceptional Educational Assistant (22.5 hrs/wk-budget #11-000-217-106-45-0100) | Paine-Exceptional Educational Assistant (30 hrs/budget #11-000-217-106-27-0100) |
| Jann Kaeser | Stockton-Educational Assistant (32.5 hrs/wk-budget #11-204-100-106-33-0100) | Woodcrest-Educational Assistant (30 hrs/wk-budget #11-213-100-106-36-0100) |

(b) Reassignment

RECOMMENDATION:

It is recommended that the hours of the person listed be adjusted for the 2012-13 school year in accord with the data presented.

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Hourly Rate</u> |
|------------------------|--|---|---------------------------|
| Diane Smierciak | Rosa-Educational Assistant (30 hrs/wk-budget #11-204-100-106-48-0100) | Rosa-Educational Assistant (31.25 hrs/wk-budget #11-204-100-106-48-0100) | \$11.30 |

It is further recommended that her hours be adjusted for the 2013-14 school year in accord with the data presented.

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Hourly Rate</u> |
|------------------------|---|---|---------------------------|
| Diane Smierciak | Rosa-Educational Assistant (31.25 hrs/wk-budget #11-204-100-106-48-0100) | Rosa-Educational Assistant (33.75 hrs/wk-budget #11-204-100-106-48-0100) | \$11.98 |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 11. OTHER COMPENSATION—CERTIFICATED

(a) Tuition Reimbursement—CHASA

RECOMMENDATION:

It is recommended that the persons listed be reimbursed for successful completion of graduate credits in accord with the current agreement between the Board of Education and the Cherry Hill Association of School Administrators. Monies budgeted from account #11-000-291-280-98-0002.

| <u>Name</u> | <u>Amount</u> |
|---------------------|------------------|
| Albert Morales | \$5842.50 |
| Shilpa Dalal | \$1785.06 |

(b) Payment to Presenters

RECOMMENDATION:

It is recommended that *Justin DiDomenico be approved to provide training for “Buddy Class” teachers on 8/05/13 at a stipend of \$450. Monies budgeted from account #20-231-200-300-12-0000.

*Outside presenter

(c) Payment to Presenters

RECOMMENDATION:

It is recommended that the persons listed be approved as presenters for the Introduction to the Café Model professional day at Barton Elementary School on 8/27/13 at the rate of \$71.42/hour. Monies budgeted from account #11-000-223-110-03-0101.

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|-------------------|---------------------|-----------------|
| Christina Morrell | Mary Jeanne Bellino | Jennifer Taylor |

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 11. OTHER COMPENSATION—CERTIFICATED - continued

(d) Parent Son/Daughter Human Growth And Development

RECOMMENDATION:

It is recommended that the staff member listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development.

| <u>Name</u> | <u>School</u> | <u>Effective Date</u> |
|---------------|---|-----------------------|
| Eileen Reilly | Stockton (budget #11-120-100-101-33-0101) | 6/04/13 |

ITEM 12. OTHER COMPENSATION—NON—CERTIFICATED

(a) Service Bonus—CHSSA

RECOMMENDATION:

In accord with the current agreement the Board of Education and the Cherry Hill Supportive Staff Association, it is recommended that the persons listed be paid a bonus of \$100 (lump sum) for execution of an employment contract for the completion of 10 years of employment.

| <u>Name</u> | <u>Name</u> |
|-------------|----------------|
| Alston Pond | Harry Kyriacou |

ITEM 13. OTHER MOTIONS

(a) Contract Renewal

RECOMMENDATION:

It is recommended that approval be given for contract renewal and salary adjustment for submission to the county superintendent for Dr. Lawyer Chapman, Assistant Superintendent K-12 for the 2013-14 school year.

ACTION AGENDA

June 25, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 13. OTHER MOTIONS - continued

(b) Contract Renewal

RECOMMENDATION:

It is recommended that approval be given for contract renewal and salary adjustment for submission to the county superintendent for James Devereaux, Business Administrator/Board Secretary for the 2013-14 school year.

Motion_____Second_____Vote_____

ACTION AGENDA

June 25, 2013

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Second Reading of Policies
2. First Reading of Policy
3. Abolishment of Policies
4. Waiver of Procedure F-3: Secondary Field Trips
5. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. SECOND READING OF POLICIES

- Draft Policy 3450: Money in School Buildings
- Draft Policy 3453: School Activity Funds
- Draft Policy 3514: Equipment
- Draft Policy 3541: Student Transportation
- Draft Policy 3541.3: Nonschool Use of District Vehicles
- Draft Policy 6142.2: Acceptable Use of Technology

RECOMMENDATION:

It is recommended that the draft policies listed be approved for second reading and adoption as presented.

ITEM 2. FIRST READING OF POLICIES

- Draft Policy 3516: Safety

RECOMMENDATION:

It is recommended that the draft policy listed be approved for first reading as presented.

ACTION AGENDA

June 25, 2013

D. POLICIES & LEGISLATION COMMITTEE

ITEM 3. ABOLISHMENT OF POLICIES

- Policy 5131.72: Student Use of Wireless Technology, Cellular Telephones and Electronic Devices
- Policy 3515.2: Staff Use of Wireless Technology, Cellular Telephones and Electronic Devices

RECOMMENDATION:

It is recommended that the policies listed above be abolished as the content is covered in Policy 6142.2: Acceptable Use of Technology.

ITEM 4. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trip listed below.

| School | Trip | Location | Dates | # School Days Missed |
|--------------------------|-----------------------------------|-----------------|------------------|-----------------------------|
| Cherry Hill HS East/West | Boys and Girls Cross Country Team | Orlando | 10/10-10/14/2013 | 3 |
| Cherry Hill HS East | Photography Club | Costa Rica | 4/12-17/2014 | 2 |

ITEM 5. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

| <u>Incident Report No.</u> | <u>Board Determination</u> | | <u>Incident Report No.</u> | <u>Board Determination</u> |
|-----------------------------------|-----------------------------------|--|-----------------------------------|-----------------------------------|
| 12-13:120 | Affirmed | | 12-13:126 | Affirmed |
| 12-13:121 | Affirmed | | 12-13:127 | Affirmed |
| 12-13:122 | Affirmed | | 12-13:128 | Affirmed |
| 12-13:123 | Affirmed | | 12-13:129 | Affirmed |
| 12-13:124 | Affirmed | | 12-13:130 | Affirmed |
| 12-13:125 | Affirmed | | 12-13:131 | Affirmed |
| | | | 12-13:132 | Affirmed |

Motion _____ Second _____ Vote _____

ACTION AGENDA

June 25, 2013

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

NO ITEMS