

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**April 9, 2013 @ 6:15 P.M.**

**AGENDA**

Student Matters

- HIB cases

Human Resources Matter

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**SPECIAL ACTION AGENDA**

Malberg Administration Building – Board Room  
April 9, 2013  
7:00 PM

Meeting called to order by - \_\_\_\_\_

**ROLL CALL**

Mrs. Kathy Judge, President  
Mrs. Carol Matlack, Vice President  
Mrs. Sherrie Cohen  
Dr. J. Barry Dickinson  
Mr. Eric Goodwin  
Mrs. Colleen Horiates  
Mr. Seth Klukoff  
Mr. Steven Robbins  
Mr. Elliott Roth

**Student Representatives to the Board of Education**

*Rebecca Fisher, H.S. East*  
*Andrew Adler, H.S. East Alternate*

*Christopher Blandy, H.S. West*  
*Melissa Malik, H.S. West Alternate*

*Dr. Maureen Reusche, Superintendent*  
*Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary*  
*Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12*  
*Ms. LaCoyya Weathington, Director of Pupil Services*  
*Mr. Steve Levine, Interim Director of Curriculum*  
*Ms. Nancy Adrian, Director of Human Resources*  
*Mr. Donald Bart, Director of Support Operations*  
*Mrs. Susan Bastnagel, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Public Discussion (up to three minutes per person)*  
*Action Agenda*

# **SPECIAL ACTION AGENDA**

**April 9, 2013**

## **Board of Education Committees:**

### **Curriculum & Instruction Committee Members (yellow)**

Chairperson: Sherrie Cohen

Administrative Liaison: Lawyer Chapman

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

### **Business & Facilities Committee Members (blue)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Kathy Judge, J. Barry Dickinson

### **Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

### **Policy & Legislation Committee Members (green)**

Chairperson: Steve Robbins – Policy

Chairperson: Eric Goodwin - Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates

### **Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFRENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A.	Evelyn Minetola – CH West	DECA – International Career Development Conference – Anaheim, CA	4/23 – 28/13	\$2,108.00 Registration, Air, Hotel, Luggage Fee, Taxi, Meals District Funds
B	James Devereaux - Central	Purchasing Conference – Atlantic City, NJ	4/10-12/13	\$500 Registration District Funds
C	Thomas Raio Bldgs. & Grounds	Project Management Certificate	(9) Evenings in April & May	\$995 Registration District Funds

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## SPECIAL ACTION AGENDA

April 9, 2013

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

*The Superintendent recommends the following:*

1. Approval of Bill List
2. Resolutions Approving an Energy Savings Plan and Certain Actions in Connection Therewith
3. Resolution Approving a Lease Purchase Financing with a Projected Maximum Funding Level of \$8,935,657
4. Amendment of Long Range Facilities Plan (LRFP) Capital Projects 2012/2013 and 2013/2014
5. Resolution Approving Submission of School Facilities Projects to the New Jersey Department of Education
6. Resolution to Authorizing Agreement with Concord Engineering
7. Resolution to Approve Financial Advisor

### **ITEM 1. FINANCIAL REPORTS**

#### **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated April 9, 2013 in the amount of \$2,099,986.03 be approved as submitted.

### **ITEM 2. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY APPROVING AN ENERGY SAVINGS PLAN AND CERTAIN ACTIONS IN CONNECTION THEREWITH.**

WHEREAS, The Board of Education of the Township of Cherry Hill, in the County of Camden, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board), is considering a capital improvement project including the projects set forth in **Appendix A** (the "Project") consisting of the various projects as set forth in the Energy Savings Plan prepared by Concord Engineering dated February 25, 2013 (the "Energy Savings Plan") at a cost not to exceed \$8,935,657; and

WHEREAS, the Board now desires to take certain actions with respect to the Energy Savings Plan and the Project;

NOW, THEREFORE, BE IT RESOLVED, by The Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey, as follows:

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY APPROVING AN ENERGY SAVINGS PLAN AND CERTAIN ACTIONS IN CONNECTION THEREWITH. - continued**

Section 1. The Board hereby approves the Energy Saving Plan and the improvements set forth therein.

Section 2. The Board hereby determines to finance the Project via a lease-purchase financing in an amount not to exceed \$8,935,657.

Section 3. The Board hereby authorizes and directs the submission of the Project to the New Jersey Department of Education as an "Other Capital" Project for review and approval.

Section 4. The Board hereby approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 5. This resolution shall take effect immediately.

# APPENDIX A

PROPOSED ENERGY CONSERVATION MEASURES (ECM's)															
ECM NO.	BUILDING	DESCRIPTION	ANNUAL UTILITY REDUCTION			ANNUAL UTILITY COST SAVINGS			PJM REVENUE	MAINT. COST SAVINGS	PROJECT COST	REBATES, INCENTIVES	TOTAL PROJECT COST	SIMPLE PAYBACK (YRS)	INCLUDE (Y/N)
			ELECTRIC DEMAND (KW)	ELECTRIC CONS. (KWH)	NATURAL GAS (THERMS)	ELECTRIC COST SAVINGS	NATURAL GAS COST SAVINGS	TOTAL COST SAVINGS							
ECM #1	All Buildings	Lighting Upgrade	138.8	298,598	0	\$47,235	\$0	\$47,235	\$0	\$573,403	\$31,377	\$542,026	11.5	Y	
ECM #2	All Buildings	Lighting Controls	0.0	319,118	0	\$51,299	\$0	\$51,299	\$0	\$527,232	\$25,930	\$501,302	9.8	Y	
ECM #3	All Buildings	REMOVED CRT Monitor Replacement	0.0	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0	N	
ECM #4	All Buildings	Computer Power Optimization	0.0	263,266	0	\$43,176	\$0	\$43,176	\$0	\$7,500	\$0	\$7,500	0.2	Y	
ECM #5	All Buildings	Refrigerator Replacement	0.0	7,919	0	\$1,279	\$0	\$1,279	\$0	\$6,956	\$0	\$6,956	5.4	Y	
ECM #6	All Buildings	Vending Misers	0.0	21,411	0	\$3,511	\$0	\$3,511	\$0	\$4,714	\$0	\$4,714	1.3	Y	
ECM #7	Kilmer	Boiler Replacement	0.0	9,359	10,619	\$1,535	\$10,831	\$12,366	\$0	\$189,262	\$4,000	\$185,262	15.0	Y	
ECM #8	Kilmer	REMOVED Library AHU Replacement	0.0	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0	N	
ECM #9	Stockton	Boiler Replacement	0.0	20,778	7,706	\$3,470	\$7,629	\$11,099	\$0	\$197,822	\$4,000	\$193,822	17.5	Y	
ECM #10	Cooper	Domestic Boiler Replacement	0.0	69	972	\$12	\$991	\$1,003	\$0	\$13,320	\$500	\$12,820	12.8	Y	
ECM #11	Cooper	Boiler Replacement	0.0	16,521	5,263	\$2,776	\$5,368	\$8,144	\$0	\$188,932	\$4,000	\$184,932	22.7	Y	
ECM #12	Johnson	Boiler Replacement	0.0	7,974	5,650	\$1,483	\$5,763	\$7,246	\$0	\$189,100	\$4,000	\$185,100	25.5	Y	
ECM #13	Barclay	Boiler Replacement	0.0	2,812	4,179	\$461	\$4,263	\$4,724	\$0	\$196,332	\$4,000	\$192,332	40.7	Y	
ECM #14	Barton	Boiler Replacement	0.0	28,547	4,593	\$4,739	\$4,547	\$9,286	\$0	\$204,655	\$4,000	\$200,655	21.6	Y	
ECM #15	Paine	Boiler Replacement	0.0	15,472	7,287	\$2,336	\$7,287	\$9,623	\$0	\$197,909	\$4,000	\$193,909	20.2	Y	
ECM #16	Knight	Boiler Replacement	0.0	6,413	3,972	\$968	\$3,972	\$4,940	\$0	\$181,109	\$3,000	\$178,109	36.1	Y	
ECM #17	Sharp	Boiler Replacement	1.0	2,298	5,682	\$377	\$5,739	\$6,116	\$0	\$176,462	\$3,000	\$173,462	28.4	Y	
ECM #18	Harte	Boiler Replacement	0.0	9,909	6,093	\$1,576	\$6,032	\$7,608	\$0	\$203,500	\$4,000	\$199,500	26.2	Y	
ECM #19	Rosa	Boiler Replacement	0.0	23,158	7,933	\$3,867	\$7,854	\$11,721	\$0	\$359,021	\$8,000	\$351,021	29.9	Y	



PROPOSED ENERGY CONSERVATION MEASURES (ECMs)															
ECM NO.	BUILDING	DESCRIPTION	ANNUAL UTILITY REDUCTION			ANNUAL UTILITY COST SAVINGS			PJM REVENUE	MAINT. COST SAVINGS	PROJECT COST	REBATES, INCENTIVES	TOTAL PROJECT COST	SIMPLE PAYBACK (YRS)	INCLUDE (Y/N)
			ELECTRIC DEMAND (KW)	ELECTRIC CONS. (KWH)	NATURAL GAS (THERMS)	ELECTRIC COST SAVINGS	NATURAL GAS COST SAVINGS	TOTAL COST SAVINGS							
ECM #20	Beck	Boiler Replacement	0.0	0	12,229	\$0	\$11,740	\$11,740	\$0	\$301,116	\$6,000	\$295,116	25.1	Y	
ECM #21	Carusi	Boiler Replacement	0.0	7,422	9,318	\$1,180	\$10,312	\$10,312	\$0	\$224,670	\$4,000	\$220,670	21.4	Y	
ECM #22	HS East	Boiler Controls	0.0	45,630	11,577	\$6,753	\$17,057	\$17,057	\$0	\$306,000	\$0	\$306,000	17.9	Y	
ECM #23	HS East	Pony Boiler	0.0	(8,218)	17,496	(\$1,216)	\$14,355	\$14,355	\$0	\$271,785	\$6,000	\$265,785	18.5	Y	
ECM #24	HS East	New Electric Chiller (Air)	(90.0)	95,936	21,908	\$14,199	\$33,697	\$33,697	\$0	\$0	\$0	\$0	0.0	Y	
ECM #25	HS West	New Jones Gym Boilers	0.0	47,504	9,931	\$7,268	\$16,802	\$16,802	\$0	\$268,226	\$6,000	\$262,226	15.6	Y	
ECM #26	HS West	Boiler Controls	0.0	327	3,506	\$50	\$3,416	\$3,416	\$0	\$135,600	\$0	\$135,600	39.7	Y	
ECM #27	Mann	Boiler Replacement	0.0	0	2,325	\$0	\$2,488	\$2,488	\$0	\$203,000	\$3,000	\$200,000	80.4	Y	
ECM #28	Woodcrest	Boiler Replacement	0.0	0	3,560	\$0	\$3,560	\$3,560	\$0	\$183,000	\$4,000	\$179,000	50.3	Y	
ECM #29	Elementary & Middle	New Heating Pumps (Excludes East, West, & Kingston)	2.3	5,459	0	\$877	\$877	\$877	\$0	\$300,000	\$0	\$300,000	341.9	Y	
ECM #30	ES, MS & HS	DDC Controls Upgrade	0.0	0	13,869	\$0	\$13,730	\$13,730	\$0	\$700,000	\$0	\$700,000	22.1	Y	
ADD-#1	Elementary & Middle	Piping & Hydronic Specialties (Excludes Kingston)								\$870,000	\$0	\$870,000		Y	
		Professional Fees - Design Engineering								\$500,000	\$0	\$500,000		Y	
		Contingency @ 5% (excludes Asbestos Removal Costs)								\$359,031	\$0	\$359,031		Y	
		Asbestos Removal - TTI Estimate								\$896,000	\$0	\$896,000		Y	
<b>TOTAL</b>		<b>ESIP PROJECTS</b>	<b>52.1</b>	<b>1,247,681</b>	<b>175,668</b>	<b>\$199,212</b>	<b>\$169,198</b>	<b>\$368,409</b>	<b>\$0</b>	<b>\$8,935,657</b>	<b>\$132,807</b>	<b>\$8,802,850</b>	<b>22.8</b>		

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY CONCERNING A LEASE PURCHASE FINANCING WITH A PROJECTED MAXIMUM FUNDING LEVEL OF \$8,935,657**

WHEREAS, The Board of Education of the Township of Cherry Hill, in the County of Camden, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board), is considering a capital improvement project consisting of the various projects as set forth in the Energy Savings Plan prepared by Concord Engineering dated February 25, 2013 (the “Project”) at a cost not to exceed \$8,935,657; and

WHEREAS, the Board is considering funding the Project through a lease-purchase financing with a projected maximum funding level of \$8,935,657, as authorized pursuant to N.J.S.A. 18A:20-4.2(f); and

WHEREAS, the Board now desires to establish a date for the statutorily required public hearing on the proposed lease-purchase financing and to provide for the corresponding publication of a notice of such public hearing;

NOW, THEREFORE, BE IT RESOLVED, by The Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey, as follows:

Section 1. A public hearing on the proposed lease-purchase financing to fund the Project shall be held on Tuesday, May 14, 2013 at the Malberg Administration Building, 45 Ranoldo Terrace, Cherry Hill, New Jersey at 7:00 p.m.

Section 2. Bond Counsel is hereby authorized and directed, in accordance with the requirements of N.J.S.A. 18A:20-4.2(f), to publicly advertise the attached Notice of Public Hearing concerning the proposed lease -purchase financing in the Courier Post.

Section 3. This resolution shall take effect immediately.

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. AMENDMENT OF LONG RANGE FACILITIES PLAN (LRFP) – CAPITAL PROJECTS 2012/2013 AND 2013/2014**

WHEREAS, a list of proposed school facilities projects has been developed for the capital portion of the Cherry Hill School District's 2012/2013 and 2013/2014 school budgets; and

WHEREAS, the identified projects are not currently included in the LRFP previously submitted to and approved by the New Jersey Department of Education; and

WHEREAS, the School District is required by law to amend its LRFP prior to seeking approval to undertake the identified capital projects;

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to *N.J.A.C. 6A:26-2.1 et seq.*, the Board of Education hereby authorizes submission of an application to the Commissioner of Education of New Jersey to amend the School District's LRFP to include the following capital school facilities projects:

**2012/2013 and 2013/2014 Capital Projects**

**Barton Elementary School**

VCT Floor Finish Replacement (Partial)

**Harte Elementary School**

LP Tank Removal and related work

**Johnson Elementary School**

Fire Alarm System Replacement and related work

**Kilmer Elementary School**

Fire Alarm System Replacement and related work

LP Tank Removal and related work

**Kingston Elementary School**

Sanitary Sewer Main Replacement and related work

Crawl Space Drainage System

Emergency Generator System and Exit and Emergency Lighting System Replacement

Site Drainage Improvements

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. AMENDMENT OF LONG RANGE FACILITIES PLAN (LRFP) – CAPITAL PROJECTS 2012/2013 and 2013/2014 - continued**

**Knight Elementary School**

VCT Floor Finish Replacement (Partial)

**Mann Elementary School**

LP Tank Removal and related work

**Stockton Elementary School**

VCT Floor Finish Replacement (Partial)

LP Tank Removal and related work

**Woodcrest Elementary School**

Fire Alarm System Replacement and related work

Power Quality Correction (Phase and surge monitoring and control)

Emergency Generator System and Exit and Emergency Lighting System Replacement

**Beck Middle School**

Fire Alarm System Replacement and related work

**Carusi Middle School**

Asbestos Abatement and related repairs; partial

**Rosa Middle School**

Fire Alarm System Replacement and related work

Rosa Curtain Wall Replacement and related work

**HS East**

A-wing HVAC System Replacement and related work

Richterman Irrigation Well installation and related work

Baseball Backstop Replacement and related work

Ground Water Infiltration Investigation and Mitigation at the Auxiliary Gymnasium

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. AMENDMENT OF LONG RANGE FACILITIES PLAN (LRFP) – CAPITAL PROJECTS 2012/2013 AND 2013/2014**

**HS West**

**HS West Security System Replacement** and related work  
**Power Quality Correction** (Phase and surge monitoring and control)  
**Baseball Backstop Replacement** and related work  
**Jones Gym Entrance Repair** and related work

**Malberg Alternative High School and Administration Building**

**Fire Alarm System Replacement** and related work  
**Emergency Generator System Replacement**  
**Crawl Space Ventilation System** Installation and related work  
**Crawl Space Electrical Repairs** and related work  
**Sewage Ejector System Replacement** and related work  
**Special Education Director Office Alterations**

**General:**

**District-wide Exterior Door Replacements;** locations to be assigned  
**District wide VCT Replacement;** location to be assigned  
**District -wide Electrical Distribution Improvements;** locations to be assigned  
**District wide Paving and Concrete Repair/Replacement;** locations to be assigned  
**District-wide Asbestos Abatement** and related work; locations to be assigned

FURTHER RESOLVED, the Board hereby authorizes and directs its Assistant Superintendent-Business to take any steps necessary to effectuate the terms of this resolution and to submit the LRFP amendment to the New Jersey Department of Education.

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION APPROVING SUBMISSION OF SCHOOL FACILITIES  
PROJECTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

WHEREAS, the Board of Education of the Township of Cherry Hill, Camden County (the "Board") has determined that certain capital improvement projects are required in the District; and

WHEREAS, the Board specifically desires to proceed with the following school facilities projects (the "Projects"):

**2012/2013 and 2013/2014 Capital Projects**

**Barton Elementary School**

VCT Floor Finish Replacement (Partial)

**Harte Elementary School**

LP Tank Removal and related work

**Johnson Elementary School**

Fire Alarm System Replacement and related work

**Kilmer Elementary School**

Fire Alarm System Replacement and related work

LP tank Removal and related work

**Kingston Elementary School**

Sanitary Sewer Main Replacement and related work

Crawl Space Drainage System

Emergency Generator System and Exit and Emergency Lighting System Replacement

Site Drainage Improvements

**Knight Elementary School**

VCT Floor Finish Replacement (Partial)

**Mann Elementary School**

LP Tank Removal and related work

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION APPROVING SUBMISSION OF SCHOOL FACILITIES PROJECTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION** –

continued

**Stockton Elementary School**

**VCT Floor Finish Replacement** (Partial)

**LP Tank Removal** and related work

**Woodcrest Elementary School**

**Fire Alarm System Replacement** and related work

**Power Quality Correction** (Phase and surge monitoring and control)

**Emergency Generator System and Exit and Emergency Lighting System Replacement**

**Beck Middle School**

**Fire Alarm System Replacement** and related work

**Carusi Middle School**

**Asbestos Abatement** and related repairs; partial

**Rosa Middle School**

**Fire Alarm System Replacement** and related work

**Rosa Curtain Wall Replacement** and related work

**HS East**

**A-wing HVAC System Replacement** and related work

**Richterman Irrigation Well installation** and related work

**Baseball Backstop Replacement** and related work

**Ground Water Infiltration Investigation and Mitigation** at the Auxiliary Gymnasium

**HS West**

**HS West Security System Replacement** and related work

**Power Quality Correction** (Phase and surge monitoring and control)

**Baseball Backstop Replacement** and related work

**Jones Gym Entrance Repair** and related work

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION APPROVING SUBMISSION OF SCHOOL FACILITIES PROJECTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION –**

continued

**Malberg Alternative High School and Administration Building**

**Fire Alarm System Replacement** and related work  
**Emergency Generator System Replacement**  
**Crawl Space Ventilation System** Installation and related work  
**Crawl Space Electrical Repairs** and related work  
**Sewage Ejector System Replacement** and related work  
**Special Education Director Office Alterations**

**General:**

**District-wide Exterior Door Replacements;** locations to be assigned  
**District wide VCT Replacement;** location to be assigned  
**District -wide Electrical Distribution Improvements;** locations to be assigned  
**District wide Paving and Concrete Repair/Replacement;** locations to be assigned  
**District-wide Asbestos Abatement** and related work; locations to be assigned

WHEREAS, the Board has authorized the architectural/engineering firm, Beca Associates, LLC, to prepare schematic documentation for the Projects; and

WHEREAS, the Board intends to finance the local share of the Projects' total cost through the use of available capital projects funds and, where eligible, to apply for grants pursuant to *N.J.S.A. 18A:7G-15*;

NOW, THEREFORE, BE IT

RESOLVED that the Board hereby approves the Projects as delineated above, and the Board further approves funding of the local share for such Projects through funds currently budgeted in capital outlay for the 2012/2013 and 2013/2014 school years; and be it

FURTHER RESOLVED that pursuant to *N.J.A.C. 6A:26-3.2*, the Board hereby authorizes and directs its Assistant Superintendent-Business and its Architect to submit applications to the New Jersey Department of Education in the usual course for filing and approval of the Projects; and be it

FURTHER RESOLVED, that the Board President, Superintendent, and Assistant Superintendent-Business/Secretary are hereby authorized to execute any documents necessary to effectuate the terms of this Resolution.



**SPECIAL ACTION AGENDA**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 6. RESOLUTION AUTHORIZING AGREEMENT WITH CONCORD  
ENGINEERING**

**Resolution will be ready for the Special Action Meeting**

**ITEM 7. A RESOLUTION AWARDING AN EXTRAORDINARY UNSPECIFIABLE  
SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR FINANCIAL  
ADVISOR SERVICES**

**WHEREAS**, the Cherry Hill Board of Education (the "Board") has determined that it requires the services of a qualified financial advisor to provide management advice, guidance and assistance in connection with Energy Savings Improvement Program Lease Purchase Financing and refunding of its School Refunding Bonds, Series 2005; and

**WHEREAS**, the services are in the nature of an extraordinary unspecifiable service ("EUS") and not subject to public bidding per N.J.S.A. 18A:18A-5(a)(2), in that the need for expertise, extensive training and proven reputation in the field of endeavor are critical and essential to the project for which the contract is being awarded, and the services are of such a qualitative nature that the performance of the services cannot be reasonably described by written specifications; and

**WHEREAS**, the anticipated total expenditure for the services is in any event below the bid threshold established by the Public School Contracts Law; and

**WHEREAS**, Phoenix Advisors, LLC has the necessary background and expertise to effectively provide such services;

**NOW THEREFORE, BE IT**

**RESOLVED**, upon the recommendation of the Assistant Superintendent-Business, the Board hereby approves a contract between the Board and Phoenix Advisors, LLC for the provision of financial advisor services in accordance with the terms of their proposal dated March 18, 2013, at a total cost not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500) Dollars for the period April 10, 2013 through June 30, 2014 or such earlier date as the services may be completed; and be it

**FURTHER RESOLVED**, that the Board President and Secretary are authorized to execute an Agreement with Phoenix Advisors, LLC on behalf of the Board of Education upon final approval of the form of any such Agreement by the Board Solicitor; and be it

**FURTHER RESOLVED** that the District shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board. PO #13-07467

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## SPECIAL ACTION AGENDA

April 9, 2013

### C. HUMAN RESOURCES/NEGOTIATIONS

#### Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Termination—Certificated
2. Termination—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Certificated
6. Assignment/Salary Change—Non-Certificated
7. Other Compensation—Non-Certificated
8. Other Motions

### ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

#### (a) Resignations

#### RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Theodore Frynkewicz	Rosa-Assistant Principal (\$150,999)	8/01/13	Retirement
Clifford Ireland	Beck-Resource Room (\$93,237)	7/01/13	Retirement
John O'Breza	CHHS East-Principal (\$174,013)	8/01/13	Retirement
Charlotte Silfies-Friedberg	Carusi-Health & P.E. (\$93,237)	7/01/13	Retirement
Katherine Kaplan	Carusi-Media Specialist (\$98,960)	7/01/13	Retirement
Marlene DiGrosso	Kingston-Grade 5 (\$90,948)	7/01/13	Retirement
Sharon Reel	District-Speech/Language Specialist (\$96,900)	7/01/13	Retirement
Ruth Herrero	Paine/Stockton-ESL (\$93,524)	7/01/13	Retirement

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Vivian Gano	Paine-Educational Assistant (\$17,362)	7/01/13	Retirement
Mary Beth Creamer	Woodcrest-Educational Assistant (\$12,951)	7/01/13	Retirement
Sandra Scheiner	Knight-Educational Assistant (\$14,993)	7/01/13	Retirement
Shane Manuel	Beck-Educational Assistant (\$12,729)	4/15/13	Personal

(b) Termination of Employment

**RECOMMENDATION:**

It is recommended that employee #11709 be terminated effective 4/02/13 for reasons on file in the office of Human Resources.

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Brian Rospondek	Beck- French (Long term substitute for S. Ellis Budget #11-130-100-101-40-0100)	4/03/13-6/30/13	\$46,277 prorated (Bachelors-step 1)
Donna Reynolds	Cooper-Grade 1 (Long term substitute for T. Paparo Budget #11-120-100-101- 06-0100)	4/03/13-6/30/13	\$46,277 prorated (Bachelors-step 1)

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Juliana Pellegrino	Sharp-Grade 2 (Long term substitute for T. Orsini on leave of absence-budget # 11-120-100-101-30-0100)	4/09/13-6/30/13	\$46,277 prorated (Bachelors-step 1)
Kellyn Riley	CHHS East-Health & P.E. (Long term substitute for A. Whitcraft on leave of absence-budget #11-140-100-101-50-0100)	4/08/13-6/30/13	\$46,277 prorated (Bachelors-step 1)
Kate Fishman	Stockton-Co-Teaching, Special Education (Long term substitute for L. Watkins-budget #11-213-100-101-33-0100)	4/04/13-6/30/13	\$46,277 prorated (Bachelors-step 1)

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Joshua Robinson	CHHS East-Maintenance Person (Replacing C. Ludovico-budget #11-000-261-100-50-0100)	On or about 4/08/13-6/30/13	\$31,500 prorated
Robert Young	Marlkress-Electrical Lead (new position-budget #11-000-261-100-86-0100)	On or about 4/15/13-6/30/13	\$55,000 prorated

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the person listed be reassigned in accord with the data at the same salary previously approved for the 2012-13 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Jaime Grayson	Carusi-Resource Room (budget #11-213- 100-101-45-0100)	Carusi-Special Education (MD class- budget #11-212-100-101- 45-0100)	4/08/13-6/30/13

**ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Increase in Hours/Educational Assistant

**RECOMMENDATION:**

It is recommended that the hours of Mindy Norlian, Educational Assistant at Carusi Middle School be changed from 6 hrs/day to 7 hrs/day effective 4/08/13-6/30/13 at the same hourly rate previously approved for the 2012-13 school year. Monies budgeted from account #11-213-100-106-45-0101.

**ITEM 7. OTHER COMPENSATION-NON-CERTIFICATED**

(a) SACC Site Leaders

**RECOMMENDATION:**

It is recommended that the persons listed be approved as site leaders for the SACC program effective for the 2012-13 school year at a stipend of \$300 per person. Monies budgeted from account # 60-990-320-101-58-0003.

<u>Site Leader</u>	<u>SACC Program School</u>
Shirley Armstrong	Johnson AM
Shaina Booker	Sharp PM
Lynne Brady	Woodcrest PM EDCC

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. OTHER COMPENSATION-NON-CERTIFICATED - continued**

(a) SACC Site Leaders - continued

<u>Site Leader</u>	<u>SACC Program School</u>
Rosalie Briggs	Paine PM
JoAnn Buzby	Barton AM
Matt Carter	Barton PM
Donna Clark	Woodcrest AM
Lisa Cobb	Kilmer PM
Marilyn Cohen	Kilmer AM
Colleen Corey	Woodcrest PM EDCC
Karen Dawson	Cooper PM EDCC
Anna DeMarco	Sharp AM
Jillian Doney	Barclay PM EDCC
Demetra Evans	Knight AM
Nicole Gauntt	Knight PM
Danielle Korte	Johnson PM
Hedva Levin	Stockton AM
Rose Martin	Mann AM
Maureen Purcell	Stockton PM
Tracy Riddell-Lyons	Woodcrest AM EDCC
Isolyn Vassall-Sabir	Mann PM
Cynthia Walllin	Paine AM

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. OTHER COMPENSATION-NON-CERTIFICATED** - continued

(b) SACC Site Leaders (Dual Staff)

**RECOMMENDATION:**

It is recommended that the persons listed be approved as dual site leaders for the SACC program effective for the 2012-13 school year at a stipend of \$500 per person. Monies budgeted from account # 60-990-320-101-58-0003.

Site Leader

SACC Site

Jennifer Fasbinder

Barclay EDCC Site Leader (\$300)  
Peer Coach (\$200)

Jessica French

Cooper AM & PM

Nicole Gilbert

Woodcrest EDCC Site Leader (\$300)  
Peer Coach (\$200)

Maria Greenwood

Kingston Site Leader AM & PM

Ivy Shavit

Harte Site Leader AM & PM

(c) SACC Peer Coach

**RECOMMENDATION:**

It is recommended that Jodi Rosenfeld be approved as a peer coach for the SACC program effective for the 2012-13 school year at a stipend of \$200. Monies budgeted from account # 60-990-320-101-58-0003.

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. OTHER MOTIONS**

**RECOMMENDATION:**

It is recommended that employee #4454 be placed on administrative leave effective 3/15/13-until a determination is made by the board.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_



**SPECIAL ACTION AGENDA**

**April 9, 2013**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Waiver of Procedure F-3: Secondary Field Trips

**ITEM 1. WAIVER OF PROCEDURE F:-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the procedure be waived to accommodate the trips listed below.

**RECOMMENDATION:**

<b>School</b>	<b>Trip</b>	<b>Location</b>	<b>Dates</b>	<b># School Days Missed</b>
CHHS West & East	DECA	Anaheim, Ca.	4/23-28/2013	4

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**April 9, 2013**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

**NO ITEMS**

# memorandum

**Date:** April 9, 2013

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## **AGENDA**

**EXECUTIVE SESSION 6:15 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**April 9, 2013 Malberg Board Room**

## **BOARD OF EDUCATION COMMITTEES**

### **Curriculum & Instruction Committee Members (yellow)**

Chairperson: Sherrie Cohen

Administrative Liaison: Lawyer Chapman

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

### **Business & Facilities Committee Members (blue)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Kathy Judge, J. Barry Dickinson

### **Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

### **Policy & Legislation Committee Members (green)**

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates

### **Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

## **BOARD WORK SESSION**

**April 9, 2013**

### **PRESENTATIONS**

#### Student Recognition

- Rosa MathCounts Team, First Place Winners in South Jersey
- Individual Student Winners in South Jersey MathCounts Competition
- Student Honorees in New Jersey Public Service Announcement Contest

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

# **BOARD WORK SESSION**

**April 9, 2013**

## **A. CURRICULUM & INSTRUCTION**

### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Out of District Tuition contracts for 2012-2013 school year
3. Approval of Agreements for the 2012-2013 school year
4. Approval of Resolution of Riders to Contracts for the 2012-2013 school year

### **ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Paul Todd – Central	NJASBO Annual Conference 2013 – Atlantic City, NJ	6/5-6/13	\$176.00 Registration, Tolls District Funds

**BOARD WORK SESSION**

**April 9, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS -  
continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Carolyn J. Eversole - Central	NJASBO Annual Conference 2013 – Atlantic City, NJ	6/4-7/13	\$291.50 Registration, Mileage, Tolls, Parking District Funds
C	Pamela Palazzo – Camden Catholic High School	Flipped Classroom – Cherry Hill, NJ	5/13/13	\$219.00 Registration NCLB Funds
D	Jeff Cordner - Camden Catholic High School	Flipped Classroom – Cherry Hill, NJ	5/13/13	\$219.00 Registration NCLB Funds
E	Nancy Werner Kaiser – Camden Catholic High School	Flipped Classroom – Cherry Hill, NJ	5/13/13	\$219.00 Registration NCLB Funds
F	Elizabeth Gallagher – Camden Catholic High School	Flipped Classroom – Cherry Hill, NJ	5/13/13	\$219.00 Registration NCLB Funds
G	Rebecca Metzger- CH West	Special Education Law Symposium – Bethlehem, PA	6/23-28/13	\$1,362.08 Registration, Mileage, Tolls, Parking, Meals CHASA Funds

**BOARD WORK SESSION**

**April 9, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT TUITION CONTRACTS FOR THE 2012-2013 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2012-13 school year during the April 2013 cycle. There are four submissions, two are new placements, one is a transfer and one is for additional services.

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>TUITION</b>	<b>RSY AIDE</b>	<b>ESY</b>	<b>ESY AIDE</b>	<b>EXTRA</b>	<b>OUT OF CO FEE</b>	<b>AMOUNT</b>
Bancroft	3012366	7/5/2012-8/9/2012			\$6,651	\$4,004			\$10,655

*Student only attended the ESY program. Student withdrew from district in September*

Bancroft	3004105	3/18/13-6/21/13	\$15,602	\$9,394					\$24,996
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*Student transferred from YCS Sawtelle (BOE approved 7/24/12-PO13-03229)*

Burlington Co. SSD	3014011	3/13/13-6/30/13	\$12,899					\$2,500	\$15,399
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*New Placement*

Garfield	3013233	12/5/12-6/30/13					\$9,100		\$9,100
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*Student receiving additional services. Previously BOE approved 1/29/13 & 3/19/13 \$31,620 PO 13-06853*

**ITEM 3 . APPROVAL OF AGREEMENTS FOR 2012-2013 SCHOOL YEAR**

**WHEREAS**, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

**WHEREAS**, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

**WHEREAS** the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

**WHEREAS**, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

**BOARD WORK SESSION**

**April 9, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF AGREEMENTS FOR 2012-2013 SCHOOL YEAR -  
Continued**

**NOW, THEREFORE, BE IT RESOLVED** by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Director of Pupil Services for the 2012-2013 school year; and be it

**FURTHER RESOLVED**, that the total amount charged for any one independent evaluation shall not exceed the usual and customary amount typically charged to school districts for such evaluations, but in no event shall any one evaluation exceed a total amount of Two Thousand (\$2,000.00) Dollars; and be it

**FURTHER RESOLVED**, that the Board hereby authorizes its Solicitor to prepare all necessary documentation, riders, purchase orders or contracts as are appropriate to effectuate the purposes set forth in this Resolution; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

**Dr. James/Joseph Hewitt**

**To provide psychological & neuropsychological evaluations for the 2012-2013 school year**

**July-August 2012(ESY)**

**Amount not to exceed \$8,350**

**11-000-219-320-71-0001**

**PO # 13-07294**



**BOARD WORK SESSION**

**April 9, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4a . A RESOLUTION APPROVING A RIDER TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND JOSEPH C. HEWITT, D.O.**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education (the “Board”) approved a professional services contract between the Board and Joseph C. Hewitt, D.O., for the provision of psychiatric evaluations of certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, due to an increased need for such services from July 1, 2012 to June 30, 2013, the Board must amend the original contract of \$55,000 via Rider to increase the total contract cost by \$10,000, to an amount not to exceed \$65,000;

**WHEREAS**, Dr. Hewitt has agreed to the above change in the maximum contract amount; and

**WHEREAS**, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a) (1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a Rider to the current professional services contract between the Board and Dr. Hewitt, which will allow for an increase in the total expenditure under the contract with Dr. Hewitt to Sixty Five Thousand Dollars (\$65,000) for the period from July 1, 2012 to June 30, 2013; and

**BE IT FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the professional services contract with Joseph C. Hewitt, D.O. incorporating the above expenditure limitation into the contract.

**PO #13-03394 – original amount approved \$55,000  
Increased by \$10,000  
Total amount of \$65,000**

**BOARD WORK SESSION**

**April 9, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4b. A RESOLUTION APPROVING A RIDER TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND REGIONAL ENRICHMENT AND LEARNING CENTER, LLC (“REAL”)**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education (the “Board”) approved a professional services contract between the Board and REAL for, among other things, the provision of homebound and supplemental instruction services for certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, due to an increased need for such services from July 1, 2012 to June 30, 2013, the Board must amend the original contract of \$125,500 via Rider to increase the total contract cost by \$80,000, to an amount not to exceed \$205,500 for homebound

**WHEREAS**, REAL has agreed to the above change in the maximum contract amount; and

**WHEREAS**, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a) (1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a Rider to the current professional services contract between the Board and REAL, which will allow for an increase in the total expenditure under the contract with REAL for homebound and supplemental instruction services to Two Hundred Five Thousand Five Hundred Dollars (\$205,500) for the period from July 1, 2012 to June 30, 2013; and

**BE IT FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the professional services contract with Cooper, incorporating the above expenditure limitation into the contract.

**PO #13-00291 – original amount approved \$125,500  
Increased by \$80,000  
Total amount of \$205,500**

**BOARD WORK SESSION**

**April 9, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4c. A RESOLUTION APPROVING A RIDER TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND COOPER HEALTH SYSTEM D/B/A COOPER LEARNING CENTER**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education (the “Board”) approved a professional services contract between the Board and Cooper Health System d/b/a the Cooper Learning Center (“Cooper”) for the provision of reading/multi-sensory remediation services for certain District pupils for the period July 1, 2012 through June 30, 2013; and

**WHEREAS**, due to an increased need for such services from July 1, 2012 to June 30, 2013, the Board must amend the original contract of \$78,000 via Rider to increase the total contract cost by \$82,000, to an amount not to exceed \$160,000; and

**WHEREAS**, Cooper has agreed to the above change in the maximum contract amount; and

**WHEREAS**, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a) (1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a Rider to the current professional services contract between the Board and Cooper, which will allow for an increase in the total expenditure under the contract with Cooper to One Hundred and Sixty Thousand Dollars (\$160,000) for the period from July 1, 2012 to June 30, 2013; and

**BE IT FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the professional services contract with Cooper, incorporating the above expenditure limitation into the contract.

**PO #13-03691 – original amount approved \$78,000  
Increased by \$82,000  
Total amount of \$160,000**

## **BOARD WORK SESSION**

**April 9, 2013**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools**
- **Enhance communication with and outreach to internal and external stakeholders.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR FEBRUARY 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2013
- d) SACC FINANCIAL REPORT FOR FEBRUARY 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES
- c) RESOLUTION AUTHORIZING A SERVICE AGREEMENT WITH BENEFIT EXPRESS FOR FLEXIBLE SPENDING ACCOUNT

#### **ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #TRESY-031213 – EXTENDED SCHOOL YEAR TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)
- b) #TRSPE-031213 – SPECIAL EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)
- c) #TRREG-031213 – REGULAR EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)

**BOARD WORK SESSION**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE # - EI-X2 – EDEN INSTITUTE – PRINCETON, NJ - SHUTTLE
- b) ROUTE #Q-DSPL – PINELAND LEARNING CENTER, VINELAND, NJ
- c) ROUTE #Q-EC2 – CARUSI MS / EAST HS – MCKINNEY-VENTO,  
SICKLERVILLE AND BERLIN NJ
- d) ROUTE #Q-VH2 – VOORHEES MIDDLE SCHOOL AND SIGNAL HILL  
ELEMENTARY SCHOOL – MCKINNEY-VENTO, CHERRY HILL, NJ

**ITEM 5. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR FEBRUARY 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of February 28, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2013**

It is recommended that the 2012/2013 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending February, 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR FEBRUARY 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of February 2013 be accepted as submitted.

**BOARD WORK SESSION**

April 9, 2013

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Date: thru
SACC	\$	
Food Service	\$	
Grand Total	\$	

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f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated \_\_\_\_\_, 2013 in the amount of \$ \_\_\_\_\_ and the Bill List dated \_\_\_\_\_, 2013 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A81119	Tri County Pest Control	Pest control services non-residential facilities - statewide	4-30-15	\$10,000



**BOARD WORK SESSION**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor who has been awarded a bid through the Educational Data Services, said bid expires on September 30, 2013.

**COPY DUPLICATOR SUPPLIES**

W. B. Mason Co., Inc., Bid #EDSNJ-S5302

NOW, THEREFORE BE IT FURTHER RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the Educational Data Services, said bids expire on March 31, 2014.

**ATHLETIC RECONDITIONING**

Schutt Reconditioning/Kranos  
Bid #5277

**TIME AND MATERIALS MAINTENANCE BIDS**

<u>PACKAGE #1</u>	Not to <u>exceed</u>	<u>AIR CONDITIONING UNITS SERVICE AND REPAIR</u>	Not to <u>exceed</u>
<i>Primary</i> KDB Construction	\$100,000	<i>Secondary</i> KIN Contractors	\$50,000

**BOARD WORK SESSION**

April 9, 2013

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #2</u>	Not to <u>exceed</u>	<u>AIR DUCT CLEANING</u>	Not to <u>exceed</u>
<i>Primary</i> Induct Industries, Inc.	\$20,000	<i>Secondary</i> Core Mechanical, Inc.	\$10,000
<u>PACKAGE #3</u>		<u>AUTOMATIC TEMPERATURE CONTROLS SERVICE &amp; REPAIR</u>	
<i>Primary</i> A.M.E. Inc..	25,000	<i>Secondary</i> CM3 Building Solutions	10,000
<u>PACKAGE #4</u>		<u>BOILER INSPECTION CLEANING &amp; REPAIR (ANNUAL)</u>	
<i>Primary</i> Mack Industries	50,000	<i>Secondary</i> Multi-Temp Mechanical	10,000
<u>PACKAGE #5</u>		<u>BOILER REPAIR</u>	
<i>Primary</i> Multi-Temp Mechanical, Inc.	50,000	<i>Secondary</i> Mack Industries	50,000
<u>PACKAGE #6</u>		<u>CARPET CLEANING REPAIR &amp; REPLACEMENT</u>	
<i>Primary</i> Direct Flooring	50,000	<i>Secondary</i> All Phase General Contractors, LLC	25,000
<u>PACKAGE #7</u>		<u>CESSPOOL, WASTELINE, SEWER REPAIR &amp; REPLACEMENT</u>	
<i>Primary</i> G.M.H. Associates of America, Inc.	10,000		

**BOARD WORK SESSION**

April 9, 2013

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #9</u>	Not to <u>exceed</u>	<u>CLOCK &amp; INTERCOM SERVICES</u>	Not to <u>exceed</u>
<i>Primary</i> Open Systems Integrators, Inc.	\$27,000	<i>Secondary</i> Alarm and Communication Technologies, Inc.	\$11,000
<u>PACKAGE #10</u>		<u>ELECTRIC MOTOR REPAIR</u>	
<i>Primary</i> Motors & Drives, Inc. T/A Park Electric Motor Co.	22,000	<i>Secondary</i> Longo Electrical-Mechanical, Inc.	11,000
<u>PACKAGE #11</u>		<u>ELECTRICAL REPAIRS &amp; SERVICES</u>	
<i>Primary</i> Northeast Electrical Services, LLC	250,000	<i>Secondary</i> D. P. Murt, Inc.	250,000
<u>PACKAGE #12</u>		<u>ELEVATOR SERVICES INSPECTION &amp; REPAIR</u>	
<i>Primary</i> Kencor, Inc.	\$12,000	<i>Secondary</i> United States Elevator, Inc.	\$5,500
<u>PACKAGE #13</u>		<u>FENCING REPAIR</u>	
<i>Primary</i> All Phase General Contractors, LLC.	100,000	<i>Secondary</i> KBD Construction	20,000
<u>PACKAGE #14</u>		<u>FIRE ALARM SYSTEM INSPECTION &amp; REPAIR</u>	
<i>Primary</i> Fortress Protection LLC	15,000	<i>Secondary</i> Allied Fire & Safety Equipment	10,000

**BOARD WORK SESSION**

April 9, 2013

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #15</u>	Not to <u>exceed</u>	<u>FIRE EXTINGUISHER &amp; SMOKE DETECTOR REPAIR &amp; REPLACEMENT</u> <u>Testing only</u> <i>Secondary</i>	Not to <u>exceed</u>
<i>Primary</i> Kistler O'Brien Fire Protection	\$12,000	Allied Fire & Safety Equipment Co., Inc.	\$5,500
<u>PACKAGE #16</u>		<u>FLOOR TILE REPAIR &amp; REPLACEMENT</u> <i>Secondary</i>	
<i>Primary</i> KBD Construction, LLC	20,000	Direct Flooring	10,000
<u>PACKAGE #17</u>		<u>FOLDING DOORS REPAIR &amp; REPLACEMENT</u> <i>Secondary</i>	
<i>Primary</i> KDB Construction, LLC	10,000	Guardian Gym Equipment	5,000
<u>PACKAGE #18</u>		<u>GENERAL CONSTRUCTION &amp; CARPENTRY</u> <i>Secondary</i>	
<i>Primary</i> GPC, Inc.	100,000	GPC, Inc.	50,000
<u>PACKAGE #19</u>		<u>GRAFFITI REMOVAL</u> <i>Secondary</i>	
<i>Primary</i> GPC, Inc.	11,000	All-State Power Wash	5,500
<u>PACKAGE #20</u>		<u>HVAC SERVICES</u> <i>Secondary</i>	
<i>Primary</i> Multi-Temp Mechanical, Inc.	100,000	Core Mechanical	50,000
<u>PACKAGE #21</u>		<u>LANDSCAPE SERVICES</u>	
<i>Primary</i> Pest-A-Side Exterminating Co., Inc.	20,000		

**BOARD WORK SESSION**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #22</u>	Not to exceed	<u>LOCKER REPAIR AND REPLACEMENT</u>	Not to exceed
<i>Primary</i> The Locker Man, Inc.	\$50,000	Rabco Equipment Corporation	\$75,000
<u>PACKAGE #23</u>		<u>LOCKSMITH SERVICES</u>	
<i>Primary</i> JC Magee Security Solutions, Inc.	100,000		
<u>PACKAGE #24A</u>		<u>MASONRY, CONCRETE CURBS&amp; SIDEWALKS</u>	
<i>Primary</i> Asphalt Solutions, LLC	100,000	<i>Secondary</i> Diamond Construction / JAK Construction Corp.	25,000
<u>PACKAGE #24B</u>		<u>MACADAM (REPAVING)</u>	
<i>Primary</i> Asphalt Solutions, LLC.	100,000	<i>Secondary</i> Diamond Construction / JAK Construction Corp.	25,000
<u>PACKAGE #25</u>		<u>PAINTING</u>	
<i>Primary</i> GPC, Inc.	10,000	<i>Secondary</i> KBD Construction, LLC	5,000
<u>PACKAGE #27</u>		<u>PLUMBING</u>	
<i>Primary</i> Northeast Plumbing Services, LLC	50,000	<i>Secondary</i> William J. Guarini, Inc.	20,000
<u>PACKAGE #28</u>		<u>PUMP REPAIR</u>	
<i>Primary</i> Longo Electrical-Mechanical, Inc.	150,000	<i>Secondary</i> CM3 Building Solutions, Inc.	5,000

**BOARD WORK SESSION**

April 9, 2013

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #29</u>	Not to <u>exceed</u>	<u>REFINISH STAGE &amp; GYM WOOD</u>	Not to <u>exceed</u>
<i>Primary</i> Mathusek, Inc.	\$50,000	<i>Secondary</i> Direct Flooring	\$10,000
<u>PACKAGE #30</u>		<u>ROOF REPAIR &amp; REPLACEMENT</u>	
<i>Primary</i> MK Lions, LLC	100,000	<i>Secondary</i> Kowalski Roofing Corp.	50,000
<u>PACKAGE #31</u>		<u>SCOREBOARD &amp; GYM EQUIPMENT REPAIR</u>	
<i>Primary</i> Guardian Gym Equipment	55,000	<i>Secondary</i> Corby Associates, Inc.	27,000
<u>PACKAGE #32</u>		<u>STAGE CURTAINS &amp; DRAPERIES</u>	
<i>Primary</i> Commercial Interiors Direct	25,000	<i>Secondary</i> Ackerson Drapery & Decorator Services, Inc.	20,000
<u>PACKAGE #34</u>		<u>VENETIAN BLINDS REPAIR AND REPLACEMENT</u>	
<i>Primary</i> Commercial Interiors Direct	15,000	Ackerson Drapery & Decorator Services, Inc.	10,000
<u>PACKAGE #35</u>		<u>WELDING</u>	
<i>Primary</i> Northeast Plumbing Services, Inc.	5,000	<i>Secondary</i> G.M.H. Associates of America, Inc.	2,500

**BOARD WORK SESSION**

April 9, 2013

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

<u>PACKAGE #36</u>	Not to <u>exceed</u>	<u>WINDOW GLAZING &amp; GLASS REPLACEMENT</u>	Not to <u>exceed</u>
<i>Primary</i> No Bid			
<u>PACKAGE #37</u>		<u>WINDOW SHADE REPAIR &amp; REPLACEMENT</u>	
<i>Primary</i> Commercial Interiors Direct	\$10,000	<i>Secondary</i> Ackerson Drapery & Decorator Services, Inc.	\$7,500
<u>PACKAGE #38</u>		<u>FIRE SPRINKLER SYSTEM</u>	
<i>Primary</i> Kistler O'Brien Fire Protection	10,000	<i>Secondary</i> Allied Fire & Safety Equipment Co., Inc.	5,000
<u>PACKAGE #39</u>		<u>MOVING &amp; STORAGE</u>	
<i>Primary</i> Nelson Westerberg	1,000	<i>Secondary</i> Brantley Bros. Moving & Storage Co., Inc.	500
<u>PACKAGE #40</u>		<u>PLAYGROUND EQUIPMENT INSPECTION &amp; REPAIR</u>	
<i>Primary</i> Corby Associates	25,000	<i>Secondary</i> Safety Down Under, Inc.	10,000
<u>PACKAGE #41</u>		<u>REFRIGERATION EQUIPMENT MAINTENANCE, INSPECTION</u>	
<i>Primary</i> Multi-Temp Mechanical, Inc.	10,000	<i>Secondary</i> Core Mechanical, Inc.	5,000

**BOARD WORK SESSION**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES continued

TIME AND MATERIALS MAINTENANCE BIDS

PACKAGE #44

Not to  
exceed

IT INTEGRATION  
SERVICES

*Primary*

Promedia Technology  
Services

\$50,000

PACKAGE #49

TEXTBOOK FREIGHT  
CONSOLIDATION

*Primary*

Book-It Distribution

25,000

FURNITURE

Not to exceed \$200,000

Academy Furniture & Supplies, Bid #NJ2113  
Artcobell Corp., Bid #X783  
Datum Filing Systems, Inc., Bid #RA01

Lakeshore Learning Materials, Bid #0885  
Midwest Folding Products, Bid #784  
National Public Seating, Bid #NPSEDATA13  
Paper Clips, Bid #5157-0439  
School Outfitters, Bid #5157  
Smith System, Bid #AAAQ20759

Tanner North Jersey, Inc., Bid #NJ-6259  
Troxell Communications, Inc., Bid #5157

Advantek Specialties, LLC, Bid #6250  
Commercial Interiors Direct, Inc., Bid #4064  
HF-NJ, Hertz Furniture New Jersey,  
Bid #NJED

Lee Distributors, Bid #LEE1  
Mitchell Furniture Systems, Inc., Bid #6880  
Oklahoma Sound, Bid #OSEDATA13  
Proacademy, Bid #PRO5157  
School Specialty, Bid #0009  
Staples Contract & Commercial, Bid  
#SCC5157

Tesco Industries, Bid #TESCO131  
W.B. Mason Co., Inc., Bid #8080



**BOARD WORK SESSION**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

**TIME AND MATERIALS ANCILLARY BIDS**  
**INTERACTIVE WHITEBOARDS & RELATED PRODUCTS**

Not to exceed \$250,000

Keyboard Consultants, Bid #5282	Smartboards and related products
Keyboard Consultants, Bid #5288	Epson Projectors and related products
Metcomm.net, LLC, Bid #5289	Promethean and related products
Pivotal Communications Group, LLC, Bid #5186	Touchit Interactive and related products
Total Video Products, Inc., Bid #5198	Qomo and related products
Total Video Products, Inc., Bid #5279	Sharp projectors and related products
Total Video Products, Inc., Bid #5280	Sharp monitors and related products
Total Video Products, Inc., Bid #5281	Premier mounts and related products
Total Video Products, Inc. Bid #5278	Cables to Go and related products
Troxell Communications, Inc., Bid #5195	Hitachi whiteboards and related products
Troxell Communications, Inc., Bid #5196	Hitachi projectors and related products
Troxell Communications, Inc., Bid #5203	Elmo carts and related products
Troxell Communications, Inc., Bid #5285	Mitsubishi products
Troxell Communications, Inc., Bid #5200	Vivitek products
Valiant National AV Supply, Bid #5197	Mimio products
Valiant National AV Supply, Bid #5187	Eiki projectors and related products
Valiant National AV Supply, Bid #5199	Casio projectors and related products
Video Technologies, Bid #5287	Frontrow products

**BOARD WORK SESSION**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- c) RESOLUTION AUTHORIZING A SERVICE AGREEMENT WITH BENEFIT EXPRESS FOR FLEXIBLE SPENDING ACCOUNT

RESOLUTION TO BE READY FOR ACTION MEETING PENDING REVIEW

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #TRESY-031213 – EXTENDED SCHOOL YEAR TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)
- b) #TRSPE-031213 – SPECIAL EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)
- c) #TRREG-031213 – REGULAR EDUCATION TRANSPORTATION ROUTES FOR 2013-14 SCHOOL YEAR (3-12-13)

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW.  
Bids opened March 12, 2013.

**BOARD WORK SESSION**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) ROUTE # - EI-X2 – EDEN INSTITUTE – PRINCETON, NJ - SHUTTLE

**RECOMMENDATION:**

It is recommended that administrative approval be granted for Rick Bus Company to transport (1) one classified student on a shuttle from school to home at 2:30pm Monday-Friday as listed below.

Route: EI-X2/ Shuttle  
School: Eden Institute  
Company: Rick Bus Company  
Original Route: EI-1  
Original Bid: #SPEGK-090810  
Date(s): 5/20/13 thru 6/24/13 (Monday-Friday)  
Cost per diem: \$144.00  
Aide cost: \$32.00  
Total # of days: (25) Twenty five  
Total Cost: \$4,400.00

PO # 13-07334  
Account Code: 11-000-270-514-83-0001

**RECOMMENDATION:**

b) ROUTE #Q-DSPL – PINELAND LEARNING CENTER, VINELAND, NJ

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that approval be granted to Holcomb Bus Service, Inc. to transport (1) one classified student residing in Glassboro, NJ to The Pinelands Learning Center in Vineland, NJ as listed below.

Route: Q-DSPL  
School: Pineland Learning Center, Vineland, NJ  
Company: Holcomb Bus Service, Inc.  
Date(s): 5/3/13 thru 6/20/13  
Cost per diem: \$222.00  
Aide Cost: \$50.00  
Total # of days: (34) Thirty four  
Total Cost: \$9,248.00

PO #13-07386  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**April 9, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- c) ROUTE #Q-EC2 – CARUSI MS / EAST HS – MCKINNEY-VENTO, SICKLERVILLE AND BERLIN NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Safety Bus Service, Inc. It is recommended that prior administrative approval be ratified for Safety Bus Service Inc. to transport (2) two Mc Kinney-Vento students one residing in Sicklerville, one residing in Berlin to/from Carusi Middle School and High School East as listed below.

Route: Q-EC2  
School: Carusi Middle School / High School East  
Company: Safety Bus Service, Inc.  
Date(s): 4/15/13 thru 6/18/13  
Cost per diem: \$176.68  
Total # of days: (46) Forty six  
Total Cost: \$8,127.28

PO #13-07387  
Account Code: 11-000-270-514-83-0001

- d) ROUTE #Q-VH2 – VOORHEES MIDDLE SCHOOL AND SIGNAL HILL ELEMENTARY SCHOOL – MCKINNEY-VENTO, CHERRY HILL, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service Inc. to transport (2) two McKinney-Vento students residing in Cherry Hill, to/from Voorhees Middle School and Signal Hill Elementary School as listed below.

Route: Q-VH2  
School: Voorhees Middle School/Signal Hill Elementary School  
Company: Hillman's Bus Service, Inc.  
Date(s): 4/15/13 thru 6/20/13  
Cost per diem: \$172.50  
Total # of days: (48) Forty-Eight  
Total Cost: \$8280.00

PO #13-07389  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

April 9, 2013

**B. BUSINESS AND FACILITIES**

**ITEM 5. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
H.S. West	Contribution toward Weight Room Renovation	Cherry Hill Education Foundation*	\$2,500
Carusi	2 Elliptical Machines	Cherry Hill Education Foundation*	\$2,198
Rosa	Dell Printer, Toner Cartridges, Digital Camera, Memory Card and Reader	Cherry Hill Education Foundation*	\$1,031
Kilmer	Cultural Proficiency Library Books	Cherry Hill Education Foundation*	\$2,500
Kilmer	6 iPad Minis	Cherry Hill Education Foundation*	\$4,935
Paine	6 iPad Minis with cover	Cherry Hill Education Foundation*	\$2,308
Stockton	6 iPad Minis & Cover, Warranty, Keyboards & gift card for supplies	Cherry Hill Education Foundation*	\$4,040

Cherry Hill Education Foundation Grants are monetary.

\*Unexpended funds will be returned to Cherry Hill Education Foundation

**BOARD WORK SESSION**

**April 9, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Appointments—Certificated
2. Leave of Absence—Certificated
3. Leaves of Absence—Non-Certificated
4. Assignment/Salary Change—Non-Certificated
5. Other Compensation—Certificated
6. Approval of Revised Job Descriptions

**ITEM 1. APPOINTMENTS—CERTIFICATED**

(a) Summer IEP Meetings

**RECOMMENDATION:**

It is recommended that the teachers who are affiliated with the Cherry Hill Education Association bargaining unit be approved to attend Summer IEP meetings effective 7/01/13-8/28/13 at the rate of \$35.71/hr. Monies budgeted from account #11-213-100-101-1-0101.

(b) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teacher listed be approved as a mentor in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Carrie Skey	Diana Ragas-Tavares	Barton	\$550 prorated	3/06/13-6/30/13

**BOARD WORK SESSION**

**April 9, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** - continued

(c) Summer Academy

**RECOMMENDATION:**

It is recommended that Richard D'Alessandro be approved as teacher in charge for the summer academy at Barton Elementary School effective 6/20/13-7/30/13. Monies budgeted from account #20-231-200-101-99-0140.

(d) Substitute Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers for the 2012-13 school year effective 4/24/13-6/30/13 (unless otherwise indicated). Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Megan Archut	Natasha Azar	Keri Galli	Michael Jankaitis
Megan Miller	Emily Richardson	Steven Wasserman	Amber Joyce
Christina Beltran	Ryan Yaniak	Nertila Tafa-Cana	Stephanie Mousely
Jessie Swanson			

**ITEM 2. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Diane Paul	Rosa-Math	Leave with pay 3/18/13-3/19/13; without pay 3/20/13-4/26/13
Kristen Corkery	Barclay-Special Education	Leave with pay 5/09/13-6/19/13; without pay 8/29/13-10/08/13
Jaelyn Eppihimer	Barton-Grade 3	Leave with pay 5/13/13-6/30/13
Anita Bowser	CHHS East-Health & P.E.	Leave with pay 5/15/13-6/30/13; without pay 8/29/13-10/09/13

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**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Portia Fudala	CHHS West-Science	Leave with pay 5/05/13-6/14/13; without pay 6/17/13-6/30/13
Theresa Paparo	Cooper-Grade 1	Leave with pay 3/25/13-6/12/13; without pay 6/13/13-6/30/13; 8/29/13-12/17/13
Patricia Cornell	Rosa-World Language	Leave with pay 3/05/13-3/17/13
Tara Orsini	Sharp-Grade 2	Leave without pay 4/11/13- 5/20/13; without pay 5/21/13- 6/30/13
Susan Baskies	District-Speech/Language Specialist	Leave with pay 2/18/13-2/22/13
Janice Reisman	Johnson-Guidance	Leave without pay 2/18/13- 2/22/13

**ITEM 3. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Tracy Lyons	Woodcrest-Teacher, SACC	Leave with pay 1/23/13-3/22/13; without pay 3/23/13-until a determination is made regarding a return to work date
Frances Robey	Malberg-Secretary, CST	Leave with pay 2/26/13-3/12/13
Kathleen Olsen	Barclay-Educational Assistant	Leave with pay 2/18/13-2/22/13
Ana Berrios	Woodcrest-Teacher II, SACC	Leave without pay 3/18/13-4/15/13
Antoinette Broome	Malberg-Transportation Facilitator	Leave with pay 2/07/13-3/05/13; 3/06/13- 3/19/13
Sen-Bayir Kutinow	CHHS East-Head Custodian	Leave with pay 2/05/13-3/06/13; without pay 3/07/13-5/29/13



**BOARD WORK SESSION**

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**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. ASSIGNMENT/SALARY CHANGE-NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the person listed be reassigned for the 2012-13 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Yolymar Chaves	Woodcrest- Program Aide, SACC (budget #60-990-320-106- 58-0001)	District- Substitute- Program Aide, SACC (budget #60-990-320-106- 58-0001)	4/01/13-6/30/13	\$8.50

**ITEM 5. OTHER COMPENSATION—CERTIFICATED**

(a) Parent Son/Daughter Human Growth And Development

**RECOMMENDATION:**

It is recommended that the staff members listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development:

<u>Name</u>	<u>School</u>	<u>Date</u>
Lynn Richter	Woodcrest (budget #11-120-100-101-36-0101)	2/27/13
Lynn Richter	Woodcrest (budget #11-120-100-101-36-0101)	3/12/13
Steve Redfearn	Kingston (budget #11-120-100-101-18-0101)	2/28/13
Therese DiMedio	Harte (budget #11-120-100-101-09-0101)	2/28/13
Therese DiMedio	Harte (budget #11-120-100-101-09-0101)	3/14/13

**BOARD WORK SESSION**

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**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. APPROVAL OF REVISED JOB DESCRIPTIONS**

**RECOMMENDATION:**

It is recommended that the job descriptions listed be revised effective 4/24/13.

- Assistant Pupil Accounting Technician (title revised to Student Registration Assistant Coordinator)
- Pupil Accounting Technician (title revised to Student Registration Coordinator)

**BOARD WORK SESSION**

**April 9, 2013**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

The Superintendent recommends the following:

1. First Reading of Policies
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. FIRST READING OF POLICIES**

- Draft Policy 3240: Tuition
- Draft Policy 3451: Petty Cash
- Draft Policy 5118: Non-Resident Students

**RECOMMENDATION:**

It is recommended that the draft policies listed be approved for first reading as presented.

**ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
12-13:64			12-13:73	
12-13:65			12-13:74	
12-13:67			12-13:75	
12-13:68			12-13:76	
12-13:69			12-13:77	
12-13:70			12-13:78	
12-13:71			12-13:79	
12-13:72				

**BOARD WORK SESSION**

**April 9, 2013**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

NO ITEMS