

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**March 19, 2013 @ 6:15 P.M.**

**AGENDA**

Student Matters

- HIB (regular and appeal)

Human Resources Matters



**ACTION AGENDA**  
**March 19, 2013**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Sherrie Cohen

Administrative Liaison: Lawyer Chapman

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

**Business & Facilities Committee Members (blue)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Kathy Judge, J. Barry Dickinson

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

**Policy & Legislation Committee Members (green)**

Chairperson: Steve Robbins – Policy

Chairperson: Eric Goodwin - Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates

**Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

***PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE***



# ACTION AGENDA

March 19, 2013

## A. CURRICULUM & INSTRUCTION

### Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Agreements for the 2012-2013 School Year
3. Approval of Art Curriculum for the 2012-2013 School Year
4. Approval of the 2012-2013 Progress Targets Action Plan
5. Approval of Out of District Tuition for the 2012-2013 School Year
6. Approval of Non-Public Schools Technology for the 2012-2013 School Year
7. Approval of Riders to Service Agreements for the 2012-2013 School Year

### ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A.* 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Susan Bastnagel - Central	Garden State Coalition of Schools Spring 2013 Leadership Conference – New Brunswick, NJ	4/10/13	\$93.01 Registration, Mileage, Tolls District Funds

**ACTION AGENDA**  
**March 19, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS - continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Kathy Judge – BOE Member	Garden State Coalition of Schools Spring 2013 Leadership Conference – New Brunswick, NJ	4/10/13	\$94.56 Registration, Mileage, Tolls District Funds
C	Raymond Hawthorne – Beck	NJ School Buildings and Grounds Expo – Atlantic City, NJ	3/26-27/13	\$142.36 Registration, Mileage, Parking District Funds
D	William Dunn – Carusi	NJ School Buildings and Grounds Expo – Atlantic City, NJ	3/26-27/13	\$145.28 Registration, Mileage, Parking District Funds
E	Maureen Reusche	NJASA.NJAPSA 31 <sup>ST</sup> Annual Spring Conference	5/20-5/22/13	Registration, Mileage, Parking District Funds

**ITEM 2. APPROVAL OF AGREEMENTS FOR THE 2012-2013 SCHOOL YEAR**

**WHEREAS**, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

**WHEREAS**, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

**WHEREAS** the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

**WHEREAS**, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Director of Pupil Services for the 2012-2013 school year; and be it

**ACTION AGENDA**

**March 19, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF AGREEMENTS FOR 2012-2013 SCHOOL YEAR - CONTINUED**

**FURTHER RESOLVED**, that the total amount charged for any one independent evaluation shall not exceed the usual and customary amount typically charged to school districts for such evaluations, but in no event shall any one evaluation exceed a total amount of Two Thousand (\$2,000.00) Dollars; and be it

**FURTHER RESOLVED**, that the Board hereby authorizes its Solicitor to prepare all necessary documentation, riders, purchase orders or contracts as are appropriate to effectuate the purposes set forth in this Resolution; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

It is recommended that the Board approve the agreements for the 2012-2013 school year as listed below:

Katherine Martin

To provide psychological evaluations for the 2012-2013 school year

February 2013 – June 2013

Amount not to exceed \$3,000

11-000-219-320-71-0001

PO # 13-06851

Lois Albanese

To provide learning evaluations as needed for the 2012-2013 school year

September 2012 – June 2013

Not to Exceed \$10,500.00

11-000-219-320-71-0001

PO #13-02016

This individual had been approved for an amount not to exceed \$1,500 on June 26, 2012. The not to exceed amount has been increased by \$9,000 for a total not to exceed \$10,500.

Gloria Wuhl

To provide psychological evaluations for the 2012-2013 school year

September 2012 – June 2013

Original Amount: \$3,000.00

Increase of \$3,420.00

Amount Not to Exceed \$6,420.00

11-000-219-320-71-0001

PO #13-02017

**ACTION AGENDA**

**March 19, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF ART CURRICULUM FOR 2012-2013 SCHOOL YEAR**

It is recommended that the Board approve the Art Curriculum to include: Foundations of Commercial Art, Advanced Foundations of Commercial Art and AP Art: 2D Commercial for the 2012-2013 school year, as discussed at the Curriculum and Instruction Committee Meeting on March 4, 2013.

**ITEM 4. APPROVAL OF THE 2012-2013 PROGRESS TARGETS ACTION PLAN**

It is recommended that approval of the 2012-2013 Progress Targets Action Plans for the following schools be granted in compliance with the New Jersey ESEA Flexibility Waiver Request: Clara Barton Elementary School, James Johnson Elementary School, Joyce Kilmer Elementary School, Richard Stockton Elementary School, Henry C. Beck Middle School and John A. Carusi Middle School.

**ITEM 5. APPROVAL OF OUT OF DISTRICT TUITION FOR 2012-2013 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2012-2013 school year during the March 2013 cycle. There are three submissions, two new placements and one revision.

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>TUITION</b>	<b>AMOUNT</b>
Brookfield Academy (new)	2031392	2/11/13-6/17/13	\$20,664	\$20,664
YALE-Atlantic (new)	3011498	3/4/13-6/20/13	\$21,250	\$21,250
<b>REVISION</b>				
Garfield Park Academy	3013233	12/5/12-6/30/13	\$765	\$765

Garfield Park understated existing contract by 3 days due to Hurricane Sandy.

P.O. 13-06853 will be increased from \$30,855 to \$31,620. a difference of \$765.00

**ITEM 6. APPROVAL OF NON-PUBLIC SCHOOLS TECHNOLOGY FOR 2012-2013 SCHOOL YEAR**

It is recommended that the Board approve technology requests for the Non-Public Schools for the 2012-2013 school year funded by the Non-Public Technology Grant.

The Kings Christian School  
Description

1. ZoneFlex dual-band
2. ZoneDirector 1100

**ACTION AGENDA**

**March 19, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF RIDERS TO SERVICE AGREEMENTS**

- a) **RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND REHAB CONNECTION, P.C. FOR THE PROVISION OF OCCUPATIONAL/PHYSICAL THERAPY SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Rehab Connection, P.C. for the provision of Occupational/Physical Therapy services to certain District pupils for the period of July 1, 2012 through June 30, 2013; and

**WHEREAS**, due to an increased need for such services from July 1, 2012 to June 30, 2013, the Board must amend the original agreement of \$164,500 via Rider to increase the total contract cost by \$37,000, to an amount not to exceed \$201,500; and

**WHEREAS**, Rehab Connection, P.C. has agreed to the above change in the maximum contract amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for services provided by Rehab Connection, P.C. from July 1, 2012 to June 30, 2013 shall not exceed Two Hundred and One Thousand Five Hundred Dollars (\$201,500), with no change to existing contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Rehab Connection incorporating the above expenditure limitation into the contract.

PO #13-00270



**ACTION AGENDA**  
**March 19, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF RIDERS TO SERVICE AGREEMENTS - continued**

b) **RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND INTERACTIVE KIDS TO PROVIDE BEHAVIORAL CONSULTATION SERVICES**

**WHEREAS**, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Interactive Kids for the provision of behavioral consultation and social skills consulting services and instruction for the term of September 1, 2011 through June 30, 2013;

**WHEREAS**, via Rider dated July 1, 2012, the Board limited the total expenditure under the agreement with Interactive Kids for the 2012-2013 school year to an amount not to exceed \$304,000;

**WHEREAS**, due to an increased need for such services during the 2012-2013 school year, the Board must amend the original agreement as modified via Rider to increase the total contract cost by \$150,000; and

**WHEREAS**, Interactive Kids has agreed to the above change in the maximum contract amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for services provided by Interactive Kids for the 2012-2013 school year shall not exceed Four Hundred Fifty-Four Thousand Dollars (\$454,000), with no change to existing contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Interactive Kids incorporating the above expenditure limitation into the contract.

PO #13-00267

**ACTION AGENDA**

**March 19, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF RIDERS TO SERVICE AGREEMENTS**

- c) **RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND KEVIN COHEN TO PROVIDE AUGMENTATIVE COMMUNICATION AND ASSISTIVE TECHNOLOGY SERVICES**

**WHEREAS**, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Kevin Cohen for the provision of Augmentative Communication and Assistive Technology Services to certain District pupils for the term of September 1, 2011 through June 30, 2013;

**WHEREAS**, via Rider dated July 1, 2012, the Board limited the total expenditure under the agreement with Kevin Cohen for the 2012-2013 school year to an amount not to exceed \$64,500;

**WHEREAS**, due to an increased need for such services during the 2012-2013 school year, the Board must amend the original agreement as modified via Rider to increase the total contract cost by \$2,000, to an amount not to exceed \$66,500; and

**WHEREAS**, Kevin Cohen has agreed to the above change in the maximum contract amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for services provided by Kevin Cohen for the 2012-2013 school year shall not exceed Sixty-Six Thousand Five Hundred Dollars (\$66,500), with no change to existing contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Kevin Cohen incorporating the above expenditure limitation into the contract.

PO #13-00275

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **ACTION AGENDA**

**March 19, 2013**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools**
- **Enhance communication with and outreach to internal and external stakeholders.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Change Orders
4. Resolution for the Award of Transportation
5. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2013
- d) SACC FINANCIAL REPORT FOR JANUARY 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM
- c) ALTERNATIVE METHOD OF COMPLIANCE – TOILET ROOMS FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS

#### **ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #EWRRMS-060712 – EXTERIOR WALL RENOVATIONS AND RELATED WORK AT ROSA INTERNATIONAL MIDDLE SCHOOL (6-26-12)
- b) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT **BARTON**, COOPER, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)
- c) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, **COOPER**, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)
- d) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, **HARTE**, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)

## ACTION AGENDA

March 19, 2013

### **B. BUSINESS AND FACILITIES**

#### **ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS** continued

- e) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, **KILMER** AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)
- f) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, **KILMER** AND **STOCKTON** ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)
- g) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, **KILMER** AND STOCKTON ELEMENTARY SCHOOLS AND **BECK** MIDDLE SCHOOL (6-21-11)

#### **ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #SJ-4X – ST. JOHN OF GOD, WESTVILLE, NJ – SHUTTLE WITH AIDE
- b) ROUTE #HT-3X HILLTOP PREP., BRYN MAWR, PA - SHUTTLE
- c) ROUTE # Q-CW – HIGH SCHOOL WEST – MCKINNEY VENTO, CINNAMINSON, NJ
- d) ROUTE #Q-RDS – DCF REGIONAL DAY SCHOOL, CHERRY HILL, NJ

#### **ITEM 5. ACCEPTANCE OF DONATIONS**

## ACTION AGENDA

March 19, 2013

### **B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

#### **ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of January 31, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2013**

It is recommended that the 2012/2013 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending January, 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JANUARY 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of January 2013 be accepted as submitted.

**ACTION AGENDA**

**March 19, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$4,674,517.90	Payroll Date: 3/1/2013
SACC	\$22,068.25	2/20/2013 thru 3/12/2013
Food Service	<u>\$283,633.48</u>	3/19/2013
Grand Total	<u>\$4,980,219.63</u>	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated March 4, 2013 in the amount of \$443,403.00 and the Bill List dated March 19, 2013 in the amount of \$3,306,540.78 be approved as submitted.

**ACTION AGENDA**

**March 19, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A75721	H. A. DeHart	Snow plow parts, and grader and loader blades	1/19/2014	\$20,000
A73483	H. A. DeHart	Maint. & repair heavy duty vehicles (class 5 or higher, over 15,000 lb GVWR	2/28/2014	50,000
A73740	Marlton Napa Auto Parts	Automotive Parts for Heavy Duty Vehicles	3-17-13	20,000

# ACTION AGENDA

March 19, 2013

## **B. BUSINESS AND FACILITIES**

### **ITEM 2. RESOLUTIONS**

#### b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors that have been awarded a renewal on Bid #A-33 through the Camden County Cooperative Pricing System, said bid expires August 31, 2013.

#### COPY, COMPUTER PAPER & ENVELOPES – BID #A-33

Office Basics, Boothwyn, PA

Paper Mart, East Hanover, NJ

#### c) ALTERNATIVE METHOD OF COMPLIANCE – TOILET ROOMS FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS

It is recommended that approval be granted to submit to the County Superintendent's Office the District's alternative method of toilet room compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii at Sharp, Stockton, Barclay, and Barton by providing toilet rooms outside the classroom in lieu of individual toilet rooms in each classroom with the children being supervised by educational assistants.



## ACTION AGENDA

March 19, 2013

### **B. BUSINESS AND FACILITIES**

#### **ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #EWRRMS-060712 – EXTERIOR WALL RENOVATIONS AND RELATED WORK AT ROSA INTERNATIONAL MIDDLE SCHOOL (6-26-12)

#### **INFORMATION:**

Board approval is requested for Change Order 002 to be issued to D'Astuto Construction, Bellmawr, NJ to reduce the quantity of window shades, to address existing HVAC equipment deficiency by providing field fabricated outside air insulated plenum for all existing unit ventilators and perform temporary repairs of window surrounding an air conditioner at Rosa Middle School.

#### **RECOMMENDATION:**

It is recommended that Change Order 002 to reduce the quantity of window shades, to address existing HVAC equipment deficiency by providing field fabricated outside air insulated plenum for all existing unit ventilators and perform temporary repairs of window surrounding an air conditioner at Rosa Middle School (no change to original contract amount) be issued to D'Astuto Construction, Bellmawr, NJ.

Original PO #12-08759

Account Code: 12 000 400 450 48 8056

- b) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)

#### **INFORMATION:**

Board approval is requested for Change Order 001 be issued to Wescott Electric Company, Glen Riddle, PA to delete all pipe bollards (deduct \$2,792.63), revise gas piping materials (add \$1,424.64), change existing equipment from normal power source to emergency power source (add \$1,500.00), add gas valve (add \$3,706.00), substitute concrete vault for specified vault (add \$5,600.00) and credit for reuse of existing conduits (deduct \$12,500.00) at Barton Elementary School for a total deduction of \$3,061.99.

## ACTION AGENDA

March 19, 2013

### **B. BUSINESS AND FACILITIES**

#### **ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- b) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)  
continued

#### **RECOMMENDATION:**

It is recommended that Change Order 001 to delete all pipe bollards (deduct \$2,792.63), revise gas piping materials (add \$1,424.64), change existing equipment from normal power source to emergency power source (add \$1,500.00), add gas valve (add \$3,706.00), substitute concrete vault for specified vault (add \$5,600.00) and credit for reuse of existing conduits (deduct \$12,500.00) at Barton Elementary School for a total deduction of \$3,061.99 be issued to Wescott Electric Company, Glen Riddle, PA.

Original PO #11-07828

Account Code: 12 000 400 450 03 8030

- c) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)

#### **INFORMATION:**

Board approval is requested for Change Order 001 be issued to Wescott Electric Company, Glen Riddle, PA to modify the generator support slab to extend deeper into soil (add \$2,421.57), revise gas piping materials (add \$2,678.92), change existing equipment from normal power source to emergency power source (add \$1,500.00), add gas valve (add \$4,182.00), perform additional excavation and add fill dirt (add \$3,350.00), add ten (10) pole contactor into existing panel (add \$3,660.00) and credit for reuse of existing conduits (deduct \$18,000.00) at Cooper Elementary School for a total deduction of \$207.51.

#### **RECOMMENDATION:**

It is recommended that Change Order 001 to modify the generator support slab to extend deeper into soil (add \$2,421.57), revise gas piping materials (add \$2,678.92), change existing equipment from normal power source to emergency power source (add \$1,500.00), add gas valve (add \$4,182.00), perform additional excavation and add fill dirt (add \$3,350.00), add ten (10) pole contactor into existing panel (add \$3,660.00) and credit for reuse of existing conduits (deduct \$18,000.00) at Cooper Elementary School for a total deduction of \$207.51 be issued to Wescott Electric Company, Glen Riddle, PA.

Original PO #11-07829

Account Code: 12 000 400 450 06 8031

## ACTION AGENDA

March 19, 2013

### **B. BUSINESS AND FACILITIES**

#### **ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- d) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)

#### **INFORMATION:**

Board approval is requested for Change Order 001 to be issued to Wescott Electric Company, Glen Riddle, PA to delete all pipe bollards (deduct \$2,792.63) add crushed stone bed and drainage piping (add \$7,352.00), modify main service entry (add \$34,790.00), revise gas piping materials (add \$3,162.92), add gas valve (add \$4,182.00), provide splice for parallel feeder (add \$845.17) and credit for reuse of existing conduits (deduct \$18,000.00) at Harte Elementary School for a total deduction of \$29,539.46.

#### **RECOMMENDATION:**

It is recommended that Change Order 001 to delete all pipe bollards (deduct \$2,792.63) add crushed stone bed and drainage piping (add \$7,352.00), modify main service entry (add \$34,790.00), revise gas piping materials (add \$3,162.92), add gas valve (add \$4,182.00), provide splice for parallel feeder (add \$845.17) and credit for reuse of existing conduits (deduct \$18,000.00) at Harte Elementary School for a total deduction of \$29,539.46 be issued to Wescott Electric Company, Glen Riddle, PA.

Original PO #11-07830

Account Code: 12 000 400 450 09 8032

- e) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)

#### **INFORMATION:**

Board approval is requested for Change Order 001 to be issued to Westcott Electric Company, Glen Riddle, PA to revise gas piping materials (add \$1,424.64), add gas valve (add \$4,238.00), provide credit for deletion of electric room door and frame installation into block wall (deduct \$5,338.85) and credit for reuse of existing conduits (deduct \$18,000.00) at Kilmer Elementary School for a total deduction of \$17,676.21.

**ACTION AGENDA**

**March 19, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- e) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)  
continued

**RECOMMENDATION:**

It is recommended that Change Order 001 to revise gas piping materials (add \$1,424.64), add gas valve (add \$4,238.00), provide credit for deletion of electric room door and frame installation into block wall (deduct \$5,338.85) and credit for reuse of existing conduits (deduct \$18,000.00) at Kilmer Elementary School for a total deduction of \$17,676.21 be issued to Westcott Electric Company, Glen Riddle, PA.

Original PO #11-07831

Account Code: 12 000 400 450 15 8033

- f) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)

**INFORMATION:**

Board approval is requested for Change Order 001 to be issued to Wescott Electric Company, Glen Riddle, PA to modify feeder and breakers at panel BP-1 (add \$3,400.00), revise gas piping materials (add \$2,662.42), add gas valve (add \$4,004.00) and credit for reuse of existing conduits (deduct \$18,000.00) at Stockton Elementary School for a total deduction of \$7,933.58.

**RECOMMENDATION:**

It is recommended that Change Order 001 to modify feeder and breakers at panel BP-1 (add \$3,400.00), revise gas piping materials (add \$2,662.42), add gas valve (add \$4,004.00) and credit for reuse of existing conduits (deduct \$18,000.00) at Stockton Elementary School for a total deduction of \$7,933.58 be issued to Wescott Electric Company, Riddle, PA.

Original PO #11-07832

Account Code: 12 000 400 450 33 8034

**ACTION AGENDA**

**March 19, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- g) BID #ESDRD-061611 – ELECTRIC SERVICE AND DISTRIBUTION AT BARTON, COOPER, HARTE, KILMER AND STOCKTON ELEMENTARY SCHOOLS AND BECK MIDDLE SCHOOL (6-21-11)

**INFORMATION:**

Board approval is requested for Change Order 001 to be issued to Wescott Electric Company, Glen Riddle, PA to revise gas piping materials (add \$3,162.92), add gas valve (add \$9,679.00), excavate debris at generator footing (add \$650.00) and credit for reuse of existing conduits (deduct \$18,000.00) at Beck Middle School for a total deduction of \$4,508.08.

**RECOMMENDATION:**

It is recommended that Change Order 001 to revise gas piping materials (add \$3,162.92), add gas valve (add \$9,679.00), excavate debris at generator footing (add \$650.00) and credit for reuse of existing conduits (deduct \$18,000.00) at Beck Middle School for a total deduction of \$4,508.08 be issued to Wescott Electric Company, Glen Riddle, PA.

Original PO #11-07833

Account Code: 11 000 400 450 40 8035

**ACTION AGENDA**

**March 19, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #SJ-4X – ST. JOHN OF GOD, WESTVILLE, NJ – SHUTTLE WITH AIDE

**RECOMMENDATION:**

It is recommended that approval be granted for McGough Bus Company, Inc. to transport (1) one classified student on a shuttle with an aide from school to home as listed below.

Route: SJ-4X  
School: St. John of God, Westville  
Company: McGough Bus Company, Inc.  
Original Route: SJ-1  
Original Bid: #5222  
Date(s): Tuesdays only-4/2/13, 4/9/13  
Cost per diem: \$85.00  
Aide cost: \$20.00  
Total # of days: (2) Two days  
Total Cost: \$210.00

PO#13-07290  
Account Code: 11-000-270-514-83-0001

- b) ROUTE #HT-3X HILLTOP PREP., BRYN MAWR, PA - SHUTTLE

**RECOMMENDATION:**

It is recommended that approval be granted for Garden State Transport Inc. to transport (1) one classified student on a shuttle from school to home at 5:00pm Mondays and Thursdays only as listed below.

Route: HT-3X/ Shuttle  
School: Hilltop Prep., Bryn Mawr, PA  
Company: Garden State Transport Inc.  
Original Route: HT-1  
Original Bid: #5535  
Date(s): 4/4/13 thru 6/6/13 (Mondays & Thursdays only)  
Cost per diem: \$134.00  
Total # of days: (17) Seventeen  
Total Cost: \$2,278.00

PO# 13-07293  
Account Code: 11-000-270-514-83-0001

**ACTION AGENDA**

**March 19, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- c) ROUTE # Q-CW – HIGH SCHOOL WEST – MCKINNEY VENTO, CINNAMINSON, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from McGough Bus Company Inc. It is recommended that prior administrative approval be ratified to grant Mc Gough Bus Company Inc. to transport (1) one McKinney Vento student residing in Cinnaminson to/from Cherry Hill High School West.

Route: Q-CW  
School: Cherry Hill High School West  
Company: McGough Bus Company, Inc.  
Date(s): 3/11/13 thru 6/18/13  
Cost per diem: \$246.00  
Total # of days: (66) Sixty six  
Total Cost: \$16,236.00

PO#13-07292  
Account Code: 11-000-270-514-83-0001

- d) ROUTE #Q-RDS – DCF REGIONAL DAY SCHOOL, CHERRY HILL, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified to grant Holcomb Bus Service Inc. to transport (1) one classified student to/from DCF Regional Day School, Cherry Hill, NJ

Route: Q-RDS  
School: DCF Regional Day School  
Company: Holcomb Bus Service, Inc.  
Date(s): 3/11/13 thru 6/18/13  
Cost per diem: \$100.00  
Total # of days: (67) Sixty seven  
Total Cost: \$6,700.00

PO# 13-07291  
Account Code: 11-000-270-514-83-0001

**ACTION AGENDA**

**March 19, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 5. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Johnson ES	Random Acts of Kindness	Cherry Hill Education Foundation*	\$550
West HS	10 Library Nooks, Anti-Glare Screen Film Kits; Book Covers; Protection Plan	Cherry Hill Education Foundation*	\$3,111
Rosa MS	Costumes for drama productions	Jodi Berman / Rasta Impasta	\$950

Cherry Hill Education Foundation Grants are monetary.

\*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_



**ACTION AGENDA**

**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leave of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Other Compensation—Non-Certificated
10. Revised Job Descriptions
11. Other Motions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Susan Weinman	Paine-Principal (\$140,257)	8/01/13	Retirement
Janice Reisman	Johnson-Guidance (\$95,069)	7/01/13	Retirement
Diane Benfield	CHHS West-Guidance (\$95,069)	7/01/13	Retirement
Andrea Lamb	Carusi-Special Education (\$60,850)	4/05/13	Personal

**ACTION AGENDA**

**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Elise Rudenstein	Cooper-Assistant Coordinator, SACC (\$45,260)	8/01/13	Retirement
Otis Batchelor	District Middle Schools- Maintenance (\$45,501)	9/01/13	Retirement

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Mallory Chase	Barton/Johnson-Music (Long term substitute for A. Henderson on leave of absence-budget #11-120-100-101-03/12-0100)	6/05/13-6/30/13 (contract extended)	\$46,277 prorated (Bachelors-step 1)
Nicole Gaspari	Kilmer-Grade 1 (Long term substitute for K. Helms on leave of absence-budget #11-120-100-101-15-0100)	3/11/13-6/30/13	\$46,277 prorated (Bachelors-step 1)
Jennifer Lasure	CHHS East-Social Studies (Long term substitute for S. Orlando-budget #11-140-100-101-50-0100)	3/21/13-6/30/13	\$46,277 prorated (Bachelors-step 1)
Regina Henry	Beck-Guidance (Long term substitute for M. Malcarney-budget #11-000-218-104-40-0101)	3/12/13-6/30/13	\$46,277 prorated (Bachelors-step 1)

**ACTION AGENDA**  
**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) Circle Club Supervision

**RECOMMENDATION:**

It is recommended that Joanne Merriman-Miller be approved to provide Circle Club Supervision to Title I students effective 3/06/13-6/12/13 at the rate of \$42.60/hr (not to exceed \$960). Monies budgeted from account #20-231-100-101-55-0101.

(c) Classroom Observation

**RECOMMENDATION:**

It is recommended that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Alyssa Clothier	Camden County	2/25/13-4/29/13	Tanya Myers/Barclay

(d) Co-Curricular

**RECOMMENDATION:**

It is recommended that the persons listed be approved for co-curricular positions listed in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Ori Haver*	CHHS East-Assistant Coach, Boys Spring Volleyball (budget #11-402-100-100-50-0101)	9/01/12-6/30/13	\$2398
Kurt Loescher*	CHHS East-Assistant Coach, Boys Lacrosse (budget #11-402- 100-100-50-0101)	9/01/12-6/30/13	\$3452
Michael Brown	CHHS East-Assistant Coach, Girls Track (budget #11-402-100- 100-50-0101)	9/01/12-6/30/13	\$4804

**ACTION AGENDA**  
**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(d) Co-Curricular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Cynthia Nieves	Beck-Director, Student Council (budget #11-401-100-100-40-0101)	9/01/12-6/30/13	\$2506
Rachel Siegel	CHHS West-Director High School West Singers (budget #11- 401-100-100-55-0101)	9/01/12-6/30/13	\$2242

\*Outside district employee

(e) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Carrie Skey	Diana Tavares	Barton	\$550 prorated	3/06/13-6/30/13
Lisa Badger	Mallory Chase	Johnson	\$550 prorated	2/21/13-6/30/13
Charles Davis	Jennifer LaSure	CHHS East	\$1000 prorated	4/25/13-6/30/13

**ACTION AGENDA**  
**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(f) Substitute Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers for the 2012-13 school year effective 3/20/13-6/30/13 (unless otherwise indicated). Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Denise Pappas-Sosi	Amanda Kaufman	Lisa Bair	Steffy Joseph
Brandi Mosko	Frederick Hess	Emily Priest	Debra Matty
Theologia Vrontis	Kathryn Joslin	Stephanie Martin	Amy Weiler
Robert Howe	Stefanie Weller	Melissa Calabrese	Samantha Stern
Ashley Harrison	Carlee Caucino	Hollie Metrione	

(g) Outside Learning Evaluations

**RECOMMENDATION:**

It is recommended that Renee Johnson be approved to provide outside learning evaluations for a total of ten (10) evaluations at the rate of \$250/evaluation (not to exceed \$2500) effective 2/01/13-6/30/13. Monies budgeted from account #11-000-219-104-71-0101.

(h) Nursing Experience

**RECOMMENDATION:**

It is recommended that the person listed, who is a student at Jefferson School of Nursing, be approved for a clinical nursing experience in accord with the data presented.

March 28, 2013-May 31, 2013-Jefferson School of Nursing

<u>Name</u>	<u>Cooperating Nurse/School</u>
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Gabrielle Auletto	Therese DiMedio/Harte
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**ACTION AGENDA**

**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(i) Curriculum Development

**RECOMMENDATION:**

It is recommended that the persons listed be approved as members of the World Language Curriculum Writing Committee effective 2/20/13-5/20/13 (not to exceed 7 hrs/each) at the rate of \$35.71/hr. (not to exceed \$499.99). Monies budgeted from account #11-000-221-110-72-0101.

Name

Name

Rebecca Sanders

Nina Israel-Zucker

(j) Curriculum Committee

**RECOMMENDATION:**

It is recommended that the persons listed be approved to review/revise district elementary humanities and humanities TAG curricula and plan professional development associated with their implementation at the rate of \$35.71/hr. (total cost not to exceed \$3000). Monies budgeted from account #20-271-200-101-99-0101.

Name

Name

Name

Carol Bastian  
Marie Curry DeSuarez  
Lisa Gilbert  
Alan Kritz  
Diane Oesau

Carol Chambers  
Jacquelyn DeCola  
David Helgeson  
Anita Plum

Michael Cheeseman  
Susan Fortin  
Janet Kolodzey  
Kimberly Laskey

**ACTION AGENDA**  
**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(k) Curriculum Committee

**RECOMMENDATION:**

It is recommended that the persons listed be approved to review/revise district world language curricula and plan professional development associated with their implementation at the rate of \$35.71/hr. (total cost not to exceed \$3000). Monies budgeted from account #20-271-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Esther Alpizar	Denise Augustyn	Rachel Boswell
Patricia Cornell	Kelly Germscheid	Carmela Griffo
Kirsten Phillips	Norma Smaldore	Nina Israel-Zucker
Maria Rivas-Mintz	Marcia Routh	Joyce Anna D'Alessandro
Jasmine Vale	Rebecca Sanders	

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Arielle Caldas	Harte-Educational Assistant (Replacing H. Warshauer-32.5 hrs/wk- budget #11-213-100-106-09-0100)	3/04/13-6/30/13	\$9.16
Marixza Nieves	District-Substitute Program Aide, SACC (budget #60-990-320-106-58- 0001)	3/20/13-6/30/13	\$8.50
Matthew Mena	District-Substitute Program Aide II, SACC (budget #60-990-320-106- 58-0001)	3/20/13-6/30/13	\$7.25
Andrew Vitale	District-Substitute Program Aide II, SACC (budget #60-990-320-106- 58-0001)	3/20/13-6/30/13	\$7.25
Robert Thomas	Kilmer-Program Aide, SACC (budget #60-990-320-106-58-0001)	12/19/12-6/30/13	\$8.50

**ACTION AGENDA**  
**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(b) Substitute Educational Assistant

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute educational assistants for the 2012-13 school year effective 3/20/13-6/30/13 (unless otherwise noted). Monies budgeted from account #11-190-100-106-98-0101/11-000-240-105-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Sara Lipsett	Debra Matty	Kate Fishman

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Margaret Malcarney	Beck-Guidance	Leave with pay 4/02/13-5/09/13; without pay 5/10/13-6/30/13
Kathleen Chase	CHHS West-Resource Room	Leave with pay 1/28/13-2/01/13
Tamara Kimler	Rosa/Carusi/Woodcrest/Paine-Music	Leave with pay 4/22/13-5/01/13; without pay 5/02/13-6/30/13
Erica DeMichele	CHHS East-Science	Leave with pay 1/31/13-2/28/13; without pay 3/01/13-5/27/13
Faith Holmgren	Johnson-Teacher Coach	Intermittent leave without pay 9/07/12-6/30/13
Alan Kritz	Knight-Grade 4	Leave with pay 2/18/13-2/26/13
Raymond Anderson	Johnson-Grade 4	Leave with pay 2/18/13-2/22/13
Rachel Israelite	Rosa-Language Arts	Leave with pay 2/08/13-2/26/13; without pay 2/27/13-3/12/13
Alexis Henderson	Barton/Johnson-Music	Leave without pay 2/25/13-6/30/13
Lindsay Watkins	Stockton-Special Education	Leave with pay 4/08/13-5/14/13; without pay 5/15/13-6/30/13



**ACTION AGENDA**

**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Shilpa Dalal	Principal-Mann	Leave with pay 5/25/13-7/26/13
Nina Bart	Paine-Grade 2	Leave with pay 2/25/13-3/01/13
Kristine Helms	Kilmer-Grade 1	Leave with pay 2/28/13-4/02/13; without pay 4/03/13-6/30/13
Joanna Stabile	Mann-Grade 2	Leave with pay 3/11/13-3/19/13
Cecil Leonard	CHHS East/West-Industrial Arts	Leave with pay 1/22/13-3/29/13
Anna Beans	Barton-Grade 2	Leave with pay 3/19/13-4/03/13
Marie Smith	Kilmer-Nurse	Leave with pay 4/01/13-4/05/13

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Stephanie Naling	Cooper-Educational Assistant	Leave without pay 1/31/13-2/15/13
Linda Harrison	Stockton-Exceptional Educational Assistant	Leave without pay 2/15/13-2/28/13
Wendy Adamczyk	CHHS West-Educational Assistant	Intermittent leave without pay 2/18/13-3/13/13
Kathleen Ricchezza	Kilmer-Educational Assistant	Leave with pay 1/09/13-3/01/13
Cynthia Valentino	Stockton-Educational Assistant	Leave without pay 2/04/13-2/08/13
Ana Tejada	Kilmer-Cleaner	Leave with pay 1/25/13-3/15/13; without pay 3/18/13-4/30/13
Olga Rivera DeJimenez	Stockton-Lead Cleaner	Leave with pay 1/21/13-2/27/13 (revised for dates)
Mary Matzer	Malberg-Benefits Coordinator	Leave with pay 2/05/13-2/18/13
Christine Clauss	Carusi-Secretary	Leave with pay 2/01/13-5/01/13
Antoinette Broome	Malberg-Transportation Facilitator	Leave without pay 3/06/13-until a determination is made regarding a return to work date
Janis Jones	Knight-Secretary	Leave with pay 2/04/13-2/11/13

**ACTION AGENDA**  
**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE-NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be reassigned for the 2012-13 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Audrey Leibowitz	Harte-Teacher II, SACC (budget #60-990-320-101-58-0001)	District-Substitute Teacher, SACC (budget #60-990-320-101-58-0001)	2/18/13-6/30/13	\$12.65
Deborah Hill	Woodcrest-Teacher, SACC (budget #60-990-320-101-58-0001)	District-Teacher II, SACC (budget #60-990-320-101-58-0001)	3/08/13-6/30/13	\$11.00

(b) Payment for Boiler License

**RECOMMENDATION:**

It is recommended that salary of the persons listed be adjusted for obtaining a boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>From</u>	<u>To</u>
Humberto Estevez	Mann-Cleaner	3/07/13-6/30/13	\$27,492 prorated	\$27,836 prorated (includes \$344 for boiler license)
Carlos DelValle	District-Cleaner	3/08/13-6/30/13	\$27,492 prorated	\$27,836 prorated (includes \$344 for boiler license)

**ACTION AGENDA**

**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Loss of Travel Time

**RECOMMENDATION:**

It is recommended that Joseph Forziati, music teacher at Knight and Kingston Elementary Schools be compensated for his loss of travel time between the two schools effective 9/05/12-2/15/13 at the rate of \$11.94/20 minutes. Monies budgeted from account #11-120-100-101-21-0101.

(b) Payment for Additional Class

**RECOMMENDATION:**

It is recommended that the persons listed be approved for an additional class at CHHS East effective 3/06/13-6/30/13 in accord with the data presented.

<u>Name</u>	<u>Amount</u>
Esther Alpizar	\$5496
Maria McVeigh	\$3833
Rachel Boswell	\$3418
Veronica Donaghy	\$3169
Kelly Germscheid	\$3047

(c) Payment to Presenter

**RECOMMENDATION:**

It is recommended that Stanley Krantz be approved to present state mandated Right-to-Know retraining effective 4/18/13-4/19/13 at the rate of \$50/hr (not to exceed 8 hrs). Monies budgeted from account #11-000-223-320-72-0001.

**ACTION AGENDA**

**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. OTHER COMPENSATION—CERTIFICATED** - continued

(d) Parent Son/Daughter Human Growth And Development

**RECOMMENDATION:**

It is recommended that the staff members listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development:

<u>Name</u>	<u>School</u>	<u>Date</u>
Susan Merrill	Paine (budget #11-120-100-101-27-0101)	3/20/13
Justin Smith	Paine (budget #11-120-100-101-27-0101)	3/19/13
Jacquelyn Naddeo	Kingston (budget #11-120-100-101-18-0101)	2/28/13
Jacquelyn Naddeo	Kingston (budget #11-120-100-101-18-0101)	3/06/13

**ITEM 9. OTHER COMPENSATION—NON-CERTIFICATED**

**RECOMMENDATION:**

It is recommended that Anthony Linder, lead cleaner at CHHS East be compensated for the use of his boiler license effective 7/01/12-11/27/12 in the amount of \$407.69. Monies budgeted from account #11-000-262-100-50-0100.

**ITEM 10. REVISED JOB DESCRIPTIONS**

**RECOMMENDATION:**

It is recommended that the job descriptions listed be revised as presented effective 3/20/13.

- Assistant Shift Manager-Night Shift
- Elementary School Head Custodian
- Middle School Head Custodian
- High School Head Custodian

**ACTION AGENDA**

**March 19, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 11. OTHER MOTIONS**

**RECOMMENDATION:**

It is recommended that employee #5359 be placed on administrative leave effective 3/04/13-until a determination is made by the board.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**ACTION AGENDA**

**March 19, 2013**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
<b>12-13: 62</b>	<b>12-13:</b>		<b>12-13:</b>	<b>12-13:</b>
<b>12-13: 63</b>	<b>12-13:</b>		<b>12-13:</b>	<b>12-13:</b>

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**  
**March 19, 2013**

**E. STRATEGIC PLANNING**

**NO ITEMS**