

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**March 11, 2014 @ 6:15 P.M.**

**AGENDA**

Student Matters

- HIB cases

Attorney-Client Privilege

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**SPECIAL ACTION AGENDA**

Malberg Administration Building – Board Room  
March 11, 2014  
7:00 PM

Meeting called to order by -- \_\_\_\_\_

**ROLL CALL**

Mrs. Kathy Judge, President  
Mrs. Carol Matlack, Vice President  
Mrs. Sherrie Cohen  
Dr. J. Barry Dickinson  
Mr. Eric Goodwin  
Mrs. Colleen Horiates  
Mr. Seth Klukoff  
Mr. Steven Robbins  
Mr. Elliott Roth

*Student Representatives to the Board of Education*

*Lydia George-Koku, H.S. East  
Sagar Desai, H.S. East Alternate*

*Ryan Gallagher, H.S. West  
Valerie Wilson, H.S. West Alternate*

*Dr. Maureen Reusche, Superintendent*

*Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary*

*Dr. Joseph Meloche, Assistant Superintendent, Pre-K – 12*

*Ms. LaCoyya Weathington, Director of Pupil Services*

*Ms. Nancy Adrian, Director of Human Resources*

*Mr. Donald Bart, Director of Support Operations*

*Mrs. Barbara Wilson, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Pledge of Allegiance*

*Preview of H.S. West upcoming musical “In the Heights” .....H.S. West Cast Members*

*Public Discussion (up to three minutes per person)*

*Action Agenda*

**SPECIAL ACTION AGENDA**  
**March 11, 2014**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Carol Matlack

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Eric Goodwin, Steve Robbins, Sherrie Cohen

**Business & Facilities Committee Members (blue)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

**Policy & Legislation Committee Members (green)**

Chairperson: Steve Robbins – Policy

Chairperson: Eric Goodwin – Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson

**Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

# SPECIAL ACTION AGENDA

March 11, 2014

## A. CURRICULUM & INSTRUCTION

### Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2013-2014 school year

### ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Cheryl Melleby West H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$556.00 Lodging General Funds
B	Kristin Bradford West H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$278.00 Lodging General Funds

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2013-2014 SCHOOL YEAR-continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
C	Myron Hyman West H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$278.00 Lodging General Funds
D	Evelyn Minutolo West H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$278.00 Lodging General Funds
E	Sarah Cullen East H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$278.00 Lodging General Funds
F	Greg deWolf East H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$278.00 Lodging General Funds
G	Katie Boyle East H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$278.00 Lodging General Funds
H.	Lisa Hamill East H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$278.00 Lodging General Funds
I	Greg Gagliardi East H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$278.00 Lodging General Funds
J	Peggy Hager East H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$417.00 Lodging General Funds
K	Kathy Ford East H.S.	DECA State Conference, Cherry Hill, NJ	3/13-15, 2014	\$417.00 Lodging General Funds
L	Mollie Crincoli Alternative H.S.	NJASECD Supporting Student Growth, Lawrenceville, NJ	3/19/14	\$60.00 Registration for presenter General Funds

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2013-2014 SCHOOL YEAR-continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
M	Diane O'Brien Alternative H.S.	NJASECD Supporting Student Growth, Lawrenceville, NJ	3/19/14	\$60.00 Registration for presenter General Funds
N	Kirk Rickansrud Paine	NJASECD Supporting Student Growth, Lawrenceville, NJ	3/19/14	\$60.00 Registration for presenter CHASA
O	Sara Egan Harte	NJASECD Supporting Student Growth, Lawrenceville, NJ	3/19/14	\$85.00 Registration General Funds
P	Allison Staffin West	NJASECD Supporting Student Growth, Lawrenceville, NJ	3/19/14	\$60.00 Registration for presenter General Funds

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs

*The Superintendent recommends the following:*

1. *Approval of Bill List*

**ITEM 1. FINANCIAL REPORTS**

**APPROVAL OF BILL LIST**

It is recommended that the Bill List dated March 11, 2014 in the amount of \$954,065.57 be approved as submitted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Preliminary Budget Adoption “Presentation:**

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. PRELIMINARY 2014-2015 BUDGET**

BE IT RESOLVED, to approve the preliminary budget for the 2014-2015 school year for submission to the County Superintendent of Schools for Department of Education review as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	<b>\$178,201,894</b>	<b>\$155,481,994</b>
Special Revenue Fund	<b>4,102,000</b>	<b>0</b>
Debt Service Fund	<b><u>4,225,000</u></b>	<b><u>3,014,200</u></b>
Total Base Budget	<b>\$186,528,894</b>	<b>\$158,496,194</b>

**ITEM 3. MAXIMUM TRAVEL EXPENDITURE**

WHEREAS, pursuant to *N.J.S.A. 18A:11-12(p)*, the District Board of Education is required to establish a maximum travel expenditure amount for the budget year that may not be exceeded; and

WHEREAS, the District Board of Education has determined that the maximum travel expenditure amount will include all travel that is supported by federal, state and local funds; and

WHEREAS, the District Board of Education has determined that the total maximum travel expenditure for the 2013/2014 school year is \$192,650 and the district has spent \$36,052 as of March 6, 2014 now, therefore be it

RESOLVED, that the District Board of Education hereby establishes the maximum travel expenditure amount for the 2014/2015 school year as \$168,350.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_



# SPECIAL ACTION AGENDA

March 11, 2014

## C. HUMAN RESOURCES/NEGOTIATIONS

### Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs

The Superintendent recommends the following:

1. Appointments—Certificated
2. Appointments—Non-Certificated
3. Assignment/Salary Change—Non-Certificated
4. Other Compensation—Certificated
5. Other Compensation—Non-Certificated

### ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Regular

#### RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Dawn Slaton	Johnson-Tutor, Title I (newly created position-budget #20-232-100-101-12-0101)	12/09/13-6/30/14	\$42.60 (revised for hourly rate)
Nicole Ciccotelli	Paine-Grade 5 (Replacement substitute for C. Keenan on leave of absence-budget #11-120-100-101-27-0100)	2/05/14-6/30/14 (contract revised)	\$48,377 prorated
Kaitlin McCarthy	CHHS West-Social Studies (Replacement substitute for J. Woolston on leave of absence-budget #11-140-100-101-55-0100)	3/28/14-6/30/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)
David Sonnheim	Stockton-Special Education (Replacement substitute for W. Cousins on leave of absence-budget #11-213-100-101-33-0100)	3/05/14-3/31/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)
Kerri Mann	Kingston-Grade 2 (Replacement substitute for S. Lattanzio on leave of absence-budget #11-120-100-101-18-0100)	2/28/14-3/05/14	\$48,377 prorated (Bachelors-step 1)

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Jared Siegel	CHHS West-Special Education (Replacement substitute for L. Catarro on leave of absence-budget #11-140-100-101-55-0100)	2/11/14-6/30/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)
Kristen McGrath	Beck/CHHS East-ESL (Replacement substitute for M. Feeley on leave of absence-budget #11-240-100-101-40-0100/#11-240-100-101-50-0100)	2/20/14-6/30/14	\$48,377 prorated (Bachelors-step 1)

(b) Substitute Teachers/Nurses

**RECOMMENDATION:**

It is recommended that the person listed be approved as a substitute teacher for the 2013-14 school year effective 3/12/14-6/30/14. Monies budgeted from account #11-120-00-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

Name

Clifford Ireland

(c) Co-Curricular

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Daniel Feeley	Rosa-Assistant Coach, Boys/Girls Spring Track (budget #11-402-100-100-48-0101)	9/01/13-6/30/14	\$3538
Chai Chuenmark	Rosa-Assistant Coach, Boys/Girls Spring Track (budget #11-402-100-100-48-0101)	9/01/13-6/30/14	\$3538
James DiCicco, Sr.	CHHS East-Assistant Coach, Girls Spring Track (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$3452
Dennis Stein	CHHS East-Assistant Coach, Boys Spring Volleyball (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$3538 (revised for previous experience)
Kenneth Smith	CHHS East-Assistant Coach, Baseball (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$5725

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** - continued

(c) Co-Curricular - continued

Jason Speller	CHHS East-Co-Assistant Coach, Baseball (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$2863
Justin Smith	CHHS East-Co-Assistant Coach, Baseball (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$1726
Katelyn Lawson	CHHS West-Assistant Coach, Girls Spring LaCrosse (budget #11-402-100-100-55-0101)	9/01/13-6/30/14	\$4804 (revised for previous experience)

(d) Student Teaching

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Gatta Alysa	Rider	3/20/14-5/08/14	John Aiello/Cooper

(e) Clinical Training Program

**RECOMMENDATION:**

It is recommended that the person listed, student at Jefferson School of Nursing be approved for a clinical training in accord with the data presented.

Effective 3/13/14-4/24/14

<u>Name</u>	<u>Cooperating Nurse/School</u>
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Nicole Sabatelli	Marie Smith/CHHS West (revised for cooperating nurse)
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(f) STEP Program

**RECOMMENDATION:**

It is recommended that Michael Eng, be approved as a teacher in the STEP program effective 3/12/14-6/18/14 at the rate of \$45.20/hr. Monies budgeted from account #60-990-320-100-58-0004.

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** - continued

(g) Outside Learning Evaluations

**RECOMMENDATION:**

It is recommended that Leanne Bernosky be approved for 15 hours of outside learning evaluations effective 3/15/14-6/30/14 at the rate of \$250/evaluation (not to exceed \$3750). Monies budgeted from account #11-000-219-104-71-0101.

(h) Title I Tutoring

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the Title I tutoring program at the rate of \$42.60/hr. (not to exceed \$7200) effective 3/12/14-5/30/14. Monies budgeted from account # 20-232-100-101-15-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Jane Murphy	Lynnette Brenner	Jill Price	Tara Kershner
Denise Roskey	Brian Shields	Jeffrey Davis	Judith Cunning

**ITEM 2. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Jacob Loew	Beck-Educational Assistant (Returning from a LTS teaching position-32.5 hrs-budget #11-213-100-106-40-0100)	3/06/14-6/30/14	\$11.41
Jack Hyer	CHHS East-Cleaner (Replacing P. Cuevas-budget #11-000-262-100-50-0100)	On or about 3/12/14-6/30/14	\$28,179 prorated
Joseph Vennell	CHHS East-Cleaner (Replacing F. Foley-budget #11-000-262-100-50-0100)	On or about 3/12/14-6/30/14	\$28,179 prorated

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—NON-CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Annalee Early	Mann-Cleaner (Replacing H. Estevez- budget #11-000-262-100- 24-0100)	On or about 3/12/14-6/30/14	\$28,179 prorated
James Rodia	CHHS East- Educational Assistant (Replacing V. Rosa- 32.5hrs/wk budget #11-213- 100-106-50-0100)	3/05/14-6/30/14	\$9.25
Rachel Friedman	CHHS East- Educational Assistant (Replacing J.LaSura-32.5 hrs/wk-budget #11-213- 100-106-50-0100)	2/28/14-6/30/14	\$9.25

(b) Site Leader, SACC

**RECOMMENDATION:**

It is recommended that the persons listed be approved as site leaders for the SACC program effective 3/12/14-6/30/14 in accord with the data presented. Monies budgeted from account #60-990-320-101-58-1013.

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Shirley Armstrong	Johnson-AM	\$300
Shaina Booker	Sharp-PM	\$300
Lynne Brady	Woodcrest-PM, EDCC	\$300
Rosalie Briggs	Paine-PM	\$300
JoAnn Buzby	Barton-AM	\$300
Matthew Carter	Barton PM	\$ 60
Donna Clark	Woodcrest-AM	\$300
Lisa Cobb	Kilmer-PM	\$300
Marilyn Cohen	Kilmer-AM	\$300
Colleen Corey	Woodcrest-PM, EDCC	\$300
Karen Dawson	Cooper-PM, EDCC	\$300
Jillian Doney	Cooper-AM, EDCC	\$300
Demetra Evans	Knight-AM	\$300
Dolores Franquiz	Barton-PM	\$240
Hedva Levin	Stockton-AM	\$300

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—NON-CERTIFICATED** – continued

(b) Site Leader, SACC - continued

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Rose Martin	Mann-AM	\$300
Maureen Purcell	Stockton-PM	\$300
Tracy Riddell-Lyons	Woodcrest-AM, EDCC	\$300
Jayne Rosi	Harte-AM	\$150
Todd Sharofsky	Woodcrest-PM	\$300
Ivy Shavit	Harte-AM/PM	\$250
Ellen Terzini	Johnson-PM	\$300
Isolyn Vassall-Sabir	Mann-PM	\$300
Cindy Wallin	Paine-AM	\$300

Site Leader, SACC – Dual Shift

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Anna DeMarco	Sharp-AM-Harte-PM	\$400
Jennifer Fasbinder	Barclay EDCC	\$300
	Barclay-Peer Coach	\$200
Jessica French	Cooper – AM/PM	\$500
Nicole Gaunt	Knight-PM	\$300
	Knight-Peer Coach	\$200
Nicole Gilbert	Woodcrest-AM , EDCC	\$300
	Woodcrest-Peer Coach	\$200
Maria Greenwood	Kingston-AM/PM	\$500
Tracy Riddell-Lyons	Woodcrest-AM, EDCC	\$300
	Woodcrest-Peer Coach	\$200

(c) Substitute Educational Assistants/Secretary

**RECOMMENDATION:**

It is recommended that the person listed be approved as a substitute secretary effective 3/12/14-6/30/14. Monies budgeted from account #11-190-100-106-98-0150/#11-000-240-105-98-0150.

Name

Rachel Friedman (secretary)

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a reassignment for the 2013-14 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Lauren Coates	Johnson-Program Aide, SACC (budget #60-990-320-101-58-0001)	Johnson-Teacher II, SACC (budget #60-990-320-101-58-0001)	3/03/14-6/30/14	\$11.00
Sharen Hoffman	Cooper AM/Kingston PM-Program Aide, SACC (budget #60-990-320-101-58-0001)	Cooper AM/Kingston PM-Teacher II, SACC (budget #60-990-320-101-58-0001)	3/03/14-6/30/14	\$11.00
Karen Santhin	Sharp AM/Mann PM-Program Aide, SACC (budget #60-990-320-101-58-0001)	Sharp AM/Mann PM-Teacher II, SACC (budget #60-990-320-101-58-0001)	3/03/14-6/30/14	\$11.00

(b) Salary Adjustment

**RECOMMENDATION:**

It is recommended that the salary of the person listed be adjusted for earning a boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Maria Munoz	Rosa-Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	2/25/14-6/30/14

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. OTHER COMPENSATION—CERTIFICATED**

(a) Payment to Presenters

**RECOMMEDATION:**

It is recommended that Bonnie Witt be approved to present an after school workshop series effective 3/19/14-5/30/14 at the rate of \$53.56/hr (not to exceed \$428.48). Monies budgeted from account #20-272-200-101-99-0101.

(b) Payment to Presenters

**RECOMMENDATION:**

It is recommended that the persons listed be approved to present an after school workshop series effective 3/13/14-6/5/14 at the rate of \$53.56/hr (not to exceed \$428.48). Monies budgeted from account #20-272-200-101-99-0101.

Name

Name

Lisa Feinstein

Lisa Gilbert

**ITEM 5. OTHER COMPENSATION—NON-CERTIFICATED**

(a) Additional Compensation—Overnight Trip

**RECOMMENDATION:**

It is recommended that the persons listed be approved to serve as one-on-one educational assistants for Beck Middle School students on the 7<sup>th</sup> grade overnight trip to the Liberty Science Center effective beginning 5:00 p.m. on 2/20/14 and ending at 11:00 a.m. on 2/21/14. Total compensation for the overnight trip is 15.5 hours. Monies budgeted from account #11-190-100-106-40-0101.

Name

Name

Jessica Broomfield

Stacy Silberman

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_



**SPECIAL ACTION AGENDA**

**March 11, 2014**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Resolution to Install Traffic Control Signs at Kingston Elementary School

**ITEM 1. RESOLUTION TO INSTALL TRAFFIC CONTROL SIGNS  
AT KINGSTON ELEMENTARY SCHOOL**

RESOLVED, that pursuant to *N.J.S.A. 39:4-183.1a*, the Cherry Hill Board of Education hereby requests the Township of Cherry Hill to install two traffic control signs at the Kingston Elementary School, 320 Kingston Road, as follows:

1. One traffic control sign at the intersection of the main Kingston School driveway exit and Kingston Road indicating “No Left Turn” onto Kingston Road; and
2. One traffic control sign at the intersection of the school parking lot exit and Kingston Road indicating “Right Turn Only”; and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business and the Director of Support Operations are authorized and directed to take any steps necessary to effectuate the terms of this Resolution.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**March 11, 2014**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

**NO ITEMS**

# memorandum

**Date:** March 5, 2014

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:15 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**March 11, 2014 - Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Carol Matlack

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Eric Goodwin, Steve Robbins, Sherrie Cohen

### Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

### Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson

### Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

## **BOARD WORK SESSION**

**March 11, 2014**

### **PRESENTATIONS**

- Cherry Hill App Don Bart

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

## **BOARD WORK SESSION**

**March 11, 2014**

### **A. CURRICULUM & INSTRUCTION**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Approval of Non Public Textbooks for 2013-2014 school year
2. Approval of Attendance at Conferences and Workshops for the 2013-2014 school year
3. Approval of Agreements for the 2013-2014 school year
4. Approval of Out of District Student Placements

#### **ITEM 1. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2013-2014 SCHOOL YEAR**

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2013-2014 school year.

#### Camden Catholic High School

Subject - Textbook Name	Publisher	ISBN#
Keystone 2013 TRB Lvl A	Pearson	9780328733132
Keystone 2013 ASMNT Lvl A	Pearson	9780328733156
Keystone 2013 AudCD Lev A	Pearson	9780328733187
Keystone 2013 SE Lvl A	Pearson	9781428434905
Keystone 2013 TE Lvl A	Pearson	9781428434974
Video DVD Keystone A	Pearson	9780132411820
Keystone 2013 WKBK Lvl A	Pearson	9781428435049
Prentice Hall Lit 2015 CC Student Ed Gr 9	Prentice Hall	9780133268201
Prentice Hall Lit 2015 CC Teach Ed Gr 9	Pearson	
Pearson Lit 2015 Stud Comp All-in- One Wkbk Gr 9	Prentice Hall	9780133268300
Pearson Lit 2015 CC Close Reading Ntbk G9	Pearson	9780133271188
Pearson Lit 2015 CC Comp Wrkbk Gr 9	Prentice Hall	9780133275681
	Pearson	
	Prentice Hall	9780133271102

**BOARD WORK SESSION**

**March 11, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2013-2014 SCHOOL YEAR-continued**

Camden Catholic High School

Subject - Textbook Name	Publisher	ISBN#
Prentice Hall Lit 2015 Hear It! CD-ROM Gr 9	Pearson Prentice Hall	9780133270129
Pearson Lit 2015 Exam View CD-ROM Gr 9	Pearson Prentice Hall	9780133271522
Pearson Lit 2015 Reading Kit Gr 9	Pearson Prentice Hall	9780133272468
Pearson Lit 2015 Teacher Resource CD-ROM Gr 9	Pearson Prentice Hall	9780133271607

**ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

**BOARD WORK SESSION**

**March 11, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR-continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Edward Klitz Cooper	Family Friendly Statewide Meeting, New Brunswick, NJ <i>(Location changed from Trenton)</i>	3/5/14 <i>(Previously BOE approved 2/25/14)</i>	\$39.73 Mileage/Parking General Funds
B	Ric Miscioscia Carusi	National Conference on Science Education, Boston MA	4/3-6, 2014	\$1,799.37 Registration/Lodging/ Mileage/Tolls/Parking/ Meals CHASA Funds
C	Kathy Judge Board Member	February Training Designed to Prepare New & Veteran Leaders for Leadership Challenges, Princeton, NJ	3/29/14 <i>(Previously BOE approved 1/28/14)</i>	\$201.91 Registration /Mileage

**ITEM 3. APPROVAL OF AGREEMENTS FOR 2013-2014 SCHOOL YEAR**

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Director of Pupil Services for the 2013-2014 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Cooper Health System  
To provide Neurological Evaluations for the 2013-2014 school year  
Amount not to exceed \$1,800  
11-000-219-320-71-0001  
P.O. #14-06180

**BOARD WORK SESSION**

**March 11, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS**

It is requested that the following out of district tuition contract be submitted to the Board of Education for approval for the 2013-2014 school year during the March 2014 cycle. There is 1 new placement

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>TUITION</b>	<b>AMOUNT</b>
Garfield Park Academy (NEW)	3015350	2/19/14-6/30/14	\$ 20,046	\$ 20,046

**PO #14-06337**



## **BOARD WORK SESSION**

**March 11, 2014**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Appointment of a Licensed Site Remediation Professional "LSRP"
6. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2014
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2014
- c) FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2014
- d) SACC FINANCIAL REPORT FOR JANUARY 2014
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION TO AMEND PREVIOUS AWARD
- b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

#### **ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #LANDS-022514 – LANDSCAPING – DISTRICT-WIDE (2-25-14)
- b) #SMSAT-030414 – SPRING 2014 MIDDLE SCHOOL ATHLETIC TRANSPORTATION (3-4-14)
- c) #SMSAT-031814 – SPRING 2014 MIDDLE SCHOOL ATHLETIC TRANSPORTATION (3-18-14)
- d) #DERPP-031414 – DISTRICT EQUIPMENT REPLACEMENT PROJECT (3-14-14)

**BOARD WORK SESSION**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #Q-VM2 – MCKINNEY VENTO – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ
- b) ROUTE #Q-DCF2 – DCF REGIONAL DAY SCHOOL, CHERRY HILL, NJ
- c) ROUTE #CHV-5A – BECK MIDDLE SCHOOL - AIDE
- d) ROUTE #CHV-5W – BECK MIDDLE SCHOOL - WHEELCHAIR
- e) ROUTE #NH-X2 – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE
- f) ROUTE #DA-X1 – DURAND ACADEMY, WOODBURY, NJ – SHUTTLE WITH AIDE
- g) ROUTE #Q-CT – TITUSVILLE ACADEMY, TITUSVILLE, NJ – MCKINNEY VENTO
- h) ROUTE #Q-RCX – REAL CENTER, LAUREL SPRINGS, NJ
- i) ROUTE #Q-EGE – EASTERN REGIONAL HIGH SCHOOL, VOORHEES, NJ / GARFIELD ELEMENTARY, COLLINGSWOOD, NJ – MCKINNEY VENTO
- j) ROUTE #VM-X5 – VOORHEES MIDDLE SCHOOL, NJ – SHUTTLE – MCKINNEY VENTO

**ITEM 5. RESOLUTION FOR THE APPOINTMENT OF A LICENSED SITE REMEDIATION PROFESSIONAL “LSRP”**

**ITEM 6. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2014**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of January 31, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2014**

It is recommended that the 2013/2014 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2014**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending January 2014 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JANUARY 2014**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of January 2014 be accepted as submitted.

**BOARD WORK SESSION**  
**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Date:
SACC	\$	thru
Food Service	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the 1<sup>st</sup> Bill List dated \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ ; and the 2<sup>nd</sup> Bill List dated \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION TO AMEND PREVIOUS AWARD**

WHEREAS, an award for Bid #AARDW-061313 – ASBESTOS ABATEMENT AND REMOVAL was acted on at the June 25, 2013 Action Meeting and award was made to Shade Environmental, Maple Shade, NJ, and

WHEREAS, the award was made on an as needed basis for the 2013/2014 school year,

NOW, THEREFORE, BE IT RESOLVED, that Bid #AARDW-061313 – ASBESTOS ABATEMENT AND REMOVAL award resolution be amended to read, on an as needed basis for the 2013/2014 school year in an amount not to exceed \$200,000.00

Original PO #14-00130

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor who has been awarded a bid through the Educational Data Services, said bid expires on September 30, 2014.

**COPY DUPLICATOR SUPPLIES**

W. B. Mason Co., Inc., Bid #EDS-NJ-S-21114

**BOARD WORK SESSION**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

a) #LANDS-022514 – LANDSCAPING – DISTRICT-WIDE (2-25-14)

INFORMATION TO BE READY FOR ACTION PENDING REVIEW.

b) #SMSAT-030414 – SPRING 2014 MIDDLE SCHOOL ATHLETIC  
TRANSPORTATION (3-4-14)

**INFORMATION:**

Specifications for the procurement of a vendor to provide sixty-two (62) line items of middle school spring athletic transportation for the 2013/2014 school year were advertised and solicited with the following results.

<b><u>BIDDER</u></b>	<b><u>LINE ITEMS</u></b>	<b><u>BID TOTAL</u></b>
First Student, Berlin, NJ		N/B
Eagle Wolfington, Mt. Holly, NJ		N/R
Wills Bus Service, Inc., Lumberton, NJ		N/R
Durham School Services, Philadelphia, PA		N/R
Laurel Enterprises, Southampton, NJ		N/R
First Student, Lawnside, NJ		N/R
Student Transportation of America, Williamstown, NJ		N/R
Hillman's Bus Service, West Berlin, NJ		N/R
Holcomb Bus Service, Bellmawr, NJ		N/R
Trans-Ed, Willingboro, NJ		N/R
GST Transportation, Southampton, NJ		N/R
McGough Bus Company, Sewell, NJ		N/R
Negba Bus, Lakewood, NJ		N/R
Safety Bus Service, Pennsauken, NJ		N/R
T & L Transportation, Gibbsboro, NJ		N/R

**RECOMMENDATION:**

No recommendation can be made for BID # SMSAT-030414 – SPRING 2014 MIDDLE SCHOOL ATHLETIC TRANSPORTATION as no bids were received. This item is being re-bid and will open on March 18, 2014.

**BOARD WORK SESSION**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- c) #SMSAT-031814 – SPRING 2014 MIDDLE SCHOOL ATHLETIC  
TRANSPORTATION (3-18-14)

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens March 18, 2014

- d) #DERPP-031414 – DISTRICT EQUIPMENT REPLACEMENT PROJECT  
(3-14-14)

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens March 14, 2014

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #Q-VM2 – VOORHEES MIDDLE SCHOOL, VOORHEES, N J–  
MCKINNEY VENTO

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified to grant Hillman's Bus Service, Inc. to transport (2) two McKinney Vento students residing in Cherry Hill, NJ to/from Voorhees Middle School as listed below.

Route: Q-VM2

School: Voorhees Middle School -Voorhees, NJ

Company: Hillman's Bus Service, Inc.

Date(s): 2/3/14 thru 6/30/14

Cost per diem: \$172.50

Total # of days: (97) Ninety-Seven

Total Cost: \$16,732.50

PO#14-05997

Account Code: 11-000-270-511-83-0001

**BOARD WORK SESSION**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

b) ROUTE #Q-DCF2 – DCF REGIONAL DAY SCHOOL, CHERRY HILL, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (1) one classified student to/from DCF Regional Day School as listed below.

Route: Q-DCF2

School: DCF Regional Day School, Cherry Hill, NJ

Company: Holcomb Bus Service, Inc.

Date(s): 2/3/14 thru 6/20/14

Cost per diem: \$100.00

Total # of days: (96) Ninety-Six

Total Cost: \$9,600.00

PO#14-06174

Account Code: 11-000-270-514-83-0001

c) ROUTE #CHV-5A – BECK MIDDLE SCHOOL - AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc., to transport (1) one classified student with an aide to and from school as listed below.

Aide- per diem cost: \$35.00

Route: CHV-5A

School: Henry C. Beck Middle School

Company: Hillman's Bus Service, Inc.

Original Bid: # SPBBP-121211

Date(s): 1/29/14 thru 6/18/14

Total # of days: (95) Ninety five

Total Cost: \$3,325.00

P.O. #14-06175

Account Code: 11-000-270-514-83-0001



**BOARD WORK SESSION**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

d) ROUTE #CHV-5W – BECK MIDDLE SCHOOL - WHEELCHAIR

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc., to transport (1) one classified student with a wheel chair to and from school as listed below.

Route: CHV-5W/ Wheel Chair van  
School: Henry C. Beck Middle School  
Company: Hillman's Bus Service, Inc.  
Original Route: CHV-5  
Original Bid: # SPBBP-121211  
Date(s): 1/29/14 thru 6/18/14  
Cost per diem: \$ 55.00 increase to accommodate a wheel chair  
Total # of days: (95) Ninety five  
Total Cost: \$5,225.00

P.O. #14-06176  
Account Code: 11-000-270-514-83-0001

e) ROUTE #NH-X2 – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (4) four classified students on a shuttle from school to home as listed below.

Route: NH-X2 / Shuttle  
School: New Hope Academy, Yardley, PA  
Company: First Student, Inc. (Trenton)  
Original Route: NH-1  
Original Bid: #5659  
Date(s): 2/3/14 thru 6/5/14 Monday thru Thursday only  
Cost per diem: \$215.00  
Total # of days: (58) Fifty eight  
Total Cost: \$12,470.00

PO# 14-06177  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- f) ROUTE #DA-X1 – DURAND ACADEMY, WOODBURY, NJ – SHUTTLE WITH AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (3) three classified students on a shuttle with an aide from school to home as listed below.

Route: DA-X1 / Shuttle

School: Durand Academy, Woodbury, NJ

Company: Hillman's Bus Service, Inc.

Original Route: DA-1

Original Bid: #5456

Date(s): 3/11/14 thru 6/19/14 Monday thru Thursday only

Cost per diem: \$155.00

Aide cost: \$39.50

Total # of days: (52) Fifty two

Total Cost: \$10,114.00

PO#14-06232

Account Code: 11-000-270-514-83-0001

- g) ROUTE #Q-CT – TITUSVILLE ACADEMY, TITUSVILLE, NJ – MCKINNEY VENTO

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from En Route Bus Service, LLC. It is recommended that prior administrative approval be ratified for En Route Bus Service, LLC to transport (1) one McKinney Vento student residing in Cherry Hill, NJ to/from Titusville Academy, Titusville, NJ as listed below.

Route: Q-CT

School: Titusville Academy, Titusville, NJ

Company: En Route Bus Service, LLC

Date(s): 2/4/14 thru 4/30/14

Cost per diem: \$325.00

Total # of days: (56) Fifty six

Total Cost: \$18,200.00

PO#14-06233

Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**March 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

h) ROUTE #Q-RCX – REAL CENTER, LAUREL SPRINGS, NJ

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one classified student from Real Center, Laurel Springs, NJ to Rosa International Middle School as listed below.

Route: Q-RCX  
School: Real Center, Laurel Springs, NJ  
Company: Hillman's Bus Service, Inc.  
Date(s): 3/3/14 thru 4/11/14  
Cost per diem: \$42.50  
Total # of days: (30) Thirty  
Total Cost: \$1,275.00

PO# 14-06234  
Account Code: 11-000-270-514-83-0001

i) ROUTE #Q-EGE – EASTERN REGIONAL HIGH SCHOOL, VOORHEES, NJ /  
GARFIELD ELEMENTARY, COLLINGSWOOD, NJ – MCKINNEY VENTO

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from En Route Bus Service, LLC. It is recommended that prior administrative approval be ratified for En Route Bus Service, LLC to transport (2) two McKinney Vento students one residing in Cherry Hill, NJ one residing in Camden, NJ to/from Eastern Regional High School and Garfield Elementary as listed below.

Route: Q-EGE  
School: Eastern Regional High School, Voorhees, NJ/ Garfield Elementary, Collingswood, NJ  
Company: En Route Bus Service, LLC  
Date(s): 2/4/14 thru 6/20/14  
Cost per diem: \$195.00  
Total # of days: (93) Ninety three  
Total Cost: \$18,135.00

PO#14-06235  
Account Code: 11-000-270-511-83-0001

**BOARD WORK SESSION**

March 11, 2014

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- j) ROUTE #VM-X5 – VOORHEES MIDDLE SCHOOL, NJ – SHUTTLE – MCKINNEY VENTO

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman’s Bus Service, Inc. to transport (1) one McKinney Vento student on a shuttle from school to home as listed below.

Route: VM-X5 / Shuttle

School: Voorhees Middle School, Voorhees, NJ

Company: Hillman’s Bus Service, Inc.

Date(s): 2/26/14 only

Cost per diem: \$96.00

Total # of days: (1) One

Total Cost: \$96.00

PO# 14-06236

Account Code: 11-000-270-511-83-0001

**ITEM 5. RESOLUTION FOR THE APPOINTMENT OF A LICENSED SITE REMEDIATION PROFESSIONAL “LSRP”**

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW.

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
East High School	Monetary to support Poet Residency and Poetry in Schools Initiative	Cherry Hill Education Foundation*	\$1,910.00
Malberg	Sofa and two chairs	Cherry Hill Education Foundation	\$997.00
*Unexpended funds will be returned to Cherry Hill Education Foundation			

## **BOARD WORK SESSION**

**March 11, 2014**

### **C. HUMAN RESOURCES/NEGOTIATIONS**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Leaves of Absence—Certificated
5. Leave of Absence—Non-Certificated
6. Approval of Job Description

### **ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

#### **(a) Resignations**

#### **RECOMMENDATION:**

It is recommended that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Patricia Millili	CHHS West-Science (\$97,169)	7/01/14	Retirement
Robert Homer	Sharp-Principal (\$147,876)	7/01/14	Retirement

**BOARD WORK SESSION**  
**March 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Stefanie Weller	Stockton-Teacher, SACC (this position only)	3/14/14	Personal
Melvin Luetze	Kingston-Teacher II, SACC	4/01/14	Retirement

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Carlye Hay	Stockton-Grade 3 (Replacement substitute for K. DeYoung-budget #11-120-100-101-33-0100)	4/23/14-5/28/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)

(b) Student Teaching

**RECOMMENDATION:**

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Christina Raczka	Rowan	9/02/14-10/24/14	Alexis Henderson- Barton/Johnson
Gavin McCauley	Rowan	9/02/14-10/24/14	Jonathan Hunt- Barton/Knight/Kilmer

**BOARD WORK SESSION**  
**March 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(c) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Amy Devine	Nicole Ciccotelli	Paine	\$ 550 prorated	2/05/14-6/30/14
Michael Rickert	Jared Siegel	CHHS West	\$550 prorated	1/06/14-3/07/14
Jenna Dunn	Brian Zaun	Carusi	\$550 prorated	2/17/14-5/07/14
June Stagliano	Christine Hammitt	Mann	\$550 prorated	3/20/14-6/30/14

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Janice Shima	Carusi-Math	Leave with pay 2/18/14-3/05/14
Doreen Peterson	Woodcrest-Occupational Therapist	Leave without pay 11/25/13-3/21/14
Kimberly Hall	Mann-Grade 5	Leave with pay 2/17/14-4/10/14; without pay 4/11/14-6/30/14
Jennifer Woolston	CHHS West-Social Studies	Leave without pay 1/29/14-6/30/14 (leave extended)
Lori Miller	Barclay-Special Education	Leave with pay 3/19/14-3/19/14; without pay 3/20/14-3/24/14
Opal Minio	Carusi-Language Arts	Leave with pay 5/05/14-6/20/14; without pay 6/23/14-6/30/14
Nicole Marks	Kilmer-ESL	Leave with pay 1/21/14-2/26/14
Deborah Nemerofsky	Beck-Science	Leave with pay 2/18/14-2/28/14
Gabriela Mandescu	Beck/CHHS East-Music	Leave with pay 3/20/14-4/18/14

**BOARD WORK SESSION**

**March 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Marilyn Hyman	CHHS West-Educational Assistant	Leave with pay 2/20/14-2/21/14- without pay 2/21/14-2/28/14
Marilyn Cohen	Kilmer-Teacher II, SACC	Leave without pay 3/24/14-3/28/14
Diane Covelski	CHHS East-Secretary to Principal	Leave with pay 3/03/14-4/18/14
Mark Mays	District-Groundskeeper	Leave with pay 2/28/14-3/14/14
Rosemarie Martin	Mann-Educational Assistant	Leave with pay 2/17/14-2/28/14
Susan Doyle	Mann-Educational Assistant	Leave with pay 4/11/14-4/21/14

**ITEM 6. APPROVAL OF JOB DESCRIPTION**

**RECOMMENDATION:**

It is recommended that the job description listed be approved as presented effective 3/26/14.

- HVAC/R Controls Lead



**BOARD WORK SESSION**

**March 11, 2014**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Second Reading of Policy
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions
3. Discussion: 2014-2015 Calendar

**ITEM 1. SECOND READING OF POLICIES**

- Draft Policy 5141.1: Accidents
- Draft Policy 5141.2: Illness

**RECOMMENDATION:**

It is recommended that the policies listed above be approved for second reading and adoption as submitted.

**ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
13-14:106			13-14:116	
13-14:107			13-14:117	
13-14:108			13-14:118	
13-14:109			13-14:119	
13-14:110			13-14:120	
13-14:111			13-14:121	
13-14:112			13-14:122	
13-14:113			13-14:123	
13-14:114			13-14:124	
13-14:115			13-14:125	

**BOARD WORK SESSION**

**March 11, 2014**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 3. DISCUSSION**

- 2014-2015 Calendar

# CHERRY HILL PUBLIC SCHOOLS 2014-2015 CALENDAR

AUGUST 2014						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2015						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

**August**

28, 29 Full Day Teacher In-Service

**September (19 Student Days)**

1 Labor Day  
2 Students Report - 1st Day (Early Dismissal Elem. Only)  
25, 26 Schools Closed

SEPTEMBER 2014						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MARCH 2015						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**October (23 Student Days)**

**November (15 Student Days)**

4 Election Day / Full Day Teacher In-service  
6, 7 NJEA Convention  
26 Early Dismissal Students & Staff  
27, 28 Thanksgiving Recess

OCTOBER 2014						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2015						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**December (17 Student Days)**

TBD Early Dismissal Elementary & Middle School Conferences  
23 Early Dismissal Students & Staff  
24 - 31 Winter Recess

NOVEMBER 2014						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MAY 2015						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**January (19 Student Days)**

1, 2 Winter Recess  
19 Martin Luther King's Birthday

DECEMBER 2014						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2015						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**February (18 Student Days)**

16 Presidents' Day

**March (22 Student Days)**

13 Full Day Teacher In-Service

**April (16 Student Days)**

3-10 Spring Recess

**May (20 Student Days)**

25 Memorial Day

**June (13 Student Days)**

17 Last Day of School  
18 Full Day Teacher In-service (FLEX DAY)

182 Student Days/187 Teacher Days

**Inclement Weather Make Up Days:**

February 16th  
March 13th  
June 18th  
June 19th  
April 10th  
April 9th

JANUARY 2015						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

If additional days are needed for either students and/or staff, they will be added to the end of the school year.

**BOARD WORK SESSION**

**March 11, 2013**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

**NO ITEMS**