

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

February 24, 2015 @ 6:30 P.M.

AGENDA

Student Matters

- HIB

Negotiations

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

ACTION AGENDA

February 24, 2015

Malberg Administration Bldg.

7:00 P.M. Action Meeting

Meeting called to order by _____

ROLL CALL

Mrs. Carol Matlack, President
Mr. Elliott Roth, Vice President
Mrs. Sherrie Cohen
Dr. J. Barry Dickinson
Mr. Eric Goodwin
Mrs. Colleen Horiates
Mrs. Kathy Judge
Mr. Steven Robbins
Mrs. Lisa Saidel

Student Representatives to the Board of Education

Adel Boyarsky H.S. East
Sam Amon, H.S. East Alternate

Katelyn Corris, H.S. West
Alexa Chiaro, H.S. West Alternate

Dr. Maureen Reusche, Superintendent
Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary
Dr. Joseph Meloche, Assistant Superintendent, Pre-K – 12
Dr. Farrah Mahan, Director of Curriculum
Ms. LaCoyya Weathington, Director of Pupil Services
Ms. Nancy Adrian, Director of Human Resources
Mr. Donald Bart, Director of Support Operations
Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Approval of Minutes: Regular Action meeting, January 29, 2015 and the Board Work Session/Special Action meeting dated January 13, 2015 and the Organization Meeting dated January 6, 2015. Executive Sessions January 13, 2015 and January 29, 2015.

MOTION _____ **SECOND** _____ **VOTE** _____

Correspondence

Presentation:

- H.S. East Musical Preview – “Anything Goes”
- 2015-2016 Budget Update

Dr. M. Reusche/Mr. J. Devereaux

Board Representative Reports

Public Discussion (up to three minutes per person)

Superintendent’s Comments

Action Agenda

Second Public Discussion (up to three minutes per person)

- over

ACTION AGENDA
February 24, 2015

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Carol Matlack

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Sherrie Cohen, Eric Goodwin, Lisa Saidel

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Steve Robbins, Kathy Judge

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Lisa Saidel

Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson, Steve Robbins

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA
February 24, 2015

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2014-2015 school year
2. Resolution Approving Agreement for the 2014-2015 school year
3. Approval Out of District Student Placement 2014-2015
4. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired 2014-2015
5. Approval of Summer Music Enrichment Program 2015
6. Resolution Approving Rider to Professional Services Agreement for the 2014-2015 school year
7. **Approval of Mt. Misery Mileage**
8. **Approval of Non Public Textbooks for 2014-2015 school year**
9. **Approval to Amend NCLB FY 14-15 Budget to Reflect Carryover Funds**

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2014-2015 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|--|---|---------|--|
| A | Jeffrey Bruckner Camden Catholic HS | Best Strategies for Using iPads, Chromebooks, Phones and Mobile Learning Devices to Enhance Student Learning, Cherry Hill, NJ | 3/20/15 | \$215.00 Registration Title II Funds |

ACTION AGENDA
February 24, 2015

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2014-2015 SCHOOL YEAR-CONTINUED

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|--|--|----------------|--|
| B | Jeffrey Cordner Camden Catholic HS | Best Strategies for Using iPads, Chromebooks, Phones and Mobile Learning Devices to Enhance Student Learning, Cherry Hill, NJ | 3/20/15 | \$215.00 Registration Title II Funds |
| C | Richard Henderson Camden Catholic HS | Best Strategies for Using iPads, Chromebooks, Phones and Mobile Learning Devices to Enhance Student Learning, Cherry Hill, NJ | 3/20/15 | \$215.00 Registration Title II Funds |
| D | Elizabeth Gallagher Camden Catholic HS | Best Strategies for Using iPads, Chromebooks, Phones and Mobile Learning Devices to Enhance Student Learning, Cherry Hill, NJ | 3/20/15 | \$215.00 Registration Title II Funds |
| E | Bridget Siperia Camden Catholic HS | Best Strategies for Using iPads, Chromebooks, Phones and Mobile Learning Devices to Enhance Student Learning, Cherry Hill, NJ | 3/20/15 | \$215.00 Registration Title II Funds |
| F | Christopher Erhmann Camden Catholic HS | Best Strategies for Using iPads, Chromebooks, Phones and Mobile Learning Devices to Enhance Student Learning, Cherry Hill, NJ | 3/20/15 | \$215.00 Registration Title II Funds |
| G | Joya Oasin Camden Catholic HS | Best Strategies for Using iPads, Chromebooks, Phones and Mobile Learning Devices to Enhance Student Learning, Cherry Hill, NJ | 3/20/15 | \$215.00 Registration Title II Funds |
| H | Thomas Carter Malberg | GPA Annual Educational Symposium, Atlantic City, NJ | 4/15-17, 2015 | \$541.40 Registration/Mileage Tolls/Parking General Funds |

ACTION AGENDA
February 24, 2015

A. CURRICULUM & INSTRUCTION

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2014-2015 SCHOOL YEAR-CONTINUED**

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|----------|----------------------------------|---|--|--|
| I | Thomas Carter Malberg | NJ Continuing Education Facility Manager Program, Mays Landing, NJ | 3/24/15 3/26/15 3/31/15 4/2/15 4/7/15 4/14/15 4/21/15 4/23/15 4/28/15 4/30/15 | \$1,219.09 Registration/Mileage General Funds |
| J | Farrah Mahan Central | Cultivating Equity Mindedness for Leaders, Teams & Decision Makers, Mullica Hill, NJ | 3/16/15 | \$13.81 Mileage General Funds |

ACTION AGENDA
February 24, 2015

A. CURRICULUM & INSTRUCTION

ITEM 2. RESOLUTION APPROVING AGREEMENT FOR THE 2014-2015 SCHOOL YEAR

BETWEEN THE CHERRY BOARD OF EDUCATION AND ROWAN UNIVERSITY SCHOOL OF OSTEOPATHIC MEDICINE-DEPARTMENT OF PEDIATRICS FOR THE PROVISION OF SCHOOL PHYSICIAN SERVICES

WHEREAS, the Cherry Hill Board of Education (the "Board") has determined, based on the recommendation of its Superintendent, that it is necessary to retain the services of Rowan University School of Osteopathic Medicine-Department of Pediatrics ("Rowan") to provide school physician services effective January 1, 2015; and

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that the award of a contract for such services is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby approves a professional services contract between the Board and Rowan for the term of January 1, 2015 through December 31, 2015, for a total amount not to exceed Eighteen Thousand Two Hundred Sixteen Dollars (\$18,216) for the provision of school physician services; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Rowan upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board of Education in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

Account Number 11-000-213-320-71-0001
PO #15-01511

ACTION AGENDA
February 24, 2015

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following Out of District tuition contracts be submitted to the Board of Education for approval for the 2014-15 school year during the February 2015 cycle. There are 4 submissions (including 1 transfer and 2 new contracts)

| VENDOR | ID | TERM | RSY TUITION \$ | RSY AIDE \$ | TOTAL \$ |
|-------------------------------|---------|------------------|----------------------|----------------|----------|
| Brookfield Academy (transfer) | 2020956 | 11/25/14-6/30/15 | 34,625 | | 34,625 |
| Garfield Park Academy (new) | 3016734 | 1/20/15-6/30/15 | 26,125 | | 26,125 |
| New Hope Academy (new) | 3001635 | 1/5/15-6/12/15 | 23,859 | | 23,859 |
| YALE * | 2020657 | 1/5/15-6/30/15 | | 13,260 | 13,260 |

* Additional services (1:1 aide) previously board approved 9/23/14 P.O. 15-03623 revised amount \$58,815

ITEM 4. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2014-15Encumbered under P.O. 15-01535

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2014-15 academic school year during the February 2015 cycle.

| SCHOOL | SERVICE LEVEL | COST | DATES |
|--------------|------------------|----------|-----------------|
| Joyce Kilmer | 1 | \$ 1,010 | 1/12/15-6/30/15 |

ITEM 5. APPROVAL OF SUMMER MUSIC ENRICHMENT PROGRAM 2015

It is requested that the proposal for the Summer Music Enrichment Program 2015 be approved by the Board of Education during the February 2015 cycle as discussed at the C&I Committee Meeting on February 2, 2015.

ACTION AGENDA
February 24, 2015

A. CURRICULUM & INSTRUCTION

ITEM 6. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT 2014-2015 SCHOOL YEAR

**a) BETWEEN THE CHERRY HILL BOARD AND BAYADA
HOME HEALTH CARE, INC, TO PROVIDE NURSING SERVICES**

WHEREAS, effective July 1, 2014, the Board awarded a professional services contract to Bayada Home Health Care, Inc. ("Bayada") for the period July 1, 2014 to June 30, 2015 with a maximum expenditure for Bayada's services of \$280,500;

WHEREAS, the Board's Administration has determined that it is necessary to increase the total "not to exceed" amount required to provide essential nursing services and transportation as needed for the period July 1, 2014 to June 30, 2015 by \$22,000 to \$302,500; and

WHEREAS, Bayada has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the services provided by Bayada for the period July 1, 2014 to June 30, 2015 shall not exceed Three Hundred and Two Thousand Five Hundred Dollars (\$302,500) with no change in existing rates, and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Rider to the contract with Bayada, incorporating the above expenditure limitation into the contract.

P.O. 15-00292
Original amount \$280,500
Increase - \$22,000
Total amount not to exceed 302,500
11-000-217-320-71-0001

ACTION AGENDA
February 24, 2015

A. CURRICULUM & INSTRUCTION

ITEM 6. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT 2014-2015 SCHOOL YEAR-CONTINUED

**b) BETWEEN THE CHERRY HILL BOARD OF EDUCATION
AND STARLIGHT HOME CARE AGENCY, INC. d/b/a STAR PEDIATRIC
HOME CARE, AGENCY FOR THE PROVISION OF NURSING SERVICES**

WHEREAS, effective September 1, 2014, the Cherry Hill Board of Education approved a professional services contract between the Board and Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency (hereinafter "Star Pediatric"), for the provision of nursing services and transportation as needed (the "Services") to specific District students for the period September 1, 2014 through June 30, 2015;

WHEREAS, due to an increased need for the Services, the Board must increase its expenditures by \$12,600 for the Services via Rider to the contract, increasing its expenditures under the contract from \$40,000 to \$52,600 for the 2014/2015 contract term, with no change to existing contract service rates; and

WHEREAS, Star Pediatric has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the Services provided by Star Pediatric for the 2014/2015 contract term shall not exceed Fifty-Two Thousand Six Hundred Dollars (\$52,600), with no change to existing contract service rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Board Secretary to execute a Rider to the contract, incorporating the above expenditure limitation into the contract.

P.O. 15-03440
Original \$40,000
Increase \$12,600
Total amount not to exceed \$52,600
11-000-217-320-71-0001

ACTION AGENDA

February 24, 2015

A. CURRICULUM & INSTRUCTION

TEM 6. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT 2014-2015 SCHOOL YEAR-CONTINUED

c) BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND THE EDUCATIONAL INFORMATION AND RESOURCE CENTER

WHEREAS, effective August 26, 2014, the Board approved a Shared Services Agreement (“Agreement”) for the provision of Child Study Team Services (the “Services”) entered into by the Board and the Educational Information and Resource Center (“EIRC”) pursuant to N.J.S.A. 40A:65-1 et seq.;

WHEREAS, due to an increased need for the Services, the Board must increase its expenditure by \$28,875.00 via a Rider to the Agreement, increasing the total expenditure from \$50,000.00 to \$78,875.00; and

WHEREAS, EIRC has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditures for the Services provided by EIRC under the Shared Services Agreement shall not exceed Seventy-Eight Thousand Eight Hundred Seventy-Five Dollars (\$78,875.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Rider to the Shared Services Agreement, incorporating the above expenditure limitation in the Agreement.

P.O. 15-03073

Original Amount \$50,000.00

Increase - \$28,875.00

Total Amount not to exceed \$78,875.00

11-000-219-320-71-0001

ACTION AGENDA
February 24, 2015

A. CURRICULUM & INSTRUCTION

ITEM 7. APPROVAL OF MT. MISERY MILEAGE

It is requested that the following Rosa Staff Members be approved for mileage reimbursement to and from Mt. Misery during the weeks of March 30th – April 2nd, 2015, April 14th – April 17th, 2015, April 21st – April 24th, 2015. The cost is \$.31 per mile for round trip of 54.83 miles at a cost of \$17.00 per round trip. Monies budgeted from account 11-190-100-580-66-2000.

| | |
|-------------------|------------------|
| <u>Name</u> | <u>Name</u> |
| Ruberg, Marcia | Heller, Jeff |
| Espaillet, Celina | Hoell, Sarina |
| Deitelbaum, John | Vosbikian, Lynne |
| Guy, George | Zografos, George |
| Mahan, Farrah | Rosenwald, Alex |

ITEM 8. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2014-2015 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2014-2015 school year.

The King's Christian School

| <u>Subject - Textbook Name</u> | <u>Publisher</u> | <u>ISBN#</u> |
|--|---|-------------------|
| The Language of Composition: Reading Writing Rhetoric - 2013 | Bedford St. Martins (Boston, New York) | 978-0-312-67650-6 |

Resurrection Catholic School

| <u>Subject - Textbook Name</u> | <u>Publisher</u> | <u>ISBN #</u> |
|--------------------------------|------------------|---------------|
| Foss Solids and Liquids 3rd Ed | Delata Education | 1325209 |

ITEM 9. APPROVAL TO AMEND NCLB FY14-15 BUDGET TO REFLECT CARRYOVER FUNDS

It is recommended that Board approve the revised NCLB FY14-15 budget.

| Grant | Original Award | Carryover | Amended Award |
|------------------------|----------------|-----------|---------------|
| Title I | 1,099,086 | 210,187 | 1,309,273 |
| Title IIA | 190,237 | 83,114 | 273,351 |
| Title III | 60,885 | 26,750 | 87,635 |
| Title III immigrant | 24,343 | 916 | 25,259 |
| Total | 1,374,551 | 320,967 | 1,695,518 |

Motion _____ Second _____ Vote _____

ACTION AGENDA

February 24, 2015

B. BUSINESS AND FACILITIES

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders (students and staff.)

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Approving a Professional Services Agreement Between the Board and Concord Engineering Group – Lighting Upgrades
6. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2014
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2014
- c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2014
- d) SACC FINANCIAL REPORT FOR DECEMBER 2014
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) SPRING PLAY EXPENSE – HIGH SCHOOL EAST
- b) SPRING PLAY EXPENSE – HIGH SCHOOL WEST
- c) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #GENTR-020315 BUS ROUTES – REGULAR EDUCATION (2-3-15)

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #NH-X2 – NEW HOPE ACADEMY, YARDLEY, PA – SHUTTLE
- b) ROUTE #PS-X – SHUTTLE WITH AIDE – COMMUNITY BASED INSTRUCTION – BANCROFT, HADDONFEILD, NJ

ITEM 5. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND CONCORD ENGINEERING GROUP – LIGHTING UPGRADES

ITEM 6. ACCEPTANCE OF DONATIONS

ACTION AGENDA
February 24, 2015

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2014**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2014**

It is recommended that the 2014/2015 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2014**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending December 2014 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR DECEMBER 2014**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2014 be accepted as submitted.

ACTION AGENDA
February 24, 2015

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

| <u>FUND</u> | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|----------------|---------------------|--------------------------------------|
| Payroll & FICA | \$9,046,164.05 | PayrollDates:1/30/2015; 2/13/2015 |
| SACC | \$9,134.63 | 1/16/2015 thru 2/16/2015 |
| Food Service | <u>\$310,664.12</u> | 2/24/2015 |
| Grand Total | \$9,365,962.80 | |

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated February 24, 2015 in the amount of \$2,787,513.07 be approved as submitted.

ACTION AGENDA
February 24, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **SPRING PLAY EXPENSE – HIGH SCHOOL EAST**

In anticipation of revenue in the amount of \$38,800.00, it is recommended that High School East be given permission to procure the following items for the Spring Play “ANYTHING GOES” without exceeding the stated amounts.

| | |
|------------------|-----------------|
| Royalties | \$8,695.00 |
| Costumes | 5,000.00 |
| Lighting | 2,000.00 |
| Printing | 900.00 |
| Sound Equipment | 2,500.00 |
| Set Construction | 5,000.00 |
| Miscellaneous | <u>6,200.00</u> |
| | \$30,295.00 |

Anticipated Profit \$8,505.00

b) **SPRING PLAY EXPENSE – HIGH SCHOOL WEST**

In anticipation of revenue in the amount of \$76,100.00, it is recommended that High School West be given permission to procure the following items for the Spring Play “MARY POPPINS” without exceeding the stated amounts.

| | |
|------------------|-----------------|
| Royalties | \$3,600.00 |
| Costumes | 10,000.00 |
| Lighting | 5,000.00 |
| Printing | 1,000.00 |
| Sound Equipment | 5,000.00 |
| Set Construction | 25,000.00 |
| Miscellaneous | <u>7,830.00</u> |
| | \$57,430.00 |

Anticipated Profit \$18,670.00

ACTION AGENDA
February 24, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods or services under the MRESC Cooperative Pricing System entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the MRESC Cooperative Pricing System; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced MRESC Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current MRESC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods and services from those approved MRESC Vendors as listed below for the 2014/2015 school year pursuant to all conditions of the individual bid award product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the MRESC Cooperative Pricing System, not to exceed the amounts stated shall be as follows:

| <u>Bid Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>Expiration Date</u> | <u>Amount Not to Exceed</u> |
|---------------------------|--------------------------------|---------------------------|------------------------|-----------------------------|
| MRESC 14/15-34 | Bio-Shine | Custodial Supplies | 12-1-16 | \$50,000 |
| MRESC 14/15-34 | General Chemical and Supply | Custodial Supplies | 12-1-16 | 200,000 |
| MRESC 14/15-34 | AmSan | Custodial Supplies | 12-1-16 | 100,000 |
| MRESC 14/15-34 | Penn Jersey Paper | Custodial Supplies | 12-1-16 | 100,000 |

ACTION AGENDA
February 24, 2015

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) #GENTR-020315 BUS ROUTES – REGULAR EDUCATION (2-3-15)

INFORMATION:

Specifications for the procurement of a vendor to provide one (1) line of regular education student transportation were advertised and solicited with the following results.

| <u>BIDDER</u> | <u>LINE ITEMS</u> | <u>BID TOTAL</u> |
|--|--------------------------|-------------------------|
| T & L Transportation, Gibbsboro, NJ | 1 | \$109.00 |
| Hillman's Bus Service, Inc., West Berlin, NJ | 1 | 221.49 |
| Eagle-Wolfington, Mt. Holly, NJ | | N/B |

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for one (1) line item of regular education student transportation from BID #GENTR-020315 – BUS ROUTES – REGULAR EDUCATION be awarded as follows based on the lowest responsive and responsible bidder.

| <u>BIDDER</u> | <u>ROUTE #</u> | <u>PER DIEM RATE</u> | <u>INC/DEC RATE PER MILE</u> | <u>AIDE PER DIEM</u> | <u>TOTAL</u> |
|-------------------------------------|--|-----------------------------|-------------------------------------|-----------------------------|---------------------|
| T & L Transportation, Gibbsboro, NJ | EW-8 – HS East-home to school/round trip | \$109.00 | 50¢ | N/A | \$8,720.00 |

PO #15-06160

Account Code: 11 000 270 511 83 0001

ACTION AGENDA
February 24, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) **ROUTE #NH-X2 – NEW HOPE ACADEMY, YARDLEY, PA – SHUTTLE**

RECOMMENDATION:

It is recommended that administrative approval be granted for First Student, Inc. to transport (5) five classified students on a shuttle from school to home as listed below.

Route: NH-X2 / Shuttle
School: New Hope Academy, Yardley, PA
Company: First Student, Inc. (Trenton)
Original Route: NH-1
Original Bid: #5659
Date(s): 3/2/15 thru 5/28/15
Cost per diem: \$223.75
Total # of days: (46) Forty-six
Total Cost: \$10,292.50

PO #15-06107
Account Code: 11-000-270-514-83-0001

b) **ROUTE #PS-X – SHUTTLE WITH AIDE – COMMUNITY BASED INSTRUCTION – BANCROFT, HADDONFEILD, NJ**

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for McGough Bus Company, Inc. to transport (1) one classified student on a one way shuttle with an aide from home to a “Community Based Instruction” venue in Collingswood, NJ as listed below.

Route: PS-X / Shuttle
School: Bancroft (Haddonfield)
Company: McGough Bus Company, Inc.
Date(s): 2/12/15 thru 6/16/15 (Mon., Tue., Thurs., Fri. only)
Cost per diem: \$150.00
Cost per diem aide: \$25.00
Total # of days: (62) Sixty two
Total Cost: \$10,850.00

PO #15-06237
Account Code: 11-000-270-514-83-0001

ACTION AGENDA
February 24, 2015

B. BUSINESS AND FACILITIES

ITEM 5. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND CONCORD ENGINEERING GROUP – LIGHTING UPGRADES

WHEREAS, following a competitive contract process the Cherry Hill Board of Education previously appointed Concord Engineering Group (“Concord”) to provide professional engineering services for Phases 1 and 2 of the District’s Energy Savings Improvement Plan, and thereafter to prepare plans and specifications for replacement of boilers at various District schools and to provide additional professional services in support of District lighting upgrades; and

WHEREAS, the Board now requires additional engineering services in connection with a second round of lighting and lighting controls upgrades in District facilities; and

WHEREAS, said services are in the nature of professional services pursuant to N.J.S.A. 18A:18A-5 and, therefore, a contract for said services may be negotiated and awarded without public bidding therefore; and

WHEREAS, the Board has determined that Concord is qualified to provide such engineering services and based on prior experience is satisfied that appointment of such firm is in the best interest of the School District and will result in provision of the highest quality services at a fair and competitive price;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education, upon the recommendation of its Assistant Superintendent-Business, accepts the proposal submitted by the Concord Engineering Group dated February 3, 2015 for additional engineering and professional oversight services to support the District's ongoing Direct Install lighting and lighting controls upgrade projects, in the total amount of Thirty Six Thousand Seven Hundred Fifty Dollars (\$36,750); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute an appropriate form of contract with Concord upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District within twenty days in accordance with the requirements of *N.J.A.C. 5:34-9.5*.

PO #15-06338

Account Code: 30 000 400 334 XX XXXX

ACTION AGENDA
February 24, 2015

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF DONATIONS

| <u>SCHOOL</u> | <u>DONATION</u> | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|--|---|------------------------------------|--------------|
| Barton ES | Monetary – Scholastic Books | Cherry Hill Education Foundation * | \$ 712.00 |
| Barton ES | Monetary – Character Education Flags | Cherry Hill Education Foundation * | \$1,050.00 |
| Kilmer ES | Monetary – Healthy Snacks for Mentor Program | Cherry Hill Education Foundation* | \$ 600.00 |
| Knight ES | Monetary – Various Supplies for Science | Cherry Hill Education Foundation * | \$2,600.00 |
| Knight ES | Monetary – Benches and 18 Books | Cherry Hill Education Foundation * | \$1,608.00 |
| Carusi MS | Monetary – School Bus Rental & Show Tickets | Cherry Hill Education Foundation * | \$6,075.00 |
| Carsui MS | Monetary – Lego Mindstorm EV3Robotic Kits | Cherry Hill Education Foundation * | \$9,449.00 |
| Rosa MS | Monetary – Equipment / Supplies for Physical Education Dept. | Cherry Hill Education Foundation * | \$1,000.00 |
| District Administration | Monetary – Refreshments for Presentations of PARCC Community Nights | Cherry Hill Education Foundation * | \$1,000.00 |
| *Unexpended funds will be returned to Cherry Hill Education Foundation | | | |

Motion _____ Second _____ Vote _____

ACTION AGENDA
February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leave of Absence—Certificated
6. Leave of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Approval of Revised Job Description
10. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|---------------------|---|-----------------------|-------------------|
| Derrick Owings | CHHS West-Social Studies (\$94,193) | 7/01/15 | Retirement |
| Jane Murphy | Kilmer-Basic Skills/Remedial (\$99,000) | 7/01/15 | Retirement |
| Celina Espaillat | Rosa-Spanish (\$94,193) | 7/01/15 | Retirement |
| Ellen Decker | Harte-Grade 3 (\$70,503) | 7/01/15 | Retirement |
| Fernanda Smith | Barton-Grade 1 (\$99,000) | 7/01/15 | Retirement |
| Christina Fila | Stockton-Media Specialist (\$62,950) | 4/03/15 | Personal |
| Alexander Rosenwald | Malberg-Supervisor Curriculum & Instruction (\$110,096) | 7/01/15 | Personal |

ACTION AGENDA
February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|----------------------------------|--|-----------------------|-----------------|
| Susan Schafer | Harte-Educational Assistant (\$10,320) | 2/18/15 | Personal |
| Carla McCargo | Carusi-Educational Assistant (\$16,117) | 3/02/15 | Personal |
| Nelida Suarez- Rivera | Kingston-Lead Cleaner (\$29,758) | 2/10/15 | Personal |

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be appointed for the 2014-15 school year in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|----------------------|--|--|---|
| Kenneth Manyin | CHHS West-Volunteer, Boys La Crosse | 2/25/15-6/30/15 | ----- |
| Suzann Clarke | CHHS West-.4 Title 1, English (new position-budget #20-233-100-101-55-0100) | 2/13/15-6/30/15 | \$22,022 prorated (.4 of Masters-step 7) |
| Logan Penna | Stockton-Guidance (Replacement for B. Mekles-budget #11-000-104-33-0100) | On or about 3/02/15-6/30/15 | \$50,398 prorated (Masters-step 1) |

ACTION AGENDA
February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher/School</u> |
|----------------------------|---------------------------|------------------------|-----------------------------------|
| Isabella Kaczorowski | Rowan | 2/04/15-3/25/15 | Melissa McNab/Rosa |
| Alyssa Karwowski | Rowan | 2/04/15-3/25/15 | Melissa McNab/Rosa |
| Daniel Kerr | Rowan | 2/04/15-3/25/15 | Melissa McNab/Rosa |
| Emma Balmer | Camden County | 2/02/15-3/02/15 | Kathryn Ripple-Gilmour/Sharp |
| Susan Hwang | Camden County | 2/02/15-3/02/15 | Rachel Konchar/Barclay |
| Christopher Puche | Camden County | 2/02/15-3/02/15 | Kristen Coleman/Beck |
| Kacy Maska | Rowan | 2/19/15-2/26/15 | Robin Housman/Rosa |
| Katie McCarthy | Rowan | 2/19/15-2/26/15 | Robin Housman/Rosa |
| Angela Zito | Rowan | 2/19/15-2/26/15 | Robin Housman/Rosa |
| Jason Melfi | Rowan | 2/19/15-2/26/15 | Chai Chuenmark/Rosa |
| Kyle Muckley | Rowan | 2/19/15-2/26/15 | Chai Chuenmark/Rosa |
| Erica O'Hagan | Rowan | 2/19/15-2/26/15 | Chai Chuenmark/Rosa |
| Stephen Del Vecchio | Rowan | 2/19/15-2/26/15 | Chai Chuenmark/Rosa |
| Matthew Palmero | Rowan | 2/19/15-2/26/15 | Christopher Convery/Rosa |
| Ryan Pavlik | Rowan | 2/19/15-2/26/15 | Christopher Convery/Rosa |
| Jordan Peoples | Rowan | 2/19/15-2/26/15 | Christopher Convery/Rosa |
| Robert Rigby | Rowan | 2/19/15-2/26/15 | Craig O'Connell/Rosa |
| Jonathan Robbins | Rowan | 2/19/15-2/26/15 | Craig O'Connell/Rosa |
| Luis Torres | Rowan | 2/19/15-2/26/15 | Craig O'Connell/Rosa |

(c) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|------------------------|---|------------------------|----------------|
| Christina Henes | Carusi-Head Coach, Track-Boys/Girls, Spring (budget #11-402-100-100-45-0101) | 9/01/14-6/30/15 | \$5725 |

ACTION AGENDA
February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Co-Curricular - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|--------------------|--|-----------------------|----------------|
| Theresa Wisniewski | Carusi-Assistant Coach, Track-Boys/Girls, Spring (budget #11-402-100-100-45-0101) | 9/01/14-6/30/15 | \$3538 |
| Joshua Hare | Carusi-Assistant Coach, Track-Boys/Girls, Spring (budget #11-402-100-100-45-0101) | 9/01/14-6/30/15 | \$3538 |
| Michael Mancinelli | Beck-Assistant Coach, Track-Boys/Girls, Spring (budget #11-402-100-100-40-0101) | 9/01/14-6/30/15 | \$3538 |
| Christopher Corey | Beck-Assistant Coach, Track-Boys/Girls, Spring (budget #11-402-100-100-40-0101) | 9/01/14-6/30/15 | \$3538 |
| Chai Chuenmark | Rosa-Assistant Coach, Track-Boys/Girls, Spring (budget #11-402-100-100-48-0101) | 9/01/14-6/30/15 | \$3538 |
| Daniel Feeley | Rosa-Assistant Coach, Track-Boys/Girls, Spring (budget #11-402-100-100-48-0101) | 9/01/14-6/30/15 | \$3538 |
| Edward Shaen* | CHHS West-Co-Assistant Coach, Baseball-Boys, Spring (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15 | \$1726 |
| Ronald Myers* | CHHS West-Co-Assistant Coach, Baseball-Boys, Spring (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15 | \$2064 |
| Craig O'Connell | CHHS West-Head Coach, Golf-Boys/Girls, Spring (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15 | \$2069 |
| Thomas Stamatelos* | CHHS West-Assistant Coach, La Crosse-Boys, Spring (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15 | \$3452 |
| Katelyn Bower | CHHS West-Assistant Coach, La Crosse-Girls, Spring (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15 | \$4804 |

*Outside district coach

ACTION AGENDA

February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Co-Curricular - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|-----------------------|---|-----------------------|----------------|
| Jessica Semar | CHHS West-Assistant Coach, La Crosse-Girls, Spring (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15 | \$5725 |
| Katina Anthony* | CHHS West-Co-Assistant Coach, Softball-Girls, Spring (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15 | \$1726 |
| Kelly Smith | CHHS West-Assistant Coach, Softball-Girls, Spring (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15 | \$4128 |
| Brittany Gibbs | CHHS West-Assistant Coach, Track-Girls, Spring (budget #11- 402-100-100-55-0101) | 9/01/14-6/30/15 | \$3452 |
| Hamisi Tarrant | CHHS West-Assistant Coach, Track-Boys, Spring (budget #11- 402-100-100-55-0101) | 9/01/14-6/30/15 | \$4128 |
| Michael Ciavarella | CHHS West-Assistant Coach, Volleyball-Boys, Spring (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15 | \$2398 |
| Kenneth Smith | CHHS East-Assistant Coach, Baseball-Boys, Spring (budget #11-402-100-100-50-0101) | 9/01/14-6/30/15 | \$5725 |
| Justin Smith | CHHS East-Co-Assistant Coach, Baseball-Boys, Spring (budget #11-402-100-100-50-0101) | 9/01/14-6/30/15 | \$1726 |
| Jason Speller | CHHS East-Co-Assistant Coach, Baseball-Boys, Spring (budget #11-402-100-100-50-0101) | 9/01/14-6/30/15 | \$2863 |
| Regina Henry | CHHS East-Assistant Coach, Softball-Girls, Spring (budget #11-402-100-100-50-0101) | 9/01/14-6/30/15 | \$3452 |
| Kristen Hildebrand | CHHS East-Assistant Coach, La Crosse-Girls, Spring (budget #11-402-100-100-50-0101) | 9/01/14-6/30/15 | \$5725 |
| Elizabeth Breen | CHHS East-Assistant Coach, La Crosse-Girls, Spring (budget #11- 402-100-100-50-0101) | 9/01/14-6/30/15 | \$4804 |

*Outside district coach

ACTION AGENDA
February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Co-Curricular - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|------------------------|---|-----------------------|----------------|
| Joseph Cucinotti | CHHS East-Assistant Coach, Tennis-Boys, Spring (budget #11- 402-100-100-50-0101) | 9/01/14-6/30/15 | \$2398 |
| Michael Surrency | CHHS East-Assistant Coach, Track-Boys, Spring (budget #11- 402-100-100-50-0101) | 9/01/14-6/30/15 | \$5725 |
| Jeffrey Bramnick* | CHHS East-Co-Assistant Coach, Track-Boys, Spring (budget #11-402-100-100-50-0101) | 9/01/14-6/30/15 | \$2064 |
| Sarah Cullen | CHHS East-Co-Assistant Coach, Track-Boys, Spring (budget #11-402-100-100-50-0101) | 9/01/14-6/30/15 | \$1726 |
| Michael Brown | CHHS East, Assistant Coach, Track-Girls, Spring (budget #11- 402-100-100-50-0101) | 9/01/14-6/30/15 | \$5725 |
| James DiCicco, Sr.* | CHHS East-Assistant Coach, Track-Girls, Spring (budget #11- 402-100-100-50-0101) | 9/01/14-6/30/15 | \$5725 |
| Barbara Esposito* | CHHS West-Co-Assistant Coach, Softball-Girls, Spring (budget #11-402-100-100-55-0101) | 9/01/14-6/30/15 | \$1726 |

*Outside district coach

(d) Substitute Teachers/Nurses

RECOMMENDATION:

Be it resolved that that the persons listed be approved as substitute teachers/nurse for the 2014-15 school year effective 2/25/15-6/30/15. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|--|---------------------|---|
| Stephanie Schopfer (district educational assistant) | Katie Quinn (nurse) | Christopher Puche (district educational assistant) |

ACTION AGENDA

February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(e) Practicum Experience

RECOMMENDATION:

Be it resolved that Victoria Powers, student at Rutgers University be approved for a practicum experience effective 2/09/15-5/01/15 at Beck Middle School with Stephanie Digneo as the cooperating teacher.

(f) Environmental Educational Residency Program

RECOMMENDATION:

Be it resolved that the persons listed from Rosa Middle School be approved to participate in the Environmental Education Residency Program at Mt. Misery for the weeks of 3/30/15-4/02/15, 4/14/15-4/17/15 and 4/21/15-4/24/15 at the overnight rate of \$190.98 per night, per teacher (not to exceed six (6) nights-not to exceed a total cost of \$1145.88 per teacher). Total cost not to exceed \$33,230. Monies budgeted from account #11-130-100-101-66-2000.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|--------------------|---------------------|-----------------|-----------------------|
| Candace Amos | Alicia Lomba | Andrea Marshall | Donna Pistone |
| Alexandra Speakman | Stacie Dykes | Chris Graham | Jennifer Heller |
| Edward Hernandez | Kimberly Pennock | Teresa Convery | Christopher Del Rossi |
| Celina Espaillat | Caryn Mazol | Sarah Musuta | Maryrose Ruggieri |
| Matthew Cieslik | Christopher Convery | Bruce Krohn | Brendan McGovern |
| Janet Merin | Min Sohn | Susan Young | Jay Young |

(g) Classroom Observation

RECOMMENDATION:

Be it resolved that the persons listed be approved for a classroom observation in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher</u> |
|----------------|---------------------------|-------------------------------------|----------------------------|
| Thomas Coffman | Burlington County | 2/23/15-3/16/15 (total 4 hours) | Jeffrey Killion/CHHS East |
| Enide Felin | Liberty University | 2/13/15-3/13/15 (total 16 hours) | Carolyn Gorman/Barclay |

ACTION AGENDA

February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(h) Psychology Intern

RECOMMENDATION:

Be it resolved that Brianna Fonte, student at Philadelphia College of Osteopathic Medicine be approved for a psychology internship at Carusi Middle School effective 2/12/15-6/30/15 with Helene Eksterowicz as the cooperating psychologist.

(i) After School Tutoring

RECOMMENDATION:

Be it resolved that the persons listed be approved for the grade level after school tutoring program at Paine Elementary School for 1 hour of tutoring/day at the rate of \$42.60/hr (45 days/6 teachers a day) to identify Title I students. Total cost not to exceed \$15,000. Monies budgeted from account #20-233-100-101-27-0101.

Name

Mary Ellen Sigman
Megan Arbuthnot
Michelle Swartz
Allyson Little
Maria Hafner
Carolyn Robey
Beth Alcamo
Linda Weiss
Amanda Costanzo
Linda Ferri
Lori Duffy
Nina Bart
Anita Plum
Melissa Santiago
Jodi Gellman

Name

Mary Kline
Ronda Lomberg
Nicole Santana
Shirley Davis
Dana Hawkey
Marci Weiner
Tina Potter
Genna Wilensky
Jeanne Dunlevy
Marie O'Neil
Maureen Gravante
Denise Shaw
Mary Carpenter
Karla Smith
Candace Keenan

ACTION AGENDA
February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be appointed for the 2014-15 school year in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Hourly Rate/Salary</u> |
|----------------------------|---|------------------------|--|
| Cary Gaul | District-Substitute Program Aide, SACC (budget #60-990-320-106-58-0001) | 2/25/15-6/30/15 | \$ 8.50 |
| Jerrel Hamilton | District-Substitute Teacher, SACC (budget #60-990-320-101-58-0001) | 2/27/15-6/30/15 | \$12.65 |
| Gillian Ranes | District-Substitute Aide II, SACC (budget #60-90-320-106-58-0001) | 2/25/15-6/30/15 | \$ 8.38 |
| Linda Thomas | Malberg-EDP Order Entry Clerk (Replacing J. Harvey-budget #11-000- 251-100-90-0100) | 3/02/15-6/30/15 | *\$46,838 prorated (Step 10-Level 4) |

*Pending verification of employment

(b) Environmental Educational Residency Program

RECOMMENDATION:

Be it resolved that the persons listed from Rosa Middle School be approved to participate in the Environmental Education Residency Program at Mt. Misery for the weeks of 3/30/15-4/02/15, 4/14/15-4/17/15 and 4/21/15-4/24/15 at the hourly rates listed. In addition, a rate of \$22.50/24 hour period shall be paid in accordance with EACH contract. Additionally, any hours above 40 shall be compensated at 1.5 time the regular hourly rates. Monies budgeted from account #11-190-100-106-66-2000.

| <u>Name</u> | <u>Hourly Rate</u> | <u>Name</u> | <u>Hourly Rate</u> |
|----------------|--------------------|----------------------------|--------------------|
| Barbara Cohen | \$15.65 | Noelle Drake-Hollingsworth | \$9.40 |
| Tamie Paglione | \$11.53 | James Young | \$9.86 |

ACTION AGENDA
February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|--------------------------------|--------------------------------------|--|
| Amanda Costanzo | Paine-Grade 1 | Leave with pay 1/26/15-3/05/15; without pay 3/06/15-6/30/15 (revised for dates) |
| Rachel Fiore | Cooper-Grade 4 | Leave with pay 4/20/15-6/10/15; without pay 6/11/15-12/18/15 |
| Maria Medina | Beck-World Language | Leave with pay 1/15/15-1/28/15 |
| Theresa Molony | Kilmer-Psychologist | Leave with pay 1/12/15-1/21/15; with pay 1/26/15-3/02/15 |
| Diana Polito | Barclay-Special Education | Leave with pay 1/16/15-3/04/15; without pay 3/05/15-6/30/15 (revised for dates) |
| Lindsay Ciemiengo | Carusi-Math | Leave with pay 1/14/15-3/12/15; without pay 3/13/15-6/30/15 |
| Paula Pennington | Knight-Teacher Coach | Leave with pay 2/09/15-3/09/15 (revised for dates) |
| Kendra LeMauro | Kingston-Special Education | Leave with pay 2/02/15-3/04/15; without pay 3/05/15-until a determination is made regarding a return to work date (revised for dates) |
| Donean Chinn Parker | CHHS East-Assistant Principal | Leave with pay 1/02/15-1/09/15 |
| Jada Thurman | Knight-Special Education | Leave with pay 1/05/15-1/10/15; with pay 2/16/15-2/27/15 |
| Margot MacKay | CHHS West-Title I English | Leave with pay 3/23/15-4/20/15; without pay 4/21/15-6/30/15 |
| Wendy Wong | Mann-Grade 5 | Leave with pay 4/03/15-5/22/15; without pay 5/25/15-6/30/15 |
| April Greenwood | Kingston-Special Education | Leave with pay 2/16/15-3/06/15 |
| Kristin Bradford | CHHS West-Health & P.E. | Leave with pay 3/17/15-4/27/15; without pay 4/28/15-6/30/15 |

ACTION AGENDA
February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-----------------------------------|---------------------------------------|--|
| Anibal Rivera | Woodcrest-Cleaner | Leave with pay 1/28/15-2/06/15; without pay 2/09/15-until a determination is made regarding a return to work date |
| Richard Hawk | District-HVAC Lead | Leave without pay 1/02/15-until a determination is made regarding a return to work date (leave extended) |
| Gale Ellien | Barclay-Educational Assistant | Leave with pay 10/30/14-1/28/15 |
| Jennifer Fasbinder | Barclay-Teacher, SACC | Leave with pay 1/05/15-2/26/15 |
| Joanne Kavanagh | CHHS East-Secretary | Leave with pay 3/06/15-4/10/15 |
| Elizabeth Sevast | Woodcrest-Teacher II, SACC | Leave with pay 2/16/15-2/17/15; without pay 2/18/15-2/27/15 |
| Gail Smeland | Johnson-Educational Assistant | Leave with pay 2/13/15-4/01/15 |
| Gloria Briones- Zamora | Kilmer-Educational Assistant | Leave with pay 2/16/15-3/04/15 a.m.; without pay 3/04/15 p.m- 6/17/15 |
| Joan Leonard | Barclay-Educational Assistant | Leave with pay 1/27/15-1/28/15; without pay 1/29/15-2/06/15 |
| Michelle Karpovich | Knight-Educational Assistant | Leave with pay 1/05/15-1/09/15 |
| Jennifer Fasbinder | Barclay-Teacher, SACC | Leave with pay 1/05/15-3/09/15 |
| Cheryl Calabrese | Rosa-Educational Assistant | Leave with pay 2/17/15-2/18/15; without pay 2/19/15-2/23/15 |
| Carol Sassani | Kingston-Educational Assistant | Leave with pay 1/28/15-2/27/15 |
| Mary Thomas | Stockton-Educational Assistant | Leave without pay 2/11/15-until a determination is made regarding a return to work date |

ACTION AGENDA
February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be approved for a reassignment for the 2014-15 school year.

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Salary/Hourly Rate</u> |
|-----------------------|---|---|-----------------------|---------------------------|
| Jennifer Loudenslager | Harte/Woodcrest-Teacher II, SACC (budget #60-990-320-106-58-0001) | Harte/Knight-Teacher II, SACC (budget #60-990-320-106-58-0001) | 2/09/15-6/30/15 | \$11.55 |
| Barbara Long | Cooper-Program Aide, SACC (budget #60-990-320-106-58-0001) | District-Substitute Program Aide, SACC (budget #60-990-320-106-58-0001) | 1/26/15-6/30/15 | \$ 8.50 |
| Kristen Fasbinder | Woodcrest-Teacher II, SACC (\$15.81/hr- budget #60-990-320-101-58-0001) | Woodcrest-Teacher, SACC (budget #60-990-320-101-58-0001) | 2/25/15-6/30/15 | \$16.44 |

ITEM 8. OTHER COMPENSATION—CERTIFICATED

(a) Tuition Reimbursement—CHASA

RECOMMENDATION:

Be it resolved that the person listed be reimbursed for successful completion of graduate credits in accord with the current agreement between the Board of Education and the Cherry Hill Association of School Administrators. Monies budgeted from account #11-000-291-280-98-0002.

| <u>Name</u> | <u>Amount</u> |
|----------------|---------------|
| William Marble | \$1680 |

ITEM 9. APPROVAL OF REVISED JOB DESCRIPTION

RECOMMENDATION:

Be it resolved that the revised job description be approved as presented effective 2/25/15.

- Purchasing Manger

ACTION AGENDA
February 24, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. OTHER MOTIONS

- (a) Approval of Extension of Agreement for the Provision of Labor Relations and Contract Negotiations Services

WHEREAS, on October 8, 2013, as the result of a competitive contracting process conducted pursuant to *N.J.S.A. 18A:18A-4.1 et seq.*, the Cherry Hill Board of Education awarded a contract for the provision of Labor Relations and Contract Negotiations Services to Bruce Taylor for the term of July 1, 2013 through June 30, 2015; and

WHEREAS, the Board finds that the services are being performed in an effective and efficient manner, and desires to extend the contract for an additional term of two years; and

WHEREAS, this contract extension is permitted by *N.J.S.A. 18A:18A-42*;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education extends its contract with Bruce Taylor for the provision of labor relations and contract negotiations services for an additional term of two years, commencing July 1, 2015 and terminating June 30, 2017, at an annual flat fee of \$39,740 per school year in accordance with the terms of the existing contract, and with all other terms and conditions of the current contract to continue unchanged; and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business/Board Secretary is authorized to execute any document which the Board Solicitor deems appropriate to memorialize the terms of the contract extension.

Motion _____ Second _____ Vote _____

ACTION AGENDA
February 24, 2015

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading of Policies
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. SECOND READING OF POLICIES

- Draft Policy 3283: Electronic Communications – Certificated Staff
- Draft Policy 4283: Electronic Communications – Non-Certificated Staff

RECOMMENDATION:

It is recommended that the policies be approved for second reading and adoption as presented.

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

| <u>Incident Report No.</u> | <u>Board Determination</u> | | <u>Incident Report No.</u> | <u>Board Determination</u> |
|----------------------------|----------------------------|--|----------------------------|----------------------------|
| 14-15:296 | Affirmed | | 14-15:336 | Affirmed |
| 14-15:301 | Affirmed | | 14-15:326 | |
| 14-15:305 | Affirmed | | 14-15:332 | |
| 14-15:309 | Affirmed | | 14-15:333 | |
| 14-15:312 | Affirmed | | 14-15:338 | |
| 14-15:313 | Affirmed | | 14-15:340 | |
| 14-15:314 | Affirmed | | 14-15:342 | |
| 14-15:315 | Affirmed | | 14-15:343 | |
| 14-15:316 | Affirmed | | 14-15:344 | |
| 14-15:318 | Affirmed | | 14-15:346 | |
| 14-15:321 | Affirmed | | 14-15:349 | |
| 14-15:322 | | | 14-15:356 | |
| 14-15:323 | | | 14-15:358 | |
| 14-15:325 | Affirmed | | 14-15:359 | |
| 14-15:330 | Affirmed | | 14-15:005 | |
| 14-15:335 | Affirmed | | | |

Motion _____ Second _____ Vote _____

ACTION AGENDA

February 24, 2015

E. STRATEGIC PLANNING

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders (students and staff.)

The Superintendent recommends the following:

ITEM 1. PARTICIPATION IN SUSTAINABLE JERSEY FOR SCHOOLS

WHEREAS, The Cherry Hill Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

WHEREAS, The Cherry Hill Board of Education and Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

WHEREAS, Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

WHEREAS, Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships' to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

WHEREAS, Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our child.

WHEREAS, The Cherry Hill Board of Education commits to the continued support of the District Green Team based on the guidance of Sustainably Jersey for Schools.

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-savings initiatives, and community partnerships all outlined in the District Sustainability Plan, approved May 27, 2014.

WHEREAS, The Cherry Hill Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

THEREFORE, IT IS RESOLVED that the Cherry Hill Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board's intention to pursue certification for schools in the district.

WE HEREBY APPOINT Barbara Wilson to be the district's liaison to Sustainable Jersey for Schools.

Motion _____ Second _____ Vote _____