

**CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey**

EXECUTIVE SESSION

Malberg Administration Bldg.

February 14, 2012 @ 6:30 P.M.

AGENDA

Negotiations

Settlement Agreement

Student Matters

- HIB Reports

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

SPECIAL ACTION AGENDA

Malberg Administration Building – Board Room
February 14, 2012
7:00 PM

Meeting called to order by - _____

ROLL CALL

Mr. Seth Klukoff, President
Mrs. Kathy Judge, Vice President
Mrs. Sherrie Cohen
Mr. Eric Goodwin
Mrs. Colleen Horiates
Mrs. Carol Matlack
Mr. Steven Robbins
Mr. Elliott Roth
Mr. Wayne Tarken

Student Representatives to the Board of Education

Jackie Susuni, H.S. East
Lily Campbell, H.S. East Alternate

Wendy Cheng, H.S. West
Jeremy Rotblat, H.S. West Alternate

Dr. Maureen Reusche, Superintendent
Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary
Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12
Dr. Marianne W. Gaffney, Assistant Superintendent, Curriculum & Instruction
Ms. Nancy Adrian, Director of Human Resources
Mr. Donald Bart, Director of Support Operations
Mrs. Susan Bastnagel, Public Information Officer

Mr. Paul Green – Board Solicitor

Public Discussion (up to three minutes per person)
Action Agenda

SPECIAL ACTION AGENDA
February 14, 2012

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Marianne W. Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

Business & Facilities Committee Members (blue)

Chairperson: Steve Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Kathy Judge, Colleen Horiates, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Seth Klukoff, Steve Robbins, Wayne Tarken

SPECIAL ACTION AGENDA

February 14, 2012

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Yanell Holiday East	DVMSAC: Racial Socialization & Identity..., Philadelphia, PA	2/16/12	\$33.56 Mileage/Tolls/ Parking General Funds

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

February 14, 2012

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

1. *Approval of Bill List*
2. *Resolution for the Award of Change Order*

ITEM 1. FINANCIAL REPORTS

a) **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated, February 14, 2012 in the amount of \$3,239,980.32 be approved as submitted.

ITEM 2. RESOLUTION FOR THE AWARD OF CHANGE ORDER

- a) **#BMSCR-021511 – ROOFTOP HVAC EQUIPMENT REPLACEMENT PHASE II – CHILLER REPLACEMENT AND RELATED WORK – BECK MIDDLE SCHOOL (2-15-11)**

INFORMATION:

Board approval is requested for Change Order 001 to be issued to Falasca Mechanical, Vineland, NJ to revise fence configuration (add \$1,399.00) and revise fencing fabric (deduct \$308.00) for a total increase of \$1,091.00.

RECOMMENDATION:

It is recommended that Change order 001 to revise fence configuration (add \$1,399.00) and revise fencing fabric (deduct \$308.00) for a total increase of \$1,091.00 be issued to Falasca Mechanical, Vineland, NJ. PO# 12-06500

Account Code: 30 000 450 450 40 8012

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Assignment/Salary Change—Non-Certificated
5. Other Compensation—Certificated
6. Other Compensation—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

RECOMMENDATION:

It is recommended that employee #4928 be terminated effective 2/15/12 for reasons on file in the office of Human Resources.

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Marci Shapiro-Goldman	Sharp-School Nurse (Long term substitute for L. Makris on leave of absence-budget #11-000-213-104-30-0100)	1/11/12-2/29/12	\$54,289 prorated* (Masters+30-Step 1)
Gregg Love	Johnson-Grade 5 (Long term substitute for A. Young on leave of absence-budget #11-120-100-101-12-0100)	2/06/12-3/16/12 (contract extended)	\$46,277 prorated (Bachelors-step 1)

SPECIAL ACTION AGENDA

February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Chamblyn Traino	Carusi-Special Education (Long term substitute for T. Bacani on leave of absence-budget# 11-213-100-101-45-0100)	3/01/12-3/21/12 (contract extended)	\$52,268 prorated (Masters-step 6)
Elyse Ettin	Kilmer-Guidance Counselor (Long term substitute for D. Ward on leave of absence-budget #11-000-218-104-15-0100)	1/17/12-3/27/12 (contract extended)	\$50,398 prorated (Masters-step 1)
Monaz Kanga	Carusi-Math (Long term substitute for A. Dillon on leave of absence-budget #11-130-100-101-45-0100)	3/15/12-6/04/12	\$50,598 prorated (Masters-step 2)
Takiyah Jackson	Mann-Grade 5 (Long term substitute for A. Young on leave of absence-budget #11-120-100-101-24-0100)	3/14/12-6/30/12	\$46,887 prorated (Bachelors-step 4)
Bridget McDermet	Kilmer-Special Education (Long term substitute for T. Lowe on leave of absence-budget #11-209-100-15-0100)	On or about 2/15/12-4/17/12	\$52,268 prorated (Masters-step 6)

*Salary adjusted for verification of degrees

SPECIAL ACTION AGENDA

February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(b) Substitute Teachers/Nurses

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers/nurses for the 2011-12 school year effective 2/15/12-6/30/12. Monies budgeted from account #11-120-100-101-98-0150/11-130-100-101-98-0150/11-140-100-101-98-0150/11-000-213-104-98-0150/11-000-240-105-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Meghan McGee	Syndi Blatt	Alice Gershuny	Suzette Schonberg
Robert Grundstrom	Sarah Donsky	Kimberly Warren	Maureen Butler (nurse)
Patricia Sheehan	Rebecca Gillis	Helene Katz	Lauren Hosey
Vijaysen Yellareddigari	Andrea Dunlap		

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Frederik Polgieter	CHHS West-Maintenance (Replacing R. Gomez-budget #11-000-261-100-55-0100)	On or about 2/15/12-6/30/12	\$31,500 prorated
Kyle Evans	Beck- Exceptional Educational Assistant (Replacing M. Lanko-30 hr/wk-budget #11-000-217-106-40-0100)	2/06/12-6/30/12	\$10.65
Christina DeFlaviis	Mann-Exceptional Educational Assistant (Replacing J. Rosenfeld-32.5 hrs/wk-budget #11-000-217-106-24-0100)	2/15/12-6/30/12	\$10.65

SPECIAL ACTION AGENDA

February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Michelle Vidovich	Rosa-Educational Assistant (Replacing S. Cullen-31.25 hrs/wk- budget #11-209-100-106-48-0100)	2/02/12-6/30/12	\$ 9.07
Jessica Broomfield	Beck-Exceptional Educational Assistant (Replacing B. Kendall-30 hrs/wk-budget #11-000-217-106-40- 0100)	On or about 2/15/12-6/30/12	\$10.65
Barbara Dobias	Cooper-Educational Assistant (Reassignment of J. DeMarco-35 hrs/wk-budget #11-190-100-106-06- 0100)	On or about 2/15/12-6/30/12	\$ 9.07
Elise Dilger	Sharp-Educational Assistant (Replacing A. Browning-30 hrs/wk- budget #11-213-100-106-30-0100)	On or about 2/15/12-6/30/12	\$ 9.07
Michelle Atkinson	Knight-Educational Assistant (Reassignment of L. Tilsner-32.5 hrs/wk-budget #11-204-100-106-21- 0100)	On or about 2/15/12-6/30/12	\$ 9.07

(b) Substitute Educational Assistant

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute educational assistants for the 2011-12 school year effective 2/15/12-6/30/12 (unless otherwise indicated). Monies budgeted from account #11-190-100-106-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Paul Connor Vijaysen Yellareddigari	Sarah Donsky	Quy Nguyen	Andrea Dunlap

SPECIAL ACTION AGENDA

February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned to the positions indicated for the 2011-12 school year in accord with the data presented:

Name	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Neina Reinert	Kingston- Exceptional Educational Assistant (30 hrs/wk- budget #11-000-217- 106-18-0100)	Kingston- Exceptional Educational Assistant (32.5 hrs/wk-budget. #11- 000-217-106-18-0100)	2/15/12-6/30/12	\$12.81

ITEM 5. OTHER COMPENSATION—CERTIFICATED

RECOMMENDATION:

It is recommended that the persons listed be approved to teach ESL to the districts Spanish speaking cleaners for 10 Saturdays with 2 teachers for 2 hrs/class effective 2/18/12-5/05/12 (not to exceed 40 hours) at the hourly rate of \$89.27. Total cost of the program is not to exceed \$3571. CHEA will reimburse the district for \$2706 of the costs. Monies budgeted from account #11-000-251-100-98-0102.

Name

Name

Danielle DiRenzo-Beck

Inez Korff-Carusi

ITEM 6. OTHER COMPENSATION—NON-CERTIFICATED

RECOMMENDATION:

It is recommended that Roxanna Stuart, receptionist at Malberg be approved to translate general district and NJEA information to the Spanish speaking cleaners for 20 Saturdays at the start of the Saturday sessions effective 2/18/12-5/05/12 at the hourly rate of \$46.04 (not to exceed 20 hours). Monies budgeted from account #11-000-251-100-98-0102.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

February 14, 2012

D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. RESOLUTION TO MOVE SCHOOL BOARD ELECTIONS TO NOVEMBER

Whereas, on January 9, 2012, the New Jersey Legislature passed Senate Bill 3148/Assembly Bill 4394; and

Whereas, pursuant to the terms of S3148, a local Board of Education may choose to move the annual school election to the same day as the general election in November via passage of a Board resolution; and

Whereas, S3148 also provides for the immediate implementation of all proposed school budgets, without the need for voter approval, so long as the general fund tax levy in the proposed budget is within the State cap; and

Whereas, the Cherry Hill Board of Education believes that holding the annual school election in November, rather than in April, will streamline the election process, encourage more citizens to vote in the election and allow for more efficient and effective District operations; and

Whereas, S3148 became immediately effective once Governor Christie signed the Bill into law on January 17, 2012;

Now, Therefore, Be it,

Resolved, that the Cherry Hill Board of Education hereby directs that the Cherry Hill annual school election shall be held on the same day as the general election in November; and

Be it further resolved, that pursuant to S3148, the date of the District organizational meeting shall be rescheduled for a day falling within the first week of January following the election; and

Be it further resolved, that in the event that voter approval is required to effect an increase in the general fund tax levy greater than the cap limitation set by statute, said election shall also be held on the same day as the general election; and

Be it further resolved, that this resolution approving the rescheduling of the annual school election shall be effective immediately, such that the next Cherry Hill school election shall take place in November, 2012.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA
February 14, 2012

E. STRATEGIC PLANNING COMMITTEE

NO ITEMS

memorandum

Date: February 9, 2012

To: Members, Board of Education

From: Dr. Maureen Reusche, Superintendent

AGENDA

EXECUTIVE SESSION 6:30PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action
February 14, 2012 Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Marianne W. Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

Business & Facilities Committee Members (blue)

Chairperson: Steven Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Steve Robbins, Wayne Tarken

BOARD WORK SESSION

February 14, 2012

PRESENTATIONS

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

February 14, 2012

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Mt. Misery Mileage
3. Approval of Out of District Tuition Contracts
4. Approval of Rider for Service Agreements
5. Approval Extended School Year 2012
6. Approval of High School Textbook
7. Approval of SACC/Step Program Tuition Increase

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Maureen Reusche Central	NJ Sustainable Schools Conference, Monroe Twp., NJ	3/28/12	\$158.90 Registration/Mileage/ Tolls General Funds
B	Marta Audino Central	CEC 2012 Convention & Expo, Denver, Colorado	4/11-14, 2012	\$1,658.60 Registration/Air/ Lodging/Shuttle/Meals General Funds
C	William Marble Barclay	CEC 2012 Convention & Expo, Denver, Colorado	4/11-14, 2012	\$1,658.60 Registration/Air/ Lodging/Shuttle/Meals General Funds

BOARD WORK SESSION

February 14, 2012

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-
continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
D	Susan Beinart Stockton	Mean Girls, Atlantic City, NJ	3/12/12	\$162.54 Registration/Mileage/ Tolls General Funds
E	Michelle Brill West	NCTM 2012 Annual Meeting & Expo, Philadelphia, PA	4/27/12	\$250.27 Registration/Mileage Title IIA
F	Chuck Coligan West	iPad Workshop for Leaders, Monroe Twp., NJ	3/29/12	\$825.00 Registration CHASA
G	Lou Papa West	iPad Workshop for Leaders, Monroe Twp., NJ	3/29/12	\$825.00 Registration CHASA
H	Donna Maccherone Camden Catholic	Curriculum Conversation: Facing the Challenges of Teaching an American Classic, Annendale-on-Hudson, NJ	3/16/12	\$450.00 Registration/Mileage/ Tolls/Lodging Title IIA
I	Jessica LaPorta Camden Catholic	Best Practices for Teaching Spanish, Philadelphia, PA	3/12/12	\$225.00 Registration Title IIA
J	Lynn Dougherty Resurrection Catholic	Dr. Jean's Rock, Ryhme, Write..., Philadelphia, PA	5/15/12	\$199.00 Registration Title IIA
K	Karen Lucci Resurrection Catholic	Dr. Jean's Rock, Ryhme, Write..., Philadelphia, PA	5/15/12	\$199.00 Registration Title IIA
L	Rae Savett Barton	TESOL Int'l. Convention & English Language Expo, Philadelphia, PA	3/28/12 <i>(Date change. Previously BOE approved 12/20/11)</i>	\$205.00 Non Member Registration General Funds
M	Linda Snyder Johnson	TESOL Int'l. Convention & English Language Expo, Philadelphia, PA	3/28/12 <i>(Date & dollar amount changed. Previously BOE approved 12/20/11)</i>	\$205.00 Member Registration General Funds
N	Michelle Kains Sharp/Mann/Harte	TESOL Int'l. Convention & English Language Expo, Philadelphia, PA	3/27/12	\$215.00 Member Registration General Funds <i>(Dollar amount changed. Previously BOE approved 12/20/11)</i>

BOARD WORK SESSION

February 14, 2012

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-
continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
O	Lisa Seward Kilmer/Cooper	TESOL Int'l. Convention & English Language Expo, Philadelphia, PA	3/27/12 <i>(Dollar amount changed. Previously BOE approved 12/20/11)</i>	\$245.00 Member Registration General Funds
P	Ruth Herrero Paine	TESOL Int'l. Convention & English Language Expo, Philadelphia, PA	3/28/12 <i>(Date change. Previously BOE approved 12/20/11)</i>	\$205.00 Non Member Registration General Funds
Q	Marisa Feeley East/Beck	TESOL Int'l. Convention & English Language Expo, Philadelphia, PA	3/27/12	\$245.00 Non Member Registration General Funds <i>(Dollar amount changed. Previously BOE approved 12/20/11)</i>
R	Maria Campagna Kingston/Knight	TESOL Int'l. Convention & English Language Expo, Philadelphia, PA	3/28/12 <i>(Date change. Previously BOE approved 12/20/11)</i>	\$205.00 Non Member Registration General Funds
S	Ed Canzanese Rosa	NJAFPA's Spring Training Institute, Atlantic City, NJ	5/23/12	\$149.00 Registration CHASA
T	Shilpa Dalal Mann	iPad Workshop for Leaders, Monroe Twp., NJ	3/29/12	\$858.39 Registration/Mileage/ Tolls CHASA

ITEM 2. APPROVAL OF MT. MISERY MILEAGE

It is requested that the following Rosa staff members be approved for mileage reimbursement to and from Mt. Misery during the weeks of 4/2/12-4/5/12, 4/17/12-4/20/12, 4/24/12-4/27/12. The cost is \$.31 per mile for a round trip of 54.2 miles @ a cost of \$16.80 per trip. The cost is budgeted to account # 11-190-100-580-66-0002

Chai Chuenmark
Chris Convery
Stacie Dykes
Celina Espailat
Chris Graham
Rachael Israelite
Kristen Kitz
Maryrose Ruggieri
Maureen McHale
Santa Barca
Janet Merin

Teresa Convery
Edward Hernandez
Courtney Marro
Caryn Mazol
Brendan McGovern
Donna Pistone
Jay Young
Edward Canzanese
Marcia Ruberg
Barbara Cohen

Evelyne Bittout
Chris Del Rossi
Bruce Krohn
Kim Pennock
Alexandra Speakman
Gail Trocola
Matt Cieslik
Ted Frynkewicz
Lynne Vosbikian
Michelle Vidovich

BOARD WORK SESSION

February 14, 2012

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF OUT OF DISTRICT TUITION CONTRACTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2011-2012 school year during the February 2012 cycle. There are three submissions: one is a new student, one is a change in placement and one has added services as noted.

OUT OF DISTRICT TUITIONS (February 2012)

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
Durand Academy	3001868	2/6/12-6/2012	\$23,050		\$15,725				\$38,775
Durand Academy	3002324	1/17/12-6/2012						\$13,350	\$13,350
Added services. Tuition originally approved October 2011									
Garfield Park Academy	3012261	2/6/12-6/2012	\$21,983						\$21,983

ITEM 4. APPROVAL OF RIDER FOR SERVICE AGREEMENTS (A-B)

**A. RESOLUTION APPROVING RIDER TO THE SERVICES AGREEMENT
BETWEEN THE BOARD AND SAMOST JEWISH FAMILY & CHILDREN'S
SERVICE (JFCS) OF SOUTHERN NEW JERSEY ("SAMOST") TO
PROVIDE JOB COACHING SERVICES**

WHEREAS, on August 23, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Samost for the provision of job coaching services for the term of September 1, 2011 through June 30, 2013, with the total contract expenditure for the 2011-2012 school year not to exceed Ninety Thousand Dollars (\$90,000); and

WHEREAS, the Board has determined that it will require additional services from Samost beyond those originally contracted for;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the Rider to the contract between the Board and Samost, on file in the office of the Superintendent, to increase the maximum permissible contract expenditure for services provided during the period September 1, 2011 through June 30, 2012 to One Hundred Twenty-Three Thousand Dollars (\$123,000), and authorizes its President and Secretary to execute the Rider on behalf of the Board.

PO #12-03522

BOARD WORK SESSION

February 14, 2012

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF RIDER FOR SERVICE AGREEMENTS

**B. RESOLUTION APPROVING A RIDER TO THE
PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND
EFFECTIVE SCHOOL SOLUTIONS, LLC**

WHEREAS, at its July 11, 2011 meeting, the Cherry Hill Board of Education (the "Board") approved a professional services contract between the Board and Cornerstone Day Schools, LLC, d/b/a Effective School Solutions ("Cornerstone"), to provide specialized therapeutic mental health services through licensed professionals to certain District pupils, at a total cost not to exceed \$7,500 for Extended School Year Services and \$485,000 for 2011-12 Academic Year Services (P.O. #12-02475); and

WHEREAS, effective September 1, 2011, Cornerstone assigned the contract to a newly formed entity, Effective School Solutions, LLC, which assignment was permitted by the Agreement and consented to by the School District; and

WHEREAS, the Board has determined that the School District requires provision of a greater quantity of services than was provided for in the original contract; and

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5a(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a Rider to the professional services contract between the Board and Effective School Solutions, LLC for the term of July 1, 2011 through June 30, 2012, to increase the original contract sum for the Academic Year services by Seventy Thousand Dollars (\$70,000.00), thereby adjusting the total amount of the contract for the period September 1, 2011 through June 30, 2012 to a sum not to exceed Five Hundred Fifty-Five Thousand Dollars (\$555,000.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute the Rider upon final approval of form of same by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a(1)*.

PO #12-02475

ITEM 5. APPROVAL OF EXTENDED SCHOOL YEAR (ESY) 2012

It is recommended that the Board approve the plans as presented at the February 6, 2012 C&I meeting for the Extended School Year Program (ESY) 2012 from July 2 through August 2, 2012.

BOARD WORK SESSION

February 14, 2012

A. CURRICULUM & INSTRUCTION

ITEM 6. APPROVAL OF HIGH SCHOOL TEXTBOOK

It is recommended that the Board approve the textbook Latin for the New Millennium published by Bolchazy-Carducci, Inc. for grades 9-12 at East and West High Schools.

ITEM 7. APPROVAL OF SACC/STEP PROGRAM TUITION INCREASES

It is recommended that the Board approve the SACC/Step Program tuition increases as discussed at the February 6, 2012 C & I Committee Meeting for the school years 2012-2015.

BOARD WORK SESSION

February 14, 2012

B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2011
- b) SACC FINANCIAL REPORT FOR DECEMBER 2011
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2011
- d) FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER AND DECEMBER 2011
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) MOTION TO APPROVE ADMINISTRATIVE SERVICES AGREEMENT BETWEEN CHERRY HILL PUBLIC SCHOOLS AND SHPS HUMAN RESOURCES SOLUTIONS, INC.
- b) SPRING PLAY EXPENSE – HIGH SCHOOL EAST
- c) SPRING PLAY EXPENSE – HIGH SCHOOL WEST
- d) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- e) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #SMSAT-021712 - SPRING 2012 MIDDLE SCHOOL ATHLETIC TRANSPORTATION (2-17-12)

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE SJGX-2 – ARCHBISHOP DAMIANO (ST. JOHN OF GOD) SHUTTLE WITH AIDE
- b) ROUTE #QWA2 – MALBERG ALT HS – MCKINNEY-VENTO, WILLIAMSTOWN, NJ
- c) ROUTE #HILLPX2 – HILL TOP PREP - SHUTTLE
- d) ROUTE #MM06 – DYFS, PENNSAUKEN, NJ – ROSA MS – MILEAGE ADDENDUM

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #CMSFS-041211 – FASCIA, SOFFIT AND MASONRY REPAIR AT CARUSI MIDDLE SCHOOL (4-12-11)

ITEM 6. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

February 14, 2012

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR DECEMBER 2011**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2011 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR DECEMBER 2011**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of December 2011 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2011**

It is recommended that the 2011/2012 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

d) **FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER AND DECEMBER 2011**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending November and December, 2011 be accepted as submitted.

BOARD WORK SESSION

February 14, 2012

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
Food Service	\$	
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated _____, 2012 in the amount of \$ _____ be approved as submitted.

ITEM 2. RESOLUTIONS

a) MOTION TO APPROVE ADMINISTRATIVE SERVICES AGREEMENT BETWEEN CHERRY HILL PUBLIC SCHOOLS AND SHPS HUMAN RESOURCES SOLUTIONS, INC.

Resolved, that the Cherry Hill Board of Education renew the Administrative Services Agreement on file in the office of the Assistant Superintendent-Business with SHPS Human Resources Solutions, Inc. (formerly contracted with Willis of New Jersey, Inc.) for the provision of certain insurance administrative enrollment services at a monthly fee of \$4,167 and authorizes its Assistant Superintendent-Business to execute the Agreement on behalf of the Board.

b) SPRING PLAY EXPENSE – HIGH SCHOOL EAST

INFORMATION TO BE READY FOR ACTION MEETING.

c) SPRING PLAY EXPENSE – HIGH SCHOOL WEST

INFORMATION TO BE READY FOR ACTION MEETING.

BOARD WORK SESSION

February 14, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

d) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2011/2012 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A75721	H. A. DeHart & Son, Inc.	Snow plow parts, and grader and loader blades	1-19-13	\$20,000
A69721	H. A. DeHart & Son, Inc.	Parts & repairs for road maintenance equipment	6-30-12	\$25,000

BOARD WORK SESSION

February 14, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

e) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS
THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor that has been awarded a first renewal on Bid #A-51 through the Camden County Cooperative Pricing System, said bid expires January 31, 2013.

OFFICE SUPPLIES – BID #A-51

Office Basics, Boothwyn, PA

BOARD WORK SESSION

February 14, 2012

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #SMSAT-021712 - SPRING 2012 MIDDLE SCHOOL ATHLETIC
TRANSPORTATION (2-17-12)

INFORMATION: To be ready for action meeting, bid opens February 17, 2012.

BOARD WORK SESSION

February 14, 2012

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE SJGX-2 – ARCHBISHOP DAMIANO (ST. JOHN OF GOD) SHUTTLE WITH AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for McGough Bus Company, Inc. to transport (1) one classified student on a shuttle with an aide from school to home as listed below. P.O. #12-06422

Route: SJGX-2

School: Archbishop Damiano School (St. John of God) – Shuttle with Aide

Company: McGough Bus Company, Inc.

Original Route: SJG

Original Bid: #5222

Date(s): 1/18, 25 - 2/1, 8, 15, 22, 29 - 3/7 (Wednesdays Only)

Cost per diem route: \$80.00

Cost per diem aide: \$20.00

Total # of days: (8) Eight

Total Cost: \$800.00

Account Code: 11-000-270-514-83-0001

- b) ROUTE #QWA2 – MALBERG ALT HS – MCKINNEY-VENTO, WILLIAMSTOWN, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman Bus Service, Inc. It is recommended that prior administrative approval be ratified to Hillman Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Williamstown, NJ. PO#12-06544

Route: QWA2

School: Malberg Alternative School - McKinney-Vento

Company: Hillman Bus Service, Inc.

Date(s): 2/1/12 to 6/18/12

Cost per diem: \$172.00

Total # of days: (90) Ninety

Total Cost: \$15,480.00

Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

February 14, 2012

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

c) ROUTE #HILLPX2 – HILL TOP PREP - SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Garden State Transport, Inc. to transport (1) one classified student on a shuttle from school to home as listed below.

PO#: 12-06616

Route: HILLPX2

School: Hill Top Prep - Shuttle

Company: Garden State Transport, Inc.

Original Route: HILLP-X

Original Bid : #5535

Date(s): 2/9, 16, 23- 3/1, 8, 15, 22, 29 (Thursdays only)

Cost per diem: \$130.00

Total # of days: (8) eight

Total Cost: \$1,040.00

Account Code: 11-000-270-514-83-0001

d) ROUTE #MM06 – DYFS, PENNSAUKEN, NJ – ROSA MS – MILEAGE
ADDENDUM

RECOMMENDATION:

It is recommended that approval be granted to T & L Transportation, Inc. to transport (1) one Division of Youth and Family Services student residing in Pennsauken, NJ. This is a mileage addendum to the original contract as listed below. P.O. #: 12-06795

Route: MM06

School: Rosa Middle

Original Bid #: 4892

Company: T & L Transportation, Inc.

Date(s): 2/6/12 to 6/18/12

Cost per mile increase: \$0.85

Total # of miles per day: 6

Total # of days: (87)

Total Cost: \$ 443.70

Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION

February 14, 2012

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #CMSFS-041211 – FASCIA, SOFFIT AND MASONRY REPAIR AT CARUSI MIDDLE SCHOOL (4-12-11)

INFORMATION:

Board approval is requested for Change Order 003 to be issued to Levy Construction Company, Audubon, NJ to provide a credit for half of the All Risk work done as a result of roof leaks (deduct \$6,823.71), provide a credit for Carusi staff overtime as a result of roof leaks (deduct \$1,863.00), provide a credit for repairs made to the alarm system devices (deduct \$262.00) and provide a credit for damages to the alarm system (deduct \$135.00) all in the month of August, resulting in a total deduction of \$9,083.71.

RECOMMENDATION:

It is recommended that Change Order 003 to provide a credit for half of the All Risk work done as a result of roof leaks (deduct \$6,823.71), provide a credit for Carusi staff overtime as a result of roof leaks (deduct \$1,863.00), provide a credit for repairs made to the alarm system devices (deduct \$262.00) and provide a credit for damages to the alarm system (deduct \$135.00) all in the month of August, resulting in a total deduction of \$9,083.71 be issued to Levy Construction Company, Audubon, NJ. Original PO#11-07112

Account Code: 30 000 450 450 45 8013

BOARD WORK SESSION

February 14, 2012

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
West HS	Renovations to the teacher lounge in F wing	Kingsway Church/REVO Youth Church	\$2,780
Rosa	Adobe Flash	Cherry Hill Education Foundation*	\$4,922
East HS	Drum Line Equipment	Cherry Hill Education Foundation*	\$6,770
East HS	Project Graduation – 2012	Cherry Hill Education Foundation*	\$500.
West HS	Dance Education Stereo System	Cherry Hill Education Foundation*	\$2,069
West HS	Project Graduation – 2012	Cherry Hill Education Foundation*	\$500
Paine ES	Shakespeare – 2 nd Grade	Cherry Hill Education Foundation*	\$1,307
Paine ES	Anti-Bullying Mosaic Mural	Cherry Hill Education Foundation*	\$2,500
Sharp ES	Readers' Theater Kit – 1 st Grade	Cherry Hill Education Foundation*	\$605.
Barton ES	Pedometers for PE Class	Cherry Hill Education Foundation*	\$1,287.

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated
10. Approval of Job Descriptions
11. Abolishment of Job Descriptions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignations be accepted on the date listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Joanne Negrin	Carusi-Spanish (\$57,761)	3/18/12	Personal
Betty Mayer	Kingston-Grade 2 (\$94,069)	7/01/12	Retirement

BOARD WORK SESSION
February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignations be accepted on the date listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jodi Rosenfeld	Knight-Exceptional Educational Assistant (this position only-\$13,237)	4/04/12	Personal
Michele Lanko	Beck-Exceptional Educational Assistant (\$13,354)	2/06/12	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Student Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the date presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Lindsay Kemmlein	Temple	1/23/12-5/01/12	Karl Moehlmann/CHHS East
Daniel Wythoff	Rowan	5/07/12-6/15/12	Bonnie Witt/Beck

(b) Field Placement

RECOMMENDATION:

It is recommended that the persons listed be approved for a field placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Amanda Sawickey	Rowan	2/15/12-4/04/12	Carolyn Grossi/Rosa
Angela Merola	Rowan	2/15/12-4/04/12	Carolyn Grossi/Rosa
Jaclyn Holroyd	Rowan	2/15/12-4/04/12	Lillian Halden/Rosa
Alana Egan	Rowan	2/13/12-4/16/12	Melissa McNab/Rosa
Rebecca McCann	Rowan	2/12/12-4/16/12	Melissa McNab/Rosa
Brittani Adams	Rowan	2/14/12-4/03/12	Leah Dryden/Beck

BOARD WORK SESSION
February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Field Placement - continued

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Katherine Andrews	Rowan	2/14/12-4/03/12	Laura Gertel/Beck
Carmen Bartolone	Rowan	2/14/12-4/03/12	Scott Klear/Beck
Amber Berry	Rowan	2/14/12-4/03/12	Scott Klear/Beck
Allyson Burke	Rowan	2/14/12-4/03/12	Valerie McDonald/Beck
Leticia Carrasco	Rowan	2/14/12-4/03/12	Leah Dryden/Beck
Megan Chadwick	Rowan	2/14/12-4/03/12	Laura Gertel/Beck
Jordan Dennis	Rowan	2/14/12-4/03/12	Lisa Lipman/Beck
Kelsey Donovan	Rowan	2/14/12-4/03/12	Jennifer Antenucci/Beck
Millicent Geier	Rowan	2/14/12-4/03/12	Barbara Ross/Beck
Angelica Giannone	Rowan	2/14/12-4/03/12	Lisa Lipman/Beck
Elizabeth Green	Rowan	2/14/12-4/03/12	Valerie McDonald/Beck
Katelyn Kuck	Rowan	2/14/12-4/03/12	Cynthia Nieves/Beck
Delores Richards	Rowan	2/13/12-4/16/12	Cathryn Gaul/Beck
Douglas Stephens	Rowan	2/13/12-4/16/12	Cathryn Gual/Beck
Jessica Lochel	Rowan	2/14/12-4/03/12	Ann Allen/Beck
Felicia Lott	Rowan	2/14/12-4/03/12	Risa Cohen/Beck
Georgette Luna	Rowan	2/14/12-4/03/12	Cynthia Nieves/Beck
Lauren McVey	Rowan	2/14/12-4/03/12	Janet McGrath/Beck
Marissa Micciche	Rowan	2/14/12-4/03/12	Risa Cohen/Beck
Jenna Nardelli	Rowan	2/14/12-4/03/12	Janet McGrath/Beck
Erin Oechslin	Rowan	2/14/12-4/03/12	Barbara Ross/Beck
Abbey Petner	Rowan	2/14/12-4/03/12	Barbara Ross/Beck
Carleen Schoonover	Rowan	2/14/12-4/03/12	Lauren Miscioscia/Beck
Cassandra Strong	Rowan	2/14/12-4/03/12	Melanie Wyckoff/Beck
Jessica Ware	Rowan	2/14/12-4/03/12	Melanie Wyckoff/Beck
Jennifer Wozunk	Rowan	2/14/12-4/03/12	Leah Dryden/Beck
Alexa Valenti	Rowan	2/14/12-4/03/12	Ann Allen/Beck
Megan Bellucci	Rowan	2/13/12-4/16/12	Carmella Buono- Tomasetti/Carusi
Audrey Leibowitz	Rowan	2/12/12-4/16/12	Dana Hoffman/Paine
Jonathan Gorman	Camden County	2/06/12-4/03/12	James DiCicco/CHHS West
Stephen Amadio	Camden County	2/06/12-4/03/12	Karen Lignana/CHHS West
Laura Corvino	Camden County	2/06/12-4/03/12	Lisa Ehmann/Kilmer
Morgan Emers	Camden County	2/06/12-4/03/12	Cynthia Fortescue/Cooper

BOARD WORK SESSION
February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Psychology Internship

RECOMMENDATION:

It is recommended that the persons listed, who are students at Rutgers University be approved for a psychology internship at Kilmer Elementary School effective 2/01/12-5/31/12 with Terry Molony as the cooperating psychologist.

Name

Name

Connor Reddington

Emily Tanzi

(d) Psychology Internship

RECOMMENDATION:

It is recommended that Christina Prescott, student at Loyola University be approved for a psychology internship at CHHS East effective 9/01/12-6/30/13 with Susan Levy as the cooperating psychologist.

(e) Classroom Observation

RECOMMENDATION:

It is recommended that James Cox, student at Drexel University be approved to observe Special Education classrooms at CHHS East effective 1/23/12-3/30/12 with the teachers listed as cooperating teachers.

Name

Name

Name

Alicia DeMarco

Lisa Hamill

Kelly Hoyle

Anne McCaffery

John Vivone

Anthony Maniscalco

(f) Classroom Observation

RECOMMENDATION:

It is recommended that Linda Rubiano, student at Camden County College be approved for to observe two classrooms at Carusi Middle School effective 2/13/12-4/30/12 with the teachers listed as cooperating teachers.

Name

Name

Zachary Semar – Social Studies

Lucia Ibanez Torres – Spanish

BOARD WORK SESSION
February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(g) Clinical Study Placement

RECOMMENDATION:

It is recommended that Julie Massa, student at Wilmington University be approved for a 35 hour clinical study for a Practicum II at Woodcrest Elementary School effective 2/06/12-5/31/12 with Linda Pezzella as the cooperating teacher.

(h) Environmental Residency Program

RECOMMENDATION:

It is requested that the following persons, from Rosa Middle School, be approved to participate in the district's Environmental Education Program at Mt. Misery during the weeks from 4/02/12-4/05/12 and 4/17/12-4/20/12. The overnight rate is \$190.98 per night, per teacher (not to exceed 3 nights) for a cost of \$572.94 per teacher. Monies budgeted from account # 11-130-100-101-66-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Chai Chuenmark	Teresa Convery	Evelyne Bittout
Christopher Convery	Edward Hernandez	Christopher DelRossi
Stacie Dykes	Courtney Marro	Bruce Krohn
Celina Espaillat	Caryn Mazol	Kimberly Pennock
Christine Graham	Brendan McGovern	Alexandra Speakman
Rachel Israelite	Donna Pistone	Gail Trocola
Kristen Kitz	Jay Young	Matthew Cieslik
Maryrose Ruggieri	Janet Merin	

(i) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Laura Luci	CHHS East-Co-Advisor, Sophomore Class (budget #11-401-100-100-50-0101)	2/01/12-6/30/12	\$ 686
Craig Strimel*	CHHS West-Assistant Coach, Boys Track (budget #11-402-100-100-55-0101)	9/01/11-6/30/12	\$4128

*Outside district employee

BOARD WORK SESSION
February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(i) Co-Curricular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Paul Connor*	CHHS East-Assistant Coach, Wrestling (budget #11-402-100-100-50-0101)	1/30/12-6/30/12	\$1735
Kristen Hildebrand	CHHS East-Assistant Coach, Girls Lacrosse (budget #11-402-100-100-50- 0101)	9/01/11-6/30/12	\$3452
Elizabeth Breen	CHHS East-Assistant Coach, Girls Lacrosse (budget #11-402-100-100-50- 0101)	9/01/11-6/30/12	\$3452
Sharri Koonce	Kingston-Teacher in Charge (budget #11-000-240-110-18- 0101)	3/12/12-6/06/12	\$652

*Outside district employee

(j) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/11-130-100-101-98-0102/11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Dana Tete	Sarah Cullen	CHHS East	\$550 prorated	1/26/12-6/30/12
Joanne Rizzo	Gregg Love	Johnson	\$550 prorated	1/20/12-3/16/12 (extended)

(k) Tutors—CHHS East

RECOMMENDATION:

It is recommended that the person listed be approved as a tutor effective 9/1/11-6/30/12 at the rate of \$41.03/hr. Monies budgeted from account #11-140-100-101-50-0101.

Name

Dana DeFelice-Tete

BOARD WORK SESSION

February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(1) Professional Development Committee

RECOMMENDATION:

It is recommended that the persons listed below be approved as members of the Professional Development Committee effective 9/01/11-6/30/12 for a total of 30 hours at the rate of \$35.71/hr. (total cost not to exceed \$1071.30). Monies budgeted from account #11-000-223-110-72-0101.

<u>Name</u>	<u>Name</u>
Lauren Arno	Alternative High School
Lynn Bresnahan	Kingston
Michael Cheeseman	Paine
Michelle Corona	Malberg
Linda Dilger	Woodcrest
Laura Gertel	Beck
Lynne Kizpolski	Barton
Steven Koch	Kilmer
Kimberly Laskey	Sharp
Donna Morocco	Knight
Rose Anne Noll	Harte
Paula Pennington	Knight
Carol Pletcher	Cooper
Nora Smaldore	CHHS East
Maureen Smith	CHHS West
Sandra Wilcox	Stockton
Wendy Wong	Mann

BOARD WORK SESSION
February 14, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Environmental Residency Program

RECOMMENDATION:

It is requested that the following persons, from Rosa Middle School, be approved to participate in the district's Environmental Education Program at Mt. Misery during the weeks from 4/02/12-4/05/12 and 4/17/12-4/20/12 at the hourly rates listed. In addition, a rate of \$22.50/24 hour period shall be paid in accordance with EACH contract. Additionally, any hours above 40 shall be compensated at 1.5 times the regular hourly rate. Monies budgeted from account # 11-190-100-106-66-0101.

<u>Name</u>	<u>Effective Dates</u>	<u>Hourly Rate</u>
Santa Barca	4/02/12-4/05/12	\$10.11
Barbara Cohen	4/02/12-4/05/12	\$13.59
Courtney Marro	4/17/12-4/20/12	\$ 9.07
Michelle Vidovich	4/02/12-4/05/12	\$ 9.07

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kathleen Connelly	Carusi-Resource Room	Leave with pay 3/01/12-3/29/12; without pay 3/30/12-5/31/12
Luisa Foley	CHHS East-Spanish	Leave without pay 1/17/12-until a determination is made regarding a return to work date (leave extended)
Richard Reidenbaker	Carusi-Humanities	Leave with pay 12/22/11-1/11/12
Susan Murawczyk	Johnson-Grade 1	Leave with pay 1/09/12-1/13/12
Theresa Wisniewski	Carusi-Resource Room	Leave with pay 4/16/12-5/08/12; without pay 5/09/12-6/30/12

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Christina Henes	Carusi-Language Arts	Leave with pay 4/30/12-5/08/12; without pay 5/09/12-6/30/12
Carla Smith	District-Music	Leave without pay 2/02/12-2/29/12 (revised for dates)
Tara Bacani	Carusi-Resource Room	Leave with pay 1/17/12-3/19/12
Christina Hughes	Johnson-Grade 2	Leave without pay 1/05/12-1/16/12 (revised for dates)
Maria Campagna	Kingston/Knight-ESL	Leave with pay 1/19/12-2/14/12; without pay 2/15/12-3/15/12
Megan Manns	Mann-Grade 3	Leave with pay 1/09/12-1/13/12
Marcella Nazzario	Kilmer-Teacher Coach	Leave with pay 2/21/12-2/27/12
Dana Ward	Kilmer-Guidance	Leave without pay 1/03/12-3/23/12
Kimberly DeYoung	Woodcrest-Grade 1	Leave with pay 4/23/12-6/18/12
Jennifer Stever	Woodcrest-Grade 2	Leave with pay 1/20/12-1/27/12
Laura Miscioscia	Beck-Humanities	Leave with pay 4/23/12-6/04/12; without pay 6/05/12-1/01/13
Betsy Turgeon	Carusi-Special Education	Leave with pay 1/23/12-1/26/12; without pay 1/27/12-2/02/12
Rachel Israelite	Rosa-Language Arts	Leave with pay 1/30/12-1/30/12; without pay 1/31/12-2/07/12

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Amanda Stueven	Barton-Educational Assistant	Leave without pay 1/27/12-2/24/12
Tonette McDonough	CHHS West-Secretary	Leave with pay 1/09/12-1/16/12
Ira Nicholson	Beck-Maintenance	Leave with pay 2/23/12-5/15/12; without pay 5/16/12-5/23/12
Cenobia Vinas	Kingston-Head Custodian	Leave without pay 2/13/12-3/01/12
Thomas Fazio	Marlkress-Grounds Crew Leader	Leave with pay 1/17/12-1/18/12; without pay 1/19/12-2/16/12
Amanda Hudson	Kingston/Sharp-Teacher, SACC	Leave without pay 1/23/12-2/06/12
Lori Jay	CHHS East-Educational Assistant	Leave without pay 1/04/12-1/27/12
Julia Kelly	Kilmer-Educational Assistant	Leave without pay 1/25/12-4/05/12
Anna Marino	Barton-Teacher, SACC	Leave without pay 1/10/12-1/20/12
Florence George	Marlkress-Secretary, Building & Grounds	Intermittent leave with pay 2/28/12-5/15/12
Daniela Lizardo	Kingston-Lead Cleaner	Leave with pay 1/23/12-1/27/12
Patricia Tigre	Johnson-Lead Cleaner	Leave with pay 2/02/12-2/10/12

BOARD WORK SESSION
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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a prorated salary adjustment for credits earned effective 2/01/12-6/30/12:

<u>Name</u>	<u>School</u>	<u>From</u>	<u>Step</u>	<u>Salary</u>	<u>To</u>	<u>Step</u>	<u>Salary</u>
		<u>Column</u>			<u>Column</u>		
Tara Bacani	Carusi	E	10	\$56,044	F	10	\$57,875
Waleska Batista-Arias	District	G	14	\$82,797	H	17	\$85,691
Lisa Campisi	Woodcrest	E	9	\$54,899	F	9	\$56,730
Michelle Corona	Malberg	C	11	\$54,326	E	11	\$57,302
Erica DeMichele	CHHS East	D	13	\$64,054	E	13	\$65,886
Daniel Feeley	Rosa	E	12	\$60,850	F	12	\$62,681
George Gehring	Rosa	E	17	\$94,069	F	17	\$95,900
Sara Gilgore	Paine/Barton	C	13	\$62,910	D	13	\$64,054
Anne Gillooly	Harte	D	12	\$59,018	E	12	\$60,850
Mollie Gross	CHHS West	D	4	\$49,176	E	4	\$51,008
Scott Goldthorp	Rosa	D	4	\$49,176	E	4	\$51,008
Gary Haaf	Beck	D	6	\$50,436	E	6	\$52,268
Timothy Keleher	CHHS East	D	17	\$92,237	E	17	\$94,069
Denise Klifto	Cooper	D	15	\$75,727	E	15	\$77,559
Marie King	CHHS East	B	4	\$46,887	C	4	\$48,032
Steve Koch	Kilmer	C	5	\$48,605	D	4	\$49,749
Sharri Koonce	Kingston	E	5	\$51,581	G	5	\$55,472
Karen Kuliczkowski	Beck	D	10	\$54,212	F	10	\$57,875
Karen Larsen	Kilmer	E	9	\$54,899	F	9	\$56,730
Lauren Miscioscia	Beck	D	8	\$52,038	E	8	\$53,870
Emily Murray	Mann	E	8	\$53,870	F	8	\$55,701
Jill Price	Kilmer	E	14	\$71,379	F	14	\$73,210
Kathryn Ripple-Gilmour	Sharp	D	6	\$50,436	E	6	\$52,268
Thomas Rosenberg	CHHS East	C	7	\$49,977	E	7	\$52,953
Mary Sindoni	Knight	F	17	\$95,900	G	17	\$97,960
Scott Sweeten	CHHS West	C	17	\$91,093	E	17	\$94,069
James Wence	Malberg	C	14	\$75,243	E	14	\$78,517

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Dolores Franquiz	Barton- Teacher II, SACC (budget #60-990-320-101- 58-0001)	District-Substitute Teacher II, SACC (budget #60-990-320- 101-58-0001)	1/26/12-6/30/12	\$13.12
Alice Skinner	District- Substitute Teacher II, SACC (budget #60-990-320-101- 58-0001)	Knight-Teacher II, SACC (budget #60- 990-320-101-58-0001)	1/30/12-6/30/12	\$13.12
Tamara Hurwitz	District- Substitute Program Aide, SACC (budget #60-990-320-106- 58-0001)	Kilmer-Program Aide, II SACC (budget #60-990-320- 106-58-0001)	2/01/12-6/30/12	\$ 8.50
Michele Sample	Knight- Program Aide, SACC (budget #60-990-320-101- 58-0001)	Knight-Teacher II, SACC (budget #60- 990-320-101-58-0001)	2/21/12-6/30/12	\$11.00

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED –
continued

(b) Salary Adjustment—Boiler License

RECOMMENDATION:

It is recommended that the salary of the persons listed be adjusted for obtaining a boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>From</u>	<u>To</u>
Genara Cuevas-Sena	CHHS East-Cleaner	1/26/12-6/30/12	\$26,650 prorated	\$26,994 prorated (includes \$344 for boiler license)
Nelinda Suarez Rivera	Barclay-Cleaner	1/26/12-6/30/12	\$26,650 prorated	\$26,994 prorated (includes \$344 for boiler license)

ITEM 9. OTHER COMPENSATION—CERTIFICATED

(a) Payment to Presenter

RECOMMEDATION:

It is recommended that Jennifer DiStefano be approved to present an after school workshop to new teachers from 2/01/12-3/31/12 at the rate of \$71.42/hr (not to exceed 3 hours) for a total of \$214.26. Monies budgeted from account #20-272-200-101-99-0101.

(b) Payment to Presenter

RECOMMENDATION:

It is recommended that the persons listed be approved to present an after school workshop effective 1/11/12-3/07/12 at the rate of \$53.56/hr (not to exceed 1.5 hrs. each). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Timothy Locke	Alicia DeMarco	Dana DeFelice	Susan Nicolazzo
Jennifer DiStefano			

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—CERTIFICATED

(c) After School Learning Lab—Carusi Middle School

RECOMMENDATION:

It is recommended that Christina Robertson be approved as an additional teacher added to the previously approved list (not to exceed \$34,080 total for all teachers previously approved) on a rotating schedule effective 12/01/11-6/30/12 for 1.25 tutoring hours/day to provide tutoring after school, to identified Title I students at the rate of \$42.60/hour for 80 days. Monies budgeted from account #20-232-100-101-45-0101.

(d) Tuition Reimbursement—CHASA

RECOMMENDATION:

It is recommended that the person listed be reimbursed for successful completion of graduate credits in accord with the current agreement between the Board of Education and the Cherry Hill Association of School Administrators. Monies budgeted from account #11-000-291-290-98-0002.

<u>Name</u>	<u>Amount</u>
William Marble	\$1602

ITEM 10. APPROVAL OF JOB DESCRIPTIONS

RECOMMENDATION:

It is recommended that the job descriptions listed be approved as presented effective 2/29/12.

- Maintenance Person (District)
- Assistant Manager—Custodial

ITEM 11. ABOLISHMENT OF JOB DESCRIPTIONS

RECOMMENDATION:

It is recommended that the job descriptions which are listed in the report on file in the office of Human Resources and shall become a part of the official minutes of this meeting, be abolished as presented effective 2/29/12.

BOARD WORK SESSION

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D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. Approval of First Reading of Policies
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions
3. Discussion – “We Tips Program”

ITEM 1. APPROVAL OF POLICY

- Draft Policy 4111/4211: Recruitment, Selection & Hiring
- Draft Policy 4112.21: Teaching Staff Member/School District Reporting Responsibilities
- Draft Policy 4212.21: Support Staff Member/School District Reporting Responsibilities
- Draft Policy 6142.12: Technology Acceptable Use

RECOMMENDATION:

It is recommended that the revised policies listed above be approved for first reading as presented.

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
11-12:191			11-12:196	
11-12:192			11-12:197	
11-12:193			11-12:198	
11-12:194			11-12:199	
11-12:195			11-12:200	

ITEM 3. DISCUSSION

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E. STRATEGIC PLANNING

NO ITEMS